1. Opening Remarks

2. Minutes of the October 1, 2019 meeting

   https://www.k-state.edu/grad/faculty/graduate-council/agendaminutes/GC2019-10minutes.pdf

3. Graduate School Actions and Announcements
   - New Program: “Ed.D. in Community College Leadership”
     Dr. Jerry Johnson, Department Head, and Dr. David Thompson Educational Leadership will be in attendance to discuss their new Program.
     https://kstate.curriculog.com/agenda:840/form

   Non-Graduate Faculty to Teach Graduate Courses

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   Membership Approvals

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4. Academic Affairs Committee Chair-Dana Vanlandingham

   Graduate Faculty Nominations

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**Course and Curriculum items:**

To view course and curriculum proposals, you must log into Curriculog (https://kstate.curriculog.com/) using your K-State EID and password.

With each section of proposals listed below is a link to a Curriculog agenda. Click on the link to view the proposals for that section. You will see a list of proposals.

- Clicking on the proposal name will simply show a proposal summary.
- When hovering over a proposal name, icons will appear to the right. Click on the **View Proposal** icon to see full proposal details **do not select summary**. To make a decision on the proposal select the check mark at the top of the left hand column of the proposal, here you can provide the approval before the
meeting so we know you have read the proposal and are in agreement. Select approve or Reject, leave a comment (if needed) and then select “Make My Decision”. To exit out and go to the next proposal select the back arrow at the top of the task bar. Go to the next proposal and repeat.

- For additional information on viewing a proposal:
  - [https://www.k-state.edu/curriculog/training/help/proposals/view/index.html](https://www.k-state.edu/curriculog/training/help/proposals/view/index.html)


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5. Student Affairs Committee – Chair- Dr. Matthew Brueske

6. Graduate School Committee on Planning- Chair- Dr. Mary Kohn

**First Reading:** Graduate Programs may use MyBest™ Score in assessing language proficiency for admissions of international students. See Attachment.

**Rationale:** Graduate programs will have the option to use the MyBest™Score, rather than the applicant's most recent TOEFL score, to assess whether applicants meet TOEFL iBT Graduate School requirements. Evaluation of TOEFL scores must be consistent within departments.

7. Graduate School Committee on Assessment and Review –Chair-Dr. Phillip Payne

8. Graduate Student Council – Manzamasso Hodjo, President

9. University Research and Scholarship – Sunanda Dissanayake, Graduate School Associate Dean.

10. Calendar of Upcoming Events and Deadlines - [http://www.k-state.edu/grad/events/](http://www.k-state.edu/grad/events/)

**November**

1. GSC Travel Award application deadline for events that begin in January.

1. Student Services Highlight: [Powercat Financial](https://powercat.ksu.edu) website or can “Pop-Up” on the next walk-in day on December 1st

4. Graduate Student Council Meeting, Alumni Center, Tadtman Board Room (2nd floor), Noon-1 pm.

6. **KSUnite-Moving Forward Together-Wednesday,** 12:30-3:30 p.m., K-State Student Union, Main Ballroom.

7. New Graduate Faculty Orientation session, Eisenhower Hall, Room 121, 2:30 - 4:00 p.m.

8. New Graduate Faculty Orientation session, Eisenhower Hall, Room 121, 9:00 - 10:30 a.m.

8. Deadline for **Arts, Humanities, and Social Sciences Small Grant Program for K-State Graduate Students** by 5:00 p.m.

11. New Graduate Faculty Orientation session, Eisenhower Hall, Room 116, 11:00-12:30 p.m.

11. Spring 2019 Recruitment Weekend Funding deadline 8a.m.
Professional Development Event, “Build your Professional Network”, 1:30-2:30pm, Wildcat Chamber, K-State Student Union

Office of Science Graduate Student Research (SCGSR) Program deadline due by 5:00 p.m.

Deadline to complete all requirements for fall 2019 graduation.

Deadline for AAUW International Fellowships for women graduate students and postdocs

Deadline for AAUW Career Development Grants

Professional Development Event, Entering Mentoring: Maintaining Effective Communication and Cultivating Ethical Behavior, 6:00-8:00 p.m., 3094 College of Business Building.

Professional Development Event, Networking and Etiquette Dinner, 5:30 p.m., Bluemont Room, K-State Student Union.

Student Holiday begins

December

Deadline for AAUW Selected Professions Fellowships

Graduate School Commencement, 1:00 p.m. Bramlage Coliseum

Distinguished Graduate Faculty Lecture, Dr. Robert Goodband, Room 227 Kansas State Student Union
October 8, 2019

Dr. Carol Shanklin
Dean of the Graduate School Eisenhower Hall
CAMPUS

Dear Dean Shanklin:

This letter covers a request and supporting documentation for DR. JACQUE MESSINGER (WID in process) to be appointed as Graduate Faculty Associate.

The Department of Educational Leadership in the College of Education has launched a new doctoral emphasis that is virtually assured to prepare the majority of community college presidents and leaders across the nation for the foreseeable future. This emphasis is consistent with the mission of our professional terminal degree (Doctor of Education).

Dr. Messinger has been asked to contribute to this new emphasis by serving on doctoral committees and by teaching in the new community college leadership program. She is a proven leader in the area institutional effectiveness, having re-established an office of institutional research and established a culture of evidence-based decision-making at two institutions. She has led two Institutional Review Boards (IRBs), and helped facilitate the research of several dissertations for faculty and staff in her role as Director of Institutional Research. She will provide valuable service to KSU by serving on doctoral committees and by teaching EDACE 886: Introduction to Educational Research and EDACE 886: Field Study Educational Research.

Thank you for your consideration.

Sincerely yours,

[Signature]

Jerr Johnson
Chair, Department of Educational Leadership
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

☐ Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

☐ Associate Membership (requires Graduate Council approval)
☐ Teach graduate courses
☐ Serve on supervisory committees

If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☐ Certification to direct doctoral students
(requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Messinger, Jacque
Department: Educational Leadership
Rank: Professor of Practice
Email: jacquemessinger@ymail.com
Employee ID: Pending

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☐ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   - Letter of Nomination (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee’s research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee's complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Dr. Jacquelyn Messinger
PO Box 144
Ivanhoe, TX 75447

Department of Educational Leadership

Education:
EdD 2018 National American University
MA 2001 California State University, Bakersfield
BA 1998 California State University, Bakersfield

Professional experience: (List current and three most recent positions)
2017-current Vice President, Institutional Effectiveness & Accountability,
            Garden City Community College
2017-current Chair, Institutional Review Board
            Chair, Strategic Planning Committee
2012-2017 Director, Institutional Research, Tyler Junior College
2016-2017 Chair, Institutional Review Board
2005-2012 Coordinator, Institutional Research, Collin College
1998-2000 Research Analyst, Applied Research, California State University,
            Bakersfield

Dr. Messinger has worked in the field of Institutional Research and Effectiveness for over twenty
years. She is a proven leader evidenced through successful facilitation of her work with
accreditation, re-establishing an office of institutional research, and establishment of a culture of
evidence based decision making at two institutions. She has led two Institutional Review Boards
(IRB), and helped facilitate the research of several dissertations for faculty and staff in her role
as Director of Institutional Research.

Presentations and Publications

College Students*. Doctoral Dissertation, National American University, Austin, TX.

"Verifying and Balancing Data for State Reporting" **TCC Annual Meeting**, Austin, TX, Presentation, 2012

"ARGOS for verifying data integrity" **TCC Annual Meeting**, San Antonio, TX, Presentation, 2011.

"Low Enrollment Cancelled Courses Project" Collin College, McKinney, TX, Presentation, 2011.

"TSI Testing and Student First Term Success" Collin College, McKinney, TX, Presentation, 2011.

"State Reports, What They Are, How They Are Done " **TACRAO Annual Meeting**, Lubbock, TX,
Presentation, 2009.


October 8, 2019

Dr. Carol Shanklin
Dean of the Graduate School Eisenhower Hall
CAMPUS

Dear Dean Shanklin:

This letter covers a request and supporting documentation for DR. JANICE MARSHALL (WID in process) to be appointed as Graduate Faculty Associate.

The Department of Educational Leadership in the College of Education has launched a new doctoral emphasis that is virtually assured to prepare the majority of community college presidents and leaders across the nation for the foreseeable future. This emphasis is consistent with the mission of our professional terminal degree (Doctor of Education).

Dr. Marshall has been asked to contribute to this new emphasis by serving as a cohort coordinator, by directing internships, and by serving on doctoral committees. She is an established leader in the community college world, having relevant experience in academic administration, student services, and community engagement. She is published, has higher education teaching experience, and will provide valuable service to KSU by serving as coordinator for the Cuyahoga Community College cohort; by teaching EDACE 991: Internship; and by serving on doctoral committees for the new community college leadership program.

Thank you for your consideration.

Sincerely yours,

[Signature]

Jerry Johnson
Chair, Department of Educational Leadership
Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
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☐ Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

☐ Associate Membership (requires Graduate Council approval)
☐ Teach graduate courses
☐ Serve on supervisory committees

If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☐ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Marshall, JaNice
Department: Educational Leadership
Rank: Professor of Practice
Email: jmarshall0316@gmail.com
Employee ID: pending

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☐ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   - Letter of Nomination (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee’s research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Name:  JaNice Marshall, Ed.D
Address Information:  2017 E. 9th Street, Unit 1603C Cleveland, OH 44115

Department of Educational Leadership

Education:
    Degree:  BA  Year: 1982 Institution: Michigan State University
    Degree:  MA  Year: 1985 Institution: Michigan State University
    Degree  Ed.D Year: 2011 Institution: University of Texas, Austin

Professional experience:  (List current and three most recent positions)
Current:  Year(s) 2012- Present, Position:  Vice President, Access &
Community Engagement; Department: Access, Learning & Success Division/Workforce &
Community, and Economic Development Division; Youth, Adult & Community Connections
Department, Institution:  Cuyahoga Community College

Previous:  Year(s) 2011- 2012, Position:  Executive Director, Success & Innovation
Department: Access, Learning & Success Division, College Pathway Program Department;
Institution: Cuyahoga Community College

Previous:  Year(s) 2008- 2011, Position:  Executive Director, Student Success
Department: Office of the President, Institution: Lansing Community College

Previous:  Year(s) 2004- 2011, Position:  Department Chair, Environmental Design & Building
Technologies Department: Technical Careers Division, Institution: Lansing Community College

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your
credentials to teach graduate level courses and/or guide graduate student research.)

Program. Community College Future’s Assembly, Bellwether Award.

Cuyahoga Community College. Coalition for Adult Basic Education National Conference, Lake Buena Vista,
FL.

Dissertation Committee
    • Transformational Change of High School Equivalency In The State Of Ohio; The Adult Diploma
Program Pilot Project At Cuyahoga Community College, 2017
    • Closing the Skills Gap: A Comprehensive Work-Based Learning Model Developed through Partnerships
among Manufacturers, Community Colleges and High Schools in Northeast Ohio, 2017

June 2019  Kansas State University, Teaching Professor-Cohort Coordinator
    EDACE 886 ZRA; EDACE 886 ZRB;    EDACE 886 ZRC
October 8, 2019

Dr. Carol Shanklin
Dean of the Graduate School Eisenhower Hall
CAMPUS

Dear Dean Shanklin:

This letter covers a request and supporting documentation for DR. KATHERINE PERSSON (WID in process) to be appointed as Graduate Faculty Associate.

The Department of Educational Leadership in the College of Education has launched a new doctoral emphasis that is virtually assured to prepare the majority of community college presidents and leaders across the nation for the foreseeable future. This emphasis is consistent with the mission of our professional terminal degree (Doctor of Education).

Dr. Persson has been asked to contribute to this new emphasis by serving on doctoral committees for the new program. She is an experienced leader in the community world, having served in executive leadership roles in academic administration and student services. She is published, has taught in community college programs, and will provide valuable service to KSU by serving on doctoral committees for the new community college leadership program.

Thank you for your consideration.

Sincerely yours,

Jerry Johnson
Chair, Department of Educational Leadership
Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
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☐ Associate Membership (requires Graduate Council approval)
 Board graduate courses  Serve on supervisory committees

If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☐ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Persson, Katherine
Rank: Professor of Practice
Email: kpersson0609@att.net

Department: Educational Leadership

Employee ID: pending

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☐ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

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   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
(Elizabeth) Katherine B. Persson
24125 Creekwood Dr.
Splendora, TX 77372

Department of Educational Leadership

Education:
Ph.D. 2002 University of Texas at Austin
M.S. 1982 Texas Women’s University at Texas Medical Center
B.S. 1973 Texas State University

Professional experience:
Current: 2008-present President, Lone Star College-Kingwood
Previous: 2006-2008 President, Rock Creek Campus Portland Community College
2004-2006 Vice President Instruction, LSC-Kingwood
1998-2004 Vice President Instruction and Student Services, LSC-Kingwood

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
June 2019 AAWCC: Lessons Learned from Hurricane Harvey
May 2019 NISOD: Lessons Learned from Hurricane Harvey from the Perspectives of the Vice Presidents and College President
April 2019 AACC: Lessons Learned from Hurricane Harvey from the Perspectives of the Chancellor, CFO and College president
April 2018 AACC: Lose 80% Facilities, Increase Number of Students 5%
April 2018 AACC: Early College Enrollments
April 2017 AACC: Student Access & Success: Six Colleges Agree on Common KPIs for Funding
April 2016 AACC: Pathway to College Readiness for All High School Graduates
October 8, 2019

Dr. Carol Shanklin
Dean of the Graduate School Eisenhower Hall
CAMPUS

Dear Dean Shanklin:

This letter covers a request and supporting documentation for DR. WILLIAM LAW (WID in process) to be appointed as Graduate Faculty Associate.

The Department of Educational Leadership in the College of Education has launched a new doctoral emphasis that is virtually assured to prepare the majority of community college presidents and leaders across the nation for the foreseeable future. This emphasis is consistent with the mission of our professional terminal degree (Doctor of Education).

Dr. Law has been asked to contribute to this new emphasis by serving on doctoral committees and by teaching in the new community college leadership program. He is an established senior leader in the community college world, having visibility throughout the nation as a respected community college president. He will provide valuable service to KSU by serving on doctoral committees and by teaching courses that include EDACE 886 Aligning Vision, Planning, and Resources; EDACE 886 Field Study Planning and Resources; EDACE 986 Effective Governance and Leadership; EDACE 986 Field Study Governance and Leadership; EDA 986: Policy Formation and Public Process; EDACE 986: Field Study Policy and Public Process; EDACE 886: Creating a Culture of Evidence and Inquiry: From Enrollment to Outcomes; EDACE 886: Field Study Enrollment to Outcomes; EDACE 886: Introduction to Educational Research; and EDACE 886: Field Study Educational Research.

Thank you for your consideration.

Sincerely yours,

[Signature]

Jerry Johnson
Chair, Department of Educational Leadership
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

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☐ Associate Membership (requires Graduate Council approval)
   □ Teach graduate courses □ Serve on supervisory committees
   If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☐ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

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<tr>
<td>Law, William</td>
<td></td>
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<tr>
<td>Rank: Professor of Practice</td>
<td>Email: <a href="mailto:bill.law@mac.com">bill.law@mac.com</a></td>
<td>Employee ID: in process</td>
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Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☐ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

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2. A PDF copy of the nominee's complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
William D. Law, Jr., bill.law@mac.com

EDUCATIONAL PREPARATION
Ph.D.; Florida State University College of Education, 1978
Area: Design and Management of Postsecondary Education

Master of Science; Florida State University, 1974
Area: Higher Education Administration

Bachelor of Arts; LeMoyne College, Syracuse, NY, 1970
Major: English     Minor: Spanish

PROFESSIONAL EXPERIENCE

2010–2017
President, St. Petersburg College
St. Petersburg, Florida
St. Petersburg College is a comprehensive college with five campuses serving more
than 33,000 credit students each semester.

2002–2010
President, Tallahassee Community College
Tallahassee, Florida
Tallahassee Community College is a comprehensive community college of 15,000
credit students serving three counties in the Florida Panhandle region.

1992–2002
Founding President
Montgomery College
Conroe, Texas
Montgomery College was created in 1991 as part of the North Harris Montgomery
Community College District (now renamed the Lonestar College District) by the vote
of the citizens of Montgomery County, the northern suburbs of Houston.

1988–1992
President, Lincoln Land Community College
Springfield, Illinois
Lincoln Land Community College is a comprehensive community college of 10,000
credit students serving some 4,500 square miles and 14 counties in central Illinois.
It has an excellent reputation for a high-quality instructional program and proactive
community outreach.

1981–1988
Vice President, Institutional and Program Planning
St. Petersburg Junior College
St. Petersburg, Florida

1979–1981
Staff Director, Committee on Higher Education
Florida House of Representative
Tallahassee, Florida

1974–1979
Florida Board of Regents
Tallahassee, Florida
I held several increasingly responsible positions at the Board of Regents Office, most
in the Division of Planning and Analysis.

SELECTED ARTICLES/PUBLICATIONS; SIGNIFICANT WORKS OF SCHOLARLY ACTIVITY

Publications: Author of chapter, Tools for the 21st Century, in Creative Community College:
Leading the Change Through Innovation. (April 2008)

Community:
Board of Directors CareerSource Pinellas;
Board of Directors, Bon Secours Health Systems;
Board of Directors, Pinellas County Urban League

National:
Board of Directors (Chair) Center for Community College Student Engagement (CCSSE),
University of Texas at Austin
September 9, 2019

Dear Dean Shanklin,

Please find these support materials for Roxanne Martens to be approved as an associate member of the graduate faculty for teaching only. Ms. Martens is an Instructor in our program, holds a MS. in Personal Financial Planning, and hold the CERTIFIED FINANCIAL PLANNER™ designation.

The CFP® designation identify individuals who have met the rigorous experience and ethical requirements of the CFP Board, have successfully completed financial planning coursework and have passed the CFP® Certification Examination covering the following areas: the financial planning process, risk management, investments, tax planning and management, retirement and employee benefits, and estate planning. CFP® professionals also agree to meet ongoing continuing education requirements and to uphold CFP Board’s Code of Ethics and Professional Responsibility, Rules of Conduct and Financial Planning Practice Standards. We believe this certification, combined with her education and teaching experience, gives Ms. Martens the foundation to be successful teaching M.S. students.

Ms. Martens would only be teaching graduate level coursework that is tied to preparing students for the CFP® exam. This content is dictated by 72 learning objectives provided by the CFP Board of Standards, and is substantially the same at the undergraduate and graduate levels. We believe she will be capable to supervise the additional work required to make the class M.S. level given her training and experience.

Courses she would teach include:
PFP 764 - Estate Planning For Families
PFP 760 - Retirement Planning For Families

Sincerely,

Martin Seay, Ph.D., CFP®
Program Director & Associate Professor of Personal Financial Planning
School of Family Studies and Human Services
Kansas State University
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☐ Associate Membership (requires Graduate Council approval)
   Teach graduate courses  ☐ Serve on supervisory committees
   If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☐ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Roxanne Martens  Department: FSHS
Rank: Instructor  Email: rmartens@ksu.edu  Employee ID: W0000084404

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☐ Yes  ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

<table>
<thead>
<tr>
<th># ELIGIBLE TO VOTE</th>
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<th>ABSTAIN</th>
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CERTIFICATION

Only certified graduate faculty of the program are eligible to vote on certification nominations.

<table>
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<tr>
<th># ELIGIBLE TO VOTE</th>
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<th>NO</th>
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</tbody>
</table>

AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

Sonya Lutter

Digital signature:

Digitally signed by Sonya Lutter
DN: cn=Sonya Lutter, o=Kansas State University, ou, email=lutter@ksu.edu, c=US
Date: 2019.10.10 10:07:49 -05'00'

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   • Letter of Nomination (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee’s research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   • This nomination form
   • One-page vita (using the CV template)

2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Roxanne Martens  
School of Family Studies and Human Services

**Education:**

- MS in Personal Financial Planning 2013 Kansas State University
- BS in Public Health Nutrition 2011 Kansas State University

**Professional experience:** (List current and three most recent positions)

**Current:** 2013-Present  
Director of Undergraduate Programs & Instructor, Personal Financial Planning, Kansas State University

**Previous:** 2011-2013  
Graduate Teaching Assistant, Powercat Financial, Kansas State University

**Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:**

- 2018-Present  
Co-Director of Student Mentoring and Career Development, FPA of Greater Kansas City Board of Directors

- 2017-2018  
Lecturer, Presidential Lecture Series, Kansas State University

- June 2016  
All CFP® Certification Requirements fulfilled

- November 2013  
Passed the CFP® Certification Examination

The CFP® marks identify those individuals who have met the rigorous experience and ethical requirements of the CFP Board, have successfully completed financial planning coursework and have passed the CFP® Certification Examination covering the following areas: the financial planning process, risk management, investments, tax planning and management, retirement and employee benefits, and estate planning. CFP® professionals also agree to meet ongoing continuing education requirements and to uphold CFP Board’s *Code of Ethics and Professional Responsibility, Rules of Conduct* and *Financial Planning Practice Standards.*
May 9, 2019

Dr. Carol Shanklin
Dean, Graduate School
1013 Mid-Campus Dr.
CAMPUS

Dear Carol,

This letter strongly supports the graduate faculty membership of Dr. Jean Steiner as an Adjunct Professor in the Department of Agronomy. Her CV is attached. Dr. Steiner recently retired as Director, USDA-ARS Grazinglands Research Laboratory, El Reno, OK. She has a B.A. in geology from Cornell College, Iowa and M.S. and Ph.D. degrees in Agronomy (agroclimatology) from Kansas State University. Dr. Steiner is a Fellow of the American Society of Agronomy, Soil Science Society of America, Soil and Water Conservation Society, and the American Association for the Advancement of Science. She received the Distinguished Alumnus Award of the K-State Gamma Sigma Delta Chapter in 2014. Her expertise is in the area of agroclimatology. She has received over $13.2 million in grants and published many refereed journal articles. Following retirement, Dr. Steiner moved to Manhattan, and we look forward to many opportunities for continued collaboration with her.

The faculty vote was unanimous in support of the graduate faculty membership of Dr. Steiner as an Adjunct Professor. Dr. Steiner already has extensive collaborative interactions with Agronomy faculty. As an Adjunct Professor, Dr. Steiner could potentially serve on graduate committees. She also will collaborate with Agronomy faculty members in research and grant writing. She also plans to give occasional guest lectures.

As indicated by a unanimous vote, the faculty and I strongly support the nomination of Dr. Jean Steiner as a graduate faculty member in the Department of Agronomy. Thank you for your consideration of this request. Please let me know if you need any additional information.

Sincerely,

Michel D. Ransom
Professor and Interim Head
Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

**SELECT ONE TYPE OF MEMBERSHIP**

- [ ] Membership (tenure track with terminal degree)
  Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.
  *See Graduate Handbook Chapter 5, section A.2*

- [x] Membership (Non-tenure track, adjunct, or no terminal degree; requires Graduate Council approval)

- [ ] Associate Membership (requires Graduate Council approval)
  - Teach graduate courses
  - Serve on supervisory committees

- [ ] Certification to direct doctoral students (requires Graduate Council approval)

**Note:** A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may not be certified to direct doctoral students.

**Nominee Information:**

<table>
<thead>
<tr>
<th>Name: Jean Steiner</th>
<th>Department: Agronomy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank: Adjunct Professor</td>
<td>Email: <a href="mailto:jlsteiner@ksu.edu">jlsteiner@ksu.edu</a></td>
</tr>
<tr>
<td></td>
<td>Employee ID: W0000113761</td>
</tr>
</tbody>
</table>

Is the candidate's highest degree a terminal degree for candidate's field of specialization? [ ] Yes [ ] No

**Report departmental voting results.** The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

**MEMBERSHIP OR ASSOCIATE MEMBERSHIP**

Only regular graduate faculty members of a department/program may vote on membership nominations.

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**CERTIFICATION**

Only certified graduate faculty of the program are eligible to vote on certification nominations.

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<tr>
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<td>ABSTAIN</td>
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<td>NOT VOTING</td>
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</table>

**AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):**

Michael D. Krason 5-9-19  Professor and Interim Head

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
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   - **This nomination form**
   - **One-page vita** (using the CV template)

2. A PDF copy of the nominee's complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: [http://www.k-state.edu/grad/faculty/graduate-council/forms.html](http://www.k-state.edu/grad/faculty/graduate-council/forms.html)
Jean L. Steiner  
Agronomy

Education:  
Ph.D., Agronomy (Agroclimatology) 1982 Kansas State University  
M.S., Agronomy (Agroclimatology) 1979 Kansas State University  
B.A., Geology 1974 Cornell College, Iowa

Professional experience: (List current and three most recent positions)  
Current: 2006-Present Director, Grazinglands Research Laboratory, USDA ARS

Previous:  
2005 Acting Deputy Administrator, USDA-ARS  
2001-Present Research Leader, USDA-ARS  
1994-2001 Center Director, USDA-ARS

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:  


September 25, 2019

Dean Carol Shanklin
Graduate School
119 Eisenhower Hall
Kansas State University

Dean Shanklin,

Attached are the nomination form and supporting documents for membership and certification of Dr. Charles Carlson into the Graduate School. Dr. Carlson is a non-tenure track Teaching Assistant Professor in the Department of Electrical and Computer Engineering, and while I expect the majority of responsibility for Dr. Carlson will be to teach undergraduate and graduate courses, I also expect him to direct the research of master’s and doctoral students. Dr. Carlson already has a strong record of accomplishments in the biomedical area of electrical engineering while pursuing his PhD at Kansas State University.

The graduate faculty of Electrical and Computer Engineering voted anonymously on September 13, 2019 to send forward this nomination, with very positive comments on his record and ability to perform as a certified member of the graduate faculty.

Sincerely,

Don Gruenbacher
Head and Associate Professor
Electrical and Computer Engineering
Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

☒ Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

☐ Associate Membership (requires Graduate Council approval)
☐ Teach graduate courses ☐ Serve on supervisory committees
If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☒ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Charles Carlson
Department: Electrical and Computer Engineering
Rank: Teaching Assistant Professor
Email: cwcrl@ksu.edu
Employee ID: 000309889

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☒ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

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CERTIFICATION

Only certified graduate faculty of the program are eligible to vote on certification nominations.

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<td>ABSTAIN</td>
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<tr>
<td>NOT VOTING</td>
<td>2</td>
</tr>
</tbody>
</table>

AUTHORIZED SIGNATURE (Dept. Head or Graduate Program Director):

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   - Letter of Nomination (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee's research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee's complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Charles Carlson  
Electrical and Computer Engineering

**Education:**

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<th>Degree</th>
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<tr>
<td>BS</td>
<td>2013</td>
<td>Fort Hays State University, Physics</td>
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**Professional experience:**

Current: 2019  
Teaching Assistant Professor, Department of Electrical and Computer Engineering, Kansas State University

Previous: 2015-2019  
Graduate Teaching/Research Assistant, Electrical and Computer Engineering, Kansas State University

<table>
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<th>Year</th>
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<td>2015</td>
<td>Electrical Engineer 1, Black and Veatch</td>
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<tr>
<td>2013-2015</td>
<td>Graduate Research Assistant, Electrical and Computer Engineering, Kansas State University</td>
</tr>
</tbody>
</table>

**Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:**


September 25, 2019

Dean Carol Shanklin  
Graduate School  
119 Eisenhower Hall  
Kansas State University

Dear Dean Shanklin,

Attached are the nomination form and supporting documents for membership and certification of Dr. Kexing Lai into the Graduate School. Dr. Lai is a non-tenure track Research Assistant Professor in the Department of Electrical and Computer Engineering, and while I expect the majority of responsibility for Dr. Lai will be to conduct research on funded projects, I also expect him to direct the research of master’s and doctoral students and potentially teach a graduate course. Dr. Lai already has a strong record of accomplishments in the energy systems area of electrical engineering while pursuing his PhD at The Ohio State University.

The graduate faculty of Electrical and Computer Engineering voted anonymously on September 13, 2019 to send forward this nomination, with overall very positive comments on his record and ability to perform as a certified member of the graduate faculty. Some and associated votes questioned the need for certification, but Dr. Lai is expected to be at K-State for at least three years and we feel he will do an excellent job as major professor to PhD students in our department. Dr. Bala Natarjan will most likely serve as co-major professor for any PhD students that Dr. Lai will be advising.

Sincerely,

Don Gruenbacher  
Head and Associate Professor  
Electrical and Computer Engineering
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
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Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Kexing Lai
Department: Electrical and Computer Engineering
Rank: Research Assistant Professor
Email: kai@ksu.edu
Employee ID: 000922611

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☒ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

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CERTIFICATION

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
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For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Kexing Lai
Electrical and Computer Engineering

Education:
Ph.D. in Electrical and Computer Engineering Aug. 2015 to Aug. 2019 The Ohio State University, Columbus, Ohio, USA.
MSc in Electrical and Computer Engineering Aug. 2014 to Jul. 2015 The Ohio State University, Columbus, Ohio, USA.
B.S. in Electrical Engineering Aug. 2010 to Jun. 2014 Central South University, Changsha, Hunan, China.

Professional experience: (List current and three most recent positions)
Current: From Aug. 2019 Research Assistant Professor, Electrical and Computer Engineering Department, Kansas State University
Previous: Aug. 2018 to Dec. 2018 Graduate Teaching Associate, Electrical and Computer Engineering Department, The Ohio State University
Jun. 2016 to Dec. 2018 Graduate Research Associate, Electrical and Computer Engineering Department, The Ohio State University
Aug. 2015 to May 2016 Graduate Teaching Associate, Electrical and Computer Engineering Department, The Ohio State University

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
October 8, 2019

Dr. Carol Shanklin
Dean of the Graduate School Eisenhower Hall
CAMPUS

Dear Dean Shanklin:

This letter covers a request and supporting documentation for DR. CYNTHIA MILES (WID in process) to be appointed to teach graduate courses as a non-graduate faculty member.

The Department of Educational Leadership in the College of Education has launched a new doctoral emphasis that is virtually assured to prepare the majority of community college presidents and leaders across the nation for the foreseeable future. This emphasis is consistent with the mission of our professional terminal degree (Doctor of Education).

Dr. Miles has been asked to contribute to this new emphasis by serving as major professor on doctoral committees and teaching in the new community college leadership program. She is a nationally recognized leader in the community college world, having visibility throughout the nation as a respected community college president and chancellor. She is well published in the field with multiple books and book chapters on topics directly relevant to the new program, has experience teaching in doctoral programs, and has served on dissertation committees. She will provide valuable service to KSU both by teaching EDACE 986 Effective Governance and Leadership and EDACE 986 Field Study Governance and Leadership. The faculty has indicated unanimous support for her role—see accompanying faculty nomination form.

Thank you for your consideration.

Sincerely yours,

[Signature]

Jerry Johnson
Chair, Department of Educational Leadership
NOMINATION FOR GRADUATE FACULTY

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SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

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Nominee Information:

Name: Miles, Cynthia L.  Department: Educational Leadership
Rank: Professor of Practice  Email: clmiles@ksu.edu  Employee ID: pending

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☐ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

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2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Cindy L. Miles  
6968 Talisman Ct.  
San Diego, CA 92119  

Department of Educational Leadership

Education:  
Ph.D., Educational Administration, 1997  The University of Texas at Austin  
M.S., Education/Minor: Biology 1990  Texas A & M University-Commerce  
Clinical Laboratory Technologist 1983  U.S. Dept. of Health & Human Services  
B.A., Biology 1976  The University of Texas at Austin

Professional experience:  
Current: 2009-present  Chancellor, Grossmont-Cuyamaca Community College District  
Previous: 2005-2009  President, Hialeah Campus, Miami Dade College  
2002-2005  Vice President, Learning & Academic Affairs, Community College of Denver  
1999-2002  Vice President & Senior Program Officer/Chief Operating Officer, League for Innovation in the Community College

Recent Scholarly Activity:  
San Diego State University, Doctorate in Community College Leadership Program  
- Guest Lecturer (Spring 2019). ARP 755: Governance and Policy in Postsecondary Education  
- Dissertation Committee Member (2018). Poppy Fitch, Ed.D.

Ferris State University, Doctorate in Community College Leadership Program  
- Dissertation Committee Member (2014). Lesley Frederick, Ed.D.  
- Instructor (Spring 2014, 2015). IDSL 830: Leading Organizational Transformation and Cultural Change (capstone course)

Selected Publications:  


September 3, 2019

Dean Shanklin,

Please accept the attached nomination for Dr. Nick Carr for graduate faculty membership. Dr. Carr serves as a Professor of Practice, teaching multiple courses in support of the M.S. program. Dr. Carr earned his Ph.D. in Personal Financial Planning from Kansas State University.

Dr. Carr has also established himself as a researcher. While his central role will be to teach courses, we would like to seek eligibility to serve on doctoral committees as the need arises. He has significant practitioner expertise that, when combined with his research credentials, would make him a valuable addition to a doctoral committee.

Thank you for your consideration,

Sincerely,

Martin Seay, Ph.D., CFP®
Program Director & Associate Professor of Personal Financial Planning
School of Family Studies and Human Services
Kansas State University
Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

**SELECT ONE OF THE THREE TYPES OF MEMBERSHIP**

- **Membership (tenure track with terminal degree)**
  
  Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

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  If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

**Certification** to direct doctoral students (requires Graduate Council approval)

**Note:** A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

<table>
<thead>
<tr>
<th>Nominee Information:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Nick Carr</td>
</tr>
<tr>
<td>Rank: Professor of Practice</td>
</tr>
<tr>
<td>Employee ID: W0000083206</td>
</tr>
</tbody>
</table>

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☑ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

<table>
<thead>
<tr>
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<tr>
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</tr>
<tr>
<td>YES</td>
</tr>
<tr>
<td>NO</td>
</tr>
<tr>
<td>ABSTAIN</td>
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<tr>
<td>NOT VOTING</td>
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</table>

<table>
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<td>NO</td>
</tr>
<tr>
<td>ABSTAIN</td>
</tr>
<tr>
<td>NOT VOTING</td>
</tr>
</tbody>
</table>

**AUTHORIZING SIGNATURE** (Dept. Head or Graduate Program Director):

Sonya Lutter

Digitally signed by Sonya Lutter
Date: 2019.10.10 10:04:32 -05'00'

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. **A single PDF document that contains the following items:**
   - **Letter of Nomination** (from the Department Head)
     
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee’s research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - **This nomination form**
   - **One-page vita** (using the CV template)

2. **A PDF copy of the nominee’s complete vita** with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: [http://www.k-state.edu/grad/faculty/graduate-council/forms.html](http://www.k-state.edu/grad/faculty/graduate-council/forms.html)
Nicholas Carr, Ph.D.
Department of Human Ecology, College of Personal Financial Planning

Education:
B.S. 2001 Virginia Tech, Finance
M.S. 2006 Indiana University, Finance
Ph.D. 2014 Kansas State University, Personal Financial Planning

Professional experience: (List current and three most recent positions)
Current: 2011 - present First Vice President, Senior Financial Advisor, Portfolio Manager, Legates Carr Wealth Management at Merrill Lynch
Current: 2017 - present Founder/President, Southwest Florida Financial Literacy Foundation
Previous: 2006-2011 Vice President, Financial Advisor, Charles Schwab Private Client
2005-2006 Associate Vice President, Relationship Manager, Bank of America Private Bank
2003-2005 Personal Finance Specialist, Wachovia Securities

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and guide graduate student research.)


September 3, 2019

Dear Dean Shanklin,

Please find these support materials for Dr. Megan McCoy to be approved as a graduate faculty member. Dr. McCoy was previously approved as an Associate Member, but has now joined us full time as a Professor of Practice.

Dr. McCoy received her Ph.D. from the University of Georgia in Human Development and Family Science, Marriage and Family Therapy. While at UGA, she became worked in the ASPIRE clinic where she became interested in financial therapy. As a result, Megan has been instrumental in adapting marriage and family therapy approaches to working with money issues. She has had work related to financial therapy published in the *Journal of Financial Therapy* and has presented research related to financial therapy at both Financial Therapy Association and Association for Financial Counseling and Planning Education conferences.

Thank you for your consideration.

Sincerely,

Martin Seay, Ph.D., CFP®
Program Director & Associate Professor of Personal Financial Planning
School of Family Studies and Human Services
Kansas State University
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
   Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

☐ Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

☐ Associate Membership (requires Graduate Council approval)
   If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☐ Certification to direct doctoral students (requires Graduate Council approval)
   Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Megan McCoy
Department: FSHS
Rank: Professor of Practice
Email: meganmccoy@ksu.edu
Employee ID: W0000106159

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☒ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

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<th>YES</th>
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CERTIFICATION

Only certified graduate faculty of the program are eligible to vote on certification nominations.

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<tr>
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</tr>
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</table>

AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

Sonya Lutter
Digitally signed by Sonya Lutter
Date: 2019.10.10 10:08:45 -05'00'

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   • Letter of Nomination (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee’s research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
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   • One-page vita (using the CV template)

2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
MEGAN MCCOY, LMFT, PHD  
Department of Family and Consumer Sciences  
Institute of Financial Planning

Education:
- B.S. 2005 University of North Carolina, Psychology
- M.S. 2008 Drexel University, Marriage and Family Therapy
- Ph.D. 2016 University of Georgia, Human Development and Family Science

Professional experience: (List current and three most recent positions)
Current: 2017 - present Adjunct Faculty, Department of Marriage and Family Therapy, NorthCentral University, Phoenix, AZ

Previous:
- 2017 - 2017 Lecturer, Department of Family and Consumer Sciences, Kansas State University
- 2016 - 2017 Marriage and Family Therapist, Firm Foundations Counseling and Wellness, Columbia S.C.
- 2010 - 2010 Lecturer, Department of Human and Development and Family Science, University of Georgia

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:


October 5, 2019

Dr. Carol Shanklin
Dean, Graduate School
Kansas State University

Dear Dr. Shanklin:

Please find enclosed nomination papers and documents in support of Dr. Ryane Englar as she applies for Clinical Graduate Faculty membership in the Department of Clinical Sciences. Dr. Englar is a current clinical assistant professor in Clinical Sciences. She received her Bachelor of Science and Doctor of Veterinary Medicine degrees from Cornell University in 2004 and 2008, respectively. Dr. Englar worked in private veterinary practice in Maryland and New York from 2008-2013. From 2013-2014 Dr. Englar worked at Cornell University as an instructor. In 2014 Dr. Englar joined the faculty at Midwestern University in a predominant teaching position that focused on clinical skills training. In May of 2017, Dr. Englar was hired into a clinical assistant professor Clinical Skills Coordinator position here at K-State.

Dr. Englar has a clinical appointment that includes 85% teaching, 10% research and 5% NDS. As a clinical faculty member with appropriate experience and understanding of the research method, Dr. Englar will have the opportunity to teach and participate in graduate student training within the Department of Clinical Sciences. Dr. Englar’s area of expertise is in the clinical skills education. Dr. Englar has an interest in communication training for veterinary students; this is the foundation for surveys that have been developed to ascertain communication training effectiveness in a clinical training program. Dr. Englar has 8 educational-based publications that pertain to communication and clinical skills training effectiveness. From these reports, she has been able to modify her teaching effectiveness and disseminate best practices of training to others in the field.

Dr. Englar’s curriculum vitae and a ballot were circulated to the Clinical Sciences faculty during the week of September 5 – through September 16, 2019 for CS faculty members to vote. A total of 39 members with membership in the Clinical Sciences group were eligible to vote with 28 members voting in support of his membership, 2 voted no, and 9 ballots were not returned due to faculty being unavailable to vote.

Based on the recommendation of the Clinical Sciences group, I request approval of the nomination of Dr. Ryane Englar to serve as a member of K-State Clinical Graduate Faculty.

Respectfully,

[Signature]

Elizabeth Davis, DVM, PhD, DACVIM
Professor and Head, Department of Clinical Sciences

111B Mosier Hall, Manhattan, KS 66506-5708 | (785) 532-4890 | fax: (785) 532-2252
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

- □ Membership (tenure track with terminal degree)
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- ■ Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

- □ Associate Membership (requires Graduate Council approval)
  □ Teach graduate courses  □ Serve on supervisory committees
  If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

- □ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

<table>
<thead>
<tr>
<th>Name: Ryane E. Englar</th>
<th>Department: Clinical Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank: Clinical Assistant Professor</td>
<td>Email: <a href="mailto:rengler@vet.k-state.edu">rengler@vet.k-state.edu</a></td>
</tr>
<tr>
<td>Employee ID: W0000106221</td>
<td></td>
</tr>
</tbody>
</table>

Is the candidate's highest degree a terminal degree for candidate's field of specialization? □ Yes  □ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

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CERTIFICATION

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director): Elizabeth G. Davis

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
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   - This nomination form
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2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Ryane E. Englar, DVM, DABVP (Canine and Feline Practice)
Department of Clinical Sciences, College of Veterinary Medicine

Education:
DVM 2008  Cornell University College of Veterinary Medicine
BS (Animal Science) 2004  Cornell University

Professional experience: (List current and three most recent positions)
Current: 2017-Present  Assistant Professor and Clinical Education Coordinator
Department of Clinical Sciences
Kansas State University, College of Veterinary Medicine

Previous: 2014-2017  Assistant Professor of Small Animal Primary Care
Department of Medicine
Midwestern University, College of Veterinary Medicine
2013-2014  Instructor of Community Practice Service
Department of Clinical Sciences
Cornell University, College of Veterinary Medicine
2011-2014  Consultant
Feline Heath Center Louis J. Camuti Hotline
Cornell University, College of Veterinary Medicine

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
(List no more than 5 peer reviewed articles/works completed within the past 5 years that
demonstrate your credentials to teach graduate level courses and/or guide graduate student
research.)

1. Englar RE. Tracking Veterinary Student Progress in Clinical Communication over Eight
Quarters: a Comparison Study of the First and Final Standardized Client Encounter from
the Client and Student Perspective. *Journal of Veterinary Medical Education* 2019.
Summer;46(2):235-237

2. Jones J, Rinehart J, and Englar RE. The Effect of Simulation Training in Anesthesia on
Student Operational Performance and Patient Safety. *Journal of Veterinary Medical

3. Englar RE. Using a Standardized Client Encounter in the Veterinary Curriculum to
Practice Veterinarian-Employer Discussions about Animal Cruelty Reporting. *Journal of

4. Show-Ridgway A and Englar RE. Evaluating Dog- and Cat-Owner Preferences for
Calgary-Cambridge Communication Skills: Results of a Questionnaire. *Journal of

5. Englar RE, Noah D, Kosinski R, and Show-Ridgway A. Perceptions of the Veterinary
Profession by Medical Students Enrolled in Interprofessional Education at Midwestern
October 5, 2019

Dr. Carol Shanklin
Dean, Graduate School
Kansas State University

Dear Dr. Shanklin:

Please find enclosed nomination papers and documents in support of Dr. Shaun Huser as he applies for Clinical Graduate Faculty membership in the Department of Clinical Sciences. Dr. Huser is a current clinical assistant professor in Clinical Sciences. He received his Bachelor of Science and Doctor of Veterinary Medicine from Kansas State University in 2000 and 2004, respectively. Dr. Huser worked in private veterinary practice in Peotone, IL from June of 2005 until July 2017. In July of 2017 Dr. Huser joined the Clinical Science faculty in a predominant teaching and research position that focused on beef production medicine and management. In July of 2019 Dr. Huser was hired into a Livestock Services ambulatory clinician position.

Dr. Huser has a clinical appointment that includes 80% clinical service, 10% didactic teaching, 5% research and 5% NDS. As a clinical faculty member with valuable experience and appreciation for the research method, Dr. Huser will have the opportunity to help train house officers that are completing graduate studies within the Department of Clinical Sciences. Dr. Huser’s area of expertise is in the field of bovine production and management. Dr. Huser obtained funding for three internal grant proposals and successfully presented his work at the annual AABP convention in 2018. Dr. Huser will serve as an appropriate Clinical Graduate Faculty member, helping graduate students in an advisory manner in the field as they complete large animal clinically-based investigations.

Dr. Huser’s primary faculty role is to serve as a senior clinician in Livestock Services - ambulatory to help train DVM students in the fourth year of their education and serve as a committee member for MS students.

Dr. Huser’s curriculum vitae and a ballot were circulated to the Clinical Sciences faculty during the week of September 5 – through September 16, 2019 for CS faculty members to vote. A total of 39 members with membership in the Clinical Sciences group were eligible to vote with 31 members voting in support of his membership, 0 voted no, and 8 ballots were not returned due to faculty being unavailable to vote.

Based on the recommendation of the Clinical Sciences group, I request approval of the nomination of Dr. Shaun Huser to serve as a member of K-State Clinical Graduate Faculty.

Respectfully,

[Signature]

Elizabeth Davis, DVM, PhD, DACVIM
Professor and Head, Department of Clinical Sciences
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

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☐ Associate Membership (requires Graduate Council approval)
☐ Teach graduate courses ☐ Serve on supervisory committees

If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

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Nominee Information:

<table>
<thead>
<tr>
<th>Name: Shaun Huser</th>
<th>Department: Clinical Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank: Clinical Assistant Professor</td>
<td>Email: <a href="mailto:smh6503@vet.k-state.edu">smh6503@vet.k-state.edu</a></td>
</tr>
<tr>
<td>Employee ID: W0000035250</td>
<td></td>
</tr>
</tbody>
</table>

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☐ Yes ☑ No

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</table>

CERTIFICATION

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director): Elizabeth G. Davis

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Shaun M. Huser, DVM  
Kansas State University College of Veterinary Medicine  
Department of Clinical Sciences

EDUCATION

DVM  
Kansas State University College of Veterinary Medicine  
Manhattan, KS  
2000-2004

B.S. Agriculture  
Kansas State University  
Manhattan, KS  
1996-2000

PROFESSIONAL EXPERIENCE

Kansas State University, College of Veterinary Medicine  
Clinical Assistant Professor/Livestock Services  
7/2019- present

Kansas State University, College of Veterinary Medicine  
Assistant Professor of Beef Production Medicine  
7/2017- 7/2019

Peotone Animal Hospital  
Associate Veterinarian, Peotone, IL  
6/2014- 7/2017

Banner Creek Animal Hospital  
Associate Veterinarian, Holton, KS  
6/2013- 6/2014

Peotone Animal Hospital  
Associate Veterinarian, Peotone, IL  
6/2005- 6/2013

Regional Veterinary Services  
Associate Veterinarian, Elmwood, IL  

ABSTRACT PUBLICATION

AABP Abstract 9/14/18: “Evaluating the use of a blood leukocyte differential on beef cattle arriving to a feed yard to predict those animals at risk for developing clinical or subclinical respiratory disease”

FUNDED RESEARCH

KSUCVM Internal Grant: Priming immune responses to reduce disease caused by BRSV.  
Pl: Chamorro M., Co-Investigators: Reppert E., Huser S.M., Robinson L., Weaver B.  
Status: Funded, Budget: $4,000, Start date: 1/20/18  End date: Fall 2018

KSUCVM start-up along with Ultra ICE inc.: Record and evaluate different techniques of electroejaculation of bulls by four different veterinary practitioners performing breeding soundness exams to look for associations between operator technique and successful electroejaculation. Pl: Larson R., Co-Investigators: Huser S.M., Robinson L., Amrine D.  
Status: Funded, Budget: $5,000, Start date: 2/1/18  End date: 5/1/18

KSUCVM Intramural Funding Program SUCCESS-FYI: Evaluating the utility of a commercial blood leukocyte differential panel to refine the case definition of those animals suffering from bovine respiratory disease, therefore reducing the use of antimicrobials in cattle newly arrived to the feed yard. Pl: Huser S.M., Co-Investigators: Amrine D., White B., Larson R.  
Status: Funded, Budget: $15,000, Start date: 11/2017  End date: 12/2017
August 27, 2019

Dr. Carol Shanklin, Dean
K-State Graduate School
119 Eisenhower Hall

Dear Dr. Shanklin,

Please accept this letter as the formal nomination of Dr. Jacob Groshek for membership on the K-State graduate and certified faculty. Dr. Groshek is an associate professor and the new Ross Beach Chair in Journalism and Mass Communications.

The graduate faculty unanimously voted for his nomination and certification because they believe Dr. Groshek will make valuable contributions to our master’s program, both on campus and online, as well as to the Leadership Communication doctoral program that our school recently joined. Given his research foci in emerging technologies, social media analytics, democracy, and political communication, the Miller School faculty foresee Dr. Groshek serving on both project and thesis supervisory committees. He will also teach a graduate-level seminar in social media analytics and a required course in advanced research methods.

Dr. Groshek is an accomplished scholar with a national reputation, with more than 30 peer-reviewed publications in the past five years. He is the founding editor of the *Journal of Communication Technology* and serves on the editorial boards of five prestigious journals in mass communications.

Dr. Groshek earned his Doctorate of Philosophy in Mass Communication from Indiana University in 2008. He joined the A.Q. Miller School this fall as its new Ross Beach Chair, a position with very high research expectations. His CV speaks for itself. He has served as major professor for several PhD students at Boston University.

Dr. Groshek will be a positive addition to the school’s, college’s, and university’s teaching and research efforts. I am including the nomination form and his abbreviated vita, as well as attaching his full vita separately. Please don’t hesitate to contact me, should you have any questions.

Sincerely,

Raluca Cozma, Ph.D.
Associate Professor
Associate Director for Graduate Studies and Research
A.Q. Miller School of Journalism and Mass Communications
Kansas State University
785-532-3890
cozma@ksu.edu
Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

**SELECT ONE OF THE THREE TYPES OF MEMBERSHIP**

- **Membership (tenure track with terminal degree)**
  Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

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- **Associate Membership** (requires Graduate Council approval)
  - Teach graduate courses
  - Serve on supervisory committees
  If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

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**Nominee Information:**

<table>
<thead>
<tr>
<th>Name: Jacob Groshek</th>
<th>Department: A.Q. Miller School of Journalism &amp; Mass Comm.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank: Associate Prof.</td>
<td>Email: <a href="mailto:groshek@ksu.edu">groshek@ksu.edu</a></td>
</tr>
</tbody>
</table>

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☑ Yes ☐ No

**Report departmental voting results.** The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

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**CERTIFICATION**

Only certified graduate faculty of the program are eligible to vote on certification nominations.

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**AUTHORIZING SIGNATURE** (Dept. Head or Graduate Program Director): Raluca Cozma

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. **A single PDF document that contains the following items:**
   - **Letter of Nomination** (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee’s research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - **This nomination form**
   - **One-page vita** (using the CV template)

2. **A PDF copy of the nominee’s complete vita** with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: [http://www.k-state.edu/grad/faculty/graduate-council/forms.html](http://www.k-state.edu/grad/faculty/graduate-council/forms.html)
Jacob Groshek, Ph.D.
A.Q. Miller School of Journalism & Mass Communication

Education:
Ph.D. 2008 Indiana University
M.A. 2003 Marquette University
B.S. 2000 University of Wisconsin at Stout

Professional experience: (List current and three most recent positions)
Current: 2019-present Ross Beach Chair in Emerging Media Research, A.Q. Miller School of Journalism & Mass Communication, Kansas State University

Previous: 2013-2019 Associate Professor, Division of Emerging Media Studies, Boston University
2012-2013 Visiting Assistant Professor, School of Communications, University of Melbourne
2010-2012 Assistant Professor, School of History, Culture, and Communication, Erasmus University

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and/or guide graduate student research.)


September 23, 2019

Dr. Carol Shanklin  
Dean, Graduate School  
103 Fairchild Hall  
CAMPUS

Dear Dr. Shanklin,

This letter strongly supports the appointment of Dr. Desalegn Serba for Graduate Faculty Certification to direct PhD candidates as a member of the Graduate Faculty in the Department of Agronomy. Dr. Serba is a Research Assistant Professor at the KSU Agricultural Research Center in Hays, KS.

Dr. Serba’s expertise is in millet breeding and genetics and his research program will address the genetic improvement of millet grain for use as a human food crop and millet as a forage crop for livestock production. He works closely with the USAID Sorghum Millet Innovation Lab on campus as well as with all of the plant breeding and genetics faculty at K-State. Dr. Serba’s primary graduate faculty roles will be to serve on supervisory committees for MS and PhD students, possibly serving as a co-major professor for MS students, and providing an occasional guest lecture in undergraduate and graduate courses.

As indicated by the vote, the faculty and I strongly support the nomination of Dr. Desalegn Serba for Graduate Faculty Certification to direct PhD students as a member of the Graduate Faculty in the Department of Agronomy.

Sincerely,

Michel D. Ransom  
Professor and Interim Head

cc: Gerard Kluitenberg  
Bob Gillen
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

**SELECT ONE OF THE THREE TYPES OF MEMBERSHIP**

☐ Membership (tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

☐ Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

☐ Associate Membership (requires Graduate Council approval)
   - Teach graduate courses
   - Serve on supervisory committees
   If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☐ Certification to direct doctoral students (requires Graduate Council approval)

**Note:** A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

**Nominee Information:**

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<td>Desalegn Serba</td>
<td>Agronomy</td>
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<tr>
<td>Research Asst. Professor</td>
<td><a href="mailto:ddserba@ksu.edu">ddserba@ksu.edu</a></td>
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</table>

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☐ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

**MEMBERSHIP OR ASSOCIATE MEMBERSHIP**

Only regular graduate faculty members of a department/program may vote on membership nominations.

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**AUTHORIZING SIGNATURE** *(Dept. Head or Graduate Program Director)*:

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
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For a nomination processing timeline, go to: [http://www.k-state.edu/grad/faculty/graduate-council/forms.html](http://www.k-state.edu/grad/faculty/graduate-council/forms.html)
Desalegn Debelo Serba  
Department of Agronomy

Education:
  B.S.  1992 Alemaya University of Agriculture, Plant Sciences  
  M.S.  1999 University of Agri. Sciences, Bangalore, Plant Breeding and Genetics  
  Ph.D. 2009 University of Nebraska-Lincoln, Plant Breeding and Genetics

Professional experience: (List current and three most recent positions)
  Current:  08/2015-present Research Assistant Professor, Millet Breeding  
            Ag Research Center-Hays
  Previous:  04/2015- 08/2015 Research Scientist, University of North Texas  
            02/2010- 04/2015 Postdoctoral Fellow, The Samuel Roberts Noble Foundation, Inc.  
            01/2006-02/2010 Graduate Research Assistant, University of Nebraska-Lincoln  
            09/1999-12/2005 Wheat Breeder-Ethiopian Institute of Agricultural Research,  
                        Kulumsa Research Center  
            03/1993-09/1996 Junior Breeder-Ethiopian Institute of Agricultural Research,  
                        Kulumsa Research Center

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:  (List no more  
than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to  
teach graduate level courses and guide graduate student research.)

Desalegn D. Serba, Kebede Muleta, Paul St. Amand, Amy Bernardo, Guihua Bai, Ramasamy Perumal,  
and Elfadil Bashir. 2019. Genetic diversity, population structure, and linkage disequilibrium in pearl  

Desalegn D. Serba, Ramasamy Perumal, Tesfaye T. Tesso, and Doohong Min. 2017. Status of global  

Desalegn D. Serba and Rattan S. Yadav. 2016. Genomic tools in pearl millet breeding for drought  

Desalegn D. Serba, Srinivasa Rao Uppalapati, Nick Krom, Shreyartha Mukherjee, Yuhong Tang,  
Kirankumar S. Mysore, and Malay C. Saha. 2016. Transcriptome analysis in switchgrass discloses  
ecotype difference in photosynthetic efficiency. *MC Genomics* 17:1040.

Desalegn D. Serba, Robert W. Sykes, Erica L. Gjersing, Stephen R. Decker, Guillaume Daverdin,  
Katrien M. Devos, E. Charles Brummer, and Malay C. Saha. 2016. Cell Wall Composition and  
September 25, 2019

Dean Carol Shanklin
Graduate School
119 Eisenhower Hall
Kansas State University

Dean Shanklin,

Attached are the nomination form and supporting documents for membership and certification of Dr. Charles Carlson into the Graduate School. Dr. Carlson is a non-tenure track Teaching Assistant Professor in the Department of Electrical and Computer Engineering, and while I expect the majority of responsibility for Dr. Carlson will be to teach undergraduate and graduate courses, I also expect him to direct the research of master’s and doctoral students. Dr. Carlson already has a strong record of accomplishments in the biomedical area of electrical engineering while pursuing his PhD at Kansas State University.

The graduate faculty of Electrical and Computer Engineering voted anonymously on September 13, 2019 to send forward this nomination, with very positive comments on his record and ability to perform as a certified member of the graduate faculty.

Sincerely,

Don Gruenbacher
Head and Associate Professor
Electrical and Computer Engineering
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

☒ Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

☐ Associate Membership (requires Graduate Council approval)
☐ Teach graduate courses  ☐ Serve on supervisory committees

If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☒ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Charles Carlson  Department: Electrical and Computer Engineering
Rank: Teaching Assistant Professor  Email: cwcarr@ksu.edu  Employee ID: 000309889

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☒ Yes  ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

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CERTIFICATION

Only certified graduate faculty of the program are eligible to vote on certification nominations.

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   - Letter of Nomination (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee's research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee's complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Charles Carlson  
Electrical and Computer Engineering

Education:  
- PhD 2019  Kansas State University, Electrical Engineering  
- MS 2015  Kansas State University, Electrical Engineering  
- BS 2013  Kansas State University, Electrical Engineering  
- BS 2013  Fort Hays State University, Physics

Professional experience:  
- Current: 2019  Teaching Assistant Professor, Department of Electrical and Computer Engineering, Kansas State University
- Previous: 2015-2019 Graduate Teaching/Research Assistant, Electrical and Computer Engineering, Kansas State University  
  - 2015  Electrical Engineer 1, Black and Veatch  
  - 2013-2015 Graduate Research Assistant, Electrical and Computer Engineering, Kansas State University

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:


September 25, 2019

Dean Carol Shanklin
Graduate School
119 Eisenhower Hall
Kansas State University

Dean Shanklin,

Attached are the nomination form and supporting documents for membership and certification of Dr. Kexing Lai into the Graduate School. Dr. Lai is a non-tenure track Research Assistant Professor in the Department of Electrical and Computer Engineering, and while I expect the majority of responsibility for Dr. Lai will be to conduct research on funded projects, I also expect him to direct the research of master’s and doctoral students and potentially teach a graduate course. Dr. Lai already has a strong record of accomplishments in the energy systems area of electrical engineering while pursuing his PhD at The Ohio State University.

The graduate faculty of Electrical and Computer Engineering voted anonymously on September 13, 2019 to send forward this nomination, with overall very positive comments on his record and ability to perform as a certified member of the graduate faculty. Some and associated votes questioned the need for certification, but Dr. Lai is expected to be at K-State for at least three years and we feel he will do an excellent job as major professor to PhD students in our department. Dr. Bala Natarjan will most likely serve as co-major professor for any PhD students that Dr. Lai will be advising.

Sincerely,

Don Gruenbacher
Head and Associate Professor
Electrical and Computer Engineering
Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

**SELECT ONE OF THE THREE TYPES OF MEMBERSHIP**

- **Membership (tenure track with terminal degree)**
  Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

- **Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty)** requires Graduate Council approval

- **Associate Membership** requires Graduate Council approval
  - Teach graduate courses
  - Serve on supervisory committees

  If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

  **Certification** to direct doctoral students (requires Graduate Council approval)

  **Note:** A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

**Nominee Information:**

<table>
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<tr>
<th>Name: Kexing Lai</th>
<th>Department: Electrical and Computer Engineering</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank: Research Assistant Professor</td>
<td>Email: <a href="mailto:klai@ksu.edu">klai@ksu.edu</a></td>
</tr>
<tr>
<td>Employee ID: 000922611</td>
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Is the candidate's highest degree a terminal degree for candidate's field of specialization? **Yes**

**Report departmental voting results.** The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

### MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

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**AUTHORIZING SIGNATURE** (Dept. Head or Graduate Program Director):

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Kexing Lai  
Electrical and Computer Engineering

Education:  
Ph.D. in Electrical and Computer Engineering Aug. 2015 to Aug. 2019 The Ohio State University, Columbus, Ohio, USA.  
MSc in Electrical and Computer Engineering Aug. 2014 to Jul. 2015 The Ohio State University, Columbus, Ohio, USA.  
B.S. in Electrical Engineering Aug. 2010 to Jun. 2014 Central South University, Changsha, Hunan, China.

Professional experience: (List current and three most recent positions)  
Current: From Aug. 2019 Research Assistant Professor, Electrical and Computer Engineering Department, Kansas State University  
Previous: Aug. 2018 to Dec. 2018 Graduate Teaching Associate, Electrical and Computer Engineering Department, The Ohio State University  
Jun. 2016 to Dec. 2018 Graduate Research Associate, Electrical and Computer Engineering Department, The Ohio State University  
Aug. 2015 to May 2016 Graduate Teaching Associate, Electrical and Computer Engineering Department, The Ohio State University

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:  
September 25, 2019

Dean Carol Shanklin
Graduate School
119 Eisenhower Hall
Kansas State University

Dean Shanklin,

Attached are the nomination form and supporting documents for membership and certification of Associate Professor Xiaolong Guo into the Graduate School. Dr. Guo is a new tenure track Assistant Professor in the Department of Electrical and Computer Engineering, and I expect Dr. Guo to teach graduate level courses as well as directing the research of master’s and doctoral students. Dr. Guo already has a very strong record of accomplishments in the hardware security area while at completing his PhD at the University of Florida.

The graduate faculty of Electrical and Computer Engineering voted on September 13, 2019 to send forward this nomination, with only outstanding comments on his record and ability to perform as a certified member of the graduate faculty.

Sincerely,

[Signature]

Don Gruenbacher
Head and Associate Professor
Electrical and Computer Engineering
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**SELECT ONE OF THE THREE TYPES OF MEMBERSHIP**

- **Membership (tenure track with terminal degree)**
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- **Certification to direct doctoral students**
  (requires Graduate Council approval)

- **Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty)** requires Graduate Council approval

- **Associate Membership** (requires Graduate Council approval)
  - Teach graduate courses
  - Serve on supervisory committees

  If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

**Nominee Information:**

- **Name:** Xiaolong Guo
- **Department:** Electrical and Computer Engineering
- **Rank:** Assistant Professor
- **Email:** guoxiaolong@ksu.edu
- **Employee ID:** 000922928

- Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? **Yes**

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Xiaolong Guo  
Electrical and Computer Engineering Department

Education:

Ph.D. 2019 University of Florida (UF), Gainesville, Florida, USA
M.S. 2013 Beijing University of Posts and Telecoms (BUPT), Beijing, China
B.S. 2010 BUPT  
B.S. 2010 University of London, London, UK

Professional experience: (List current and three most recent positions)
Current: 2019-Present Assistant Professor, Electrical and Computer Engineering Department, Kansas State University

Previous: 2017-Present Member, Florida Institute for Cyber Security (FICS), UF
2017-2019 Member, The Warren B. Nelms Institute for the Connected World, Herbert Wertheim College of Engineering, UF
2008-2010 Chair, IET BUPT Young Member Section, BUPT

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and/or guide graduate student research.)


Dr. Jessica Fefer was hired as a tenure-track assistant professor in June of this year. Enclosed you will find the packet seeking graduate faculty status, as well as certification to direct doctoral students. Dr. Fefer has extremely strong research accomplishments for a new assistant professor. She already has 6 refereed publications, with 2 as lead author, and two more currently in review (1 as lead author). She also has published a book chapter. She currently serves on 4 graduate committees (2 PhD, 2 MS). She has already applied for, and received, a $300K grant in her first four months at K-State; she was previously awarded a $55K grant during her Ph.D., along with several smaller awards. In summary, her accomplishments to date show that she is ready to direct graduate students at the M.S. and Ph.D. levels. I strongly support her application for graduate faculty and certification status.
SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

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赐 Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

<table>
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<tr>
<th>Name: Jessica Fefer</th>
<th>Department: Horticulture and Natural Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank: Assistant Professor</td>
<td>Email: <a href="mailto:jfefer@ksu.edu">jfefer@ksu.edu</a></td>
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</table>

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☑ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

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<td>20</td>
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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director)

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
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   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html

64
Jessica P. Fefer
Horticulture and Natural Resources

Education:

Ph.D. 2019 Clemson University
M.S. 2015 University of Maine
B.S. 2011 University of Vermont

Professional experience: (List current and three most recent positions)

Current: 2019 Assistant Professor - Horticulture and Natural Resources - Kansas State University

Previous: 2015-2019 Graduate Research Assistant - Parks, Recreation and Tourism Management – Clemson University
2013-2015 Graduate Teaching Assistant – Forestry - University of Maine
2011-2013 Interpretation Ranger- Acadia National Park – National Park Service

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:

Citarella, Maggie; Hallo, Jeffrey; Fefer, Jessica; Brownlee, Matthew; Powell, Robert (2019). Taking the Plunge: Enhancing the Visitor Experience in Waterfall-Based State Parks. Journal of Park and Recreation Administration.


Hallo, Jeffrey; Brownlee, Matthew; Hughes, Matthew; Fefer, Jessica; Manning, Robert (2018). The Experiential Carrying Capacity of a Barrier Island: A Norm Based Approach at Cumberland Island National Seashore. Tourism in Marine Environments. DOI: 10.3727/154427318X15276699095989

Miller, Zachary; Fefer, Jessica; Kraja, Arben; Lash, Benjamin; Freimund, Wayne (2017). Perspectives on Visitor Use Management in the National Parks. George Wright Forum, 34(1).

Fefer, Jessica; De Urioste-Stone, Sandra; Daigle, John; Silka, Linda (2016). Using the Delphi Technique to Identify Key Elements for Effective and Sustainable Visitor Use Planning Frameworks. Sage Open, 1-16. DOI: 10.1177/2158244016643141
1 October 2019

Dean Carol Shanklin
Academic Affairs Committee
Graduate Council
Graduate School
Kansas State University
Manhattan, KS 66506

Subject: Letter of Support for Dr. Melia Erin Fritch’s Nomination for Graduate Faculty Membership and Certification in the Department of Curriculum & Instruction

Dear Committee Members:

On behalf of the Department of Curriculum & Instruction, I am pleased to support our faculty’s nomination of Dr. Melia Erin Fritch for Graduate Faculty Membership and Certification. We seek Graduate Faculty Membership and Certification for Dr. Fritch to serve on master’s and doctoral committees, as well as chair these committees.

Dr. Fritch has been affiliated with Kansas State University in various capacities since 2003. She has been a tenured Associate Professor in Hale Library since 2016. Importantly, Dr. Fritch has been the librarian for the Department of Curriculum and Instruction since 2010. As a doctoral graduate from the Department of Curriculum and Instruction, she is knowledgeable regarding the graduate student process in the Department. Additionally, she has provided library instruction for both undergraduate and graduate classes in the Department. Her interdisciplinary research and work will provide a tremendous asset to the Graduate Faculty and graduate students in the Department of Curriculum and Instruction. As such, she brings experience with graduate students that will inform and facilitate her Graduate Faculty Membership and Certification.

Dr. Fritch’s curriculum vitae demonstrates peer-reviewed journal articles and national professional presentations in addition to state and regional presentations in her area of expertise. Her accomplishments make it clear that Dr. Melia Erin Fritch is an appropriate candidate for Graduate Faculty Membership and Certification. She brings an area of expertise that will benefit the Department of Curriculum and Instruction graduate faculty.

The requested documentation for Dr. Fritch’s nomination for Graduate Faculty Membership and Certification in Curriculum & Instruction accompanies this letter.

Thank you for giving our nomination your thoughtful consideration.

Sincerely,

[Signature]

Dr. Todd Goodson
Professor and Chair, Department of Curriculum and Instruction
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

- **Membership** (tenure track with terminal degree)
  Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

- **Membership** (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

- **Associate Membership** (requires Graduate Council approval)
  - Teach graduate courses
  - Serve on supervisory committees
  If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

**Certification** to direct doctoral students (requires Graduate Council approval)

*Note:* A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

<table>
<thead>
<tr>
<th>Name: Melia Erin Fritch</th>
<th>Department: Curriculum &amp; Instruction</th>
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<tbody>
<tr>
<td>Rank: Associate Professor</td>
<td>Email: <a href="mailto:melia@ksu.edu">melia@ksu.edu</a></td>
</tr>
<tr>
<td>Employee ID: W0000046594</td>
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Is the candidate's highest degree a terminal degree for candidate’s field of specialization? [ ] Yes [ ] No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

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**AUTHORIZING SIGNATURE** (Dept. Head or Graduate Program Director):

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

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2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: [http://www.k-state.edu/grad/faculty/graduate-council/forms.html](http://www.k-state.edu/grad/faculty/graduate-council/forms.html)
Melia Erin Fritch  
Curriculum & Instruction, College of Education  
Academic Services, K-State Libraries

**Education:**
Doctorate of Philosophy in Curriculum & Instruction  
2019  
Kansas State University

Master of Library Science  
2010  
Emporia State University

Master of Arts in English  
2004  
Kansas State University

Graduate Certificate in Women’s Studies  
2004  
Kansas State University

Bachelor of Arts in Theatre  
2000  
Chadron State College

**Professional experience:**
Apr 2019 to present. Learning Experience and Design Team Lead, Academic Services/Libraries, Education Librarian, Kansas State University

Aug 2010 to Apr 2019. Academic Services Librarian, K-State Libraries, Undergraduate and Community Services Librarian, Kansas State University


Oct 2004 to Dec 2009. Instructor, English Department, Kansas State University

**Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:**


1 October 2019

Dean Carol Shanklin
Academic Affairs Committee
Graduate Council
Graduate School
Kansas State University
Manhattan, KS  66506

Subject:  Letter of Support for Dr. Suzanne Porath’s Nomination for Graduate Faculty Certification in the Department of Curriculum & Instruction

Dear Committee Members:

On behalf of the Department of Curriculum & Instruction, I am pleased to support our faculty’s nomination of Dr. Suzanne Porath for Graduate Faculty Certification. We seek Certification for Dr. Porath to chair doctoral student committees. We are confident that Dr. Porath will lead as rigorous graduate studies at the doctoral level as she has demonstrated at the master’s level.

Dr. Porath joined the Kansas State University faculty in Fall 2016 as a tenure track Assistant Professor in Curriculum and Instruction. She brought eight years of experience as a university instructor to inform her undergraduate and graduate teaching and research. Dr. Porath has advised numerous master’s students to successful degree completion in her area of expertise, as well as served as a committee member on doctoral committees. As such, she brings experience with graduate students that will inform and facilitate advising her own doctoral students when she is approved for Graduate Faculty Certification.

Dr. Porath’s curriculum vitae demonstrates a peer-reviewed book chapter, journal articles, and national professional presentations in addition to state and regional presentations in her area of expertise.

Her accomplishments make it clear that Dr. Suzanne Porath is an appropriate candidate for graduate faculty certification. She brings an area of expertise that will benefit the Department of Curriculum and Instruction graduate faculty.

The requested documentation for Dr. Porath’s nomination for Graduate Faculty Certification in Curriculum & Instruction accompanies this letter.

Thank you for giving our nomination your thoughtful consideration.

Sincerely,

[Signature]

Dr. Todd Goodson
Professor and Chair, Department of Curriculum and Instruction
Nomination for Graduate Faculty

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

☐ Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

☐ Associate Membership (requires Graduate Council approval)
☐ Teach graduate courses ☐ Serve on supervisory committees

If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☐ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Suzanne L Porath
Department: Curriculum and Instruction
Rank: Assistant Professor
Email: sporath@ksu.edu
Employee ID: W0000102937

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☐ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

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CERTIFICATION

Only certified graduate faculty of the program are eligible to vote on certification nominations.

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

Kay Ann Taylor

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
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2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Suzanne L. Porath  
Department of Curriculum and Instruction

Education:

<table>
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<tr>
<th>Degree</th>
<th>Year</th>
<th>Institution</th>
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</tr>
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<tr>
<td>B.S.</td>
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<td>University of Wisconsin – Oshkosh</td>
<td>Elementary Education</td>
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<td>M.S.</td>
<td>1998</td>
<td>University of Wisconsin – Oshkosh</td>
<td>Reading Education</td>
</tr>
<tr>
<td>Ph.D.</td>
<td>2013</td>
<td>University of Wisconsin – Madison</td>
<td>Curriculum and Instruction</td>
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Professional experience:

Current: 2016 - present  
Assistant Professor, Department of Curriculum and Instruction, Kansas State University, Manhattan, Kansas

Previous: 2013 - 2016  
edTPA Coordinator/Instructor/Supervisor/Editor & Advisor for Ed.D Program; School of Education, Edgewood College, Madison, Wisconsin

2009 - 2016  
Instructor/Supervisor; Concordia University, Madison Center, Wisconsin

Fall 2011  
Adjunct Instructor; University of Wisconsin-Whitewater, Whitewater, Wisconsin

Publications:


1 October 2019

Dean Carol Shanklin
Academic Affairs Committee
Graduate Council
Graduate School
Kansas State University
Manhattan, KS 66506

Subject: Letter of Support for Dr. Vicki Sherbert’s Nomination for Graduate Faculty Certification in the Department of Curriculum & Instruction

Dear Committee Members:

On behalf of the Department of Curriculum & Instruction, I am pleased to support our faculty’s nomination of Dr. Vicki Sherbert for Graduate Faculty Certification. We seek Certification for Dr. Sherbert to chair doctoral student committees. We are confident that Dr. Sherbert will lead as rigorous graduate studies at the doctoral level as she has demonstrated at the master’s level.

As a tenure-track Assistant Professor, Dr. Sherbert joined the Kansas State University faculty in Fall 2013. She brings 28 years of experience as a classroom teacher to her inform her undergraduate and graduate teaching and research. From Spring 2007-2010, she assisted Dr. Todd Goodson with face-to-face and online instruction for the course Content Area Methods in the Secondary School (English Journalism, and Speech). Dr. Sherbert has advised numerous master’s students to successful degree completion in her area of expertise, as well as served as a committee member on doctoral committees. She is serving currently as co-chair for a doctoral student to inform and facilitate advising her own doctoral students when she is approved for Graduate Faculty Certification.

Dr. Sherbert’s curriculum vitae demonstrates peer-reviewed book chapters, journal articles, international, and national professional presentations in addition to state and regional presentations in her area of expertise. She is a consultant on a funded Federal/State grant in the amount of $3,000,000 and a consultant on a funded state grant in the amount of $3,025,074. Additionally, she is identified as a consultant on a $2,931,096 grant submitted and under review.

Her accomplishments make it clear that Dr. Vicki Sherbert is an appropriate candidate for graduate faculty certification. She brings an area of expertise that will benefit the Department of Curriculum and Instruction graduate faculty.

The requested documentation for Dr. Sherbert’s nomination for Graduate Faculty Certification in Curriculum & Instruction accompanies this letter.

Thank you for giving our nomination your thoughtful consideration.

Sincerely,

[Signature]

Dr. Todd Goodson
Professor and Chair, Department of Curriculum and Instruction
SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

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Nominee Information:

Name: Vicki Sherbert
Department: Curriculum & Instruction
Rank: Assistant Professor
Email: sherbev@ksu.edu
Employee ID: W0000092020

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☐ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

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Kay Ann Taylor

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Vicki S. Sherbert, Ph.D.
Curriculum & Instruction

Education:
- Doctor of Philosophy 2011 Kansas State University
- Master of Science 1994 Kansas State University
- Bachelor of Science 1985 Kansas State University

Professional experience: (List current and three most recent positions)
- Current: 2016- present Assistant Professor (tenure track), C&I, Kansas State University
- Previous: 2013-2016 Assistant Professor (term appointment), C&I, Kansas State University
- 2001-2013 Educator, Wakefield Schools, Clay County USD 379
- 1985-2001 Educator, Lincoln School, Clay County USD 379

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your
credentials to teach graduate level courses and/or guide graduate student research.)

International Presentation:

Book Chapter:

Journal Articles:


September 23, 2019

Dr. Carol Shanklin  
Graduate School Dean  
Kansas State University  

Dean Shanklin:

I am writing to nominate Dr. Sean Eddington, assistant professor in the Department of Communication Studies, for graduate faculty status and doctoral certification at Kansas State University. The department has unanimously endorsed his nomination for graduate faculty status.

Dr. Eddington brings significant research and teaching experience, having earned his terminal degree at Purdue University in summer 2019. Already, he has numerous peer-review articles, book chapters, and conference presentations. He also has been the instructor of record for several courses while at the Purdue, including organizational communication, small group communication, and a course on communication and networks. Dr. Eddington’s performance to date satisfies Kansas State University’s criteria for graduate faculty status and doctoral certification.

Thank you for your consideration. If you need other information, please feel free to contact me by phone or by email.

Thank you,

Gregory Paul  
Department Head & Associate Professor  
Department of Communication Studies  
Nichols 234  
785-532-6862  
gregpaul@ksu.edu

encl:
Eddington one-page vita  
Eddington complete vita  
Graduate faculty nomination form
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

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**Note:** A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

**Nominee Information:**

<table>
<thead>
<tr>
<th>Name: Sean Eddington</th>
<th>Department: Communication Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank: Assistant Professor</td>
<td>Email: <a href="mailto:seaneddington@ksu.edu">seaneddington@ksu.edu</a></td>
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Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? [ ] Yes [ ] No

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

**MEMBERSHIP OR ASSOCIATE MEMBERSHIP**

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**AUTHORIZING SIGNATURE** (Dept. Head or Graduate Program Director): Gregory D. Paul

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

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Dr. Sean M. Eddington  
Assistant Professor – Communication Studies | Kansas State University

**Education:**
- PhD 2019  Purdue University  
- MS 2011  Northwest Missouri State University  
- BA  Year  Purdue University

**Professional experience:** (List current and three most recent positions)
- Current: 2019-Current  Assistant Professor, Communication Studies, Kansas State University  
- Previous: 2017-2019  Graduate Research Assistant, Electrical and Computer Engineering, Purdue University  
- 2014-2019  Instructor, Lamb School of Communication, Purdue University  
- 2017-2019  Graduate Teaching Mentor, Lamb School of Communication, Purdue University

**Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:**


October 5, 2019

Dr. Carol Shanklin
Dean, Graduate School
Kansas State University

Dear Dr. Shanklin:

Please find enclosed nomination papers and documents in support of Dr. Brian Lubbers as he applies for Graduate Faculty membership and certification status in the Department of Clinical Sciences. Dr. Lubbers is a current associate professor in Clinical Sciences. He received his DVM from Kansas State University in 2002 and his PhD in 2009, also from Kansas State University. Dr. Lubbers worked in private veterinary practice in CA and IA from 2002-2005. After completion of his PhD, he served as a lead instructor for Brown Mackie College in Salina, KS in 2010. Dr. Lubbers was hired into a clinical assistant professor position and served as the Director of the Clinical Microbiology Laboratory 2010-2019. In August of 2019, Dr. Lubbers was hired into an associate professor faculty position in Clinical Sciences where he serves as the lead for Clinical Pharmacology - outreach for the department.

Dr. Lubbers’ appointment includes 60% effort to Food Animal Therapeutics – outreach, 20% research, 15% didactic teaching and 5% NDS. His area of expertise is in the field of bovine / livestock pathogens, antimicrobial resistance and best-practices of drug use and administration. He has a dedicated research interest and is a member of the team of experts in our college that focus on antibiotic use and resistance-related issues in food producing animals. Dr. Lubbers has 32 peer reviewed publications and has contributed to 11 collaboratively funded projects ($2.86M) that involve antimicrobial use in livestock.

Dr. Lubbers’ primary faculty roles are to serve as a major professor for MS and PhD students, to serve on graduate committees for MS and PhD students and to provide lecture material for undergraduate, DVM and graduate coursework.

Dr. Lubbers’ curriculum vitae and a ballot were circulated to the Clinical Sciences faculty during the week of July 29 – August 9, 2019 for faculty members to vote on regular membership. A total of 37 members with membership in the Clinical Sciences group were eligible to vote with 30 members voting in support of his membership, 0 voted no, 0 abstained and 7 ballots were not returned. Dr. Lubbers’ curriculum vitae and a ballot were circulated to the Clinical Sciences Certified Graduate Faculty during the week of August 7 – August 16, 2019 for Certified Graduate Faculty members to vote on certification. A total of 6 members with certification in the Clinical Sciences group were eligible to vote with 5 members voting in support of his membership, 0 voted no, 0 abstained and 1 ballot was not returned.

Based on the recommendation of the Clinical Sciences group, I request approval of the nomination of Dr. Brian Lubbers for membership and certification among KSU Graduate Faculty.

Respectfully,

[Signature]

Elizabeth Davis, DVM, PhD, DACVIM
Professor and Head, Department of Clinical Sciences

111B Mosier Hall, Manhattan, KS 66506-5706 | (785) 532-4890 | fax: (785) 532-2252
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

☐ Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

☐ Associate Membership (requires Graduate Council approval)
☐ Teach graduate courses ☐ Serve on supervisory committees
If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☒ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

<table>
<thead>
<tr>
<th>Name:</th>
<th>Brian V. Lubbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department:</td>
<td>Clinical Sciences</td>
</tr>
<tr>
<td>Rank:</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:blubbers@vet.k-state.edu">blubbers@vet.k-state.edu</a></td>
</tr>
<tr>
<td>Employee ID:</td>
<td>W0000064240</td>
</tr>
</tbody>
</table>

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☒ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

<table>
<thead>
<tr>
<th># ELIGIBLE TO VOTE</th>
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<tbody>
<tr>
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</tr>
<tr>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>ABSTAIN</td>
<td>0</td>
</tr>
<tr>
<td>NOT VOTING</td>
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</table>

CERTIFICATION

Only certified graduate faculty of the program are eligible to vote on certification nominations.

<table>
<thead>
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<th># ELIGIBLE TO VOTE</th>
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</thead>
<tbody>
<tr>
<td>YES</td>
<td>5</td>
</tr>
<tr>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>ABSTAIN</td>
<td>0</td>
</tr>
<tr>
<td>NOT VOTING</td>
<td>1</td>
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</tbody>
</table>

AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director): Elizabeth G. Davis

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   - Letter of Nomination (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee’s research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Brian V. Lubbers
Department of Clinical Sciences

Education:
Ph.D. 2009 Kansas State University
DVM 2002 Kansas State University
BGS 1997 University of Kansas

Professional experience: (List current and three most recent positions)
Current: 2019 Associate Professor, Clinical Sciences, Kansas State University
Previous: 2010-2019 Director of Clinical Microbiology, Kansas State Veterinary Diagnostic Laboratory, Kansas State University
2010 Lead Instructor, Veterinary Technology, Brown Mackie College

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and/or guide graduate student research.)


4. Erickson NEN, Ngeleka M, Lubbers BV, Trokhymchuk A. A comparison of proportional changes in the rates of field isolation and antimicrobial susceptibility of *Mannheimia haemolytica*, *Pasteurella multocida*, and *Histophilus somni* collected from fall placed western Canadian feedlot steers between arrival at the feedlot and 90-120 days on feed. *Bovine Practitioner*. 2017, 51.