1. Opening remarks

2. Minutes of the September 6, 2016 meeting:
   http://www.k-state.edu/grad/faculty/graduate-council/agendaminutes/2016_09%20min.pdf

3. Graduate School Actions and Announcements

   Non-Graduate Faculty to Teach Graduate Courses

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>DEPARTMENT/PROGRAM</th>
<th>DATE APPROVED BY GRAD SCHOOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gabriela Diaz de Sabates</td>
<td>Assistant Professor</td>
<td>Gender, Women, and Sexuality Studies</td>
<td>09/09/2016</td>
</tr>
<tr>
<td>Tendai Gadzikwa</td>
<td>Assistant Professor</td>
<td>Chemistry</td>
<td>08/24/2016</td>
</tr>
<tr>
<td>Karin Goldberg</td>
<td>Assistant Professor</td>
<td>Geology</td>
<td>08/25/2016</td>
</tr>
<tr>
<td>Charlotte Hyde</td>
<td>Assistant Professor</td>
<td>English</td>
<td>09/09/2016</td>
</tr>
<tr>
<td>Jungkwun Kim</td>
<td>Assistant Professor</td>
<td>Electrical and Computer Engineering</td>
<td>09/09/2016</td>
</tr>
<tr>
<td>Anuja Madan</td>
<td>Assistant Professor</td>
<td>English</td>
<td>09/09/2016</td>
</tr>
<tr>
<td>Genna Reeves-DeArmond</td>
<td>Assistant Professor</td>
<td>Apparel, Textiles, and Interior Design</td>
<td>09/06/2016</td>
</tr>
<tr>
<td>Tom Sarmiento</td>
<td>Assistant Professor</td>
<td>English</td>
<td>09/09/2016</td>
</tr>
<tr>
<td>Doug Shoup</td>
<td>Associate Professor</td>
<td>Agronomy</td>
<td>09/09/2016</td>
</tr>
<tr>
<td>Wendy Troxel</td>
<td>Associate Professor</td>
<td>Special Educations, Counseling and Student Affairs</td>
<td>08/30/2016</td>
</tr>
<tr>
<td>Hongyu Wu</td>
<td>Assistant Professor</td>
<td>Electrical and Computer Engineering</td>
<td>09/09/2016</td>
</tr>
<tr>
<td>Meng (Peter) Zhang</td>
<td>Assistant Professor</td>
<td>Industrial &amp; Manufacturing Sys Eng.</td>
<td>08/22/2016</td>
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</table>

   Membership Approvals

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<th>DATE APPROVED BY GRAD SCHOOL</th>
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<tbody>
<tr>
<td>Abigail Langston</td>
<td>Research Assistant</td>
<td>Geography</td>
<td>08/19/2016</td>
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</table>
4. Academic Affairs Committee- Junehee Kwon, Chair
Graduate Faculty Nominations:

<table>
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<tr>
<th>NAME</th>
<th>POSITION</th>
<th>DEPARTMENT/PROGRAM</th>
<th>GRADUATE FACULTY TYPE</th>
<th>PAGE</th>
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</thead>
<tbody>
<tr>
<td>Kelby Stehl</td>
<td>Instructor</td>
<td>Apparel, Textiles, and Interior Design</td>
<td>Non-Grad to teach</td>
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<tr>
<td>Jane Bloodgood</td>
<td>Instructor</td>
<td>Accounting</td>
<td>Graduate Faculty Associate</td>
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<tr>
<td>Keith Hamilton</td>
<td>Director</td>
<td>Diagnostic Medicine/Pathobiology</td>
<td>Graduate Faculty Associate</td>
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<tr>
<td>Terry Musser</td>
<td>Assistant Professor</td>
<td>Special Education, Counseling and Student Affairs</td>
<td>Graduate Faculty Associate</td>
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<tr>
<td>Andy Tompkins</td>
<td>Senior Professor of Practice</td>
<td>Educational Leadership</td>
<td>Membership</td>
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<tr>
<td>Tendai Gadzikwa</td>
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<td>Chemistry</td>
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</tr>
<tr>
<td>Jooyoun Kim</td>
<td>Assistant Professor</td>
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<td>Jungkwun Kim</td>
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<tr>
<td>Wendy Troxel</td>
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<tr>
<td>Hongyu Wu</td>
<td>Assistant Professor</td>
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<td>Certification</td>
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</tr>
<tr>
<td>Meng(Peter) Zhang</td>
<td>Assistant Professor</td>
<td>Industrial &amp; Manufacturing Systems</td>
<td>Certification</td>
<td>38</td>
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</table>

Course and curriculum items:

**Expedited Course Changes**

<table>
<thead>
<tr>
<th>College</th>
<th>Course Number</th>
<th>Title</th>
<th>Effective Date</th>
<th>Page</th>
</tr>
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<tbody>
<tr>
<td>Veterinary Medicine</td>
<td>CS 728</td>
<td>Theriogenology</td>
<td>Fall 2017</td>
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**Expedited Course Drop**

<table>
<thead>
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<tbody>
<tr>
<td>Veterinary Medicine</td>
<td>CS 875</td>
<td>Advanced Pharmacokinetics</td>
<td>Spring 2017</td>
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**Non-Expedited New Courses**

<table>
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<tr>
<td>Veterinary Medicine</td>
<td>AP 873</td>
<td>Physiologically Based Pharmacokinetic Modeling</td>
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<tr>
<td>Veterinary Medicine</td>
<td>AP 875</td>
<td>Structure-Based Drug Design</td>
<td>Spring 2017</td>
<td>43</td>
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</table>
5. Graduate Student Affairs Committee- Abbey Nutsch, Chair

6. Graduate School Committee on Planning- Gary Brase, Chair

Reading One:
Chapter 1 B. 2 Graduates of foreign colleges and universities.

Current
Chapter 1, B.2. Graduates of foreign colleges and universities

All international students admitted to the Graduate School must demonstrate the same level of achievement as U.S. students. That is, they must hold a degree from an established institution comparable to a college or university in the United States, have an outstanding undergraduate record, have the demonstrated ability to do graduate work, and provide evidence of language proficiency sufficient for the pursuit of a graduate degree. Admission may be denied to students from technical schools, which may provide excellent training in special areas, but do not offer degrees equivalent to those of colleges and universities. As a rule, students from abroad are not admitted to nondegree status (that is, as special students). Questions about the qualifications of international students should be directed to the Graduate School.

Proposed
Chapter 1, B.2. Graduates of foreign colleges and universities

All international students admitted to the Graduate School must demonstrate the same level of achievement as U.S. students. That is, they must hold a degree from an established institution comparable to a college or university in the United States, have an outstanding undergraduate record, have the demonstrated ability to do graduate work, and provide evidence of language proficiency sufficient for the pursuit of a graduate degree. Admission may be denied to students from technical schools, which may provide excellent training in special areas, but do not offer degrees equivalent to those of colleges and universities. **As a rule, students from abroad are not admitted to nondegree status (that is, as special students).** Questions about the qualifications of international students should be directed to the Graduate School.

Rationale: This statement will contradict information in the new section that follows, which is required for K-State to admit international applicants as non-degree graduate students.

Reading One:
Chapter 1 C. Admissions Categories

Proposed
C. 5 Non-degree, International (New Section)

International applicants who are in the final year of their undergraduate degree (equivalent to a U.S. bachelor’s degree) may be recommended for provisional admission by the graduate program to which they apply. In such cases, those students may be admitted to the graduate school as a non-degree graduate student.

Rationale: International applicants cannot be issued an I-20 based on conditional admissions. They must be issued a non-degree I-20. In order to admit international students as non-degree graduate students we need to add a section to the Graduate Handbook explicitly identifying that status. Until the proposed section is added, I-20s cannot be issued to international students currently completing their undergraduate degrees.

Reading Two
Proposed Graduate Handbook Changes to Chapter 1. Admissions, Enrollment and Progress
Section B. Entrance Requirements Item 2 Graduates of foreign colleges and universities English Proficiency
Current
The Graduate School requires each international applicant whose native language is not English to demonstrate competence in the English language by achieving a satisfactory score (defined below) on the Test of English as a Foreign Language (TOEFL), the International English Language Testing System (IELTS) and Pearson Test of English (PTE). The TOEFL, IELTS or PTE is required to ensure that the student’s progress toward a degree is not jeopardized by language barriers. The TOEFL (K-State TOEFL school code 6334) is offered several times a year throughout the world by the Educational Testing Service, Princeton, New Jersey. International applicants are advised to take the TOEFL as early as possible to avoid delays in the processing of their applications for admission. However, the test date should be no older than eighteen months from the application deadline for international applicants. Check the Graduate School website for exact dates each year. An applicant who has received a degree in the last two years from a United States college or university is exempt from this requirement. However, individual programs may require demonstration of English language proficiency.

English Proficiency Requirements
Applicants who are submitting iBT TOEFL (internet based) scores must have a minimum total score of 79 with no part scores below 20 on the reading, listening, and writing sections.
Applicants who are submitting paper based TOEFL (PBT) tests scores must have a minimum total score of 550 with no part scores below 55 on reading or listening sections and a TWE (Test of Written English) score of 5.0 or higher.
Applicants who are submitting an IELTS score must have a minimum total score of 6.5 with part scores of 6.5 or higher on the reading, listening, and writing sections.
Applicants who are submitting a Pearson Test of English (PTE) score must have a minimum total score of 58 with part scores of 58 or higher.

Applicants who do not meet the scores specified above must meet the following criteria during the first semester of enrollment in order to satisfy the English proficiency requirement:

1. Applicants with one or two low part scores (14-19 IBT, 48-54 PBT, 5.0-6.4 IELTS, or 47-57 PTE) must successfully complete one or more of the specified classes based on the section of the examination that is below the minimum (20 IBT; 55 on reading or listening sections and a TWE of less than 5.0 on PBT; 6.5 IELTS; 58 PTE):
   o DAS 176 – Reading Skills
   o DAS 177 – Written Communication
   o DAS 178 – Listening Skills

   Waivers will not be approved.

2. Applicants with three part scores below 20 IBT, 55 PBT, 6.5 IELTS, or 58 PTE are required to take the English Proficiency Test (EPT) and successfully complete the English course(s) specified on their EPT score reports. Waivers will not be approved.

3. Applicants with any one score below 14 IBT, 48 PBT, 5.0 IELTS, or 47 PTE must take the English Proficiency Test and successfully complete full time intensive English. Waivers will not be approved.

Proposed
Renumber section and have English Proficiency as a separate section


The Graduate School requires each applicant whose native language is not English to demonstrate competence in English language by achieving a satisfactory score (defined below) on the Test of English as a Foreign Language (TOEFL), the International English Language Testing Systems (IELTS) or Pearson
Test of English (PTE). The TOEFL, IELTS, or PTE is required to ensure that the student’s progress toward a degree is not jeopardized by language barriers. The TOEFL (K-State TOEFL school code 6334) is offered several times a year throughout the world by the Educational Testing, Princeton, New Jersey. International applicants are advised to take TOEFL as early as possible to avoid delays in processing their applications. However, the test date should be no longer than eighteen months from the application deadline.

An applicant who has received a degree in the last two years from a college or university in the United States is exempt from this requirement. However, individual programs may require demonstration of English language proficiency.

Please note that any non-native English speakers, whether a U.S. citizen, permanent resident, or international student, interested in a Graduate Teaching Assistantship must meet the speaking requirements as specified in Chapter 1, Section E.

Score Requirements

<table>
<thead>
<tr>
<th>Test</th>
<th>Minimum score</th>
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</thead>
<tbody>
<tr>
<td>iBT TOEFL (internet based)</td>
<td>79</td>
</tr>
<tr>
<td>TOEFL (PBT)</td>
<td>550</td>
</tr>
<tr>
<td>IELTS</td>
<td>6.5</td>
</tr>
<tr>
<td>Pearson Test of English (PTE)</td>
<td>58</td>
</tr>
</tbody>
</table>

An applicant who is submitting iBT TOEFL (internet based) scores must have a minimum total score of 79.

An applicant who is submitting paper based TOEFL (PBT) tests scores must have a minimum total score of 550.

An applicant who is submitting an IELTS score must have a minimum total score of 6.5.

An applicant who is submitting a Pearson Test of English (PTE) score must have a minimum total score of 58.

An applicant who does not meet the English Proficiency Requirements, if recommended for admission by a graduate program, will be admitted as a non-degree student and will be issued an I-20 as a non-degree student in the English Language Program.

Rationale:
New Policy for issuing of I-20s to international graduate students requires that students who have any conditions to their admissions must be admitted as a non-degree student and issued either an ELP Non-degree I-20 if they need to enroll in any EPT or full time English or a Non-degree department I-20 if they have not completed their degree or lack undergraduate prerequisite courses. I-20 for non-degree will be issued for one year.

Once the student has met either the English requirements or completed the prerequisite courses, or shown proof of their degree completion, the International Students and Scholars office will issue a new I-20 as a degree seeking student. If the student, passes the English Proficiency Test when they are arriving or provides evidence they have meet other admissions requirement, a New Affidavit of Financial support will not be required. If they take more than one semester to complete requirements and financial documentation is more than 12 months old at the time the change of level/program is processed a new Affidavit of Financial Support will be required.
The Graduate School staff obtained data from the Big 12 and KBOR institutions. The following universities require a total of 79 for the IBT TOEFL or 550 for paper based TOEFL (PBT): Iowa State University, Oklahoma State University, Texas Tech University, the University of Texas at Austin, and the University of West Virginia. Some graduate programs at these universities have higher scores required than the Graduate School. University of Kansas’s English Proficiency is the same as our current one.

Dean Shanklin requested feedback from Dr. Earl Brown in Modern Languages. Dr. Earl Brown provided the following feedback: “While most often "first language" and "native language" are synonymous, I'd go with "native language." Many Americans learn a language other than English as their first language in the home, but then become dominant in English as they go through the educational system (in English) in the US, and in a sense become native speakers of English by adolescence, if not before that point. Asking an applicant who is dominant in English, despite the fact that that language isn’t their first, seems unnecessary.”

Reading Two
Proposed Graduate Handbook Changes to Chapter 1. Admissions, Enrollment and Progress, Section B. Entrance Requirements Item 1

Current
Graduates from colleges and universities in the United States
A bachelor’s degree from a college or university accredited by the cognizant regional accrediting agency.

Proposed
Graduates from colleges and universities in the United States
A bachelor’s degree from a college or university accredited by a regional or national institutional accrediting agency recognized by the U.S. Department of Education.

Rationale: The Graduate School is receiving several applications from students who have graduated from non-profit institutions, some of which are not accredited by any agency and biblical higher education institutions that are accredited by the Association for Biblical Higher Education that is recognized by the U.S. Department of Education and accredited by the Commission on Accreditation. We have been handling these admissions as exceptions. The wording change is proposed to allow the admissions of qualified applicants who graduated from a college of university that is accredited by an accrediting agency recognized by the U.S. Department of Education. For a list of nationally recognized Accrediting Agencies please refer to the following website: http://www2.ed.gov/admins/finaid/accred/accreditation_pg6.html

Reading Two
Proposed Wording Change for Sequestration/Embargo Appendix B: Dissertations, Theses, and Reports Sequestration

Current
The purpose of sequestration is to delay for a limited time public dissemination of patentable or otherwise proprietary or sensitive materials. Prior to the final defense, the student and his/her major professor may request that the University act to protect the student's rights concerning the dissertation, thesis, or report by temporarily sequestering the work. Approval must be obtained from the Dean of the Graduate School at least 30 days prior to graduation. If the dissertation, thesis, or report does not contain material believed to be patentable, the student's major professor should send a request of sequestration directly to the Dean of the Graduate School. If the dissertation, thesis, or report does contain material believed to be patentable, the student's major professor notifies the University Patent Advisory Committee. The chairperson of the University Patent Advisory Committee notifies the major professor of the committee's decision. The major professor sends a letter to the
Graduate School requesting sequestration. If approved by the Dean of the Graduate School, the Graduate School defers electronic submission of the dissertation, thesis, or report. In place of electronic submission, a disk or CD of the PDF file(s) is submitted to the Graduate School. The disk or CD is stored in a secure location in the Graduate School during the period of sequestration. However, this procedure involves no delay in the conferral of the degree. The student whose dissertation, thesis, or report has been approved for sequestration still deposits with the Graduate School the normal fees for graduation. These fees cover the cost of microfilming by UMI/ProQuest, if applicable, at the time of degree completion.

Sequestration is normally limited to four years. Nevertheless, under compelling circumstances that require continued protection, the Dean of the Graduate School may approve further sequestration at the student's or major professor's request on a year-by-year basis for an additional three years. If the request for sequestration is approved, the Graduate School provides the student a preliminary receipt for the required disk or CD after it is submitted. After the sequestering period, Graduate School provides the student and major professor a receipt indicating the ETDR file(s) have been made available through K-State Research Exchange and submitted to UMI/ProQuest.

As long as the disks or CD remain in the secure location within the Graduate School, access to them may be obtained only with the student's and major professor's written permission authorizing the type of access. On each occasion when the document is reviewed, it will not leave the Graduate School and the user must sign a form on the same day on which he or she uses them indicating he/she had access to the document. At the end of the sequestration period, the University has the right to disseminate information from the dissertation, thesis, or report as an original contribution to knowledge. For the dissertation, publication normally will be accomplished by electronically submitting the work to UMI/ProQuest for microfilming.

**Proposed Embargo**

The purpose of an embargo is to delay for a limited time public dissemination of patentable or otherwise proprietary or sensitive materials.

Students will have the option of choosing to embargo their work when completing the KREx submission. Doctorate students will also need to complete the embargo option when submitting to ProQuest. An embargo should only occur when it is deemed necessary and only for the minimum time required.

To embargo, the student must set an embargo date and complete the justification during the submission of the ETDR to KREx. At the end of the embargo date, the ETDR will be released by the Library and will be available online.

An embargo does not delay the conferral of the degree. The student whose dissertation, thesis, or report has been approved to be embargoed still deposits the ETDR submission fee for graduation.

An embargo is normally limited to two years. Nevertheless, under compelling circumstances that require continued protection, the Dean of the Graduate School may approve further embargo at the student's or major professor's request on a year-by-year basis. The student must send a letter requesting an extension of the embargo at least three months prior to the release date. The letter should include a justification for the extension and a proposed release date.

7. Graduate School Committee on Assessment and Review- Dr. Royce Ann Collins, Chair

8. Graduate Student Council Information- Tucker Jones, President

9. University Research and Scholarship- Dr. Michael Herman
August 26, 2016

Dr. Carol Shanklin
Dean of the Graduate School
103 Fairchild Hall
Kansas State University
CAMPUS MAIL

Dear Dean Shanklin:

This letter requests your approval of Kelby Stehl to teach two 800 level courses in the online GPIDEA Merchandising program. She has been hired as an instructor for one 9-month term on a part-time basis to fill the teaching needs created by the sabbatical of one of our faculty members. The graduate faculty in the Apparel, Textiles, and Interior Design department voted to approve this request on August 18, 2016.

Kelby completed her Master of Science in our Apparel and Textiles program in 2013, which included more than 18 graduate hours in the discipline. While a student she was an exceptional Graduate Teaching Assistant and has published one manuscript in a scholarly journal.

If you have questions or concerns, please do not hesitate to contact me.

Sincerely,

Barbara G. Anderson
Associate Professor and Department Head
1. Name: Kelby Stehl  
   Department: Apparel, Textiles, and Interior Design  
   Employee ID: W0000073626
2. Present or proposed rank: Instructor
3. Other position (if any):
4. Former university teaching experience:  
   Rank: GTA  
   Place: Kansas State University  
   Length of time: August 2011 – May 2013
5. Degree (check one)  
   BS  □  BA  □  MS  □  MA  □  PhD  □  EdD  □  
   □  May 2013  
   Institution: Kansas State University
6. Is candidate's highest degree the terminal degree in field?  
   □  Yes  □  No
7. Approval being sought:  
   □  a) Emergency approval for  □  Fall  □  Spring  □  Summer  20  
   □  b) Council approval for one-year term, beginning  Fall 2016  
      (A one-year term equals three semesters—Spring, Summer, and Fall. A maximum of three one- 
      year terms per course are allowed).
8. Courses to be taught:  
   Course Number  
   AT825  
   AT 835  
   Course Title  
   Strategic Merchandising  
   Strategic Economic Analysis of Apparel & Textiles Industries
9. Department meeting:  
   Date: August 18, 2016  
   Please record the vote information below from graduate faculty members of your department/program.  
   # Eligible to vote  11  
   YES  9  
   NO  ___  
   NOT VOTING  2

Barbara Anderson  
Department Head Signature

Apparel, Textiles, and Interior Design

NOTE: Department Head must include a written evaluation including confirming individual has completed a 
minimum of 18 graduate hours in the discipline and curriculum vitae. Official transcript of graduate degree must 
be on file in the department office.

<table>
<thead>
<tr>
<th>EMERGENCY APPROVAL</th>
<th>Academic Affairs</th>
<th>GRADUATE COUNCIL</th>
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<tr>
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</table>
KELBY L. STEHL

EXPERTISE
• Analytical merchant with expertise in women’s and kid’s apparel and accessories categories
• Exhibits attention to detail, consistent professionalism, and an ability to think critically
• Driven to achieve goals

EDUCATION
Master of Science: Apparel & Textiles
Thesis Topic: Examining the Effectiveness of Educational Initiatives in Deterring the Demand of Fashion Counterfeit Goods
Kansas State University, May 2013
Cumulative GPA: 4.0/4.0

Bachelor of Science: Apparel Marketing
Minor: Business
Kansas State University, May 2011
Cumulative GPA: 3.97/4.0

SKILLS
• Fashion Merchandising
• Assortment Planning
• Inventory & Open-to-Buy Management
• Trend Forecasting
• Team Leadership
• Vendor Relations
• Sales Data Analysis

LEADERSHIP
Apparel & Textile Professional Advisory Board Member
Kansas State University
August 2015- Present

Apparel & Textile Graduate Student Organization- President
Kansas State University
April 2012 – April 2013
Alumnae Advisory Committee- Membership/Recruitment Advisor
Kansas Beta Chapter
May 2011- May 2013
Pi Beta Phi - Chapter President
Kansas Beta Chapter
January 2010- December 2010

INDUSTRY EXPERIENCE
BUYER
Halls Kansas City | January 2015 – Present
• Strategically build fashion merchandise assortments to drive sales while meeting gross margin and inventory level targets in the following departments:
  - Women’s Contemporary Sportswear & Collections
  - Kid’s Apparel, Shoes, & Accessories
• Analyze retail sales data at department, class, and SKU levels to synthesize productivity, replenish to sales, and strategically manage current and future business decisions
• Forecast consumer buying patterns through a thorough analysis of economic, social, and political trends via digital and print publications, social media, trade publications, and industry connections
• Foster vendor relationships while negotiating competitive terms, pricing, and shipping timing
• Partner with visual merchandising and sales staff to ensure the vision of the department is executed each season

ASSOCIATE MERCHANDISE MANAGER
Hallmark Cards, Incorporated | June 2013 – January 2015
• Drive department sales and meet margin goals within 400 stores through effective life cycle assortment planning in the following categories:
  - Women’s Jewelry & Personal Accessories
  - Entertaining & Beverage
• Served as the lead merchant for a women’s gifts test assortment highlighting Hallmark Gold Crown’s new 2015 brand essence strategy. Curated the assortment for all product categories including accessories, jewelry, memory keeping, media, fragrance, paper and boxed cards, entertaining, party, and décor.
• Cultivated cross-functional leadership among Store Operations, Visual, Marketing, Merchandise Planning, and Store Allocation partners to ensure merchandise strategy was consistently executed each season.
• Strengthened existing vendor relationships to aid in negotiating competitive terms, discounts, and vendor funded markdowns

ACADEMIA & RETAIL EXPERIENCE
• Graduate Teaching Assistant, August 2011 – May 2013
  Kansas State University- Department of Apparel, Textiles & Interior Design
• Luxury Goods Sales, May 2011 – August 2011
  Coach, Inc.
• Sales Management Intern, May 2010- August 2010
  Nordstrom

PHONE 913.558.7033
EMAIL kelby.stehl@hallmark.com
ADDRESS
3006 W. 71st Terrace
Prairie Village, KS 66208
To: Graduate Council

From: Brett R. Wilkinson, Ph.D., Head, Department of Accounting
       Robert G. Chapman Endowed Chair

Re: Letter of nomination to renew Jane Bloodgood’s Associate Graduate Faculty membership

Date: September 1, 2016

I am writing to request that Ms. Jane Bloodgood be appointed to associate graduate faculty membership. The graduate faculty members of the department have unanimously voted to recommend her for associate membership. Ms. Bloodgood has a Master of Accountancy degree from Kansas State and is a Certified Public Accountant (CPA) in the state of Indiana. She completes a wide variety of professional development activities each year, both to maintain her CPA certification and to maintain her qualifications as a faculty member as required for accreditation. Additionally, she has ten years of practical experience in not-for-profit and governmental accounting, which is a highly specialized area of accounting. Prior to returning to academia, Ms. Bloodgood held the position of Vice President of Business Services at the Manhattan Area Technical College.

Our intent is for Ms. Bloodgood to teach and serve at the graduate level in the Master of Accountancy program in the Department of Accounting. According to the AACSB rules, the accrediting body for the College of Business and Department of Accounting, Ms. Bloodgood qualifies as an instructional practitioner faculty member.

We strongly believe that Ms. Bloodgood’s experience and expertise qualify her to teach in the Graduate Program. Her education, experience in practice, annual continuing education and professional activities collectively qualify her to teach graduate courses, especially given the professional and applied nature of our master’s program.

Please let me know if I can provide any additional information regarding Ms. Bloodgood’s qualifications.

Sincerely,

Brett R. Wilkinson, Ph.D., Head, Department of Accounting
Robert G. Chapman Endowed Chair

KANSAS STATE UNIVERSITY
College of Business Administration
Department of Accounting
**NOTE:** Doctoral certification can be sought when a tenure track faculty member with a terminal degree is nominated for membership on the graduate faculty or at any subsequent time. HOWEVER, a faculty member may not be nominated for only Certification if they have not already been nominated for Membership.

Please record vote information below. Only the graduate faculty members of a department/program may vote on membership matters. **Two-thirds of eligible graduate faculty in the program must participate in the vote**

**ASSOCIATE MEMBERSHIP OR MEMBERSHIP**

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**AUTHORIZING SIGNATURE** (Dept. Head or Graduate Program Director):

[Signature]

9/12/16

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

**PLEASE SUBMIT THIS FORM, LETTER OF NOMINATION, AND ONE-PAGE VITA (using Word template or PDF form) AS A SINGLE PDF TO gradinfo@ksu.edu**

- **LETTER OF NOMINATION:** The department head must submit a letter that states the intended role(s) of the nominee as a member of the graduate faculty (e.g., teaching graduate level courses, serving on supervisory committees of master's or doctoral students, directing master's or doctoral students). The letter should also describe the nominee's research or creative activities and additional qualifications to serve as a member of graduate faculty.

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**FOR GRADUATE SCHOOL USE ONLY:**

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Signature: ___________________________ Signature: ___________________________
Jane A. Bloodgood
Department of Accounting

Education:
B.S. 1984  Indiana University at Indianapolis, Accounting
M.Acc 2002  Kansas State University, Accounting

Professional experience: (List current and three most recent positions)
Current: 2014 - present  Accounting Instructor, Department of Accounting, Kansas State University, Manhattan

Previous: 2004 - 2014  Vice President of Business Services, Manhattan Area Technical College, Manhattan
2002 - 2004  Accounting Instructor, Department of Accounting, Kansas State University, Manhattan

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity: (List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and guide graduate student research.)

N/A
September 21, 2016

Dr. Carol Shanklin
Dean of the Graduate School
103 Fairchild Hall
CAMPUS

Dear Dr. Shanklin:

I am resending my nomination form for Dr. Keith Hamilton and this time I am requesting that he be appointed as an Associate member of the Graduate Faculty. This would allow him to serve on supervisory committees of MPH students. Currently, he has no plans to teach any graduate courses. As I have indicated before, Dr. Hamilton has plans to initiate a certification course in International Veterinary Medicine, and eventually transition it to a MS degree. If any additional information is needed, I will be happy to provide.

Sincerely,

T. G. Nagaraja
Director of the Graduate Program

CC: Dr. M. M. Chengappa, Head, DM/P
SELECT ONE TYPE OF MEMBERSHIP

☐ Membership (Tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will
appoint the candidate to the graduate faculty.
*See Graduate Handbook Chapter 5, section A.2*

☐ Membership (Non-tenure track, adjunct, or no terminal degree;
requires Graduate Council approval)

☒ Associate Membership (requires Graduate Council approval)
   ☒ Teach graduate courses ☒ Serve on supervisory committees

☐ Certification to direct doctoral students
(requires Graduate Council approval)

Note: Doctoral certification can be sought
when a tenure track faculty member with a
terminal degree is nominated for membership
on the graduate faculty or at any subsequent
time. HOWEVER, a faculty member may not
be nominated for only Certification if they
have not already been nominated for
Membership.

Name: Keith Hamilton

Department: Diagnostic Medicine Pathobiology

Rank: Director of the INternational Veteran Program

Email: keithhamilton@ksu.edu

Employee ID

Is the candidate’s highest degree a terminal degree for candidate's field of specialization? ☒ Yes ☐ No

Please record vote information below. Only the graduate faculty members of a department/program may vote on
membership matters. *Two-thirds of eligible graduate faculty in the program must participate in the vote*

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

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PLEASE SUBMIT THIS FORM, LETTER OF NOMINATION, AND ONE-PAGE VITA (using Word template or
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Committee Agenda
Graduate Council Agenda
Database
Catalog
HRIS
Letter

15
Keith Hamilton
Dean’s Office

Education:
BVSc (equivalent of DVM) 1997 Liverpool University Veterinary School, UK
MSc and DLSHTM (control of infectious disease) 2004 London School of Hygiene and Tropical Medicine, UK

Professional experience: (List current and three most recent positions)
Current: 2016 - present Executive Director of International Programs, Kansas State University, Manhattan
2004 – 2007 Senior Policy Adviser, Department for environment food and rural affairs (Defra), UK
1997- 2003 Veterinary Practitioner, in mixed animal practice

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and guide graduate student research.)

Keith Hamilton, Dawid Visser, Bernard Vallat, Brian Evans; Identifying and Reducing Remaining Stocks of Rinderpest Virus; Emerging Infectious Diseases (EID); December 2015

Catherine C. Machalaba, Elwood SE, Simona Forcella, Smith KM, Keith Hamilton, Jebara KB, Swayne DS, Webby RJ, mazet JAK, Elizabeth Mumford, Nicolas Gaidet, Peter Daszak, karesh WB; Global Avian Influenza Surveillance in Wild Birds: A Strategy to Capture Viral Diversity; Emerging Infectious Diseases (EID); April 2015

Keith Hamilton, Gounalan Pavade, Filip Claes, Gwenaelle Dauphin, Peter Daniels; Animal influenza research needs: protecting humans, animals, food, and economies; Influenza and Other Respiratory Viruses 09/2013; 7(s2). DOI:10.1111/irv.12078


D E Swayne, G Pavade, K Hamilton, B Vallat, K Miyagishima; Assessment of national strategies for control of high-pathogenicity avian influenza and low-pathogenicity notifiable avian influenza in poultry, with emphasis on vaccines and vaccination; Revue scientifique et technique (International Office of Epizootics) 12/2011; 30(3):839-70
October 30, 2016

Carol Shanklin, Dean
Graduate School
103 Fairchild Hall
Campus

Dear Dean Shanklin:

On August 29, 2016, the graduate faculty in our department voted to nominate Dr. Terry Musser, Associate Director of Enrollment and Operations in the Division of Undergraduate Studies at Pennsylvania State University, for Graduate Faculty Associate. The purpose of this nomination is to enable Dr. Musser to teach graduate courses in the online academic advising programs in the Department of Special Education, Counseling, and Student Affairs. Dr. Musser was approved to teach graduate courses for one year beginning in Summers 2012 and 2013 and has been serving as Graduate Faculty Associate for the past three years. Dr. Musser has made important contributions to our programs and the courses she taught.

Dr. Musser’s graduate education and her professional academic advising and higher education expertise and experience add value to our programs. Dr. Musser completed a bachelor’s degree, master’s degree, and PhD at Penn State University. Her extensive professional work experience and expertise in academic advising began in 1991 and has continued through her current position at Penn State. Dr. Musser is active professionally in the National Academic Advising Association (NACADA, e.g., Administrative Division Chair, Academic Advising Consultants and Speakers Service) and has presented at NACADA national conferences. As a NACADA consultant, she reviewed academic advising programs at a number of universities. Dr. Musser was named the recipient of the Service to NACADA Award in 2012, the NACADA Outstanding Advisor Award in 2005, and the NACADA Research Grant Award in 2003 and 2013. She has written a number of publications, including chapters in Scholarly Inquiry in Academic Advising (2010) and Academic Advising Approaches: Strategies That Teach Students to Make the Most of College (2013), a major NACADA publication.

In summary, Dr. Musser’s knowledge, expertise, and experience in academic advising add value to our program and the graduate students with whom she works. Thank you for your consideration of this nomination of Dr. Terry Musser as Graduate Faculty Associate.

Enclosed are the nomination form for Dr. Musser, her complete CV, and a one-page CV. Should you have questions or if additional information is needed, please let me know.

Sincerely,

Kenneth F. Hughey, PhD
Professor and Chair
Enclosures
Name: Terry K. Musser  
Department: Special Education, Counseling, & Student Affairs  
Rank: Assistant Professor  
Email: terrypsu@ksu.edu  
Employee ID W0000072186

Is the candidate's highest degree a terminal degree for candidate's field of specialization?  
☐ Yes  ☑ No

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**ONLY CERTIFIED GRADUATE FACULTY OF THE PROGRAM ARE ELIGIBLE TO VOTE ON CERTIFICATION NOMINATIONS**

AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):  

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Signature:  
Signature:
THERESA K. MUSser
Department of Special Education, Counseling, and Student Affairs

EDUCATION
PhD, Instructional Systems, 2006, Pennsylvania State University, University Park, PA
MS, Agricultural Education, 1993, Pennsylvania State University, University Park, PA
Bachelor of Science, Agricultural Education, 1970, Pennsylvania State University, University Park, PA

PROFESSIONAL EXPERIENCE--Penn State University, University Park, PA
Associate Director of Enrollment Operations, Division of Undergraduate Studies, Pennsylvania State University, University Park, PA, 3/13-present
DUS Programs Coordinator, College of Agricultural Sciences, Pennsylvania State University, University Park, PA, 2/08-2/13
Senior Undergraduate Studies Advisor, Pennsylvania State University, College Station, PA, 12/91-02/08

PUBLICATIONS


Musser, T. (2010). A qualitative approach to understanding an academic advising system: One researcher’s journey into the field. In P.L. Hagen, T.L. Kuhn, & G.M Padak (Eds.), Scholarly inquiry in academic advising (Monograph # 20, pp. 149-155). Manhattan, KS: NACADA.

August 31, 2016

Dean Carol Shanklin
Graduate School
103 Fairchild Hall
CAMPUS

Dear Dean Shanklin:

This letter requests graduate faculty membership for Dr. Andy Tompkins (WID 824351758). Dr. Tompkins joined the faculty of educational administration in the Department of Educational Leadership in August 2016.

Dr. Tompkin’s credentials are outstanding. His service of well over 40 years to Kansas education has included superintendencies from 1977-1994 in Satanta, El Dorado, and Salina. He then served as interim dean of education from 1994-1996 at Pittsburg State University. From 1996-2005 he led our state as the Kansas Commissioner of Education. He then became an associate professor at the University of Kansas from 2005-2007. In 2007 he returned to Pittsburg State University as dean of education. In 2010 he accepted the position of president and chief executive officer for the Kansas Board of Regents, a position he held until his retirement in 2015.

Dr. Tompkins’ contributions to the State of Kansas are extensive, and his role with K-State will be as Senior Professor of Practice in the Department of Educational Leadership. Initially his duties will include a focus on our multiple masters degree-level leadership academies and contributions to the Kansas Educational Leadership Institute (KELI), along with teaching masters-level courses in our on-campus program.

The department proposes he is immediately qualified for Graduate Faculty membership, as he has published 16 professionally relevant works including in refereed venues, has made nearly 100 professional presentations, and has served in the highest formal educational leadership positions in the State of Kansas. As shown on the attached nomination form, this request for Graduate Faculty membership is supported by all eligible voting faculty in the relevant program area. I strongly endorse both the candidate’s qualifications and the faculty’s vote.

Thank you for your consideration.

Sincerely yours,

Dr. David C. Thompson
Elvon G. Skeen Endowed Professor
Department Chair

Enclosures:
- Candidate’s one-page curriculum vitae
- Candidate’s full vitae
- Graduate Faculty Nomination Form
SELECT ONE TYPE OF MEMBERSHIP

☐ Membership (Tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.
*See Graduate Handbook Chapter 5, section A.2*

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☐ Associate Membership (requires Graduate Council approval)
☐ Teach graduate courses ☐ Serve on supervisory committees

☐ Certification to direct doctoral students (requires Graduate Council approval)

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Name: John A. (Andy) Tompkins
Department: Educational Leadership

Rank: Senior Professor of Practice
Email: atompkinsretired@gmail.com
Employee ID: WID 824351758

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☒ Yes ☐ No

Please record vote information below. Only the graduate faculty members of a department/program may vote on membership matters. *Two-thirds of eligible graduate faculty in the program must participate in the vote*

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Signature: Signature:
John A. (Andy) Tompkins  
Department of Educational Leadership

**Education:**

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<td>Emporia State University</td>
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<td>1977</td>
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<td>Kansas University</td>
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**Professional experience: (List current and three most recent positions)**

Current: 2016 - present  
Senior Professor of Practice, Department of Educational Leadership, Kansas State University, Manhattan

Previous:  
2010 – 2015  
President and CEO, Kansas Board of Regents

2007 – 2010  
Dean, College of Education, Pittsburg State University

2005 - 2007  
Associate Professor, Department of Educational Leadership and Policy Studies, Kansas University

**Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:**

(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and guide graduate student research.)


August 24, 2016

Dean Carol Shanklin
Graduate School
103 Fairchild Hall
CAMPUS

re: Graduate Faculty Certification and Membership for Dr. Tendai Gadzikwa

Dear Carol:

In August 2016, the Graduate Faculty Members of the Department of Chemistry voted on Graduate Faculty Membership and Certification for Dr. Tendai Gadzikwa. Among our 17 eligible Graduate Faculty members, the vote was unanimous in favor of both Membership and Certification for Dr. McLaurin.

Based on this vote, I wish to officially nominate Dr. Gadzikwa for membership and certification as a member of the Graduate Faculty. Dr. Gadzikwa will have a full range of duties within the Chemistry Department, including the provision of instruction at the graduate and undergraduate levels, the direction of graduate research at the M.S. and Ph.D. levels, and service on Ph.D. and M.S. supervisory committees.

Dr. Gadzikwa joined our faculty this summer as an Assistant Professor. She earned her B.S. in Chemistry from the Macalester College, and earned her Ph.D. in Inorganic Chemistry from Northwestern University. Prior to joining our faculty, Dr. Gadzikwa held a prestigious Schlumberger postdoctoral fellowship at the University of Amsterdam, was a Senior Lecturer at the University of Zimbabwe and, most recently, was a Visiting Fellow at the University of Alberta.

Dr. Gadzikwa’s research is broadly grounded in inorganic supramolecular chemistry, and will focus on the synthesis and development of nanoscale materials as catalysts, sensors and detectors. She will find numerous productive collaborations within our department and across campus.

Sincerely yours,

Eric A. Maatta
Professor and Head
NOMINATION FOR GRADUATE FACULTY

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Name: Tendai Gadzikwa
Department: Chemistry
Rank: Assistant Professor
Email: gadzikwa@ksu.edu
Employee ID: W0000103052

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☐ Yes ☐ No

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</table>

Signature:  
Tendai Gadzikwa  
Department of Chemistry

Education:  
B.A. 2003  Macalester College, Chemistry  
Ph.D. 2009  Northwestern University, Chemistry

Professional experience: (List current and three most recent positions)  
Current: 2016 - present  Assistant Professor, Department of Chemistry, Kansas State University, Manhattan  
Previous: 2015 - 2016  Visiting Researcher, Department of Chemistry, University of Alberta, Edmonton  
2012 - 2015  Senior Lecturer, Department of Chemistry, University of Zimbabwe, Harare  
2009 - 2011  Schlumberger Postdoctoral Fellow, van ’t Hoff Institute of Molecular Sciences, University of Amsterdam

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:  
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and guide graduate student research.)


August 26, 2016

Dr. Carol Shanklin  
Dean of the Graduate School  
103 Fairchild Hall  
Kansas State University

Dear Dean Shanklin:

I am pleased to write this letter in support of the nomination of Dr. Jooyoun Kim for membership on the graduate faculty at Kansas State University. Dr. Kim holds an appointment as an Assistant Professor in the Department of Apparel, Textiles, and Interior Design (ATID). The graduate faculty in the ATID Department voted unanimously to nominate Dr. Kim for certification to direct doctoral students on August 18, 2016.

Dr. Kim joined the ATID faculty in 2014. She holds a terminal degree and meets the requirements for certification as indicated in the ATID Evaluation Guide. Her scholarship program includes a focus on textile science and sustainability. She has the responsibility to teach in the undergraduate and graduate programs in apparel and textiles and to conduct scholarship in her area of specialization. She will continue to serve on graduate committees for apparel and textiles students and serve as major professor for both master’s and doctoral students. Her expertise makes her a possible candidate to also serve on graduate committees for students in the College of Engineering.

If you have questions or concerns, please do not hesitate to contact me.

Sincerely,

Barbara G. Anderson  
Associate Professor and Department Head
SELECT **ONE TYPE OF MEMBERSHIP**

- [ ] Membership (Tenure track with terminal degree)
  Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.
  *See Graduate Handbook Chapter 5, section A.2*
- [ ] Membership (Non-tenure track, adjunct, or no terminal degree; requires Graduate Council approval)
- [ ] Associate Membership (requires Graduate Council approval)
  - [ ] Teach graduate courses
  - [ ] Serve on supervisory committees

**Certification** to direct doctoral students (requires Graduate Council approval)

**Note:** Doctoral certification can be sought when a tenure track faculty member with a terminal degree is nominated for membership on the graduate faculty or at any subsequent time. HOWEVER, a faculty member may not be nominated for only Certification if they have not already been nominated for Membership.

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<tr>
<th>Name: Jooyoun Kim</th>
<th>Department: Apparel, Textiles, and Interior Design</th>
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<tbody>
<tr>
<td>Rank: Assistant Professor</td>
<td>Email: <a href="mailto:jkim256@ksu.edu">jkim256@ksu.edu</a></td>
</tr>
<tr>
<td>Employee ID W000095758</td>
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Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? [ ] Yes [ ] No

Please record vote information below. Only the graduate faculty members of a department/program may vote on membership matters. *Two-thirds of eligible graduate faculty in the program must participate in the vote*

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**AUTHORIZING SIGNATURE** (Dept. Head or Graduate Program Director): Barbara G. Anderson

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**Committee Agenda**
- Graduate Council Agenda
- Database
- Catalog
- HRIS
- Letter

27
Jooyoun Kim  
Department of Apparel, Textiles, and Interior Design  

Education:  
B.S. 1996 Seoul National University, Clothing and Textiles  
M.S. 1999 Seoul National University, Clothing and Textiles  
Ph.D. 2005 North Carolina State University, Fiber and Polymer Science  

Professional experience: (List current and three most recent positions)  
Current: 2014 - present  Assistant Professor, Department of Apparel, Textiles, and Interior Design, Kansas State University, Manhattan  
Previous: 2013 - 2014 Invited Professor, Department of Clothing and Textiles, Ewha Womans University, Seoul, Korea  
2011 - 2013  Technical Supervisor, Personal Safety Division, APAC Laboratory, 3M, Korea  
2006-2011  Product Development Engineer & Specialist, Personal Safety Division, APAC Laboratory, 3M, Korea  

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity: (List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and guide graduate student research.)  

* Corresponding author
September 8, 2016

Dean Carol Shanklin
Graduate School
103 Fairchild Hall
Kansas State University

Dean Shanklin,

Attached are the nomination form and supporting documents for membership and certification of Assistant Professor Jungkwun Kim into the Graduate School. Dr. Kim is a new tenure track Assistant Professor in the Department of Electrical and Computer Engineering, and I expect Dr. Kim to teach graduate level courses as well as directing the research of master’s and doctoral students. Dr. Kim already has a very strong record of accomplishments in the microelectronics area while at his previous institutions at both the University of Pennsylvania and Georgia Tech.

The graduate faculty of Electrical and Computer Engineering voted on September 1, 2016 to send forward this nomination, with only outstanding comments on his record and ability to perform as a certified member of the graduate faculty.

Sincerely,

Don Gruenbacher
Head and Associate Professor
Electrical and Computer Engineering
SELECT ONE TYPE OF MEMBERSHIP

☒ Membership (Tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.
*See Graduate Handbook Chapter 5, section A.2*

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☒ Certification to direct doctoral students (requires Graduate Council approval)

Note: Doctoral certification can be sought when a tenure track faculty member with a terminal degree is nominated for membership on the graduate faculty or at any subsequent time. HOWEVER, a faculty member may not be nominated for only Certification if they have not already been nominated for Membership.

Name: Jungkwon Kim
Department: Electrical and Computer Engineering

Rank: Assistant Professor Email: jkkim1324@ksu.edu Employee ID

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☒ Yes ☐ No

Please record vote information below. Only the graduate faculty members of a department/program may vote on membership matters. *Two-thirds of eligible graduate faculty in the program must participate in the vote*

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

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</tbody>
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Signature: Signature:
Jungkwun ‘JK’ Kim
Department of Electrical and Computer Engineering

Education:
B.S. 2005  Saint Louis University (Philippines), Electronics and Communication Engineering
M.S. 2007  State University of New York at Buffalo, Electrical Engineering
Ph.D.  2011  State University of New York at Buffalo, Electrical Engineering

Professional experience: (List current and three most recent positions)

Current: 2016 – present  Assistant Professor of Electrical and Computer Engineering, Kansas State University, Manhattan

Previous: 2013 – 2016  Research faculty Electrical and Systems Engineering, University of Pennsylvania
2011 – 2013  Post-doc fellow of Electrical and Computer Engineering, Georgia Institute of Technology
2010 – 2011  Research associate of Electrical and Computer Engineering, University of Florida

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and guide graduate student research.)


August 30, 2016

Carol Shanklin, Dean
Graduate School
103 Fairchild Hall
Campus

Dear Dean Shanklin:

On August 29, 2016, the graduate faculty and the graduate faculty certified to direct dissertations in the Department of Special Education, Counseling, and Student Affairs voted unanimously to recommend that Dr. Wendy Troxel be granted graduate faculty status and certified to direct dissertations, respectively. Dr. Troxel was recently hired as the director of the newly created Center for Excellence and Research in Academic Advising and Student Success and as Associate Professor in the Department of Special Education, Counseling, and Student Affairs.

Dr. Troxel’s professional experience and involvement and formal education provide a strong foundation for teaching graduate courses in our department and advising master’s and doctoral students. Her most recent position was Associate Professor in the Department of Educational Administration and Foundations at Illinois State University. In this role she served as the major professor for 16 doctoral students and the methodologist on 47 completed dissertations. Dr. Troxel has been actively involved in NACADA, published in the field of academic advising, presented at professional conferences, and facilitated NACADA Research Symposiums.

I strongly support the recommendation of our faculty and highly recommend Dr. Troxel be granted graduate faculty status and certified to direct doctoral dissertations.

Should you have questions or if I can provide additional information, please let me know. Thank you for your consideration of this recommendation.

Sincerely,

Kenneth F. Hughey, PhD
Professor and Chair

Enclosures
G
date School
OMINATION FOR GRADUATE FACULTY

SELECT ONE TYPE OF MEMBERSHIP

☒ Membership (Tenure track with terminal degree)
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※See Graduate Handbook Chapter 5, section A.2※
☐ Membership (Non-tenure track, adjunct, or no terminal degree;
requires Graduate Council approval)
☐ Associate Membership (requires Graduate Council approval)
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☒ Certification to direct doctoral students
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Note: Doctoral certification can be sought when a tenure track faculty member with a
terminal degree is nominated for membership on the graduate faculty or at any subsequent
time. HOWEVER, a faculty member may not be nominated for only Certification if they
have not already been nominated for Membership.

Name: Wendy Gates Troxel
Department: Special Education, Counseling, & Student Affairs
Rank: Associate Professor
Email: wg troxel@ksu.edu
Employee ID W0000102869

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☒ Yes ☐ No

Please record vote information below. Only the graduate faculty members of a department/program may vote on
membership matters. ※Two-thirds of eligible graduate faculty in the program must participate in the vote※

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

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Signature: Signature:
WENDY GATES TROXEL
Special Education, Counseling, and Student Affairs

Education
EdD, Educational Leadership, joint program, University of Alabama at Birmingham and University of Alabama, Tuscaloosa, AL, 2000

MS, Physical Education and Sports Administration, Illinois State University, Normal, IL, 1985

BA, Music Performance, Muskingum College, New Concord, OH, 1979

Administrative and Teaching Experience
Director, Center for Excellence and Research in Academic Advising and Student Success
Associate Professor, Special Education, Counseling, and Student Affairs
Kansas State University, College of Education & NACADA, Manhattan, KS, 6/16-present

Associate Professor, Educational Administration and Foundations, Illinois State University, Normal, IL, 8/04-8/16

Coordinator, EAF Teacher Leader Program, Illinois State University, 4/13-5/16

Interim Chair, Educational Administration and Foundations, Illinois State University, Normal, IL, 7/12-7/14

Publications


Troxel, W. G. & Campbell, S. (2010). Quantitative methodologies for the academic advising practitioner-researcher. In P. Hagen, T. Kuhn, & G. Padak (Eds.), Scholarly inquiry in academic advising (pp. 71-84). Lawrence, KS: NACADA.


September 8, 2016

Dean Carol Shanklin  
Graduate School  
103 Fairchild Hall  
Kansas State University

Dean Shanklin,

Attached are the nomination form and supporting documents for membership and certification of Assistant Professor Hongyu Wu into the Graduate School. Dr. Wu is a new tenure track Assistant Professor in the Department of Electrical and Computer Engineering, and I expect Dr. Wu to teach graduate level courses as well as directing the research of master’s and doctoral students. Dr. Wu already has a very strong record of accomplishments in the smart grid area while at his previous position at the National Renewable Energy Laboratory.

The graduate faculty of Electrical and Computer Engineering voted on September 1, 2016 to send forward this nomination, with only outstanding comments on his record and ability to perform as a certified member of the graduate faculty.

Sincerely,

Don Gruenbacher  
Head and Associate Professor  
Electrical and Computer Engineering
OMINATION FOR GRADUATE FACULTY

SELECT ONE TYPE OF MEMBERSHIP

☒ Membership (Tenure track with terminal degree)
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Name: Hongyu Wu
Department: Electrical and Computer Engineering
Rank: Assistant Professor
Email: hongyuwu@ksu.edu
Employee ID

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☒ Yes ☐ No

Please record vote information below. Only the graduate faculty members of a department/program may vote on membership matters. *Two-thirds of eligible graduate faculty in the program must participate in the vote*

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Signature: Signature:
Hongyu Wu
Department of Electrical and Computer Engineering

Education:

- B.S. 2002  Xi’an Jiaotong University, Computer Science
- B.S. 2003  Xi’an Jiaotong University, Power and Energy Engineering
- Ph.D. 2011  Xi’an Jiaotong University, Systems Engineering

Postdoctoral work 2014 Illinois Institute of Technology

Professional experience: (List current and three most recent positions)

Current: 2016/8- present  Assistant Professor, the Department of Electrical and Computer Engineering, Kansas State University

Previous:
- 2014/2 – 2016/8  Research Engineer, Power System Engineering Center, National Renewable Energy Laboratory
- 2011/8 – 2014/2  Senior Research Associate, Robert W. Galvin Center for Electricity Innovation, Illinois Institute of Technology
- 2011/2 – 2011/8  Engineer, State Grid Energy Research Institute of China

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and guide graduate student research.)


August 21, 2016

Dr. Carol Shanklin
Dean of the Graduate School
Kansas State University
103 Fairchild Hall
CAMPUS

Dear Dean Shanklin:

I recommend that Dr. Meng "Peter" Zhang be admitted to the Kansas State University graduate faculty and be certified to direct doctoral students. Dr. Zhang has just begun an appointment as a tenure-track assistant professor in Industrial and Manufacturing Systems Engineering. He earned the Ph.D. degree from Kansas State University in industrial engineering and has published 18 journal articles and 25 peer reviewed conference papers. His expertise is in the general field of advanced manufacturing with specific interest in energy manufacturing.

As a member of the Industrial and Manufacturing Systems Engineering faculty, Dr. Zhang will be expected to conduct research, acquire funding to support his research, mentor graduate students, and to teach both graduate and undergraduate courses. As part of this assignment, I expect him to recruit and direct Ph.D. students.

The Industrial & Manufacturing Systems Engineering faculty voted 11 to 0 in favor of Dr. Zhang's admission to the graduate faculty and 10 to 0 in favor of his being certified to direct Ph.D. students.

I believe that Dr. Zhang will challenge and inspire his students and that he will work to develop a sound, well-funded research program. I heartily support his application for graduate faculty membership and certification to direct Ph.D. students.

Please contact me if you require further information.

Sincerely,

Bradley A. Kramer, Ph.D.
Professor and Head
Ike and Letty Evans Engineering Chair
KANSAS STATE UNIVERSITY
Graduate School

NOMINATION FOR GRADUATE FACULTY

SELECT ONE TYPE OF MEMBERSHIP

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Name: Meng Zhang
Department: Industrial & Manufacturing Sys Engineering
Rank: Assistant Professor
Email: meng@ksu.edu
Employee ID W0000078738

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☐ Yes ☐ No

Please record vote information below. Only the graduate faculty members of a department/program may vote on membership matters. *Two-thirds of eligible graduate faculty in the program must participate in the vote*

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):
Bradley A. Kramer

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

PLEASE SUBMIT THIS FORM, LETTER OF NOMINATION, AND ONE-PAGE VITA (using Word template or PDF form) AS A SINGLE PDF TO gradinfo@ksu.edu

- LETTER OF NOMINATION: The department head must submit a letter that states the intended role(s) of the nominee as a member of the graduate faculty (e.g., teaching graduate level courses, serving on supervisory committees of master's or doctoral students, directing master's or doctoral students). The letter should also describe the nominee's research or creative activities and additional qualifications to serve as a member of graduate faculty.

- ONE-PAGE VITA: A one-page vita prepared using the one-page vita Word template or PDF form, which may be accessed at http://www.k-state.edu/grad/faculty/graduate-council/forms.html, must be submitted

- COMPLETE VITA: Please also submit a complete vita, with peer-reviewed publications clearly designated, as a separate pdf to gradinfo@ksu.edu

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html

FOR GRADUATE SCHOOL USE ONLY:

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Signature: ___________________________  Signature: ___________________________
Meng (Peter) Zhang  
Department of Industrial and Manufacturing Systems Engineering

Education:  
B.S.  2009  Dalian University of Technology, China, Mechanical Engineering  
Ph.D.  2014  Kansas State University, Manhattan KS, Industrial Engineering

Professional experience:  
Current:  2016 - present  Assistant professor, Department of Industrial and Manufacturing Systems Engineering, Kansas State University  
Previous:  2015 - 2016  Visiting assistant professor, Department of Industrial and Manufacturing Systems Engineering, Kansas State University  
2014 - 2015  Postdoctoral fellow, Department of Industrial and Manufacturing Systems Engineering, Kansas State University  
2009 - 2014  GRA/GTA, Department of Industrial and Manufacturing Systems Engineering, Kansas State University

Selected Refereed Journal Articles:


**Expedited Course Change**
Department of Clinical Sciences

CHANGE: **CS 728. Theriogenology. (3) I.** Consideration of prevention, diagnosis, and treatment of disease, and maintenance of health and productivity of the genital tract of domestic animals. Three hours of lecture a week. Pr.: Third year standing in the College of Veterinary Medicine

TO: **CS 728. Theriogenology. (3) I.** Consideration of prevention, diagnosis, and treatment of disease, and maintenance of health and productivity of the genital tract of domestic animals. Three hours of lecture a week. Pr.: Third year standing in the College of Veterinary Medicine or graduate student.

RATIONALE: Changing pre-requisite to allow graduate students to take course / receive credit.

Impact (i.e. if this impacts another college/unit): None

EFFECTIVE DATE: Fall 2017

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**Expedited Course Drop**
Department of Clinical Sciences

DROP: **CS 875. Advanced Pharmacokinetics. (3) II.** Advanced study of the concepts and practical applications of pharmacokinetics for graduate students of veterinary clinical pharmacology, including the design and conduct of pharmacokinetic studies and the analysis and modeling of pharmacokinetic data. Pr.: CS 874

RATIONALE: This course will no longer be offered as a Clinical Sciences course.

Impact (i.e. if this impacts another college/unit): None

EFFECTIVE DATE: Spring 2017

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**Non-Expedited New Course**
Department of Anatomy & Physiology

ADD: **AP 873. Physiologically Based Pharmacokinetic Modeling. (4) II.** This modeling course is designed for life science graduate students with an interest in computational toxicology and pharmacology. Development of physiologically based pharmacokinetic (PBPK) models for environmental chemicals, drugs, and nanomaterials in laboratory animals, food-producing animals, companion animals, and/or humans will be introduced. Applications of PBPK models in food safety,
toxicology, risk assessment, and pharmaceutical industry will be discussed. This course will cover theory, application software, experimental design, model development, optimization, validation, evaluation, and extrapolation. The expected outcome is that the student will have PBPK modeling knowledge and skills to develop a PBPK model with some mentoring from an experienced PBPK modeler. Format will include both weekly lectures and hands-on computer lab exercises.

Course objectives
(1) To provide the student with working knowledge of physiologically based pharmacokinetic models and their applications in toxicology
(2) To provide students with the technical ability to develop PBPK models for use in their graduate research and careers

Course evaluation:
(1) Grades will be determined from two written tests (20% each), computer lab simulation exercises/assignments (20%), a project presentation which demonstrates the development of a PBPK model and the application of the PBPK model in toxicology (40%).
(2) All grading will be administered through K-State online.

Pr: Consent of instructor and 1 semester of calculus, physiology, pharmacology, pharmacokinetics, toxicology or biochemistry.

Rationale: Physiologically based pharmacokinetic (PBPK) models are widely recognized as helpful and necessary tools in the fields of drug development, risk assessment, nanomedicine, and food safety. Due to its wide applications, there is a need of PBPK modelers in the job market. Currently, there is a shortage of education or systemic training programs for the next generation of PBPK modelers and no semester-based comprehensive “PBPK modeling” course in any universities in the U.S. This is because the majority of senior PBPK modelers are working in industry, governmental agencies, national laboratories, or nonprofit research organizations, where the major mission is to apply PBPK modeling techniques, not to teach. Some short-term training workshops are offered, and they are very popular, but the workshops do not provide not enough time to train a qualified PBPK modeler. This course is a key course of the proposed Institute of Computational Comparative Medicine’s online graduate program in Computational Comparative Medicine.

Impact (i.e. if this impacts another college/unit): None

Effective Date: Spring 2017

Add: AP 875. Structure-Based Drug Design. (3) II. This course is designed for students in the life or physical sciences with interest in computational medicine and drug design. The course focuses on the basics of protein architecture and the thermodynamics of protein–ligand binding, virtual screening of drug candidates, modeling of unknown protein structure, the pharmacophore concept, explicit-solvent molecular dynamics simulation, the thermodynamics of protein–ligand association, and free-energy calculation techniques. For each of these topics, practical knowledge is developed through computer-based practical exercises using professional and academic grade software. In addition to treating the traditional focus of drug design, i.e. maximizing the binding affinity of a
candidate drug for the target biomolecule, the course also addresses the increasing use of similar techniques for predicting other interactions important for the safety and efficacy of a drug, such as screening for side effects due to interactions with off-target biomolecules. PR: permission of the instructor or 1 semester of introductory computer programming, numerical methods, or other course involving computer programming (e.g. statistics courses using R)

Course Objectives:

(1) Provide the student with basic knowledge of protein–ligand binding and drug design concepts

(2) Enable the student to effectively use computational tools to predict protein–ligand interaction and apply these predictions to drug design

(3) Give the student the ability to apply the tools and concepts of this course in their graduate research and careers

Course Evaluation:

Grades will be determined from two written tests (10% each), weekly computer-based laboratory assignments (50%), and a final drug design project (30%).

RATIONALE: Structure-based drug design makes use of three-dimensional structures of biomolecules to rationally design pharmaceutical compounds, invariably requiring computer modeling to visualize and analyze these structures and understand their interactions with candidate drugs. There is demand for structural and computational drug design skills in the job market; for instance, searches on NatureJobs or LinkedIn regularly turn up postings by pharmaceutical companies looking for applicants with experience in "computational chemistry" and "computer-aided drug design."

Although it was noted as long ago as 2004 in the journal Science (DOI: 10.1126/science.1096361) that "all top pharmaceutical companies have substantial structural biology and computational chemistry groups," few opportunities exist at US universities to learn the concepts and computational tools of structure-based drug design. As another indication of demand for educational opportunities covering the topics of the proposed course, The American Chemical Society offers similarly named, two-day "Structure Based Drug Design" course. The University of Massachusetts Amherst has intermittently offered a "Drug Design Course", which seems have two lectures structure-based drug design. However, it seems that the proposed course would be unique in allotting a full semester to structure-based drug design and the associated computational tools.

This course will be a core focus for the development of an online certificate program in Computational Comparative Medicine.

Impact (i.e. if this impacts another college/unit): None

EFFECTIVE DATE: Spring 2017