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KSU Facilities Safety Bulletin

Reducing Cumulative Trauma Disorders

Cumulative Trauma Disorders (CTD's) are strains that result from long-term repetitive motion or from continually working in an awkward position. Strains commonly occur in the wrists, arms, shoulders or back, affecting the body's joints and surrounding muscles and tendons.

December Vivid Courses:

Custodial & Operations: Industrial Ergonomics

Office: Office Ergonomics

CTD's are said to be today's fastest growing occupational problem, affecting all types of employees, from computer operators to construction workers. Modern equipment, tools and machinery have increased production capabilities in many ways. But in some cases, they have also increased the potential for strain injuries in people. These disorders not only cause great discomfort, they can also affect a person's employability and personal lifestyle choices.

SUGGESTIONS FOR REDUCING YOUR EXPOSURE TO CTD'S:

- Do warm-up exercises before beginning physically demanding tasks (take a tip from athletes).
- Plan ahead, if you will be doing a job that is awkward--think of ways to make it easier.
- Rotate your work position, to change how muscles are used during your work shift.
- Use the proper tool for the job to avoid awkward movements and the need for overexertion.
- Take a rest break when fatigue sets in. Just a few minutes can make a difference.
- Carefully stretch tired or overworked muscles to improve circulation and relieve tension.
- When appropriate, use anti-shock or anti-vibration gloves.
- Always use proper lifting techniques. Back strain is one of the most common CTD's.
- When using hand tools keep your wrists in a "neutral" position, as opposed to repeatedly bending them up, down or sideways during work tasks.

Just because a co-worker is not affected by a physically demanding task, don't ignore messages your body sends you. Although humans share many physical characteristics, people are often different in terms of their physical strengths and weaknesses.

All muscle discomfort and fatigue is not a cumulative trauma disorder. Everyone experiences occasional aches and pains from both work and play—especially when you are not used to the activity. Nevertheless, awkward, repetitive work positions can result in long-term physical problems, so it's up to you to avoid these in whatever ways you can. If the ache doesn't go away within a day or two, follow the above suggestions.

If you have early symptoms of chronic discomfort, report it immediately to your supervisor. The sooner a better tool or work position can be incorporated into your work activities; the sooner those symptoms can be controlled.

Source: http://safetytoolboxtopics.com/

Safe Lifting Techniques

Can you think of even one job or occupation where you never have to lift an object? I can't. Lifting of objects can range from very light objects such as a piece of paper, a pin or a pen to very heavy objects like loads of boxes. Lifting is very much a part of our every day jobs. And, because it is something we do so often, we tend to do it without thinking, or at least we do until we strain a muscle, or worse, hurt our backs.

Lifting incorrectly can result in a variety of injuries. Back strain is a very common one. It results from over-stretching certain muscles, but it can be avoided by practicing safe lifting techniques. A hernia is another injury associated with lifting. A hernia does not generally result from a single lifting effort. It is usually the result of continued extreme exertion, especially done contrary to the structure of body.

Don't underestimate the importance of being in good physical condition. Years of poor posture, overeating, lack of exercise, stress and improper lifting can catch up with you. Learn how your back works and what you can do to keep it strong. Ask for your physician's recommended stretching, warm-up, and reconditioning exercises; then practice them regularly.

Safe lifting plays an important role in keeping your back healthy. Although there doesn't seem to be just one right method to lift an object, there are lifting techniques that take strain off the low back area.

These techniques have several steps in common. They recommend you "size up the load". That is, look it over. Decide if you can handle it alone or if you need help. When in doubt, ask for help. Moving a box or other object that is too heavy for one person is not worth strained and sore back muscles.

You should also "size up the area". Look over the area where you are carrying the object to, and make sure it is clear of obstacles before beginning to carry the object.

For that period of time spent lifting, the load becomes a part of your body. You support and propel the object while it is attached to you. This attachment should be firm and sure. Get a good grip.

Attaching yourself to a load will change your balance. To keep this change of balance to a minimum, keep the load close to your body, to your normal center of gravity between the legs, between the shoulders.

Good foot position allows you to keep your balance and bring into play the full power of your leg muscles. Leg muscles are more powerful and more durable than back muscles. Let your leg muscles do the work. Again, footwork is important once you avoid twisting your upper body. Use your feet to change direction. Don't twist your

body. Twisting compounds the stress of the lift and affects your balance.

When you have someone helping you lift an object, teamwork becomes important. If you're going to be carrying the load to another point, both of you should decide in advance how it is to be handled. Check the route and clearance. One person should be the leader and be in a position to observe and direct the other.

Lifting and lowering should be done in unison. Don't let the load drop suddenly without warning your partner.

Everyone has a way of lifting that seems most natural. Examine yours to see if you are using lifting techniques that reduce strain

on your lower back. As the employee making the lift, you're being counted on to make lifts that are safe and comfortable for you based on the items we've discussed:

- Stay in shape
- Size up the load; ask for help, if needed
- Get a good grip
- Keep the load close
- Keep your balance with footwork
- Let your leg muscles do the work
- Don't twist your body

Source: http://safetytoolboxtopics.com/