College Panhellenic Notice of Infraction

This is to be completed by the Panhellenic president or Panhellenic advisor after a College Panhellenic Violation Report has been properly filed. This must be given to the accused fraternity president (or designated representative) within one week of receipt of the violation report by the College Panhellenic. A copy is also given to the Panhellenic advisor and the NPC area advisor within the same time period. (The one-week timeline applies even during college/university breaks.)

University/college: ________________________________________________________________

Accused fraternity: __________________________ Date of notification: ______________________

Alleged violation(s): (List specific rule, Unanimous Agreement, etc., and brief description.)
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Date(s) of alleged violation(s): ______________________________________________________

*Violations must be reported within 30 days of the alleged infraction.

Infraction filed by: __________________________ Date infraction filed: ______________________

Rights and obligations of accused fraternity:

The accused fraternity has the right to have the alleged infraction resolved through the use of mediation or a judicial board hearing. The accused fraternity is responsible for contacting the College Panhellenic within one week of receipt of this notice of infraction to schedule a mediation or opt directly for a judicial board hearing. The mediation or the judicial board hearing does not have to take place within the week; it must be scheduled as soon as possible at a time convenient for the parties involved. If the notice of infraction is received during a college/university break, the mediation or the judicial board hearing can be deferred until classes resume.

To schedule a mediation or a judicial board hearing, contact the person below by ______________. (date)

Name: __________________________ Phone number: __________________________

RECORD OF DELIVERY

The accused fraternity receives the original of this report. The College Panhellenic keeps a copy of this completed report as part of the documentation. Copies of this report are given to the Panhellenic advisor and the NPC area advisor.

☐ Delivered to accused fraternity
☐ Signature of chapter president or designee ________________________________

☐ Copy to Panhellenic advisor
☐ Copy to NPC area advisor Date: ________________________________