

Minutes
K-State University Support Staff Senate
June 11, 2025 @ 1:00 pm
Muir Room 224, K-State Student Union

- I. Call to Order: 12:58 pm
- II. Roll Call: Kimm Dennis, Thomas Fish, Denny Ryan, Sandy Emme, Regina Crowell, Kristin Copeland-Class, Monica Curnutt, Betsy Molinary, Tara Fronce, Emily Johnson, Janelle McCormick, Justin Frederick
- III. Minutes from May: Thomas Fish motioned to approve the minutes, Sandy Emme 2nd. Motion passed.
- IV. Budget/Treasurer's Report – **Sandy Emme**
:
 - Foundation Account (C-21151-CS) (For Professional Development & Meritorious) one contribution of \$10.00, for an ending balance of \$9,519.29
 - Foundation Account (C-21155-CS) (For Awards ceremony) no activity for ending balance of \$113.21.
 - Foundation Account (C-223750-CS (For Awards Ceremony) Reimbursement to Regina Crowell of \$98.14 and Comm & Ag Ed for \$28.37 for ending balance of \$5,295.03. Note: Regina Crowell has one invoice for plaques to submit to Tara Fronce for payment.
 - State Account (NMAF205629) (For expenses allowed by state) no activity for ending balance of \$2,637.24

Total funds available are \$17,564.77

Denny Ryan motion to approve the Treasurer's report, Kimm Dennis 2nd. Motion passed.
- V. HCS Report – **Betsy Molinary**
Information from Marci Ritter: Compensation Study is moving along. They are planning to hold a Town Hall Webinar at the end of June. It will be announced in the K-State Today.
- VI. Administration and Finance Report – **Tara Fronce**
The KBOR meeting is this afternoon, and they are expected to approve the tuition and fees changes.
- VII. Unclassified Professional Staff Affairs Committee Report – **Monica Curnutt**
Kimm thanked Monica for her years of service as our liaison with PSA. New Representative will be Gina Nixon beginning with the July meeting
- VIII. Office of Intuitional Equity Report – **Justin Frederick**
Completed selection process and will be back to full staff starting on June 23rd. Trina Knight was hired as Investigator.
- IX. USS President/Executive Council Report – **Kimm Dennis**
 - End report on goals: (attached below) Goal #1-met objectives, Goal #2 we met 1 out of 4 objectives, Goal #3-met 1 out of 4 objectives, Goal #4 – Completed the goal. This goal was promoted through information dispersal through K-State Today, USS listserv and Faculty Senate meetings & shared governance. We currently have 5 outstanding nominations. That exceeds what we have received in the last two years. Keep up the good work and keep promoting the awards!
 - Recognized Kristin for helping to keep the website updated. Kimm will send updated Executive council and senator information for 25-26 and Gina Nixon information to her so that the website is up-to date for Thomas.
 - Have already notified Faculty Senate in the change in presidency for Faculty senate & sub-committee meetings for 25-26. Thomas will get with Regina to discuss FSCOT.

Per May meeting discussion created a private team's channel for Meritorious committee within the USS teams. This will allow the treasurer to upload nominations instead of emailing them out. When Tara receives the nominations she then forwards to the Treasurer and President. Treasurer uploads to teams and notifies committee there is new nomination to vote on. The current folders & documents are within channel files: Pending, Approved, Denied, Opportunity fund Policy & Meritorious ranking spreadsheet. I am waiting to hear from the Treasurer regarding feedback/changes then will add the committee members. Once committee members vote, treasurer will do the normal steps per training she received. Prior Meritorious information is still available in its normal location within USS teams

- Inquired about Recognition teams' folder. Needs to have all the information uploaded for our archives. *Regina Crowell stated she would get that uploaded.*

- Handbook update: HR is still working on the updates. They hope to have revisions for me mid-June for me to review. I will then share with Thomas and then bring forward to the senate. They will give us the opportunity to provide any feedback prior to publishing.
- Denny Ryan has been added to the USS/UPS Regents Council. This is in addition to the USS Past and Present President also being members. His involvement with the docking survey and history of USS makes it pertinent to have him as a member. Monica Curnutt will also be staying on the counsel as she is the KSU Docking Survey sub-committee chair.
- Sent out options for the new banner and asked senators to vote. Currently only 4 members have voted. Need a quorum to move forward. Discussion followed. Please email me your vote or abstention.

- X. Senate Standing Committees & Campus Committee Reports: As needed
Recognition: Excellence certificates were not signed by President Linton before our recognition ceremony. Regina needed to take for signature and return to employees. She will be getting that completed.
The parking meeting has been changed, will have report next month.
- XI. Old Business:
None
- XII. New Business:
Installation of new Executive counsel member for 25-26. Kimm swore in Thomas Fish as the President for 25-26. Thomas then swore in Kimm Dennis as the Secretary for 25-26.

Thomas will set up a new zoom meeting and calendar invite to send out for the 25-26 meetings.
- XIII. Adjournment: Meeting adjourned.

Next meeting: July 9 @ 1:00 pm – Cottonwood Room 230

USS Senate Goals

Goal: Promote unity among employees by fostering engagement and participation in university events.

Objectives:

- Participate in shared governance process.
- Support the university in the NextGen Strategic Plan.
- Participate in events such as open forums or various events.
- Demonstrate a service-oriented attitude by displaying positive interactions that align with the Principles of Community.

Goal: Engage and seek university support for employee continuing education and professional development.

Objectives:

- Achieve and maintain a high-performing workforce.
- Refresh and improve USS Staff performance and retention.
- Develop skillsets for future position responsibilities.
- Nurture leadership skills among USS employees to encourage career development.

Goal: Increase the visibility of the USS Senate with opportunities for community and connection.

Objectives:

- Engage with USS new hires to share USS Senate mission and opportunities for ongoing support.
- Maintain positive working relationships with university administration as well as other shared governance entities (PSA).
- Host a half-day retreat for all USS employees.

Goal: Utilize awards and recognition opportunities available for USS employees.

Objective:

- Promote and educate USS employees about the Meritorious and Spotlight award criteria and nomination periods.