

Classified Senate Meeting
 Kansas State University
 Kansas State Union Room 206

May 2, 2001

<http://www.ksu.edu/class-senate>

I. Roll Call

In attendance: S. Adams; C. Chabries; J. Chrest; C. Grice; L. Hutchins; G. Jackson; C. Kisse; M. Lewis; D. Rogers; S. Reyer; P. Schierer; C. Schmidt; F. Sperman; A. Treinen; V. White; J. Yonning; T. Zerbe

Absent: P. Armour; M. Garner (excused); L. McCoy; Q. Rawlins (excused); R. Riffel (excused)

II. Guests

A. Cia Verschelden, Pres. Elect for Faculty Senate - She passed out a brochure entitled "Principles of Community". This idea came from University of California at Davis. The purpose is to give faculty/staff/students a place to turn to if a problem doesn't meet the requirement of affirmative action. They would like to develop a companion handout for classified employees. She is willing to help us put it all together. C. Kisse moved and S. Reyer seconded to accept the brochure "Principles of Community" in conjunction with the other groups on campus.

III. Division of Human Resources

A. Gary Leitnaker

1. KSU is the largest employer in Manhattan, but the smallest contributor per capita giving to United Way. Need to find ways to increase contributions through the university.
2. No word on the hiring freeze.
3. Legislature has restored base amount to university, but not the entire amount.

IV. C. Grice moved and C. Kisse seconded to accept the April 4, 2001 minutes with corrections.

V. Budget Report

Recognition Ceremony	\$3,360.75
Foundation Account	\$1,665.48
State Account	\$ 405.50

VI. Standing Committee Reports

- A. Codes & By-laws (Ann Marie)- No report.
- B. Education and Enrichment (-) - No report.
- C. Election - Need to reread the by-laws for clarification.
- D. Personnel/Benefits - No report.
- E. Publicity - No report.
- F. Recognition Ceremony - Set-up time at 9:30 in the main ballroom of the union. The ceremony time is 2pm. All letters of invitation will be sent out by this week. All plaques and troy oz. have been ordered. We discussed recognition of "Employee of the Year". Some wanted to give more recognition that what was already planned. C. Grice will look into finding a certificate, plaque, etc. to recognize them.

VII. Campus Committee Reports

- A. Recycling (M. Lewis) - No report.
- B. Peer Review (J. Yonning, C. Kisse, C. Reyer, Q. Rawlins) - No report.
- C. Recreation Council (Marilyn) - Had the last meeting of the year. The cost to faculty/staff has been raised for next year.
- D. Circulation, Parking & Transportation (S. Adams) - HNTB in process of wording our (KSU) plans for the future.
- E. Campus Development Advisory Committee (L. Hutchins) - Early fall HNTB hope to have information for the collegian.

- F. Open Space & Land Use Project (V. White) - No report.
- G. Parking Citations Appeals Board (A. Treinen, C. Kissee)- No report.
- H. Maintenance and Service Employee Safety Committee - No report.
- I.
 - Training and Development Advisory Committee - Start a new training session with hiring & training of employees with disabilities.
 - We discussed FERPA, Family Education Right & Privacy Act, specifically how much information are we allowed to give out on students and what cannot be released to the public.
- J. Employee Tuition Assistance - No report.
- K. United Way (J. Yonning) - No Report

VIII. Old Business

- A. None

IX. New Business

- A. A. Treinen received a packet from Jane Rowlet to fill vacancies on campus committees. She needs senators to sign-up for a position if they are interested.
- B. Went through election section.
 - Ann & Cheryl will get together to discuss bylaws and the formalities with that.

X. Adjournment

- C. Chabries moved and C. Kissee seconded to close the meeting.

Submitted: Verneta White, Secretary

Approved: August 1, 2001