

**Minutes of the KSU Classified Senate
June 4, 2008**

I. President Barb Nagel called the meeting to order.

II. Roll Call:

- A. *Present:* Becki Bohnenblust, Richard Brenner, Terri Eddy, Carolyn Elliott, Annette Hernandez, Connie Kisse, Claudia Leeds, Gary Leitnaker, Melissa Linenberger, Wendy Michaels, Barb Nagel, Jennyfer Owensby, Nick Pencka, Connie Reding, Cyreathia (Sam) Reyer, Lois Schreiner, Peggy Selvidge, Bryan Smith, Darrin VanDorn, Libby Vathauer, Marlene Walker, John Wolf, Terri Wyrick
- B. *Absent:* Brittany Green, Janel Harder, Tracy Ivy, Joe Myers, Rob Reves, Richard Umscheid, Darrin VanDorn

III. Swearing in of New Officers:

- A. Barb Nagel began the proceeding by swearing in Jennyfer Owensby as the new President. Jennyfer then followed by swearing in Carolyn Elliott as the new President-Elect, Lois Schreiner as the new Secretary, John Wolf as the returning Treasurer, and Melissa Linenberger as the At-Large Member. (Janel Harder was not able to attend the meeting and will be sworn in at the July meeting as returning Vice-President.)

IV. Gary Leitnaker Report:

- A. Gary Leitnaker reported that HR sent approximately 900 position descriptions to Topeka for people affected by the new pay plan that will receive the market adjustment.

V. Minutes

- A. The minutes were reviewed. Connie Kisse moved to accept the minutes as presented. Richard Brenner seconded. Minutes were approved as presented.

VI. Treasurer's Report

- A. John Wolf presented the Treasurer's Report. He indicated that the funds can carry forward in every account for the next fiscal year. Barb Nagel moved to accept the report as presented. Cyreathia (Sam) Reyer seconded. The Treasurer's Report was approved as presented.

VII. Executive Council Report:

- A. Jen Owensby reported on the Bill Signing for the new Pay Plan. Governor Sebelius acknowledged the KSU group for their efforts. There is a possibility that a member of the Classified Senate will be appointed to the Task Force implementing the plan.

- B. The Board of Regents postponed a decision on the Classified Leave Enhancement. Jen Owensby gave a brief background on the leave enhancement plan to the new Senators. If approved, the plan would be implemented in the 2009 fiscal year.
- C. CSSC, formerly the KSSC, will be hosted at Wichita this year on July 2. A position paper will be developed in the new resolution format.
- D. Classified Senate will be getting an office. Jen Owensby and Barb Nagel are working with Dave DeBusman on the location. This will be a central office to store all the Classified Senate information. They have also talked to Bruce Shubert about the possibility of a part-time secretary for Classified Senate.
- E. A formal invitation was received from the Board of Regents for a member of the Classified Senate to sit on the President's Search Committee. Jen Owensby will recommend three possible candidates and one will be selected to serve on the committee.
- F. Classified Senate received public recognition from Representative Hawk for our work on the new pay plans. An article also appeared in the Topeka Capital and several e-mails have been received regarding the hard work of the KSU Classified Senate on the plan.

VIII. Senate Standing Committees:

- A. *Campus Affairs Committee*: No report
- B. *Legislative Affairs Committee*: No report
- C. *Recognition Ceremony Committee*: Barb Nagel reported on a proposal regarding the development of a task force to make recommendations on the recognition ceremony. The task force will make recommendations to the Classified Senate and then the Senate will vote on the proposal. Cyreathia (Sam) Reyer offered to serve on the task force.
- D. *Pubic Relations Committee*: The next issue of the ROAR will be in August. We need profiles and pictures of the new Senators for the website. Profiles will be e-mailed to the new Senators and pictures taken at the August Senate meeting.

IX. University Committee Reports:

- A. Alternative Service Committee met in May. Barb Nagel reported that the committee has decided to suspend activity. They will monitor funding and implementation of the pay plan. If the pay plan is implemented as proposed, the work of the ASC committee will be done.
- B. The Kansas Board of Regents has mandated security/background checks on all new hires effective September 1, 2008. Jen Owensby and Gary Leitnaker reported that the committee is currently working on a protocol to be presented for these checks which will include criminal and sex offender checks. Discussion was held on implementation of the checks and the effect on the hiring procedure.
- C. Emergency Messaging Committee – Barb Nagel was appointed by Jen Owensby to serve on this committee. Barb reported that they were charged with working on an incentive package to encourage people to sign up for the program. Classified Senate will collaborate with Student Senate on putting this incentive

package together. Discussion was held on options for getting emergency notices out.

- D. The Parking Council is working with student groups on rates and policies for the parking garage. Discussion was held on parking in the Lafene parking lot. Classified Senate will ask Faculty Senate to request designated seats on Parking Council to have a direct voice on Parking Council for this and future issues.
- E. Safety Maintenance Committee is working hard on improving safety. Everyone needs to know the emergency plan for their department/unit.

X. Old Business:

- A. Next Senate meeting will be held July 9 in KSSU Room 206 and will include new Senator installation and orientation.

XI. New Business:

- A. Restructuring of the work weeks, such as four 10/hour days, was asked to be placed on the agenda for the next Classified Senate meeting. Senators were asked to come up with ideas and discussion for the next meeting.

XII. Adjournment:

- A. Terri Wyrick moved to adjourn. Marlene Walker seconded. Meeting adjourned.