

Classified Senate Meeting
 Kansas State University
 Kansas State Union Room 206
 August 7, 2002

1. *Roll Call*

In attendance: Ann Treinen, President, Lori Hutchins, Vice President, Jackie Yonning, Budget Coordinator; Sue Figge, Michelle Garner, Cheryl Grice, Connie Kisse, Sam Reyer, Rhonda Riffel, Donna Rogers, Pam Schierer, Sharon Schroll, Rodney Stanfield
 Absent: Charlene Chabries, Secretary; Sandi Adams, Peggie Armour, Connie Schmidt, Florence Sperman, Teresa Zerbe (all excused)

2. *Division of Human Resources (C. Grice for G. Leitnaker)*

Discussed Idea to hold an open forum with the November meeting; Cheryl advised that any discussion or forum regarding the lay-off plan information that is on the HR website be led by her and Gary. This could be announced in upcoming newsletters and at the Benefits Fair.

Cheryl reported that HR has sent teams to Parsons, St. John, and Garden City to work with those state employees who have to prepare to do job searches. The state also has teams that work with these situations. There was also discussion about the freeze on probationary employees in probationary status.

3. *Executive Council*

Ann announced the new Executive Council for 2002-2003 would be:

- President—Rodney Stanfield
- Vice President—Sam Reyer
- Secretary—Sharon Schroll
- Budget Coordinator—Jackie Yonning

4. *Review and Approval of Minutes*

Meeting began without a quorum, so both July 10 and June 5, 2002, minutes were not voted on.

5. *Budget Report*

Jackie reported the following current totals:

Recognition Ceremony		\$2,572.03
Foundation Account	1,723.48	
State Account		1,000.00

6. *Standing Committee Reports*

Codes and By-Laws:

Ann presented the first draft of changes to the codes and by-laws, and asked Senators to read and bring comments/questions to the next meeting. A copy of the changes will also be sent to new and absent continuing Senators.

Education & Enrichment:

discussed tuition assistance cuts possibilities; so far it does not appear to be a directive from Administration. Sam requested ideas for Classified employee training options for the Training & Development Advisory Committee. Rodney encouraged us to keep these issues up front with both the KSU Administration and our local legislators, despite budget crunches.

Election:

Sam moved and Connie seconded to accept the slate as presented; motion passed, and the new Senators are as follows:

- Engineering—1 VACANT
- Hale Library—Gay Youngman (in attendance)
- KSU Salina—Marlene Walker
- President/Provost—VACANT
- Institutional Advancement—David Ringle, Ginger Schwerdt
- Admin & Finance—Kimberly Barraza, William Glover, Linda Sorrell, 1 VACANT
- Local Agencies—1 VACANT

Vacant positions will continue to be recruited for.

Personnel/Benefits:

Connie announced that Hale Library is doing a study on KSU Classified Employees salaries vs. COLA/inflation over the

past 10 years. She hopes to be able to have that information available for both the Benefits Fair (10/3) and the Council of Classified Senates meeting in October.

Connie moved and Sam seconded to pursue the options presented for a display board, table cover, and pens to hand out at the Benefits Fair. Motion passed.

Publicity:

Sam reported that the July newsletter had gone out. She also requested Senator Spotlights for upcoming issues. Articles regarding the Benefits Fair, new Senators and Executive Council, and the November meeting/forum were suggested. Ann encouraged department level information and calendars of events articles, too.

Recognition:

Ann reported that Sandi is finalizing the notebook for the next committee chair. Sam asked that everyone keep an eye out for items to use as awards.

7. *Campus Committee Reports*

- A. Peer Review: Sam Reyer has been appointed chair, and announced that the first training is scheduled for Sept 11.
- B. Recreation Council: no report
- C. Advisory Committee of Campus Development & Planning Policy: The new parking lots north and south of Umberger Hall were discussed. Lori reported that Facilities plans for the work on the southern lot to be finished by the first week of school.
- D. Training and Development Advisory Committee: no report
- E. Employee Tuition Assistance: Discussed under Education and Enrichment report.
- F. United Way: A Classified Senate representative is needed to fill a vacant position.
- G. Council on Parking Operations: Connie announced that the Reserved Stall Subcommittee is discussing various proposals.

8. *Old Business*

- A. Smoking Policy: Email and paper notifications have been sent out to all departments, colleges, administrative office and employees

9. *New Business*

- A. Discussion of Tim Shallenberger's proposal to equalize parking fees and availability at Regents universities, if he is elected governor.
- B. Ann and Lori presented certificates to outgoing Senators Connie Kissee and Rhonda Riffel, and Florence Sperman, Charlene Chabries, and Sandi Adams in absentia, and thanked them for their hard work and commitment.

10. *Adjournment*

Cheryl motioned and Connie seconded to adjourn; motion passed.

Submitted: Lori Hutchins, Vice President

Approved: