



**KANSAS STATE**  
**UNIVERSITY**

## Production Plant

5980 Corporate Drive

Phone: 532-6308 Fax: 532-7637

**Umberger Production**

11 Umberger

Phone: 532-5816 Fax: 532-7938

**Campus Office**

108 K-State Student Union

Phone: 532-1526 Fax: 532-7303

[www.ksu.edu/printservices](http://www.ksu.edu/printservices)

**Due Date** \_\_\_\_\_

Previous Job #

## ROUTING SLIPS

Standard size 3 2/3 x 7 1/4

50 sheets per pad w/ chipboard back

**Number of pads** \_\_\_\_\_

**Color of paper** \_\_\_\_\_

**Color of ink** \_\_\_\_\_

**Hard copy provided** ☐

Name \_\_\_\_\_

Title \_\_\_\_\_

College \_\_\_\_\_

Department/Office \_\_\_\_\_

Department/Office \_\_\_\_\_

Address Information \_\_\_\_\_

Address info - if needed \_\_\_\_\_

City, State Zip + 4 \_\_\_\_\_

Phone

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Website