

CONTACT/BILLING INFORMATION

Customer Number _____ Todays date _____ Due date _____

Contact person _____ Telephone _____ Fax _____

Email _____ Previous job number or approximate date _____

Bill to (office or organization) _____

Pick-up (24 Umberger Hall) Delivery or shipping address _____

Special instructions _____

Signature (please print also) _____

Standard business card is 2 inches by 3½ inches, two-sided and printed on 80# smooth cover. The back side of the card may contain additional information below the organizational header. Please use the Special instructions above for this information or contact University Printing with any questions.

Last name on card

Quantity

	125	250	500	1,000	Special order quantity
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____



Name
Title 1
Title 2

Organization
Address 1
Address 2
City, State ZIP+4
Phone
Cell
Fax
Email address
Extension website

Name _____

Title 1 _____

Title 2 _____

Organization _____

Address 1 _____

Address 2 _____

City, State ZIP+4 _____

Phone _____

Cell _____

Fax _____

Email _____

Website _____

Kansas State University
Agricultural Experiment Station
and Cooperative Extension Service

back of card if applicable