

Hazing Prevention and Conduct Coordinator

About This Role:

Student Support & Accountability in the Division of Academic Success & Student Affairs is seeking a Hazing Prevention and Conduct Coordinator. This position will develop and lead hazing prevention efforts on campus, collaborating closely with key campus partners. This position will provide educational and awareness opportunities for National Hazing Prevention Week. This position will also assist in investigating and adjudicating alleged violations of campus conduct for both student organizations and individual students. At times, this position may be asked to serve on the Administrative Review Team (ART) with the Civil Rights and Title IX office to evaluate and investigate violations of the university policy preventing discrimination, harassment, sexual violence and stalking for reports involving students.

About Us:

Student Support & Accountability (SSA) is an integral unit within the Division of Academic Success & Student Affairs at Kansas State University. SSA works with students facing extenuating circumstances that are impacting their academic and personal success. SSA also oversees numerous policies related to student behavioral concerns, including the Student Code of Conduct, Student Organization Conduct Code and Process for Discipline, and PPM 3015 – Threat Management. This position will be unique within SSA, sitting between both the support and accountability functions of the office and providing opportunities to incorporate prevention and proactive work to address issues related to hazing and similar behaviors.

70% Hazing Prevention Education, Outreach, & Response:

- Lead the development and implementation of a comprehensive, campus-wide hazing prevention strategy, building a centralized hazing prevention framework applicable to all student groups.
- Build collaborative relationships with campus partners including, but not limited to, Fraternity & Sorority Life, Athletics, Club Sports, Student Programs & Involvement, Morrison Family Center for Student Well-being, Student Government, etc.
- Present to campus partners and student groups when requested to do so, serving as a key educator regarding the university's hazing policy and hazing prevention efforts. This will also include being available for tabling requests at appropriate resource fairs and student engagement opportunities.
- Coordinate and lead programmatic efforts of National Hazing Prevention Week.

- Serve as a resource to student organizations impacted by hazing, assisting with risk mitigation and educational opportunities to foster culture change and responsive action.
- Conduct campus climate assessments and analyze trends related to hazing reports that will inform programmatic and strategic efforts.

30% Conduct:

- Investigate and/or adjudicate reports of alleged violations of the Student Organization Conduct Code and Process for Discipline.
- Assist with the Student Code of Conduct process, including advising the student judicial branch of the student governing association when requested and serving as an administrative hearing officer in the student code of conduct process when needed.
- Assist with sanction completion for student organizations and groups found in violation of the university hazing policy, ensuring compliance with assigned outcomes and providing educational support when needed. This may also include the development and implementation of Return Agreements for student organizations suspended for a period of time after a finding of a violation of the university hazing policy.
- Maintain accurate case records using our conduct case management system (Maxient).
- Serve on Administrative Review Teams with the Civil Rights and Title IX office to evaluate and investigate claims of violations of the university policy preventing discrimination, harassment, sexual violence and stalking for reports involving students. Ask questions during investigations of complainants, respondents, and witnesses; evaluate and assess evidence provided and credibility of parties involved; help make determinations of policy violations with Administrative Review Team, including discussions of appropriate sanctions if a violation is found.

To apply for the position please visit: <https://careers.k-state.edu/>

Any questions may be directed to:

Alli Coleman

Assistant Dean and Director of Conduct

Student Support and Accountability

akcoleman@ksu.edu

(785) 532-6432