

Dear [Advisor name],

It's time to re-register [student organization name] with the Center for Student Involvement for the 2021-2022 academic year. Please use the link below to login to OrgCentral with your K-state eID and password to complete the Advisor Acknowledgement Form. This is a required step in the registration process and our organization's registration will not be approved until the form is received.

Please use our official student organization name when completing the form: [insert official organization name as listed in OrgCentral here]

<https://k-state.campuslabs.com/engage/submitter/form/start/481987>

If you have any questions about our organization's registration, please let me know. If you have any questions about the Advisor Acknowledgement Form, please contact the Center for Student Involvement at [studentinvolvement@ksu.edu](mailto:studentinvolvement@ksu.edu).

Best,

[Insert your name and contact info here]