# BYLAWS OF MAITLAND E. SMITH SCHOLARSHIP HOUSE ALUMNI ASSOCIATION

#### ARTICLE I

#### Offices

Section 1. Principal Office.

The principal office for the transaction of the business of the corporation is hereby located at 331 North Seventeenth Street, Manhattan, Kansas.

Section 2. Registered Office.

The corporation, by resolution of its board of directors, may change the location of its registered office as designated in the Articles of Incorporation to any other place in Kansas. By like resolution the resident agent at such registered office may be changed to any other person or corporation, including itself. Upon adoption of such a resolution, a certificate certifying the change shall be executed, acknowledged, and filed with the Secretary of State, and a certified copy thereof shall be recorded in the Office of the Register of Deeds for the county in which the new registered office is located (and in the old county, if such registered office is moved from one county to another).

Section 3. Other Offices.

Branch of subordinate offices may at any time be established by the board of directors at any place or places where the corporation is qualified to do business.

#### ARTICLE II

## Membership

Section 1. Membership

Members shall be selected from the general public by vote of the Board of Directors.

All former residents of Maitland E. Smith Scholarship House, former residents of Maitland E. Smith Cooperative House, graduating senior resident scholars, and graduate student resident scholars are voting members unless otherwise specified in the articles of incorporation.

Should the membership of the current resident scholars not consist of at least (2) voting members who will provide the resident scholars with representation to the Association, the resident scholars with representation to the Association, the resident scholars will be able to elect one or two resident scholars to fill any vacany(ies) and provide two voting members in the Association.

## Section 2. <u>Application for Membership</u>.

Applications for membership shall be made in the manner prescribed by the Membership Committee, where so directed by a resolution of the board of directors. Honorary membership shall be determined under terms and conditions as specified by a resolution of the board of directors.

# Section 3. Resignation From Membership.

A resignation from membership shall be presented to the board of directors, but shall not relieve any member from any liability for any dues, assessments or other obligations to the corporation which are unpaid at the time such resignation is filed, or which may arise prior to the acceptance of the resignation.

# Section 4. <u>Termination or Suspension</u>

If any member of the corporation shall commit any act prejudicial to the conduct of the affairs of the corporation or the purposes for which it is formed, or shall have changed his status so as to be ineligible for membership, such person shall be notified in writing to appear personally before the board of directors at a designated time not less than thirty (30) days after such notification and at such time, be given a hearing. By two-thirds vote of all the board of directors present at the meeting, the membership of such person in the corporation may be terminated or suspended. Suspension is not appropriate where the person has ceased to be a

person in the category of persons eligible for membership. If either termination or suspension is decided upon the terms and conditions of same shall be specified in writing and delivered to the suspended or terminated member.

Written notices hereunder shall be delivered by registered mail to the member's last known address.

Section 5. <u>Transfer of Memberships</u>.

Memberships in the corporation shall be non-transferrable. There shall be no transfer or alienation by inter vivos or testamentary device or otherwise.

Section 6. Fines and Penalties.

Fines or penalties are not permitted. The penalty for misconduct is suspension or terminated, as provided above.

Section 7. Place of Meetings.

All annual meetings of members and all other meetings of members shall be held at the principal office of the corporation unless another place within or without the State of Kansas is designated either by the board of directors pursuant to authority hereinafter granted to said board, or by the written consent of all members entitled to vote thereat, given either before or after the meeting and filed with the secretary of the corporation.

Section 8. Meetings of Voting Members and Other Membership Matters.

The annual meetings of the voting members will be held at the discretion of the Maitland E. Smith Alumni Association President with preferences given to dates designated by Kansas State University as annual Homecoming Day. At such meeting, reports of the affairs of the corporation shall be considered, and any other business may be transacted which is within the power of the members.

Written notice of each annual meeting shall be given to each member entitled to vote, either personally or by mail or other means of communication, charges prepaid, addressed to such member at his address appearing on the books of the corporation or given by him to corporation for the purpose of notice. If a member

gives no address, notice shall be deemed to have been given if sent by mail other means of written communications addressed to the place where the principal office of the corporation is situated, or if published at least once in some newspaper of general circulation in the county in which said office is located. All such notices shall be sent to each member entitled thereto not less than ten (10) days nor more than fifty (50) days before each annual meeting, and shall state such other matters, if any, as may be expressly required by statue.

# Section 9. Special Meetings.

Special meetings of the members for any purpose or purposes whatsoever may be called at any time by the board of directors, or by members holding not less than one-fifth of the voting power of the corporation. Except in special cases where other express provision is made by statute, notice of such special meetings shall be given in the same manner as for annual meetings of members. Notices of any special meeting shall specify in addition to the place, day and hour of such meeting, the general nature of the business to be transacted.

# Section 10. Voting.

Unless the board of directors has fixed in advance (pursuant to Article VI, Section 1) a record date for purposes of determining entitlement to vote at the meeting, the record date shall be as of the close of business on the day next preceding the date on which the meeting shall be held. Such vote may be by voice or by ballot.

#### Section 11. Quorum

The presence in person or by proxy of the entire board of directors and not less than twenty (20) other members at any meeting shall constitute a quorum for the transaction of business. The members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough members to leave less a quorum.

## Section 12. Consent of Absentees

The transactions of any meetings of members either annual or special, however called and noticed, shall be as valid as though had at a meeting duly held after regular call and notice, if a quorum be present either in person or by proxy or if, either before or after the meeting, each of the members entitled to vote, not present in person or by proxy, sign a written waiver of notice, or a consent to the holding of such meeting, or an approval of the minutes thereof. All such waivers, consents or approvals shall be filled with the corporate records or made a part of the minutes of the meeting.

## Section 13. Action Without Meeting

Any action which, under any provision of the Kansas Corporation Code, may be taken at a meeting of the members except approval of an agreement for merger or consolidation of the corporation with other corporations, or a sale of all or substantially all of the corporate property, may be taken without a meeting if authorized by a writing signed by all of the persons who would be entitled to vote upon such action at a meeting, and filed with the secretary of the corporation, or such other procedure followed as may be prescribed by statute.

#### Section 14. Proxies.

Every person entitled to vote or execute consents shall have the right to do so either in person or by one or more agents, authorized by a written proxy executed by such person or his duly authorized agent and filed with the secretary of the corporation; provided that no such proxy shall be valid after the expiration of three (3) years from the date of its execution, unless the person executing it specified therein the length of time for which such proxy is to continue in force, and provided further, that no proxy may be given to a person who is not a member of the corporation.

# Section 15. <u>Inspection of Corporate Records</u>.

The books of account and minutes of proceedings of the members of the board of directors and of executive committees of directors shall be open to inspection upon the written demand of any member within five (5) days of such demand during ordinary business hours if for a purpose reasonably related to his interests as a member, or as the holder of such voting trust certificate. A list of members entitled to vote shall be exhibited at any reasonable time and at meetings of the members when required by the demand of any member at least twenty (20) days prior to the meeting. Such inspection may be made in person or by an agent or attorney authorized in writing by a member shall include the right to make abstracts. Demand of inspection other than at a members' meeting shall be made in writing upon the president, secretary, assistant secretary, or executive director of the corporation.

# Section 16. <u>Inspection of Bylaws</u>

The corporation shall keep in its principal office for the transaction of business the original or a copy of these bylaws as amended or otherwise altered to date, certified by the secretary, which shall be open to inspection by the members at all reasonable times.

#### ARTICLE III

#### **Directors**

#### Section 1. Powers.

Subject to limitations of the articles of incorporation, of the bylaws, and of the Kansas Corporation Code as to action which shall be authorized or approved by the members, and subject to the duties of directors as prescribed by the bylaws; all corporate powers shall be exercised by or under the authority of, and the business and affairs of the corporation shall be controlled by, the board of directors. Without

prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the directors shall have the following powers, to wit:

First: To alter, amend or repeal the bylaws of the corporation.

Second: To select and remove all the other officers, agents and employees of the corporation, prescribe such powers and duties for them as may not be of the corporation, prescribe such powers and duties for them as may not be inconsistent with law, or with the articles of incorporation or the bylaws, fix their compensation, and require from them security for faithful service.

Third: To conduct, manage, and control the affairs and business of the corporation, and to make such rules and regulations therefor not inconsistent with the law, or with the articles of incorporation or the bylaws, as they may deem best.

Fourth: To change the principal office and registered office for the transaction of the business of the corporation from one location to another as provided in Article I hereof; to fix and locate from time to time one or more subsidiary offices of the corporation within or without the State of Kansas, as provided in Article I, Section 3 hereof; to designate any place within or without the State of Kansas for the holding of any members' meeting or meetings except annual meetings; to prescribe the forms of certificates of membership, and to alter the forms of such certificates from time to time, as in their judgment they may deem best, provided such certificate shall at all times comply with the provisions of law.

Fifth: To borrow money and incur indebtedness for purposes of the corporation, and to cause to be executed and delivered therefor, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations or other evidences of debt and securities therefor.

Sixth: To appoint an executive committee and other committees, and to delegate to such committees any of the powers and authority of the board in the management of the business and affairs of the corporation, except the power to

adopt, amend or repeal bylaws. Any such committee shall be composed of two or more directors.

## Section 2. Number and Qualifications of Directors.

The authorized number of directors of the corporation shall be seven (7) until changed by amendment to this bylaw. Directors must be members.

Each director shall be responsible for the duties of a specific office. The seven directors are to be the President of the Alumni Association, the Vice President of the Alumni Association, the Treasurer of the Alumni Association, the Secretary of the Alumni Association, the House Operations Chairman, House Operations Cochairman, and Member-at-Large. The directors may, at their option, elect a Chairman of the Board.

The Scholars shall be entitled to elect a delegate to the Board of Directors. The Scholar Delegate shall not have any of the powers of the Directors. The Scholar Delegate's duties are to convey the concerns of the resident scholars to the Board and the Board's responses and actions back to the resident scholars. The Scholar Delegate shall receive notice of meetings and have right of consent in like manner as the Directors, but his presence will not be considered in the definition of a quorum. An alternate Scholar Delegate will be allowed if the duly elected Scholar Delegate is unable to attend a meeting.

## Section 3. <u>Election and Term of Office</u>

Each director shall be elected by separate ballot to a specific office of the Alumni Association. The President, Secretary and Operations Chairman shall be elected in even-numbered years and the Vice-president, Treasurer, Operations Cochairman and Member-at-Large in odd numbered years at the annual meeting of voting members. Elections – for offices prescribed to be elected in that year and for vacated offices, even though temporarily elected by the Board – shall be conducted by mail-in ballot sent out no later than two (2) months preceding the annual meeting. Spaces for write-in candidates will be provided for each office on the

ballot. A committee of three board members not on the ballot shall tally the vote and notify the candidate of the results prior to the annual meeting. If no such mailin ballot is conducted two months prior to the annual meeting, or a director fails to receive a majority, elections for the unfulfilled offices will be held at the annual meeting or at a special meeting of voting members. Adjournment of the annual meeting will be the time designated for change of office. A director can be removed from office at any time for good cause; however, removal must be made by a majority vote of the voting members, and he may be removed without cause by a two-thirds vote of the voting members.

## Section 4. Vacancies

Vacancies on the board of directors may be filled by election by majority of the remaining directors, although less than a quorum, or by a sole remaining director. If at any time, by reason of death, resignation, or other cause, the corporation should have no directors in office, then any officer or any member of any executor, administrator, trustee or guardian of a member or other fiduciary entrusted with like responsibility for the person or estate of a member may call a special meeting of the members in accordance with the provisions of these bylaws, or may apply to the District Court for a decree summarily ordering election as provided for by the Kansas Corporation Code. Each director so elected shall hold office until the adjournment of the next annual meeting even though the office's prescribed term may not be up.

A vacancy or vacancies on the board of directors shall be deemed to exist in case of the death, resignation or removal of any director, or if the authorized number of directors be increased, or if after adjournment of the annual or special meeting of voting members the membership has failed to elect a director to any unfilled office, or if any director or directors elected shall refuse to serve.

The members holding at least twenty percent (20%) of the outstanding membership certificates may call a meeting at any time to full any vacancy or

vacancies not filled by the directors or if the board of directors filling a vacancy constitutes less than a majority of the whole board, as constituted immediately prior to any increase in the number of directors. If the board of directors accepts the resignation of a director rendered to take effect at a future time, the board or the members shall have power to elect a successor to take office when the resignation is to become effective.

No reduction of the authorized number of directors shall have the effect of removing any director prior to the expiration of his term of office.

## Section 5. Place of Meeting

Regular and special meetings of the board of directors shall held at any place within or without the State of Kansas which has been designated from time to time by resolution of the board or by written consent of all members of the board. In the absence of such designation, all meetings shall be held at the principal office of the corporation.

# Section 6. Regular Meeting.

Immediately following each annual meeting of members, the board of directors shall hold a regular meeting for the purpose of organization, election of officers, and the transaction of other business. Notice of such meeting is hereby dispensed with.

# Section 7. Other Regular Meetings.

Other regular meetings of the board of directors shall be held without call at such time as the board of directors may from time to time designate in advance of such meetings. Notice of all such regular meetings of the board of directors is hereby dispensed with.

## Section 8. Special Meetings.

Special meetings of the board of directors for any purpose or purposes shall be called at any time by the president or, if he is absent or unable or refuses to act, by the secretary or by any other director. Notice of such special meetings, unless waived by attendance thereat or by written notice mailed at least twelve (12) days before the date of such meeting or be hand delivered or notified by telegram at least ten (10) days before the date such meeting is to be held. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail with the postage thereon addressed to the director at his residence or usual place of business. If notice be given by telegraph, such notice shall be deemed to be delivered when the same is delivered to the telegraph company.

#### Section 9. Waiver of Notice.

The transaction of any meeting of the board of directors, however called and noticed or wherever held, shall be as valid as a meeting duly held after regular call and notice, if a quorum be present, and if, either before or after the meeting, each of the directors not present signs a written waiver of notice, or a consent to holding such meeting or an approval of the minutes thereof. All such waivers, consents or approvals shall be filed with the corporate records or made part of the minutes of the meeting.

## Section 10. Quorum.

A majority of the total number of directors shall be necessary to constitute a quorum for the transaction of business, except to adjourn as hereinafter provided. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the board of directors, unless a greater number be required by law or by the articles of incorporation. The directors present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough directors to leave less than a quorum.

## Section 11. Meetings by Telephone.

Members of the board of directors of the corporation, or any committee designated by such board, may participate in a meeting of the board of directors by means of conference telephone or similar communications equipment, by means of

which all persons participating in the meeting can hear one another, and such participation in a meeting shall constitute presence at the meeting.

Section 12. Adjournment.

A majority of the directors present may adjourn any directors' meeting to meet again at a stated day and hour or until the time fixed for the next regular meeting of the board.

Section 13. Fees and Compensated

Directors shall not receive any stated salary for their services as directors, but, by resolution of the board, adopted in advance of, or after the meeting for which payment is to be made, a fixed fee, with or without expenses of attendance may be allowed one or more directors for attendance at each meeting. Nothing herein contained shall be construed to preclude any director from serving the corporation in any other capacity as an officer, agent, employee, or otherwise, and receiving compensation therefor.

#### ARTICLE IV

## Officers

Section 1. Officers.

The officer of the corporation shall be the Executive Director. The corporation may also have, at the discretion of the board of directors, other officers as may be appointed in accordance with Section 3 of this Article IV. Any number of offices may be held by the same person.

Section 2. Election.

The officers of the corporation, except such officers as may be appointed in accordance with the provisions of Section 3 or Section 5 of this Article IV, shall be chosen annually by the board of directors, and each shall hold his/her office until (s)he shall resign or shall be removed or otherwise disqualified to serve, or his/her successor shall be elected and qualified.

#### Section 3. Subordinate Officers.

The board of directors may appoint such other officers as the business of the corporation may require, each of whom shall have authority and perform such duties as are provided in these bylaws or as the board of directors may from time to time specify, and shall hold office until he shall resign or shall be removed or otherwise disqualified to serve.

## Section 4. <u>Compensation of Officers</u>.

Officers and other employees of the corporation shall receive such salaries or other compensation as shall be determined by resolution of the board of directors, adopted in advance or after the rendering of the services, or by employment contracts entered into by the board of directors. The power to establish salaries of officers, other than the Executive Director, may be delegated to the Executive Director, Chairman of the Board, or a committee.

### Section 5. Vacancies.

A vacancy in any office because of death, resignation, removal, disqualification or any other cause shall be filled in the manner prescribed in these bylaws for regular appointments to such office.

# Section 6. Removal and Resignation.

Any officer may be removed either with or without cause, by a majority of the directors at the time in office, at any regular or special meeting of the board, or except in case of an officer chosen by the board of directors, by any officer upon whom such power of removal may be conferred by the board of directors.

#### Section 7. Chairman of the Board.

The chairman of the board, if there be such an officer, shall, if present, preside at all meetings of the board of directors, and exercise and perform such other powers and duties as may be from time to time assigned to him by the board of directors or prescribed by these bylaws.

#### Section 8. Executive Director.

Subject to such supervisory powers, if any as may be given by the board of directors to the chairman of the board, if there be such an officer, the executive director shall be the chief executive officer of the corporation and shall, subject to the control of the board of directors, have general supervision, direction and control of the business and officers of the corporation. (S)He shall preside at meetings of the members in the absence of the president and vice-president; and in the absence of the chairman of the board, at all meetings of the board of directors. (S)He shall be an <u>ex officio member</u> of all standing committees, including the executive committee, if any, and shall have the general powers and duties of management usually vested in the office of president of a corporation and shall have such other powers and duties as may be prescribed by the board of directors or these bylaws. (S)He shall be bounded, as required by the board of directors.

The executive director shall keep, or cause to be kept at the principal office a membership list, showing the names of the members, and their addresses, and the number and date of membership certificates issued; and the date of suspension, termination or resignation of every membership certificate surrendered for cancellation.

The executive director shall give, or cause to be given, notice of all the meetings of the members and of the board of directors required by these bylaws or by law to be given and shall keep the seal of the corporation in safe custody, and shall have such other powers and perform such duties as may be prescribed by the board of directors or these bylaws.

The executive director shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, and surplus. The books of account shall at all reasonable times be open to inspection by any director.

The executive director shall deposit, or cause to be deposited, all monies and other valuable in the name and to the credit of the corporation with such depositories as may be designated by the board of directors. (S)He shall disburse the funds of the corporation as may be ordered by the board of directors and shall render to the board of directors, whenever they request it, an account of all his/her transactions and of the financial condition of the corporation.

#### ARTICLE V

#### Miscellaneous

Section 1. Dues.

The dues required for initial membership and annually or otherwise shall be as specified by written resolution of the board of directors. Such dues may be changed from time to time except that once a member has paid his original membership fee, if any, and becomes a member, no subsequent increase or decrease in the membership fee shall warrant an assessment or require a refund as to such fee with respect to such member. Nonpayment of dues shall be a proper cause for suspension or revocation of membership hereunder. All dues shall be payable as specified by the board of directors. Annual dues shall be in the same amount for all members of the same membership class. The annual dues may vary for each membership class wherein there is more than one such class.

Section 2. Use of Roberts Rules of Order.

The most current revision of Roberts Rules of Order shall be used for the conduct of all members' and directors' meetings except as otherwise provided hereunder or in the Articles of Incorporation.

Sections 3. Indemnification of Directors and Officers.

When a person is sued, either alone or with others, because he is or was a director or officer of the corporation, or of another corporation serving at the request of this corporation, in any proceeding arising out of his alleged misfeasance

or nonfeasance in the performance of his duties or out of any alleged wrongful act against the corporation or by the corporation, he shall be indemnified for his reasonable expenses, including attorneys' fees incurred in the defense of the proceeding, if both of the following conditions exist:

- (a) The person sued is successful in whole or in part, or the proceeding against him is settled with the approval of the court.
- (b) The court finds that his conduct fairly and equitably merits such indemnity.

The amount of such indemnity which may be assessed against the corporation, its receiver, or its trustee, by the court in the same or in a separate proceeding shall be so much of the expenses, including attorneys' fees incurred in the defense of the proceeding, as the court determines and finds to be reasonable. Application for such indemnity may be made either by the person sued or by the attorney or other person rendering services to him in connection with the defense, and the court may order the fees and expenses to be paid directly to the attorney or other person, although he is not a party to the proceeding. Notice of the application of such indemnity shall be served upon the corporation, its receiver, or its trustee, and upon the plaintiff and other parties to the proceeding. The court may order notice to be given also to the members in the manner provided in Article II, Section 2, for giving notice of members' meetings, in such form as the court directs.

## Section 4. Checks, Drafts, Etc.

All checks, drafts, or other orders for payment of money, notes or other evidences of indebtedness issued in the name of or payable to the corporation, shall be signed or endorsed by such person or persons and in such manner as, from time to time, shall be determined by resolution of the board of directors.

# Section 5. <u>Annual Report</u>

No annual report to members shall be required but the board of directors may cause to be sent to the members reports in such form and at such times as may be deemed appropriate by the board of directors.

## Section 6. Contracts, Deeds, Etc., How Executed.

The board of directors except as in these bylaws otherwise provided may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances; and unless so authorized by the board of directors, no officer, agent or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose in any amount; provided, that any deeds or other instruments conveying lands or any interest therein shall be executed on behalf of the corporation by the board of directors or by any agent or attorney so authorized under letter of attorney or other written power which was executed on behalf of the corporation by the board of directors.

#### Section 7. Membership Certificates.

A certificate of membership shall be issued to each member when any such member so requests, and no such certificate shall be issued when initial membership fees are required until such fees are paid in full, unless the board of directors specifically authorizes installment payments. All such certificates shall be signed by the president of the board of directors, and the secretary, or an assistant secretary. Only one certificate may be issued per member except to replace membership certificates which are lost, stolen or destroyed. In the event a membership is lost, stolen or destroyed, the member requesting a new certificate shall notify the executive director stating the conditions and reasons for the loss, theft or destruction.

All membership certificates shall be consecutively numbered. Where different classes of membership are provided hereunder, the membership are provided hereunder, the membership certificates shall be clearly captioned with the type of membership which they represent.

Section 8. Fiscal Year.

The board of directors shall have the power to fix and from time to time change the fiscal year of the corporation. In the absence of action by the board of directors, however, the fiscal year of the corporation shall end each year on the date which the corporation treated as the close of its first fiscal year, until such time, if any, as the fiscal year shall be changed by the board of directors.

#### ARTICLE VI

#### **Amendments**

## Section 1. <u>Power of Directors</u>

New bylaws may be adopted or these bylaws may be amended or repealed by a majority vote of the board of directors at any regular or special meeting thereof; provided, however, Section 3 and 4 of Article III (regarding election of directors) shall not be amended within sixty (60) days next preceding the date of the next annual meeting. Notice of any amendment of the bylaws by the Board of Directors shall be published in the next issue of the Association newsletter following such amendments by the board.

#### ARTICLE VII

## **Policies**

The following policies have been adopted by the Maitland E. Smith Scholarship House Alumni Association. New policies may be amended, repealed or temporarily suspended by a majority vote of the Board of Directors, at any regular or special meeting thereof, or by a majority vote of the membership at the annual or a special meeting.

Section 1. <u>Judicial Policy</u>

Adopted by Operations Committee October 20, 1984.

- I. The Mediation Board will be the first body to hear and mediate cases involving...
  - A. matters of internal conflict
  - B. violations of...
    - 1. Cooperative Code
    - 2. Spiritual Freedom Policy
    - 3. Alcoholic Beverage Code
    - 4. Visitation Policy
    - 5. any other policies adopted by the House.

C. breaches of contract regarding performance of duties. Cases will be submitted to, heard by and responded from the Mediation Board, as outlined in the House Constitution. The Vice-President, or one Mediation Board Member, will hand deliver written copies of the Mediation Board judgment to each party involved and the President and the House Director.

II. The House meeting will hear an appeal of a Mediation Board, which has been submitted, in writing, to the President within 48 hours of the plaintiff's hand delivered receipt of that judgment. The President will place it on the agenda of the next meeting if and when a) all parties involved have received copies of the judgment; and b) there is a minimum of four (4) hours before the meeting. The plaintiff may request the President to call a special House meeting within 48 hours of submission of his appeal. A house vote must be taken within 48 hours of the plaintiff's presentation of the appeal. As prescribed in the House Constitution, a ¾ majority vote is required to overturn the Mediation Board judgment.

III. The House Director will receive written appeals of the House judgment submitted within 48 hours of the vote. (S)He will render a judgment within 48 hours of the submission and immediately post for public display and hand deliver to the plaintiff(s) written copies of that judgment.

The House Director has the power to act directly 1) when the House cannot hold a special meeting within the 48 hour period requested by the plaintiff; 2) on breaches of contract other than duty cuts —i.e. non-payment of 'rent' and other charges, non-vacating the house, damages to property.

The House Director's judgment becomes immediately enforceable, except for expulsion which has a 48 hour grace period, and shall stand in effect until such time as it may be overturned.

- IV. The Chairman of the Operations Committee will receive written appeals of the House Director's judgment submitted within 48 hours of the plaintiff's receipt of the judgment. He will convene the Operations Committee within one week of the submission, rendering a judgment at that meeting.
- V. The Chairman of the Operations Committee will receive written appeals of the Operations Committee's judgment submitted within 48 hours of the plaintiff's receipt of that judgment. The Chairman will then call a meeting of the Board of Directors, within one week of the submission; be it via telephone or in person, as provided by Article III. Section 8 and Section 11 of the Bylaws of the Maitland E. Smith Scholarship House Alumni Association.

Section 2. <u>Scholarship Policy</u>.

Adopted by membership February 16, 1985. Amended by the Board of Directors April 12, 1986.

All Scholars must have a 2.7 cumulative g.p.a. at the end of the Spring Semester to remain in the House. All Scholars who lived in Smith when it was a cooperative will be "grandfathered in". Appeals may be written to and heard by the Operations Committee. Appeals of the Operations Committee's judgment will be handled in the same manner as prescribed in Step V of the Judicial policy. Scholars may reapply for the Program when their g.p.a. returns above a 2.7 through summer school, fall classes, quiz outs, corrected grades, etc.

Section 3. Scholars Representation to Operations Committee.

Adopted by the Board of Directors on April 12, 1986.

The House Manager and Kitchen Manager will be the Scholars' representation to Operations Committee with equal authority.

Section 4. Scholars Representation to Executive Director Selection.

Adopted by the Board of Directors April 12, 1986.

The Scholars will be able to select two representatives for interviews and selection of the Executive Director. The representatives must have lived in the House for a minimum of three semesters and will be returning the semester following selection. Each representative will attend all interviews, discussion meetings, and have full voting privileges in the final selection process.