2024-2025 **Parent Nontax Filer Form**

(Example) Home Depot \$5,735.89		Submit securely online: ksu.edu/sfa/upload	Deliver in person: 119 Anderson Hall 9 Manhattan, Kansas 6	919 Mid-Campus Drive North 6506-0107
You indicated on your Free Application for Federal Student Aid that your parent(s)/step-parent did not file a 2022 federal tax return. Federal regulations require our office to verify this information. By completing this form, your parent(s)/step-parent certifies that they did not file and are not required to file a 20 federal tax return. Indicate the scenario applicable to your parent(s)/step-parent and provide the requested documents. My parent/step-parent was not employed and did not have any income earned from work in 2022. Submit a 2022 IRS Verification of Non-Filing Letter? My parent/step-parent was employed during 2022 but did not file a federal tax return. Submit a 2022 IRS Verification of Non-Filing Letter? List below the names of all employers and the amount earned from each employer during 2022. Submit copies of all 2022 W-2s, unless the employer did not issue a W-2 (e.g. babysitting, lawn mowing) If you no longer have copies of your W-2s, request from the IRS your 2022 Wage and Income Transcript* Note:If your parent(s)/sterparent(s)/sterparent(s)/sterparent(s)/sterparent(s)/sterparent(s)/sterparent(s)/sterparent(s)/sterparent file a 2022 federal tax return, you must either: - Correct your 2024-2025 FAFSA and utilize the IRS Data Retrieval Tool (DRT); or - Request your 2022 Tax Return Transcript* from the IRS. More information available: https://www.k-state.edu/sfa/manage/verification/irstrt.htm *The IRS Verification of Non-Filing Letter, the Wage and Income Transcript, and the Tax Return Transcript may be requested: - Online at www.irs.gov/individuals/get-transcript - By mail by submitting IRS Form 4506-T, which can be found at ksuedu/sfa/manage/forms/f4506-t.pdf More information available: https://www.k-state.edu/sfa/manage/verification/non-filing.htm Important: Write the student's name and Wildcat ID on each document so your informati	Student's Name (Last, First, MI)		Wildcat Identification Numb	per
tax return. Federal regulations require our office to verify this information. By completing this form, your parent(s)/step-parent certifies that they did not file and are not required to file a 20 federal tax return. Indicate the scenario applicable to your parent(s)/step-parent and provide the requested documents. My parent/step-parent was not employed and did not have any income earned from work in 2022. Submit a 2022 IRS Verification of Non-Filing Letter* My parent/step-parent was employed during 2022 but did not file a federal tax return. Submit a 2022 IRS Verification of Non-Filing Letter* List below the names of all employers and the amount earned from each employer during 2022 Submit copies of all 2022 W-2s, unless the employer did not issue a W-2 (e.g. babysitting, lawn mowing) If you no longer have copies of your W-2s, request from the IRS your 2022 Wage and Income Transcript* Note:If your parent(s)earned over \$12,950 during 2022, they may be required to file taxes. Parent 1's Employers Description of Non-Biling Letter of the Sparage of Sparage of the Sparage of Sp	Student's K-State Email Address		Student's Phone Number	
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Parent 2's Employers (Example) Best Buy So,445.12 If your parent(s)/step-parent filed a 2022 federal tax return, you must either: Correct your 2024-2025 FAFSA and utilize the IRS Data Retrieval Tool (DRT); or Request your 2022 Tax Return Transcript* from the IRS. More information available: https://www.k-state.edu/sfa/manage/verification/irstrt.html *The IRS Verification of Non-Filing Letter, the Wage and Income Transcript, and the Tax Return Transcript may be requested: Online at www.irs.gov/individuals/get-transcript By mail by submitting IRS Form 4506-T, which can be found at ksu.edu/sfa/manage/forms/f4506t.pdf More information available: https://www.k-state.edu/sfa/manage/verification/non-filing.html Important: Write the student's name and Wildcat ID on each document so your information will be associated with your file Certification Statement	federal tax return. Indicate the scenario applicable to My parent/step-parent was no Submit a 2022 IRS Verification My parent/step-parent was er Submit a 2022 IRS Verification List below the names of a Submit copies of all 2022 If you no longer have cop Note: If your parent(s) earned over \$12	o your parent(s)/step-parent and proof employed and did not have any instion of Non-Filing Letter* Inployed during 2022 but did not filestion of Non-Filing Letter* Ill employers and the amount earned W-2s, unless the employer did not insticted by the step of your W-2s, request from the IF	e a federal tax return. d from each employer during 202 ssue a W-2 (e.g. babysitting, lawn 85 your 2022 Wage and Income Trato file taxes. 2022 Amount Earned	2 mowing)
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by signing and form, rectary that an or the information reported is complete and accurate.	- Correct your 2024-2025 F - Request your 2022 Tax R More informatio * The IRS Verification of Non-Filing - Online at www.irs.gov/ir - By mail by submitting IF More informatio Important: Write the student's nate	AFSA and utilize the IRS Data Retrieve turn Transcript* from the IRS. In available: https://www.k-state.edu of Letter, the Wage and Income Trans individuals/get-transcript IS Form 4506-T, which can be found on available: https://www.k-state.edu ome and Wildcat ID on each docume	val Tool (DRT); or n/sfa/manage/verification/irstrt.htm cript, and the Tax Return Transcrip at ksu.edu/sfa/manage/forms/f45 n/sfa/manage/verification/non-filin ent so your information will be ass	ot may be requested: 06t.pdf ng.html
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