

# Kansas State University – Fire Prevention Division

## Fire Watch Log

Facility Name: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Reason: \_\_\_\_\_

Address: \_\_\_\_\_  
 Time Begin: \_\_\_\_\_ Time End: \_\_\_\_\_  
 Designated Person: \_\_\_\_\_

**Responsibilities:** The responsibilities of firewatch personnel include: performing constant patrols of the premises to keep watch for fires, report all fires to the 911 Dispatch Center, maintain a mean of communication with the 911 Dispatch Center, records action during firewatch.

Area	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	2400

**INITIAL THE TIME AND LOCATION BEING OBSERVED**  
**\*\*\*AT THE END OF EACH DAY FAX THIS TO 785-532-1981 OR EMAIL TO: [safety@ksu.edu](mailto:safety@ksu.edu)\*\*\***  
**FIREWATCH TO CONTINUE FOR AT LEAST 30 MINUTES AFTER HOT WORK OPERATIONS HAVE ENDED**  
**THANK YOU**