

Documentation of Third-Party Contributions  
For Kansas State University

Project Title \_\_\_\_\_

Project Period \_\_\_\_\_

Project Director \_\_\_\_\_

Contributing Entity Name \_\_\_\_\_

I certify that the expenditures listed below were incurred by the entity named above as matching contributions for the project specified and that those expenditures meet the following criteria:

- a) Verifiable in our records,
- b) Not committed as match for any other federally-assisted project,
- c) Funds are not received from the Federal Government (including federal funds received from non-federal entities), and
- d) Incurred during the project period specified above, or within the allowable period specified in Sponsor Guidelines.

Proposed Expenditures:

Personnel (salary, wages & fringe benefits): \_\_\_\_\_

Travel: \_\_\_\_\_

Supplies: \_\_\_\_\_

Equipment: \_\_\_\_\_

Other: (please specify) \_\_\_\_\_

Total: \_\_\_\_\_

\_\_\_\_\_  
Signature of contributor      date

\_\_\_\_\_  
Printed name and title

As project director, I certify that the proposed expenditures:

- a) Are necessary and reasonable for the proper and efficient accomplishment of the specified project, and
- b) Are allowable under the applicable cost principles and other terms and conditions of the federal award or program.

\_\_\_\_\_  
Signature of project director      date

\_\_\_\_\_  
Printed name

Note: Further documentation may be required prior to award close-out to certify the actual costs incurred.