

Complete the Graduation Application

Applications for graduation are submitted through your KSIS Student Center. All degree requirements must be completed prior to the close of the term in which your degree is to be awarded. Please contact your Dean's Office for deadline information.

Submit "Hold for Degree" Transcript Orders

Graduating seniors may continue to order copies of their transcript, at no additional charge, for 14 days after the term ends. To have degrees listed on final transcripts, orders should be placed "Hold for Degree" by December 29, 2017.

Check your Diploma Name and Mailing Address

Fall diplomas will be mailed by March. Access your KSIS Student Center to check/update your diploma name and mailing address. Diploma names must be updated by January 1st; address changes must be made by February 1st, 2018. Please ensure all international address are up-to-date and your KSIS record includes a telephone number and email address to reach you once you have returned to your home country.

Review your Holds and "To Do" List in KSIS

Visit your KSIS Student Center to ensure you do not have any holds or items listed on your "To Do" list. Your diploma and/or transcript may not be released until all obligations to the university have been resolved. Offices that may place a hold on your records include Cashiers, Student Financial Assistance, Hale Library, and Athletics. (*See page 2)

Diploma Express Mail Service

Students receive a complimentary diploma that is mailed at no charge via USPS. The Office of the Registrar offers an Express Mail Service to mail your complimentary diploma via FedEx or DHL. The form is located on the website <http://www.k-state.edu/registrar/graduation/diplomas.html> under Diploma Distribution information. The deadline for mailing Fall 2017 diplomas using the express mail service is January 15, 2017. Email ksugraduation@ksu.edu for more information. (*See page 3)

Prepare for the Commencement Ceremony

Visit <https://www.k-state.edu/registrar/graduation/all/#commencement> under Fall 2017 Commencement Instructions link for information regarding your commencement ceremony (schedules, when and where to assemble, parking, academic apparel, invitations, and much more). (*See page 3)

Complete your Senior Survey

Watch for your Senior Survey from the Office of Assessment via email. Complete the survey and you will be entered for a chance to win a cool prize. (*See page 4)

Order your Senior Sidewalk Stone

The Senior Sidewalk, a program sponsored by the KSU Student Foundation, allows you to recognize your success by engraving your name in granite stone, a permanent tribute to your time and accomplishments at K-State. (*See page 5)

Order your Yearbook

Commemorate your time at K-State by reserving a 2017-2018 Royal Purple yearbook, a publication made by students, for students. Let the Royal Purple become a treasured keepsake of your time at K-State long after you leave the university. To reserve, add to KSIS at www.royalpurpleyearbook.com (*See page 6)

Attend Grad Breakfast

Grad Bash will be held on Thursday, December 7th from 9:00-10:30 a.m. at the Alumni Center. This is a free event with food and drinks, live music, and prize drawings sponsored by the K-State Alumni Association. For more information, visit www.k-state.com/gradbreakfast

Update your Post-Graduation Information

In honor of your graduation, the K-State Alumni Association and your college have partnered together to give you a one-year membership in the K-State Alumni Association. Please update your contact information at www.k-state.com/newgrad so you can receive your membership card and the *K-Stater* magazine. To view your membership benefits, please visit www.k-state.com

Apply for Readmission if you Plan to Continue Taking Undergraduate Coursework

If you plan to continue taking undergraduate course work after graduation, you must apply for readmission to the University prior to enrollment (k-state.edu/apply). PLEASE NOTE: You may not re-enter the same degree program in which you have already earned a K-State degree. Allow five working days to process your application. Contact the Office of Admissions, 119 Anderson Hall, (785) 532-6250.

If you plan to take courses for graduate credit, contact the Graduate School, 117 Eisenhower Hall, (785) 532-6191.

Sign up for your Free SALT™ Financial Tool Offered by Powercat Financial Counseling

K-State is offering SALT™, a new membership program for students and alums. SALT will help you take charge of your finances, understand student loan repayment, and look for jobs and internships. Plus, it's free to our students and alums. Visit www.saltmoney.org/k-state to sign up. Before you graduate you can also meet on campus with Powercat Financial Counseling for direct assistance reviewing your job offer or student loan repayment options by making an appointment at www.k-state.edu/pfc/services. (*See page 7)

Review your Holds and “To Do” List in KSIS:

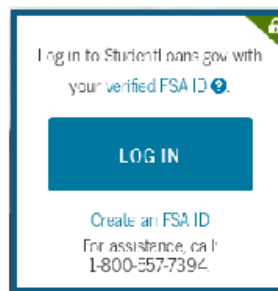
Complete Direct Loan Exit Counseling

Borrowers of Federal Direct Student Loans are required to complete Loan Exit Counseling. This requirement is applicable to you if you have received a Subsidized or Unsubsidized Direct Loan. Failure to complete exit counseling will result in a hold being placed on your University transcript and diploma. You may complete this requirement online at StudentLoans.gov by logging in with your FSA ID.

Loan Exit Counseling will inform you about:

- repayment options
- what to do if you are having trouble making payments
- loan forgiveness programs
- and more.

Visit StudentLoans.gov to complete this requirement today!





Diploma Express Mail Service



Students receive a complimentary diploma after graduation from Kansas State. Once a complimentary diploma is received in the Office of the Registrar, a student may choose to have the diploma sent via express shipping (FedEx/DHL) by completing the request form and paying the applicable fees.

Please note, **this fee is non-refundable**, for example, if a student is denied graduation or does not graduate when planned. Diplomas are mailed to the student's Diploma/Degree address in KSIS; please make certain the address is correct and that holds in your KSIS account have been cleared.

Please ensure international addresses are current and your KSIS record includes a telephone number and email address to reach you once you have returned to your home country.

Undergraduate students requesting to have their diplomas sent via FedEx/DHL may do so by completing an Express Mail Request Form found on the Office of the Registrar's website. (<http://www.k-state.edu/registrar/graduation/diplomas.html> Diploma Distribution)

Master's students should contact the Graduate School for alternate mailing options.

Prepare for the Commencement Ceremony



COMMENCEMENT INSTRUCTIONS

Commencement information regarding ceremony schedules, when and where to assemble, parking, academic apparel, invitations and much more can be found by visiting the following URL:

<https://www.k-state.edu/registrar/graduation/all/#commencement>



CHECK YOUR EMAIL FOR THE SENIOR SURVEY!

If you're eligible, you'll receive a Senior Survey link from the Office of Assessment. Complete the survey and you'll be entered to win one of these cool prizes:

- **Alumni Association photography books**
- **\$15 K-State Campus Store gift card**



GRADUATING?

COMMEMORATE YOUR TIME AT K-STATE

RESERVE YOUR

2017-2018 YEARBOOK



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YOURS AT

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 ROYAL
PURPLE

Kansas State University

Still Has You Covered

Salt® will be with you even after graduation.

Salt Gives You:

- Personalized student loan help
- Expert one-on-one counselling
- Advice and resources for landing a job
- Resources to help, if you need it

For questions about your Salt account or to speak with a loan counselor, contact us at saltmoney.org/livechat.

Join for free at: saltmoney.org/k-state