

Academic Fresh Start is intended to assist a student who has had poor academic performance in the past to recover, without penalty, and have a fresh start upon readmission to resume their education.

To be eligible to apply for Academic Fresh Start the student must met the following conditions:

- The student was not enrolled in a K-State course for two (2) calendar years prior to readmission (fall, spring, summer or 24 months consecutively).
- The student must be an undergraduate student seeking their first bachelor’s degree.
- The student has not earned a baccalaureate degree from K-State or another institution.
- Prior to requesting the Academic Fresh Start, the student must have earned at least 12 credit hours over one or more terms with a cumulative undergraduate GPA of 2.2 or higher since being readmitted to K-State.
- The choice of the starting point is designated by the student at the time of application for Academic Fresh Start.
 - This starting point will be reviewed and approved by the Academic Standards Committee of the college or its equivalent.

Student Information	
Last Name, First Name, MI	WID (found in the upper left corner of your ID card)
K-State Email:	Phone:
Date:	College/Major:

Indicate which consecutive semester/term(s) you would like to request academic fresh start; up to 60 credit hours.

- Academic Fresh Start may be applied to **up to five (5) consecutive terms** of coursework not to exceed a maximum of 60 consecutive hours of course work.
- The coursework from these terms is excluded from the university undergraduate cumulative GPA calculation but they are not removed from your official academic record/transcript.

Total credit hours requested: _____

Fall semester _____ year Spring semester _____ year Summer semester _____ year

Fall semester _____ year Spring semester _____ year Summer semester _____ year

I have read the [Academic Fresh Start Policy](#) and understand the process cannot be reversed.

Student Signature: _____ **Date:** _____

I understand that falsified information can result in financial obligation, and dismissal from, the University and that making a false writing is a felony under Kansas Law (K.S.A. 21-5824). I also understand that information from my university educational records will be considered as part of this verification." with student date and signature. Removing the requirement of signature in presence of notary and signature of notary.

Please send completed form to the College Academic Standards Committee or your College Dean's Office of the Primary Major you are affiliated with in the semester of your application/request.

- College of Agriculture: email to agrecords@ksu.edu or call 785.532.6147
- College of Architecture, Planning, and Design: e-mail to capdss@ksu.edu or call 785.532.5047
- College of Arts and Sciences: email to artsci@ksu.edu or call 785.532.6904
- College of Business Administration: e-mail to businessadvising@ksu.edu or call 785.532.6180
- College of Education: e-mail to csps@ksu.edu or call 785.532.5525
- Carl R. Ice College of Engineering: e-mail to enggss@ksu.edu or call 785.532.5592
- College of Health and Human Sciences: e-mail to hhs@ksu.edu or call 785.532.5500
- K-State Aerospace & Technology Campus (Salina Campus): e-mail to SalinaAdvising@ksu.edu or call 785.826.2640

For assistance refer to the **Fresh Start & Forgiveness Resources website** at https://www.k-state.edu/registrar/students/academicpolicy/freshstart_forgiveness/resources/index.html

Academic Standards Committee or Dean's Office Review:

This request has been reviewed by the Academic Standards Committee or Dean's Office and has granted approval as indicated by the signature below.

Explanation/Additional Comments: Attach appropriate documentation and additional pages as necessary.

School Official Name/Title: _____
(printed)

School Official Signature: _____ **Date:** _____