

Office of the Registrar

Student Information	
Last Name, First Name, MI	WID {Wildcat ID}
Academic College/Program:	Request: _____ Term 20____ Year
Is this student an NCAA Athlete: _____ Yes _____ No	Has the student applied to graduate – If Yes: _____ Term 20____ Year

Information:

Class Permission: Does not give the ability to override a classroom capacity or financial holds.

ADD Courses: Instructor consent is required to add a course and must be given electronically in KSIS by the academic department that owns/teaches the course.

EDIT Courses: Typically utilized to change variable units or grade base of a course.

Action Requested

			Course Career (UG, GR, VM)	Class No. (5-digit)	Course Subject (ENGL, etc.)	Course No. (3-digit)	Units (Credit hrs.)	Grade Base (A/P/F or G)	Class Permission (Y or N)	Action Date
Add	Drop	Edit								
Add	Drop	Edit								
Add	Drop	Edit								
Add	Drop	Edit								
Add	Drop	Edit								
Add	Drop	Edit								
Add	Drop	Edit								

Additional Comments: