



This Issue

Summer Reminders	P.1
Enrollment Verification	P.2
Class Deadlines	P.3

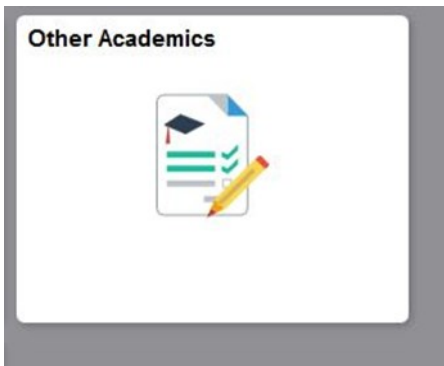
Summer Reminders

- * Dropping all summer courses requires no approval from the academic dean's office. Students will drop all courses in KSIS.
- * Official transcripts should be turned in to the Office of Admissions, 119 Anderson Hall.
- * August intersession is part of the summer term.
- * Credit for Prior Learning (CPL), including AP and CLEP, is added for incoming students **AFTER** they have enrolled at K-State.
- * To aid initial advising, students' CPL test scores may be viewed in the KSIS Student Center and compared to a test score transfer chart. Charts are made available by the Office of Admissions and may be found at: <https://go.k-state.edu/cpl>

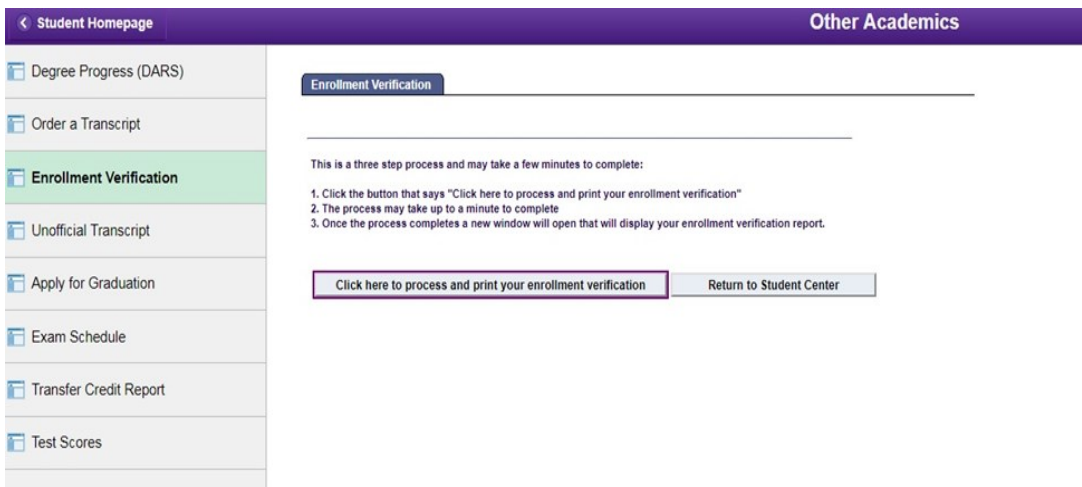


Enrollment Verification

Do you have a student who needs to verify enrollment for a scholarship? Students have access to a Student Self-Service enrollment verification through the KSIS Student Homepage. Students will select the 'Other Academics' tile:



From the action list on the left, they will select 'Enrollment Verification'. They will then select 'Click here to process and print your enrollment verification' to print or download the PDF document.



Enrollment status is visible immediately upon enrolling for courses.

Class Deadlines

All classes in the summer term are non-standard and have varying deadline dates. Refund and drop dates can be viewed in the KSIS Student Center by clicking on the Academic Calendar Deadlines icon:

The screenshot shows the 'Academics' section of the KSIS Student Center. On the left, there are links for 'My Class Schedule', 'Shopping Cart', and 'Degree Audit (DARS)'. Below these is a search box containing 'other academic...'. In the center, there is a 'Deadlines' icon with a calendar symbol, which is highlighted by a red arrow. To the right of the 'Deadlines' icon is a 'URL' icon. Below the 'Deadlines' icon is a table titled 'Summer 2018 Schedule'.

	Class	Schedule
	DANCE 205-C REC (12064)	MoTuWeThFr 12:40PM - 2:40PM Nichols 026
	LEAD 212-B LEC (10761)	MoTuWeThFr 11:30AM - 2:00PM Leadership Studies Bldg 127

Below the table is a link for 'Weekly Schedule' and a dropdown menu for 'view course materials by Term' set to 'Summer 2018'.

Student Center Academic Calendar Deadlines

Undergraduate		Summer 2018 NonStandard	
LEAD	212	Section B	Intro Ldrshp Concept
Class Start Date	07/02/2018	End Date	07/27/2018
100% Refund:	07/05/2018	Last day for a "100%" refund	
50% Refund:	07/09/2018	Last day for a "50%" refund	
Drop without penalty	07/09/2018	Last day to drop this course without a W being recorded. Classes dropped on or before this date will not appear on your transcript.	
Drop with Penalty	07/17/2018	Last day to drop course. A class dropped on or before this date will appear on your transcript and a "W" grade will be assigned to the class.	

(Note: Academic Calendar dates are subject to change)

[Return to Student Center](#)

Refund and Drop information can also be found at:
<http://courses.k-state.edu/summer2018/information/deadlines.html>

