

# **Master of Public Administration**

## **Internship Evaluation Form**

### **Intern's Evaluation**

Department of Political Science  
Kansas State University

**Intern's Name:**

Supervisor's Name:

Internship start date: \_\_\_\_\_ End date: \_\_\_\_\_

Internship Location: \_\_\_\_\_

Intern Position Title: \_\_\_\_\_ Hours worked per week: \_\_\_\_\_

1. How did you locate this internship?
  
  
  
  
2. Brief summary of the internship:
  
  
  
  
  
  
  
  
3. Did the internship meet your expectations? Why or why not?
  
  
  
  
  
4. What aspects of your public administration academic background were especially helpful during your internship?

5. Do you consider the internship relevant and meaningful to your long term career interests?  
No\_\_\_\_\_ Yes\_\_\_\_\_If Yes, How?

6. Would you recommend this internship to another student? Why or why not?

7. What kind of impact has this internship had on you (choose all that apply)?
- a. Provided me with a better understanding of my career goals.
  - b. Increased my skills and knowledge in performing a particular activity.
  - c. Changed my attitudes or feelings about myself and other people.
  - d. Provided me with the opportunity to apply theoretical concepts to the actual work environment.

Comments: \_\_\_\_\_

8. How would you rate the educational value of your internship?
- a. Exceptional opportunity.
  - b. Worthwhile experience.
  - c. Generally not too useful, but might help some.
  - d. Probably of no value (please comment).

Comments: \_\_\_\_\_

9. How was the experience related to your career goals?
- a. Very closely related.
  - b. Related through occasional assignments.
  - c. No relationship exists.
  - d. Not applicable (please comment).

Comments: \_\_\_\_\_

10. To what degree do you feel other employees in your department supported the internship program?
- a. Atmosphere was openly supportive.
  - b. Accepted, but not openly supportive.
  - c. Generally, not accepted or understood.
  - d. Non-supportive and potentially hostile.
  - e. Does not apply (please comment).

Comments: \_\_\_\_\_

11. Were the actual duties of the position commensurate with the job description?
- a. Experience closely matches that offered.
  - b. Experience mostly matches that offered.
  - c. Little relationship exists.
  - d. Extremely unsatisfactory (please comment).

Comments: \_\_\_\_\_

12. How did your technical skills apply to the position?
- a. Were more than required.
  - b. Were adequate.
  - c. Were less than they should have been.

Comments: \_\_\_\_\_

13. Evaluate the clarity of your supervisor's expectations relative to the internship?
- a. Exceeded expectations.
  - b. Met expectations.
  - c. Less than expected.

Comments: \_\_\_\_\_

14. Evaluate the clarity of your supervisor's assignment-specific instructions?
- a. Exceeded expectations.
  - b. Met expectations.
  - c. Less than expected.

Comments: \_\_\_\_\_

15. Evaluate the performance feedback provided by your supervisor's.
- a. Exceeded expectations.
  - b. Met expectations.
  - c. Less than expected.

Comments: \_\_\_\_\_

16. Evaluate your supervisor's receptiveness to new ideas you might have had?
- a. Exceeded expectations.
  - b. Met expectations.
  - c. Less than expected.

Comments: \_\_\_\_\_

17. Overall, how would you rate your relationship with your supervisor?
- a. Exceeded expectations.
  - b. Met expectations.
  - c. Less than expected.

Comments: \_\_\_\_\_

18. What changes, if any, would you recommend in your internship?

19. Overall rating of the internship experience?
- a. Excellent
  - b. Very Good
  - c. Average
  - d. Marginal
  - e. Unsatisfactory

\_\_\_\_\_  
Intern's Signature

\_\_\_\_\_  
Date