Call to Order

Meeting was called to order by Stephanie Bannister. In attendance: Brian Niehoff, Jen Schlegel, Carrie Fink, Stephanie Bannister, Julie Wilburn, Michele Janette.

February Minutes were reviewed and approved.

The Professional Development Fund was discussed and who is eligible to submit applications for funds. Discussions were held regarding whether entities associated with K-State, however with their own separate budget, are eligible. Examples of these entities include the Kansas State Student Union, Athletics, Alumni Center, and Student Publications. Also discussed is the ability for individuals to apply for funds multiple years and/or if a person could attend the same event multiple years. Stephanie will speak President Schulz during her Spring 2014 update for input. The professional development sub-committee will work on modifying the professional development application to reword the commitment of funds to include the variety of places funds may come from and what type of financial support is required.

Testimonials from previous recipients of the professional development fund have been gathered and will be forwarded to the Communications sub-committee for addition to the PCSW website. This year there was an increase in applicants possibly due to the increased advertising done. With the increased interest in funds, discussion and decisions will need to be made about who will receive funds if there is greater interest than funds available. Follow up will be done to determine what happens to funds that are awarded to a recipient but never claimed. It will need to be determined if those funds can be awarded to someone else.

The committee is moving forward on the Bathroom Flyer campaign. Next meeting will have a greater update. Currently the sub-committee is working on a plan to accept entries from students.

The committee has requested a representative from the Alternative Service Committee to come to a meeting and provide an update on the transition to University Support Staff. Also there will be an open forum for the climate survey April 7th with the survey anticipated to go live Fall 2014.

Training is being created by Human Resources on transgendered staff.
The communications team will review the PCSW webpage to determine improvements that may be made, such as including how members of the committee are determined and include by-laws or original charge.

For easier communication within the committee a KSOL class may be created for our group.

Future discussions will be held about adding paid paternity leave as a benefit for employees. Possible discussions may be held with other Board of Regents institutions. Research will need to be done regarding what entities will need to approve such an addition.

Meeting Adjourned.

Respectfully submitted by: Carrie Fink