

## GETTING SETTLED:

Once you have arrived at K-State and checked in at the International Student and Scholar Services office in the International Student Center

<http://www.k-state.edu/parking/2015-16%20Campus%20map.pdf> (corner of Claflin Road and Mid-Campus Drive)

- Get your K-State ID card at the ID Center at the KSU Student Union. Show your passport and your admission letter.
- \*Retrieve **I-94** Number/Arrival Record from <https://www.cbp.gov/i94> **Print** the page with the number and keep it with your passport and I-20 or DS 2019. Be sure the class of admission is correctly listed (F-1 or J-1 ) You can use your ID card at Hale Library to access a printer.
- Open a US bank account. There are many banks in town. Some have an Automatic Teller Machine (ATM) on the campus. Commerce Bank has a branch office in the K-State Union. **Salina KSU POLYTECHNIC Students- Capital Federal has bank offices here and in Salina.** DO NOT carry large amounts of money on your person. You will need your new KSU Wildcat ID card, your passport, printed I-94 form, Visa.
- Your sponsor will have a Direct Deposit or Bank Authorization form that the bank will help you fill out. This allows your stipends to be deposited by your sponsor directly into your bank account.
- \***Change address in KSIS** to include your new local address. [www.ksu.edu](http://www.ksu.edu) click SIGN IN, and then click on KSIS. Use eID and password to log in. Update your address within 10 days. Notify your sponsor of your new address using the student portal at your scholarship website.
- \*You can **set up your student financial account** to directly deposit any money in your student account. <http://www.k-state.edu/finsvcs/cashiers/refunds/eft/>  
You can **set up your KSU email** so that it automatically forwards to your personal email address.  
In the email account “settings” icon, click OPTIONS, under ACCOUNTS – click FORWARDING
- After you have enrolled, submit your schedule of classes to your sponsor
- Request that the sponsor send a financial guarantee (support letter) to [zwendy@ksu.edu](mailto:zwendy@ksu.edu).