

MUSIC 898 GRADUATE REPORT HANDBOOK (SYLLABUS)

HYBRID COURSE, 2 CREDITS

**REPORT AND FINAL EXAMINATION
DR. RUTH GURGEL, GURGEL@KSU.EDU**

**KANSAS STATE UNIVERSITY, MASTER OF MUSIC,
EMPHASIS IN MUSIC EDUCATION**

VIRTUAL OFFICE HOURS: I WILL ANSWER EMAILS WITHIN 24 HOURS THROUGHOUT COURSE. I AM AVAILABLE TO MEET VIA “ZOOM” (VIDEO) OR IN PERSON AT YOUR REQUEST.

GRADING SCHEME: (3 ASSIGNMENTS, TOTALING 115 POINTS)

90-100 A, 80-89 B, 70-79 C, 60-69 D, under 60- F

OVERVIEW OF LEARNING OBJECTIVES

Your graduate report will consist of 2 segments.

- 1) Committee presentation with a video teaching demonstration.**
- 2) Written Report (submitted to K-Rex/Graduate School).**

These two segments work together to accomplish the purposes described below. Feedback will be provided for you when you submit in two assignment dropboxes on Canvas based on the two segments above (50 points each, 100 points total). While final due dates are listed, you may submit (and are encouraged to submit) prior to these deadlines. See Canvas for rubrics and this handbook for submission criteria.

PURPOSE AND LEARNING OUTCOMES OF THE COMMITTEE PRESENTATION WITH VIDEO TEACHING DEMONSTRATION:

Your committee presentation will help you develop your presentation skills, preparing you to become a leader in music education, able to share what you know and do at local and national conferences. Preparing your teaching demonstration will enable you to connect your coursework to your classroom practice. As you prepare your teaching demonstration, you will focus on applications of projects you have developed, new theories learned, new classroom learning techniques, and creative ideas for interactions, lessons, and musicking.

PURPOSE AND LEARNING OUTCOMES OF THE WRITTEN REPORT:

Your report will be a synthesis of your master's work. As you look back on your coursework, you will be able to identify common themes and new modes of thinking and teaching. Revisiting these themes and modes will assist you as you move forward as a leader in music education.

TEACHING DEMONSTRATION COMPONENTS

IN YOUR TEACHING DEMONSTRATION VIDEO(S) (RECORDED IN THE YEAR BEFORE YOUR FINAL SUMMER), INCLUDE UP TO 3 VIDEO CLIPS OF YOUR WORK WITH YOUR ENSEMBLES (BAND AND CHORAL FOCUS) AND/OR MUSIC CLASSES (GENERAL FOCUS). YOUR VIDEO SEGMENTS SHOULD TOTAL BETWEEN 3-5 MINUTES IN LENGTH.

The following National Standards in Music Education can guide your selection of teaching demonstration segments: 1) Creating: instruction that resulted in students improvising, composing, or creating new musical ideas. 2) Performing: instruction that encourages your students to perform music. 3) Responding: Instruction that resulted in students responding to music with critical thought.

REPORT COMPONENTS

IN YOUR REPORT, INCLUDE:

- Completed Report Template, with the following:
 - A title page.
 - Abstract. (150-500 words)
 1. Summary of your lesson plan(s) shown in the video teaching demonstration. (2-3 sentences.)
 2. Summary of your development as a teacher during your Masters' Program (include at least two major developments in your teaching).
 - Table of Contents (3 Chapters)
 - List of Tables or Figures (only if included in your report)
 - Chapters (3)
 1. Teaching Philosophy (include revisions made in Music 807)
 - Include a paragraph at the end of your philosophy, answering this question: How is your philosophy reflected in the lesson you will describe and present?
 2. Lesson Plan shown in Video Demonstration AND reflection on this instruction. Optional: Create links to your video clips via K-Rex. Reflect on:
 - What were your goals?
 - What did the students learn?
 - What instructional strategies did you employ?
 - What assessments did you use?
 - How will you continue to adjust this instruction moving forward?
 - How did this instruction expand your thinking and enhance your teaching practice?
 3. Reflection on your growth and development.
 - Describe how your teaching, thought processes, student learning, and classroom environment have changed and developed throughout your work in the Masters' Program at K-State in Music Education. Length requirement: at least 3 pages double-spaced.
- Bibliography (if Citations are included)

COMMITTEE PRESENTATION COMPONENTS

YOUR COMMITTEE PRESENTATION (15-20 MINUTES) GIVES YOU A CHANCE TO SHARE WHAT YOU HAVE LEARNED AND HOW IT HAS IMPACTED YOUR TEACHING. IN YOUR LIVE PRESENTATION TO YOUR COMMITTEE, YOU WILL:

- 1) Introduce yourself, your teaching history, and give an overview of your presentation.
- 2) Share your video clip(s) totaling between 3-5 minutes. Before each video clip, describe:
 - a. The learning objective(s),
 - b. How this instruction demonstrates an expansion of your teaching strategies,
 - c. Your thought processes in designing this lesson segment.
- 3) Following each clip, describe:
 - a. Your reflection on the teaching and learning in the lesson containing the video clip.
- 4) To close your presentation:
 - a. Provide a summary of how your thinking about music teaching and learning as well as your own teaching practice has developed throughout your time in Kansas State University's Masters of Music program.
 - b. Describe how you plan to continue developing your teaching practice, including goals for yourself and your students in the next 5 years.

TIMELINE FOR COMPLETING AND SUBMITTING YOUR GRADUATE REPORT

TO GRADUATE, YOU MUST SUBMIT YOUR GRADUATE REPORT TO K-REX AND THE GRADUATE SCHOOL. DO THIS ONCE YOUR REPORT HAS BEEN APPROVED BY DR. GURGEL AND YOUR FINAL EXAMINATION HAS BEEN COMPLETED.

Before May 1:

- 1) Plan and start to videotape your lessons.
- 2) Work with Dr. Gurgel to [schedule your final examination](#) and complete your title page and abstract. Upload your first draft of your title page and abstract to Canvas by May 1.
- 3) Be sure your Program of Study is accurate and your Committee is set. Work with Dr. Burrack to check on these items.

Before June 1:

- 4) Submit (online) your [Approval to Schedule Final Examination](#) as well as your finalized and approved (by Dr. Gurgel) title page and abstract.
- 5) Complete your Written Report and submit to Canvas for Dr. Gurgel's approval and edits.

During your Internship week at KSU in June:

- 6) Complete your Final Examination.
- 7) See detailed timeline for completion and submission (Master's student with thesis/report): <https://www.k-state.edu/grad/etdr/submit/masters-thesis/>
- 8) Meet with Dr. Gurgel, Dr. Burrack and all graduating masters' students for an informational meeting to go over timelines for graduation. Zoom meetings will be scheduled throughout the spring and summer, with personal feedback on your timeline at your Final Examination.

Before the Deadline on the Timeline link above:

- 9) Be sure your ballots for both completion of Final Examination and Written Report have been approved and submitted to the graduate school by your committee. You can email your major professor (and please copy Dr. Gurgel) to check on this. Do NOT move on to Step 10 until you are sure this is done.
- 10) Submit your edited and approved Master Report to K-Rex (The K-State Research Exchange, a digital repository where your report will be made available to other researchers). Save your report as a PDF, titled in the format: FirstnameLastname20XX.pdf This site contains all the information you will need to submit as well as a helpful video. <https://www.k-state.edu/grad/etdr/submit/subkrex.html>.

Additional information:

- Please be aware of K-State's Netiquette Policies: <http://global.k-state.edu/students/courses/netiquette/>
- Click here for other K-State Policies: <http://www.k-state.edu/policies/>
- Informational Technology Services can help you with any questions. <https://www.k-state.edu/its/helpdesk/>
- Media Development Center can help you as you prepare your videos. <https://www.k-state.edu/its/mdc/>
- K State Libraries are ready to help you find resources. <http://www.lib.k-state.edu>
- Please see this link for any assistance in using Canvas: <http://public.online.k-state.edu/help/>

Dr. Gurgel's Biography: Ruth Gurgel, Assistant Professor of Music Education, is a specialist in Elementary Music Education at Kansas State University. At Kansas State, she teaches graduate and undergraduate courses in music education and supervises student teachers. Dr. Gurgel holds a Ph.D. in music education from the University of Wisconsin-Madison, with minors in sociology and educational policy. She also holds a Master of Arts degree in Curriculum and Instruction from Colorado Christian University in Lakewood, Colorado, and degrees in flute performance and instrumental music education from Lawrence University in Appleton, Wisconsin. Dr. Gurgel began her career teaching elementary music in large urban school districts both in Colorado and Wisconsin, instructing students in the areas of general music, band, choir, and orchestra. She brings an eclectic approach to her music instruction, integrating the techniques of Kodaly, Orff, Dalcroze, and Gordon with Culturally Relevant Pedagogy. She continues to present her research and teaching practices nationally. Dr. Gurgel's recent publications include a peer-reviewed article in *Music Educators Journal* and a book entitled *Taught by the Students: Culturally Relevant Pedagogy and Deep Engagement in the Music Classroom*.

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