The Faculty Collaborative Pianist is available for many of the music program's on campus needs. Below are the items and procedures for those services.

## **Undergraduate and Graduate Degree Recitals**

- 1. Reserve a recital date and acquire a signature on the recital form by the specified deadlines. (The Faculty Collaborative Pianist is unavailable for recitals on Fridays, Saturdays, and the last two weeks of each semester.)
- 2. Turn in music at least five weeks before the recital.
- 3. Contact the Faculty Collaborative Pianist three weeks before the recital to set up approximately three rehearsals.

## Wind and Percussion Divisional Recitals and General Student Recitals

- 1. Any student performing on a Wind and Percussion Divisional Recital or General Student Recital will need to turn in their music one full week in advance of the recital.
- 2. Contact the Faculty Collaborative Pianist to schedule one rehearsal.

## Juries (100 max. each semester)

- 1. Studio teachers will inform their students if they will be accompanied by the Faculty Collaborative Pianist.
- 2. Turn in music by the posted deadline date.
- 3. A sign-up sheet will be posted on the Faculty Collaborative Pianist's door shortly before the last week of classes. Students will sign up for one rehearsal.
- 4. To accommodate juries, jury rehearsals, and jury preparation, the Faculty Collaborative Pianist will be unavailable for the any performances the last two weeks of each semester.

#### **Honors Recitals**

- 1. The Faculty Collaborative Pianist will be available for the Honors Recital, Semi-Final, and Preliminary Rounds of competition for each division.
- 2. Organizers of each event will need to reserve competition dates with the Faculty Collaborative Pianist.
- 3. Students will need to turn in music at least two weeks before they compete.
- 4. Students will need to contact the Faculty Collaborative Pianist at least one week before they compete to set up one rehearsal. Students who advance in the competition may schedule an additional rehearsal for each subsequent round in which they compete.

# **Opera Workshop**

1. The Faculty Collaborative Pianist will accompany rehearsals and performances for the Opera Workshop Class, which meets Mondays-Thursdays from 3:30-5:20 pm during the Fall Semester.

## **Selected Auditions**

- 1. Choir Auditions
- 2. Opera Workshop Auditions
- 3. Voice Scholarship Auditions
- 4. Voice Auditions

### **New Faculty Candidate Recitals (3)**

- 1. Please check the preferred dates with the Faculty Collaborative Pianist before scheduling candidate recitals.
- 2. Provide music as soon as possible. (At least two weeks in advance, if possible.)
- 3. Contact the Faculty Collaborative Pianist to schedule rehearsals.

<sup>\*</sup> Faculty Recitals, Guest Artist Recitals, Voice Divisional Recitals, Masterclasses, Off Campus Performances, Concerto Competitions, Aria Competitions, NATS, and any additional performances besides those listed above are not included in the Faculty Collaborative Pianist's duties. A pianist will need to be contracted by the individuals participating in those performances.