

K-State MPH Faculty Advisory Council Meeting
Location: Union Rm 204
April 9, 2018 at 10:30 AM
Minutes

Ct	Committee Member	Emphasis	In Attendance
1	Ellyn Mulcahy	MPH Director	X
	Stevenson, Barta	MPH Staff	Non Voting
	Open	MPH Student	
2	Hsu, Wei Wen	Core Instructor	X
3	Larson, Robert	Core Instructor	X
4	Sanderson, Michael	Core Instructor	
5	Gragg, Sara	FSB	
6	Kastner, Justin	FSB	
7	Nutsch, Abbey	FSB	
8	Cernicchiaro, Natalia	IDZ	
9	Nguyen, Annelise	Core Instructor + IDZ	X
10	Renter, David	IDZ	Larson Proxy
11	Hanson, Jennifer	Core Instructor + PHN	
12	Rosenkranz, Ric	PHN	X
13	Rosenkranz, Sara	PHN	X
14	Besenyi, Gina	PHPA	X
15	Mailey, Emily	PHPA	X
16	McElroy, Mary	Core Instructor + PHPA	X

Dr. Mulcahy called the meeting to order at 10:33 AM. There was a quorum present.

Approval of Minutes:

Minutes from the March 12, 2018 meeting were approved and will be posted to the website.

Items for Discussion

All pending items below were discussed and will be brought forward to the May meeting.

- Pending: Need updated competency mapping of Foundational Public Health Learning Objectives (Table D1-1 Foundational Objectives v2-2018) and Foundational Competencies, missing competencies in red (#s 6, 8, 14 & 20).

Pending: Need updated syllabi from all core courses with information about MPH, attached.

Pending: Need updated emphasis area revised course lists for Course and Curriculum and mapping. Mapping is almost completed.

- FSB needs more information on course assignments/tests.
 - IDZ is complete.
 - PHN needs more information on course assignments/tests.
 - PHPA needs information for competency #1 and more information on course assignments/tests.
- MPH office is working on the new assessment to be aligned with 22 Foundational Competencies and the easiest way to create the survey in Qualtrics.

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Continued Discussion:

- Continue discussion on Vision/Mission/Goals/Values section. (Included below.) The statement will be finalized in May.
- Tables for Instructional Quality, Faculty Scholarship and Faculty Extramural Service items to address. (Included below.) Tables were reviewed and there was a brief discussion.

2. CEPH dates for your calendar.

- June, 6, 2018, consultation visit to review document.
- October 15, 2018, self-study document due for copies and mailing to reach CEPH by October 22.
- December 21, 2018, comments from reviews with changes that need to be made to the document
- February 21, 2019, final self-study due.
- March 21-22, 2019, On-site visit.
- Decision, CEPH council decision at least 18 weeks after site visit.

3. Next Meeting: Second Monday in May 14, 2018 in Dean's Conference Room, Trotter Rm 113.

4. Adjourn

Vision/Mission/Goals/Values Section

B1-1. Vision, Mission, Goals and Values

The MPH Program vision: Be a partner in improving public health for our community through education.

The MPH Program mission: To provide education, scholarship and service across public health, affecting human, animal, and community health locally, regionally, and globally.

This multi-faceted mission aligns with the three main aspects of Kansas State University's land grant mission - education, research, and service.

The MPH Program has four overarching goals aligned with the program vision that describe how our mission will be accomplished in education, scholarship, service, and student success.

Instruction: Provide comprehensive education and professional development to all students in the substantive areas of public health including epidemiology, biostatistics, social and behavioral sciences, health services administration, and environmental health sciences. In addition, provide excellent training and education in specialized areas of public health, including food safety and biosecurity, infectious diseases and zoonoses, public health nutrition, and public health physical activity.

Scholarship: Conduct and communicate collaborative research and scholarship in the public health sciences.

Service: Influence and support public health practice, to enhance health within Kansas and beyond.

Student Success: Mentor and support public health students in their education and training to build a public health workforce.

The MPH program statement of values guides and informs the program and its stakeholders. The MPH Program is an integral part of the entire university setting and adheres to the same values communicated in the Kansas State University's Principles of Community statement. That statement may be found on K-State's website: <http://www.k-state.edu/about/community.html>

Vision/Mission/Goals/Values Section

The program goals identified above in **B1-1** are associated with evaluation measures related to each major goal (instruction, scholarship, service and student success) and are selected by the MPH Program Faculty Advisory Council. The evaluation plan is as follows:

Table 1. Template B5-1. Evaluation Plan

Evaluation measures	Data collection method for measure	Responsibility for review
Goal Statement Advance the field of public health through graduate education and training.		
<i>Measure</i> One-hundred percent (100%) of Foundational Public Health Knowledge learning objectives will be addressed by core courses.	Foundational Public Health Knowledge learning objectives will be embedded and assessed in core courses.	MPH Director, MPH Faculty Advisory Board.
<i>Measure</i> One-hundred percent (100%) of MPH foundational competencies will be addressed by core courses and degree requirements.	MPH foundational competencies will be will be embedded and assessed in core courses and degree requirements.	MPH Director, MPH Faculty Advisory Board.
Goal Statement (will need to collect more faculty forms to determine measures %)		
<i>Measure</i> Each academic year, at least X% of the primary MPH faculty will communicate public health related research to the public via scholarly presentations and/or publications.	Measured by tracking annual self-reporting of faculty written or oral public health scholarship.	MPH Director, MPH Faculty Advisory Board.
<i>Measure</i> Each academic year, at least 95% of the MPH students will communicate public health related research or practice to the public via oral or poster presentations and/or publications	Measured by tracking annual data of student completion of MPH Applied Practice Experience (APE) requirement of written or oral communications.	MPH Director, MPH Major Professors.
Goal Statement (will need to collect more faculty forms to determine measures %)		
<i>Measure</i> Each academic year, MPH faculty will support # community education, outreach, extension, or service projects.	Measured by tracking annual self-reporting of faculty service and engagement.	MPH Director, MPH Faculty Advisory Board.
<i>Measure</i> Each academic year, MPH students will support # community education, outreach, extension, or service projects.	Measured by tracking annual self-reporting of student service and engagement.	MPH Director, MPH Faculty Advisory Board.

Vision/Mission/Goals/Values Section

Goal Statement Promote public health student success through advising and mentoring.		
<i>Measure</i> At least seventy-five percent (75%) of MPH students will complete their degree requirements within 24 months of enrollment in the program.	Measured by tracking annual graduation rate data	MPH Director, MPH Faculty Advisory Board.
<i>Measure</i> At least seventy-five percent (75%) of all MPH students will complete their degree requirements within 6 years of enrollment in the program.	Measured on graduate exit survey questionnaire.	MPH Director, MPH Faculty Advisory Board.

*This reflects full-time and part-time students. *2 years considered full time, 6 years to complete degree from Graduate school – will note this in document text.

B5-2. Describe how the chosen evaluation methods and measures track the program's progress in advancing the field of public health.

The evaluation methods and measures track the program's progress in advancing the field of public health. The program goals identified above in B5-1 are associated with evaluation measures related to each major goal for the program, including instruction, scholarship, service, and student success. The instruction and student success goals and measures will ensure that MPH graduates are trained in foundational public health skills that are transferable to all public health careers, and they are prepared and confident for a future career in public health. The scholarship and service goals and measures will ensure that MPH program faculty and students are both committed to and engaged in public health in their community. In addition, these goals and measures fulfill important principles of the tenets of the mission and vision of the program, which is to serve and improve public health in our community. Data collected for these measures will be tracked annually and will demonstrate the integral role of the program students and faculty in public health advancement.

B5-3. Provide evidence of implementation of the plan described in Template B5-1.

The evaluation plan is implemented in an ongoing manner with data input each semester and annually from a number of sources. Some key components of the evaluation process include:

- Student, Graduate and Alumni Surveys
- Employer/Potential Employer Surveys:
- Faculty Evaluations of Student Performance / Attainment of Program Competencies
- Student and Preceptor Evaluations of Students after Field Experiences
- Kansas Board of Regents Program Review
- Program Updates to Provost, Deans and Department Heads
- Meetings of the Faculty Advisory Committee

Instructional Quality

E3-5. Select at least three indicators, with one from each of the listed categories that are meaningful to the program and relates to instructional quality. Describe the program's approach and progress over the last three years for each of the chosen indicators. In addition to at least three from the lists that follow, the program may add indicators that are significant to its own mission and context.

1. Faculty currency: Peer/internal review of syllabi/curricula for currency of readings, topics, methods, etc.
2. Faculty instructional technique: Student satisfaction with instruction quality
3. School- or program-level outcomes: Courses that integrate technology in innovative ways to enhance learning

Faculty Scholarship

E4-6. Select at least three of the following measures that are meaningful to the program and demonstrate its success in research and scholarly activity. Provide a target for each measure and data from the last three years.

1. Number of faculty-initiated IRB applications
2. Number of articles published in peer-reviewed journals
3. Presentations at professional meetings

Table 5. Template E4-1. Outcome Measures for Faculty Research and Scholarly Activity
(will need to collect more faculty forms to determine measures/target)

Outcome Measure	Target	Year 1	Year 2	Year 3

To identify the three years of data required, start with the date of your site visit (not the due date of your preliminary self-study) and use the three most recent, complete years of data.

If required data are not available when the preliminary self-study is submitted, you may leave these cells blank and provide a footnote to explain that the table will be updated later. Updates between the preliminary and final self-studies (and even between the final self-study and site visit) are typical.

Example: If your site visit takes place in fall 2016 or spring 2017, the template must present data for 2013-2014 (Year 1), 2014-2015 (Year 2) and 2015-2016 (Year 3).

SPH should focus data and descriptions on faculty associated with the public health degree programs.

Faculty Extramural Service

E5-5. Select at least three of the following indicators that are meaningful to the program and relate to service. Describe the program's approach and progress over the last three years for each of the chosen indicators. In addition to at least three from the list that follows, the program may add indicators that are significant to its own mission and context.

(will need to collect more faculty forms to determine measures/target)

1. Number of faculty-student service collaborations
2. Number of community-based service projects
3. Public/private or cross-sector partnerships for engagement and service