K-State MPH Faculty Advisory Council Meeting  
Mara Center, 4th Floor Trotter  
Monday September 14, 2015, 10:30 AM  
Minutes

<table>
<thead>
<tr>
<th>Ct</th>
<th>Committee Member</th>
<th>Emphasis</th>
<th>Present</th>
<th>Not Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cates, Michael</td>
<td>MPH Director</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Stevenson, Barta</td>
<td>MPH Staff</td>
<td>Non Voting</td>
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</tr>
<tr>
<td>2</td>
<td>Jafarian, Sohaila</td>
<td>MPH Student</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>3</td>
<td>Hanson, Jennifer</td>
<td>Core Instructor</td>
<td>X</td>
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</tr>
<tr>
<td>4</td>
<td>Hsu, Wei Wen</td>
<td>Core Instructor</td>
<td>X</td>
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<td>5</td>
<td>Larson, Robert</td>
<td>Core Instructor</td>
<td>X</td>
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<td>6</td>
<td>Nguyen, Annelise</td>
<td>Core Instructor</td>
<td>X</td>
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<td>7</td>
<td>Sanderson, Michael</td>
<td>Core Instructor</td>
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</tr>
<tr>
<td>8</td>
<td>Open</td>
<td>FSB</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Kastner, Justin</td>
<td>FSB</td>
<td></td>
<td>Nutsch Proxy</td>
</tr>
<tr>
<td>10</td>
<td>Nutsch, Abbey</td>
<td>FSB</td>
<td>X</td>
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<tr>
<td>11</td>
<td>Chapes, Stephen</td>
<td>IDZ</td>
<td>X</td>
<td></td>
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<tr>
<td>12</td>
<td>Renter, David</td>
<td>IDZ</td>
<td>Sanderson Proxy</td>
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<tr>
<td>13</td>
<td>Haub, Mark</td>
<td>PHN</td>
<td>X</td>
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<td>14</td>
<td>Rosenkranz, Ric</td>
<td>PHN</td>
<td>Hanson Proxy</td>
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<td>Wang, George</td>
<td>PHN</td>
<td>X</td>
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<tr>
<td>16</td>
<td>Irwin, Brandon</td>
<td>PHPA</td>
<td>Mailey Proxy</td>
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<td>17</td>
<td>Mailey, Emily</td>
<td>PHPA</td>
<td>X</td>
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<td>18</td>
<td>McElroy, Mary</td>
<td>PHPA + Core Instructor</td>
<td>X</td>
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</table>

Dr. Cates called the meeting to order at 10:30 AM. There was a quorum present.

1. **Approval of Minutes.** The minutes from the April meeting were approved and will be posted as distributed.

2. **Program Director’s Report.** Dr. Cates provided a status of the program update and his activities (Attachments 1). There was a short discussion about the items Dr. Cates presented in his report.

3. **Committee Updates**

   a. **Curriculum Committee.** Public Health Nutrition (PHN) is the lead because their curriculum is the emphasis area being reviewed. It need to be completed by January 2016 so we can send it forward and have it approved effective Fall 2016. Members on the curriculum committee are:
   - Ric Rosenkranz, PHN
   - Another faculty from PHN, either Drs. Haub or Wang. There are always two members from the emphasis being reviewed.
   - Abbey Nutsch from FSB
   - Mike Sanderson from IDZ (Dr. Larson drops off)
   - Mary McElroy from PHPA

   To facilitate the curriculum committee’s review of the PHN courses, the October meeting is cancelled so that the committee can use scheduled time and room to meet. The MPH office will send to the curriculum committee all information they have on file for the PHN courses and other pertinent information.
Minutes

There was a discussion about the status of MPH 720 – Health Services Administration because that course along with some HMD faculty has moved to the Department of Nutrition. Nutrition is now in the process of “moving” the course via a curriculum change. The MPH cross listing designation should not be affected. Note: The Ms. Stevenson called the Graduate School and confirmed that the MPH designation will stay the same and the MPH program does not need to do anything. Nutrition should put a note on their curriculum documents concerning the cross listing.

b. **Public Health Physical Activity.** We need the substitution for KIN 801 because it is no longer being taught. Dr. Mailey noted that it is just not a one-for-one substitution and there may be a couple of courses that could be taken in its place. The PHPA faculty need to meet and they will get back to us with their suggestion.

c. **Search Committee Report.** They have received 7 or 8 applications. The search closes October 1. No applicant has all the requested requirements.

4. **Items of Business.**

   a. **MPH faculty application** for Dr. Susan M. Moore (Attachment 2). The application was reviewed and approved pending graduate faculty status in her home department.

   b. **Student Progress update** report was distributed by Ms. Stevenson to the appropriate emphasis area faculty members.

   c. **Student Ballots.** There was a brief discussion concerning who was responsible to get the signed ballot to the Graduate School. Dr. Cates reminded the faculty to work with the student to get it to the Graduate School before the deadline for graduation. For summer graduation, there were two ballots that did not make it in time. One student was allowed to be an August graduate and the other will be a December graduate.

   d. **New business.** None.

5. **Information Items.** Fall 2015 scheduled final presentations/defenses to date. (Attachment 3.) Important Note for Fall 2015 Graduation: Everything must be completed and ballot must be turned in to the Graduate School by 5:00 PM on Friday, November 20.

6. **Future Meetings:** Below is a list of future meetings (all scheduled to begin at 10:30 AM).

<table>
<thead>
<tr>
<th>Date</th>
<th>Location/Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 12, 2015</td>
<td>Justin Hall, Room 115</td>
</tr>
<tr>
<td>Note only Curriculum Committee will meet</td>
<td></td>
</tr>
<tr>
<td>November 9, 2015</td>
<td>Mara Center, 4th Floor Trotter</td>
</tr>
<tr>
<td>December 14, 2015</td>
<td>Union Room 209</td>
</tr>
<tr>
<td>January 11, 2016</td>
<td>Mara Center, 4th Floor Trotter</td>
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</tbody>
</table>

The meeting adjourned at 11:15 AM.
Attachment 1 – MPH Program Director’s Report

Updated Statistics:
  August Graduates: 5 MPH degrees
  Total Graduates: MPH degree: 136 (8 FSB; 84 IDZ; 23 PHN; 21 PHPA)
  Total Certificates: 28
  New Students Fall 2015: 1 Certificate / 11 MPH Degree (1 FSB; 6 IDZ; 3 PHN; 1 PHPA)

CEPH Accreditation: Interim Report received and accepted by CEPH at their June 2015 meeting. Our program is currently considered in full compliance. First Annual Report due in December 2015.

Board of Regents Mid-Cycle Review: Initial report due October 1. Focus is on student learning and assessment. Latest Assessment report sent to you and Executive Council last month. Note: we have had some reluctance from faculty in submitting their student assessments.

New Student Orientation held August 20. Pictures and presentation posted on website.

KPHA Annual Conference scheduled for Wednesday and Thursday, September 16-17, 2015 at Hilton Garden Inn, Manhattan, KS. We have offered to pay registration for students who want to attend.
APPLICATION
MASTER OF PUBLIC HEALTH (MPH) PROGRAM FACULTY
KANSAS STATE UNIVERSITY

Please complete this form and send it along with an accompanying brief (2-3 page) Curriculum Vitae to:
Dr. Michael Cates, Director, Master of Public Health Program, 311 Trotter Hall.

PERSONAL INFORMATION
Name of Applicant: Susan M. Moore
Title and Department: Clinical Assistant Professor/Director, Rabies Lab in DMP/VDL
Office Address: 1014 KSU-IC
Office Phone: 785 532-4472 Email: smoore@vet.ksu.edu

PROFESSIONAL RESPONSIBILITIES
Graduate Faculty Status: ☐ Yes ☐ No
Graduate Courses Taught (limit 285 characters)
NA. I have recently applied for graduate faculty status and have been asked to co-instruct 2 courses with Dr. Deborah Briggs.

PERSONAL STATEMENT
Briefly describe in the space below, your interest, experience, current projects, and other contributions to the Master of Public Health program at Kansas State University (limit 855 characters)

As a member of the rabies laboratory team for 15 years and with a background in human clinical laboratory science, my interest in the Master of Public Health program relates strongly to one health. The integration of veterinary and human medicine has to the potential to advance treatment of infectious diseases as well as genetic and environmental diseases. For zoonotic diseases, such as rabies a one health initiative is necessary to achieve prevention and control. Laboratory assays is a particular interest of mine. I have spent many years working with serologic assays, first in immunohematology and then in the rabies field. I developed an assay to measure the cellular response to rabies using a flow cytometric technique and conducted investigations of different assays to define correlation, applicability, and adaptability between techniques.

8/26/2015  
Date  

[Signature]

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CURRICULUM VITAE
Susan M. Moore, Ph.D., M.S., MT(ASCP)SBB

Office Address:  Kansas State University Rabies Laboratory
                 College of Veterinary Medicine
                 2005 Research Park
                 Manhattan, KS 66502
                 smoore@vet.k-state.edu

Education:
1981 B.S. in Medical Technology, Kansas State University, Manhattan, Kansas
1981 Certificate in Medical Technology, Providence-St. Margaret Health Center, Kansas City, Kansas
1989 Certificate Specialist in Blood Banking (ASCP), St. Louis, Missouri
2005 M.S. in Pathobiology, Kansas State University, Manhattan, Kansas
2015 Ph.D. in Pathobiology, Kansas State University, Manhattan, Kansas

Registration:   MT(ASCP) 1981 and SBB(ASCP) 1989

Professional Experience:
1/2014-present  Managing Director, Rabies Laboratory
5/2007-12/2013  Research Associate/Technical Supervisor Rabies Serology
5/1999-2/2003  Research Assistant, Veterinary Diagnostic Laboratory, College of Veterinary Medicine, K-State University, Manhattan, KS.
12/1981-8/1984 Blood Bank/Staff Technologist
Christian Hospital NE-NW, St. Louis Missouri. April 1986 to February 1991
Danbury Hospital, Danbury, Connecticut. December 1984 to September 1985

Publications:


**Presentations:**


<table>
<thead>
<tr>
<th>#</th>
<th>MPH Student</th>
<th>Advisor</th>
<th>Committee Assessment</th>
<th>Area</th>
<th>Defense Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Beilke, Elizabeth</td>
<td>Nagaraja</td>
<td>Larson, Renter</td>
<td>IDZ</td>
<td>May 14 @ 11:00 AM, Coles Rm 343 -- Policy in the Making: Establishing Public Policy for Complex Animal Diseases</td>
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<tr>
<td>2</td>
<td>McGinley, Erica</td>
<td>Larson</td>
<td>Canter, Hsu</td>
<td>IDZ</td>
<td>November 12 @ 9:00 AM -- Trotter Hall 104C -- Optimizing the Respiratory Health of Soldiers during Pasture Burning</td>
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<td>3</td>
<td>Miller, James</td>
<td>Nutsch</td>
<td>Cates, Kastner</td>
<td>FSB</td>
<td>November 12 @ 2:00 PM -- Mosier N202</td>
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<td>4</td>
<td>Thackrah, Ashley</td>
<td>Cernicchiaro</td>
<td>Cohnstaedt, Hsu</td>
<td>IDZ</td>
<td>November 19 @ 8:30 AM -- Trotter Hall 204C</td>
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