
Minutes

Present: Barrett, Cates, Choma, Dzewaltowski, Freeman, Fung, McElroy, Retzlaff, Stevenson
Absent: Larson, Procter, Rosenkranz

1. Dr. Cates called the meeting to order at 10:30 am.
2. The minutes from May 8, 2009 were approved.
3. Review of Information / Updates (see handout from Agenda).
 - a. Regarding incoming and continuing student population: Dr. Fung reported that Danyel Olson will complete her MPH.
 - b. MPH Program Office will move to 311 Trotter Hall sometime in October.
 - c. Dean Shanklin has set up a meeting in October for Dr. Cates to update the 4 academic deans associated with the MPH emphasis area. There was discussion about the current MPH resources and the appropriate distribution of support.
 - d. Travel grants for MPH students were discussed and the process for application and awarding grants for each emphasis area. Travel grant monies for graduate students are college and department specific and MPH students are eligible to apply within the department/college of their emphasis area.
4. CEPH Accreditation Data Collection.
 - a. Dr. Cates explained the self-study document and the current process of collecting data. Discussion centered on where and how to collect data. The Office of Planning and Analysis can give us all the demographic information we need. Dr. Freeman reported that information on faculty research interests could be obtained from the associate deans in each college.
 - b. CEPH process allows for a two-year window of time for the self-study, followed by an on-site visit 4-5 months later. For on-site visits, CEPH generally sends 3 people--one staff, one academician, and one outside Public Health related person.
 - c. Dr. Barrett has just completed two accreditation reports for different programs and will share her surveys as examples for possible use in the self-study. She used Axio on-line surveys.
5. Curriculum and Course Changes.
 - a. Dr. Cates explained changes in epidemiology courses, proposed by the Diagnostic Medicine and Pathobiology Department, which will affect the MPH Program. Proposed: DMP 708 (2 hrs) will become "Veterinary Epidemiology" for veterinary students; DMP 754 (3 hrs) will become "Introduction to Epidemiology" for MPH, MS and PhD students; DMP 854 (3 hrs) will become "Intermediate Epidemiology" and 954 (4 hrs) will become "Advanced Epidemiology." The new course, DMP 754, should be ready to go and on-line Fall 2010.
 - b. The group discussed possible curriculum changes related to these course changes and approved the motion that, beginning in for Fall 2010 admission, the MPH core requirements (MPH Degree and Certificate) will be changed from 2 epidemiology courses (DMP 708 and 854 total: 5 hours) to just the one, DMP 754 (3 hours).

- c. The MPH Program Office will coordinate approval of this proposed curriculum change through the MPH Faculty, Graduate Council and Faculty Senate processes.
 - d. Dr. Cates updated the group on projected availability of MPH core on-line courses. Both STAT 702 and 703 courses are already offered on-line. DMP 806 will be offered on-line for the first time in Spring 2010. DMP 754 is being developed as an on-line course and available Fall 2010. HMD 720 is already on-line, and KIN 818 will be offered on-line in Summer 2010.
 - e. One Health Kansas has been assisting with the on-line development of DMP 754 and 806. Dr. Cates asked the group for suggested courses to prioritize for on-line formatting, if and when we can get assistance.
6. Other Business
- a. Updates to MPH Graduate Handbook for 2009-2010 have been made and will be posted on the website.
 - b. Meeting dates fall semester:
 - i. October 9 – 112 Trotter Hall – 10:30 to noon
 - ii. November 13 – 112 Trotter Hall – 10:30 to noon
 - iii. December meeting canceled due to graduation and finals week.
 - c. Need to change meeting day and time for spring semester. Look at your calendars and let us know what day of the week and time will work.
7. The meeting was adjourned at 11:45 a.m.