

K-State MPH Executive Council Meeting
Location: Heritage Room, Weber Hall – November 19, 2019 at 1:00 PM
Minutes

In attendance: Christopher (STAT); Gibbs (Riley County); Haub (FNDH); Harms (KIN); Davis & KuKanich (CS); Mosier (DMP); Mulcahy (MPH); Day (AS&I); Spooner (BIOL); Stevenson (MPH Office)

1. **Call to Order:** Dr. Mulcahy called the meeting to order at 1:05 PM.
2. **Introduction of new members.** There were several new members to the committee so everyone introduced themselves and indicated who they represented.
3. **Approval of Minutes:** Minutes were approved from the January 8, 2019 meeting and will be posted to the MPH website.
4. **Items of Business:**
 - Student Update (to date): There was a brief discussion about student numbers. Our enrollment has remained stable.

Emphasis Area	Continuing (Fall 2019)	Admitted (Fall 2019)	Graduating (Fall 2019)	Admitted (Sp & Su 2020)	Total
Certificate Only	10	1		2	13
Food Safety	3			(1)*	4
Infectious Diseases	35	6		4	44
Public Health Nutrition	9	2	1		10
Public Health Physical Activity	5	4			9
Total	62	13		7	81

*Application(s) in process.

Note: AY 2019, 28 students graduated, 1 Certificate and 27 MPH degrees awarded.

- Student participation and activities of note:
 - Twelve current students and alumni presented posters and participated in KPHA's Annual Meeting held in Topeka, September 2019. (Ariana Achakzai (PHN); Elena Aronson (PHN); Kasi Bardouche (PHPA); Brittany Blattner (IDZ); Bianca Garcia (PHN); Yibo Liu (IDZ); Patty McKenna (PHN); Chris Omni (PHPA); Ron Orchard (IDZ); Melitza Ramirez (PHPA); Chelsa Raybern (IDZ); Emma Winkley (IDZ).)

Comment: Other activities MPH students participate in are Bug-A-Palooza in the Spring and Everybody Counts in the Summer.

--We had at least 9 students participate as volunteers for the Riley County Okt-FLU-ber Festival, October 26 at Pottorf Hall in Cico Park, from 2:00 to 7:00 PM.

--Twenty-nine students signed up for the APE (MPH 840) Orientation, November 7.

A proposal is being developed for a "flexible" IDZ emphasis area and online certificate targeted at post-DVM and other professional students with the goal of enrolling more of these students. This would entail access to all certificate classes online or in a hybrid format.

Comment: Dr. Haub indicated that PHN would be ready to be approved in an online format. Before any MPH emphasis areas are considered for online access, and before students are admitted there is CEPH paperwork that needs to be completed and submitted. Dr. Mulcahy suggested that if we moved forward with this, we

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would do this in a planned, phased-in process. The PHN competencies and assessments must be addressed first and approved by CEPH after submission of an interim report in July 2020. No approval is needed the Certificate, so that will be the first venture into a complete online format.

We have had a request to add another emphasis area, an MPH in Mental Health from the School of Family Studies and Human Services, Couples and Family Therapy Program, Dr. Marcie Lechtenberg. The requirements were explained and Dr. Lechtenberg may come and give a presentation to this group.

Comment: We had a brief discussion regarding the need to seek BOR approval to add a new emphasis area, we will confirm with the Provost Office and the Graduate School.

○ CEPH Update and Accreditation Dates

--CEPH Accreditation (full accreditation through December 31, 2026) and Interim Report. Need to have our response in place by start of 2020 spring semester, so we will have a semester's worth of data, new syllabi, etc. to use in our response.

The interim report will be due on July 29, 2020 and must address the criteria for which there was a "partially met" assessment. Specifically, the interim report due in summer 2020 should provide evidence that the program has:

- a) Defined appropriate assessment activities for foundational competencies 21 and 22. The report must include an updated version of Template D2-2 and all relevant syllabi and other documentation as needed. (Criterion D2)
 - [#21. Perform effectively on interprofessional teams. CEPH comments were that this needs to be taught and assessed in a course. Which course?]
 - [#22. Apply systems thinking tools to a public health issue. CEPH comments were that this needs to be taught and assessed in a course. Which course?]
- b) Defined appropriate assessment activities for all competencies in the PHN concentration. The report must include an updated version of Template D4-2 and all relevant syllabi and other documentation as needed. (Criterion D4)
 - [The Council found that the assessments for competencies PHN FNDH 844, #5; and PHN FNDH 600, # 1-4, do not fully address the competency statements. We need new assessments.]
- c) Implemented policies and practices for the APE that ensure that all students demonstrate, and are specifically assessed on, attainment of at least five competencies. (Criterion D5)
 - Addressed and completed. The issue was that competency #21 was required as one of the 5 competencies selected and addressed by each student. This has been removed as a requirement and students pick all 5 they will address.

Comment: Dr. Mulcahy will meet with the appropriate faculty to work on the items listed above in November and December 2019. We would like to have data from Spring 2020 to include in the interim report.

5. Next Meeting: TBA Spring 2020 Semester

6. Adjourn. The meeting was adjourned at 1:30 PM.