

**U.S. ARMY ROTC  
GREEN TO GOLD  
ACTIVE DUTY OPTION  
PROGRAM**



**ARMY  
ROTC**

**INFORMATION BOOKLET**

**Edited 18 June 2025**

**THE ARMY RESERVE OFFICERS' TRAINING CORPS (ROTC)  
TWO-YEAR GREEN TO GOLD (G2G), ACTIVE DUTY OPTION (ADO) PROGRAM  
FOR U.S. ACTIVE DUTY, REGULAR ARMY (RA) ENLISTED PERSONNEL**

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### **Critical Dates**

**4 July 2025:** Application window opens for Active Duty Option.

**3 November 2025:** Application window closes for the initiation of **new** ADO applications.

**10 November 2025:** Deadline for Phase I document submissions.

**17-21 November 2025:** Selection Board convenes.

**January 2026:** Board results (Phase 2 Selects) announced via MILPER message. \*

**1 April 2026:** Deadline for Phase 2 document submissions.

**1 April 2026:** Deadline to submit initial physical exam to DODMERB.

**15 June 2026:** Deadline for DODMERB qualification.

**15 June 2026:** Deadline for Human Resources Command (HRC) requirements. \*\*

**19 June 2026:** Deadline to submit a request for deferral. \*\*\*

\*Applicants selected to move to Phase 2 will be notified via MILPER message published by HRC. The announcement will be available on the MILPER message page upon release of the Order of Merit List (OML).

\*\*HRC requirements will be listed on the MILPER message.

\*\*\*Request for deferral will be heavily scrutinized, and approval is not guaranteed.

*Applicants who are not selected or their request for deferral is denied must re-apply in 2026. Applications will not be carried over to the next G2G application window.*

## **GENERAL INFORMATION**

### **Mission Statement**

The Green to Gold (G2G) Active Duty Option (ADO) Program is a 21-month program that provides eligible Regular Army (RA) Enlisted Soldiers with an opportunity to complete their first bachelor's or first master's degree. Upon the successful completion of their degree program, Soldiers are commissioned as an Officer in the RA. Soldiers are boarded and selected based on the Cadet Command Scholar / Athlete / Leader (SAL) model.

### **What makes a G2G applicant competitive as it relates to the SAL concept?**

#### **Scholar**

- High Cumulative Grade Point Average (CGPA): CGPA is calculated by the Green to Gold Team in accordance with (IAW) G2G program guidelines
- Academic rigor relative to majors/classes taken versus grades received
- Attendance and performance at military schools
- Honor Graduate at military schools
- Other academic awards or honors

#### **Athlete**

- Army Combat Fitness Test (AFT) score
- Participation in sporting activities in the community, i.e. community runs, biking, hiking, fitness competitions, etc
- Participation in unit or post athletic teams
- Sports played in high school and/or college

#### **Leader**

- Command Recommendations and Senior Enlisted Advisor Assessment
- Leadership positions held in the military, school/college, or the community
- Mentor/coach for youth activities or sports
- Attendance and performance at military leadership training
- Honor graduate at military leadership training

#### **Note:**

Applicants enter the program as academic Juniors or Graduate students. Applicants will retain all military benefits, to include medical, base pay, allowances, and promotional status until commissioning.

Tuition assistance is not authorized.

Current law (10 USC 2106(c)) does not allow any of his/her accrued time as a Cadet participant in the SROTC to count towards RA 20-year retirement eligibility/benefits and/or RC retirement eligibility points. In addition, G2G ADO Soldiers must agree that as ROTC participants, they are not members of the Selected Reserve. Consequently, once a G2G ADO Soldier is commissioned, the time spent in the Advanced Course phase of SROTC (MSL III and MSL IV instruction) will not be included, for any purpose, in service computations made after the Soldier accepts an appointment (for example, it may not be used to compute either time in service for pay purposes, or in computing years of service for retirement).

## **G2G Process At-A-Glance**

Phase 1: This phase consists of creating an online application and the submission of board required documents to the online application. The documents will be reviewed by a Processor. If the documents are correct, they will be validated. If documents are incorrect, they will be rejected and returned with instructions. The applicant status on the application will reflect “Board Ready” when the application is complete. **NOTE:** Once an application is initiated, a red banner will appear with the name and contact information of the Processor assigned to applicants based on alphabetical last names. Please contact the assigned Processor directly for questions and concerns regarding the G2G application processes.

G2G Review Board: All board ready applications will be reviewed by a panel of PMS board members using the SAL model. An OML will be created based on board results. **NOTE:** Board members are not authorized to share the details of board proceedings or their review outcomes.

A MILPER message from HRC will be published with the OML and additional instructions for Phase 2 selects. **NOTE:** Soldiers whose names do not appear on the OML are no longer required to continue with the application process despite additional documentation requirements automatically populating to the online application. The G2G application does not differentiate between Phase 2 selects and non-selects.

Phase 2: This phase consists of the submissions of a 104-R (Planned Academic Program Worksheet), a Professor of Military Science (PMS) Acceptance Letter, and waiver requirements, when applicable. **NOTE:** Waivers will be Returned Without Action (RWOA) until the 104-R and PMS Acceptance Letter have been validated on the online application.

DODMERB qualification must be met. Applicants are assigned to a DODMERB Case Manager for questions and concerns related to physicals. Case Manager contact information is located on the DODMERB website.

HRC requirements, which will be listed on the MILPER message, must be met.

*(Soldiers may work on Phase 2, DODMERB, and HRC requirements concurrently during Phase 2.)*

Once Phase 2, DODMERB, and HRC requirements are met, Offer Letters / Letters of Intent will be uploaded into the online application by the G2G Team. **NOTE:** The Letter of Intent must be completed and signed by the Soldier and signed by the Company Commander via CAC or wet (pen & ink) signature. If wet signature is used, printed name and date are required.

Once Offer Letters are sent, HRC is the entity responsible for initiating the first steps for the publication of orders. Soldiers must check IPPS-A for member elections. **NOTE:** The G2G Team does not have a role in the publication of orders.

## **Applicant Responsibility**

It is the applicant’s responsibility to ensure that the online application is initiated and completed. The G2G informational page and application are accessed by using the following link:

<https://armyrotc.army.mil/green-to-gold/>

It is **HIGHLY** recommended that applicants use a personal computer, personal network, and personal (non-military, non.edu) email address when accessing and creating a G2G account. The security features in government computer systems and networks often cause issues when accessing, navigating, and creating accounts in the G2G application. The applicant may also need to try more than one browser depending on their own computer, network, and browser settings. Should issues arise, a help desk link is available on the application page.

If a Soldier comes down on assignment at any time during the G2G process, it is the Soldier's responsibility to contact their unit S1 for deferment/deletion of the assignment.

When applicants have a name change, a change of address, elect to withdraw from competition, have civil or felony charges after the initiation of the application, or have a change of command after the G2G Program Application has been validated, an email notification must be immediately sent to the following email address: [Green2Gold@army.mil](mailto:Green2Gold@army.mil).

Applicants are advised to log into their G2G application every two weeks to avoid being locked out.

Applicants are **HIGHLY ENCOURAGE** to read and understand Army Regulations (AR) 145-1 (Senior ROTC Program) and AR 145-6 (G2G Policy) – Chapter 13.

**Eligibility (items listed below are subject to change at any time due to program changes)**

To be eligible to participate in this program, a Soldier must:

1. Be a citizen of the United States. No waiver submissions are authorized.
2. Be eligible for appointment as a commissioned officer in the U.S. Army under the provisions of AR 135-100.
3. Be under 30 years of age upon graduation and completion of all requirements for commission. Waivers are authorized up to a maximum of 41 years of age at commissioning. Exception-to-Policy (ETP) submissions are authorized for 42 years of age and above.
4. Have less than 10 years of Active Federal Service (AFS) on the academic start date of classes. Waiver submissions are authorized.
5. Have favorable recommendations from the Soldier's current Chain of Command (immediate Company and Battalion Level Commanders) on the USACC Form 174-R (U.S. Army ROTC G2G Program Application).
6. Have at least 48 months remaining on active duty from the academic start date of classes. Soldiers who do not meet the Service Remaining Requirement (SRR) for the G2G program may initiate an application but must be processed IAW DA Pamphlet 601-280 Paragraph 5-1 before Permanent Change of Station (PCS) orders are published.
7. Have a score of 110 or higher on the General Technical (GT) Aptitude Area of the Army Classification Battery. No waiver submissions are authorized.
8. Have a minimum cumulative grade point average (CGPA) of 2.5 on a 4.0, unweighted grading point system from previous college courses. The CGPA will be computed by Cadet Command G2G Processors. Waiver submissions are authorized.
9. Have a passing Army Fitness Test (AFT) score (with no alternate events), a GO on HT/WT, and a GO on Body Fat composition in calendar year 2025.
10. Have a secret or higher security clearance. Soldiers without a clearance must provide a memo from their unit's security manager's office that states that the individual has a favorable closed Tier-3 (T3), Tier-5 (T5), Single Scope Background Investigation (SSBI), or National Agency Check Local and Credit (NACLC) investigation.

11. Have a court order stating the Soldier is not required to pay child support. A divorced or single Soldier is eligible without a waiver when the child(ren) has/have been placed in custody of the other parent or legal guardian by court order and the Soldier is not required to provide child support. Copies of court documents must be provided with the application.

12. Be medically qualified IAW AR 40-501, Standards of Medical Fitness dated 27 June 2019, Chapter 2, to participate in the ROTC program as determined by Department of Defense Medical Examination Review Board (DoDMERB), the agency responsible for reviewing medical examinations. Soldiers must be medically qualified NLT 15 June of the academic starting year. Deferments are granted on a case-by-case basis with a reporting date of FALL of the following year. Report dates of winter or spring are not authorized. **THIS REQUIREMENT MUST BE MET BY SOLDIERS WHO PROGRESS TO PHASE 2 AFTER THE OML IS POSTED AND SOLDIERS' NAMES ARE SUBMITTED TO DODMERB.** (Names will be submitted to DODMERB within two weeks of the OML being posted.)

**NOTE:** Once DODMERB receives the names of the G2G selects, DODMERB will send an email to each select outlining the DODMERB process.

13. Have two academic years (21 months/4 semesters) remaining as a full-time student as indicated on CC Form 104-R (Planned Academic Program Worksheet). Summer sessions (between junior and senior year) are authorized but cannot interfere with Advance Camp attendance and require Professor of Military Science (PMS) approval. **THIS IS A PHASE 2 REQUIREMENT.**

**NOTE:** Soldiers must be enrolled full-time with at least 50% of the curriculum in a traditional classroom setting. Exceptions to the 50% classroom setting rule or academic years exceeding 21 months are not authorized.

14. Obtain a PMS Acceptance Letter from the PMS into the Army ROTC Program affiliated with the Soldier's School of Intent. The template for this letter is in the application and is the only authorized form for use. **THIS IS A PHASE 2 REQUIREMENT.**

**Ineligibility (items listed below are subject to change at any time due to program changes)**

Soldiers are ineligible for the program if he/she:

1. Fails to meet all eligibility requirements
2. Is ineligible for reenlistment.
3. Is a conscientious objector, as defined in AR 600-43, Conscientious Objection.
4. Has a misdemeanor or felony record of a Domestic Violence Conviction.
5. Is under suspension of favorable personnel action (FLAGS) IAW AR 600-8-2.
6. Is under probation for a civil conviction or have charges pending at the time of application, including UCMJ.
7. Had any adverse adult or juvenile adjudication (even if the record has been sealed or expunged), or has been arrested, indicted, or convicted by a civil court or military law for other than minor traffic violations (fine of \$300 or less), or had other adverse dispositions imposed, e.g. attend classes, perform community service, or any other similar acts) unless waived for this program. Waiver submissions are authorized.

8. Has applied or been accepted for an MOS reclassification. **NOTE:** Soldiers may apply if the application is rescinded, or the reclassification training date has an authorized cancellation.

9. Has one of the dependency scenarios below:

a. Dual Military: A Soldier with a spouse in a military component of any armed service (excluding members of the Individual Ready Reserve (IRR)) that has one or more dependents under 18 years of age. Waiver submissions are authorized.

b. Three or more dependents including a civilian spouse: A Soldier married to a civilian spouse with two or more dependents under 18 years of age. Waiver submissions are authorized.

c. Non-custodial parent with court-ordered child support: A divorced or single Soldier with a child support order. Waiver submissions are authorized.

d. Sole parent or joint custody: A single parent or a Soldier with joint custody who has one or more dependents under 18 years of age. Waiver submissions are authorized.

### **Phase 1 Instructions and Documents**

It is the Soldier's responsibility to upload all required documents on or before the deadline date of **10NOV2025**. All documents must be uploaded onto the G2G application. Submission of documents via email is not authorized. All documents must be uploaded in the correct viewing orientation and in a single PDF format. The G2G application will not open portfolios. If a Soldier wishes to update a previously validated document, he/she must contact his/her Processor to have the document rejected. Medical documents are not requested or accepted in the G2G application. Soldiers are advised to retain a copy of all submitted documents.

Application registration must be completed online via [Green to Gold \(army.mil\)](https://army.mil). On the right side of the page, use the G2G Access Portal button to begin your application.

Once registration is complete, use the following link to log into the Access Portal [Green To Gold Access Portal - Sign-In Notification \(usarmyrotc.com\)](https://usarmyrotc.com). Enter the **email address you used to create the account as your username**, enter the password you created, then proceed with completing the application tabs and documents. The tabs are located at the top of the application homepage and the documents are located under the File Upload tab.

The following are the required documents for Phase 1: STP, AFT scorecard, college transcripts, USACC Form 104-1-R (G2G Academic Summary), USACC Form 174-R (G2G Program Application.), a Senior Enlisted Advisor Assessment (SEA-A), and the last two NCOERs (if applicable). Dependency and Civil Conviction documents are also required, if applicable. Letters of Recommendation are optional.

There is an "i" immediately beneath the red star located to the left of most file names that provides file information when hovered over with the mouse. Additionally, there are file upload instructions or form templates to the right of the file names.

**Soldier Talent Profile (STP):** The STP must indicate name, US citizenship, GT score, security clearance of secret or higher, awards, and assignments. The photograph, race, gender, and ethnicity must be redacted. **NOTE:** An Education Center ASVAB test score sheet with identifying information may be used for the GT score and must be placed under the STP.

**Army Fitness Test (AFT):** The AFT scorecard must be filled out completely and must match the AFT information on the Military Information tab of the online application. All applicants must have a HT/WT

and Body Fat annotated on scorecards and applications, regardless of the AFT score, HT/WT GO or NO-GO status. **NOTE:** No annotations may be entered on the alternate events section, as alternate events are not authorized.

College Transcripts: Transcripts from ALL colleges (and universities) attended and must be uploaded in chronological order from **most recent to oldest**, as well as annotated on the Academic Information tab of the application. Your Processor will compute and annotate the CGPA to your online application. If applicants receive college credit by means of the USAFI or CLEP tests, then official results of such tests must be uploaded. Transcripts which appear in languages other than English must be translated prior to submission and be accompanied by a valid evaluation from a United States (US) accredited agency. **NOTE:** College Grade Reports are not authorized. Joint Service Transcripts (JST) and Sophia transcripts are optional and must be placed as the last documents in the College Transcripts file.

104-1-R (Academic Summary): This is the Soldier's verification of college/university courses and/or degrees completed prior to applying for the program. No signature other than the Soldier's is required. Previous schools attended must be listed chronologically from **most recent to oldest** and must mirror all uploaded transcripts as well as the Academic Information tab annotations. **NOTE:** Upload the 104-1-R **after** transcripts have been **validated**.

USACC FORM 174-R (Green to Gold Program Application): The best way to submit this form is to complete all other application tab requirements first. When tabs are complete, the upper left corner of the tab will be green with a checkmark. (The file upload tab will remain yellow.) As the application is being completed, the information for the 174-R is being pre-uploaded onto the document. When the application tabs are complete (minus the File Upload tab), go to "RETURN TO APPLICANT HOMEPAGE" on the online application and you will find the "Generate Form174-R" button located on the bottom, right side of the page available for your use. **NOTE:** This form may be filled out electronically or **LEGIBLY** handwritten. Continuation pages are not authorized. All signatures must be via CAC or wet (pen & ink) signature. If wet signatures are used, printed name and date are required. CAC signatures are available on this form when signed in the following order: Company Commander, Battalion Commander, Soldier.

Senior Enlisted Advisor Assessment (SEA-A): The SEA-A must be filled out completely. Continuation pages are not authorized. All signatures must be via CAC or wet (pen & ink) signature. If wet signatures are used, printed name and date are required. Interviewer requirements are as follows:

- E5 and below: must conduct this interview with their Company First Sergeant or higher
- E6 and above: must conduct this interview with their Battalion Command Sergeant Major – **no exceptions are authorized.**

Non-Commissioned Officer Evaluation Report (NCOER): Soldiers must submit copies of their last two NCOERs, if applicable. **NOTE:** When NCOERs are submitted, the SEA-A must be submitted at the same time as the NCOERs for validation purposes.

Dependency Documents: A Family Care Plan (FCP) approved by the Company Commander is required for Dual Military and Sole Parent / Joint Custody parents IAW AR 600-20. Court documents are required for Soldiers who have child support orders or have been exempted for child support payments. **NOTE:** FCPs must be dated 1 July 2025 or later.

Civil Conviction Documents: If Civil Conviction is marked "YES" on the application, then the following documents must be uploaded: **COMPLETE and UNREDACTED** court documents, a detailed, signed, and witnessed affidavit (outlining the date(s) and description of offense(s), and listing all charges with corresponding sentences and/or dispositions), and a DD Form 1966 (Record of Military Processing). **NOTE:** The affidavit must be witnessed by a Commissioned Officer or Notary Public.

Letters of Recommendation (LOR): LORs must be uploaded in order of **highest to lowest ranking**, if submitted, and as a single PDF file. No more than three (3) letters of recommendation are authorized to be submitted. **NOTE**: The file named “General Officer (GO) Nomination is not to be used for an LOR.

### **Phase 2 Instructions and Documents**

It is the Soldier’s responsibility to upload all required documents on or before the deadline date of **1APR2026**. All documents must be uploaded onto the G2G application. Submission of documents via email is not authorized. All documents must be uploaded in a single PDF format. The G2G application will not open portfolios. If a Soldier wishes to update a previously validated document, he/she must contact his/her Processor to have the document rejected. Medical documents are not requested or accepted in the G2G application. Soldiers are advised to retain a copy of all submitted documents.

104-R (Planned Academic Program Worksheet): This form must be completed and signed by the Soldier, a member of the registrar’s office or certifying school official, and the PMS. Soldiers are advised to reach out to their Schools of Intent registrar’s office, Recruiting Operations Officers (ROO), and PMSs for assistance with completing the required classes on the 104-R. All signatures must be CAC or wet (pen & ink) signature. If wet signatures are used, printed name and date are required. The academic school year must begin **FALL** 2026 and end **SPRING** 2028. Bachelor students must take a minimum of 12-hours per semester. Graduate students must take a minimum of 9-hours per semester. Summer classes are authorized but must not interfere with Cadet Summer Training (CST) and must be approved by the PMS. The 104-R must match the School of Intent information on the Academic Information tab of the application and the PMS letter. **NOTE**: The PMS or any other ROTC Cadre member cannot sign as a member of the registrar’s office or certifying school official.

PMS Acceptance Letter: The PMS Acceptance Letter must be completed and signed by the PMS from the Soldier’s School of Intent. PMS signature must be via CAC or wet (pen & ink) signature. If a wet signature is used, printed name, and date are required. **NOTE**: The template in the application is the only accepted form.

Waivers: Waivers are submitted via Personnel Action Requests (PAR) in IPPS-A after the 104-R and PMS Acceptance Letter have been validated on the application. Once the PAR has been signed by the approving authority, it must be uploaded to the online application by the applicant. Soldiers requiring an HRC directed Time in Service (TIS) or Training Service Obligation (TSO) waiver must follow the instructions in the online application and have the PAR completed by their unit and approved by Force Alignment and Development Division (FADD), HRC.

## **Green to Gold Counterpart Program Points of Contact**

A Counterpart Battalion is the ROTC unit at a university or college that is specially assigned to work with a particular Army post. They serve as another resource for Soldiers enrolled in the G2G Program. Please contact the ROTC Program that is located closest to your military installation for additional assistance.

### COUNTERPART BATTALIONS

Post	ROTC Battalion	Telephone
Aberdeen Proving Ground	Morgan State Univ	(410) 357-7157
Alaska (All Installations)	Univ Of Alaska	(907) 474-7501
APO AP	8th BDE	(253) 477-3581
APO-AA	Campbell University	(910) 893-1590/973-7653
APO-AE	Campbell University	(910) 893-1590/973-7653
Ft Belvoir, VA	George Mason University	(703) 993-2707
Ft Benning, GA	Columbus State	(706) 507-8031
Ft Bliss, TX	Univ of Texas at El Paso	(915) 747-6692
Ft Bragg, NC	Campbell University	(910) 893-1590/973-7653
Ft Buchanan, PR	U/Puerto Rico-Rio Piedras	(787) 764-0000 x85222
Ft Campbell, KY	Austin Peay State Univ	(931) 221-6149
Ft Carson, CO	U Of Colo. At Colorado Springs	(719) 255-3475
Joint Base M-D-L	Rutgers Univ	(848) 932-3217
Ft Drum, NY	Syracuse Univ	(315) 436-3759
Joint Base Langley-Eustis	College Of William and Mary	(757) 221-3611
Ft Gordon, GA	Augusta University	(706) 667-4795
Ft Hood, TX	Tarleton State University	(254) 968-1781
Ft Huachuca, AZ	University Of Arizona	(520) 621-1609
Fort Irwin, CA	Claremont McKenna College	(909) 607-7752
Ft Jackson, SC	Univ Of South Carolina	(803) 777-3639
Ft Knox, KY	University of Louisville	(502) 852-7902
Ft Leavenworth, KS	University Of Kansas	(785) 864-1109
Ft Lee, VA	Virginia State University	(804) 524-5537/687-8381
Ft Leonard Wood, MO	Missouri Univ. of Sci & Tech.	(573) 341-6808
Joint Base Lewis-McChord	8th BDE	(253) 477-3581
Ft Rucker, AL	Auburn University	(334) 715-1361
Ft Meade, MD	Bowie State	(301) 204-0692
Joint Base Myer-HH	Georgetown Univ	(202) 687-7094
Ft Polk, LA	NW Louisiana State	(318) 357-5177
Joint Base Shaw	University of South Carolina	(803) 777-3639
Ft Riley, KS	Kansas State Univ	(785) 532-6754
Ft Detrick, MD	McDaniel College	(410) 857-2723
Ft Sam Houston, TX	Univ Of TX At San Antonio	(210) 458-5628
Ft Sill, OK	Cameron University	(580) 581-2344
Ft Stewart, GA	Georgia Southern Univ	(912) 478-0040
Hawaii (All Installations)	University Of Hawaii	(808) 956-7766
Redstone Arsenal, AL	Alabama A&M	(256) 372-4023