

LGBT Resource Center Travel Funding Request Form

Biography

The K-State LGBT Resource Center in Diversity and Multicultural Student Affairs, in partnership with alumni and donors, have created funds to recognize the contributions of an LGBTQ+ or allied student, faculty or staff member. These funds can assist in covering expenses related to traveling to or attending educational or professional conferences/meetings/etc.

Current Kansas State University students must have a cumulative GPA of 2.5 or higher to be considered for funding. Students may appeal this requirement, if not met, by addressing the circumstances for the current cumulative GPA and the student's measures to address the circumstances in the future. This appeal should be attached with the cover letter and request form at time of submittal. Documentation of circumstances can be attained by speaking with the Office of Student Life, Diversity and Multicultural Student Affairs, or departmental advisor. A representative of the Student Life division or advisor will need to confirm the written appeal.

Faculty and Staff must provide information on how their attendance to a particular event/conference can improve their mentorship to the LGBTQ student community or enhance their academic/professional endeavors.

Requests are only considered to attend functions that are specifically inclusive of LGBT activities, research, or leadership. Funding will be determined by members of the LGBT Resource Center Advisory Board and based upon the number of requests for funding, extent of the individual's involvement with the conference/meeting (i.e. presenting vs. attending), and location of said conference/meeting

Eligibility

The applicant of the scholarship must meet the following criteria to receive the scholarship. If applicant does not meet all the criteria, they may address and appeal in their essay to be submitted.

1. The recipient(s) of this scholarship will be a student properly enrolled in any curriculum at Kansas State University.
2. The recipient(s) must have a minimum cumulative GPA of 2.5, based on a 4.0 scale.
3. The recipient(s) must be a permanent resident of the United States.

Other Criteria

The applicant must submit all of the following materials to be considered for the scholarship.

1. Applicants Information Page
2. Essay Submission
3. Signed Release of Information Form

Selection Timeline

A funding committee comprised of university faculty and staff will evaluate applications. Incomplete applications will not be accepted. The application must be submitted 21 days in advance of the event.

Part I - Application

Please print or type the following information.

Applicant Information

Name: _____

Address: _____

City/State: _____ Zip: _____

Home Phone: (_____) _____ Cell phone: (_____) _____

Email: _____

Ethnic/Racial Status (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> American Indian/Alaskan Native | <input type="checkbox"/> Biracial |
| <input type="checkbox"/> Asian or Pacific Islander | <input type="checkbox"/> White/Non-Hispanic |
| <input type="checkbox"/> Black, Non-Hispanic | <input type="checkbox"/> Hispanic/Latino/Latina |
| <input type="checkbox"/> I prefer not to respond | <input type="checkbox"/> Any Not Listed _____ |

University Information

University ID: _____

Academic Classification: Freshman Sophomore Junior Senior

Graduate Program: _____ Program _____ Year

Faculty/Staff: _____ Role _____ Department

Major: _____

Grade Point Average: _____

Expected Graduation Date: _____

Are you or will you be a full-time student at Kansas State University in Fall 2023? (You must be an enrolled Kansas State University student at the time of disbursement to receive the scholarship.)

Yes No Graduate Student

Are you the first in your family to go to college (i.e. first generation college student)?

Yes No

Additional Information

Special Honors and Awards:

Leadership Activities and Roles/Service to Community:

Current/Potential Career Path/Choice: _____

Are you employed: ___ Yes ___ No

If you are not employed, do you plan to be and/or do you need resources for employment?

Part II – Essay

Please write your responses to the following essay prompts to help let us learn more about you. We ask you to please take care in writing your essay as they are the most important part of your application. Essays should be neatly typed, Times New Roman 12pt font, and attached. Page length or word count should not be a concern if you can convey your point efficiently. Be sure to include your name on the essay and include both prompts on the same document. Students, Faculty, and Staff of Kansas State University are eligible for funding through the Travel Funding Request. Due to limited funding and increased costs of conference/travel expenses additional criteria for eligibility must be met.

Please address the following:

Prompt 1:

Registered member of recognized KSU student organization or faculty/staff organization

Prompt 2:

Service to University community (i.e. volunteer for LGBTQ2 identified organizational event, executive board member of a registered KSU organization, conference presenter, campus presenter for LGBTQ2 events or classroom).

Prompt 3:

Estimated number of hours or specific occurrences of service to University community. If you know the number of hours that you have provided since 01/01/2023 please provide them.

Prompt 4:

How will the attendance at this event enhance your educational or professional experience and how may it influence your intended future service to the University LGBTQ2 community.

Part III - Signature Page

Applicants must sign a Release of Information form (included with this application) so the scholarship committee can verify student financial assistance.

Release of Information

I, _____, give the committee permission to verify student enrollment status and financial assistance with the Office of the Registrar and the Office of Student Financial Assistance.

Applicant Signature

Date

All applicants will be notified as to the status of their application via email. If you have questions or concerns, please contact Dr. Brandon Haddock; bhaddock@ksu.edu.

K-State Notice of Nondiscrimination Kansas State University is committed to nondiscrimination on the basis of race, sex, national origin, disability, religion, age, sexual orientation, or other non-merit reasons, in admissions, educational programs or activities and employment (including employment of disabled veterans and veterans of the Vietnam Era) as required by applicable laws and regulations. Responsibility for coordination of compliance efforts and receipt of inquiries concerning Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans With Disabilities Act of 1990, has been delegated to Mr. Jason Frederick, Interim Director of the Office of Institutional Equity, Kansas State University, 103 Edwards Hall, Manhattan, KS 66506-0124, (Phone) 785-532-6220; (TTY) 785-532-4807.

K-State Confidentiality Statement Kansas State University maintains various student records to document academic progress as well as to record interactions with University officials and staff. To protect the students' rights to privacy, and to conform with federal law (FERPA), the University has established a Student Records Policy. Interpretation of this policy is based on experience with educational records, and the policy itself may subsequently be modified in light of this experience. Notice of this policy and of students' rights under FERPA is given annually. Copies of this policy are available at the Registrar's Office, 118 Anderson Hall, and it is published in the Undergraduate and Graduate Catalog and in the Course Schedules at www.ksu.edu.

It is our goal to maintain the confidentiality of any and all information submitted on this application.