

Thursday, October 3, 2024 8:30-9:30

Pre-Meeting Tasks:

1. Submit norms for committee in [Team Norms Document](#).
2. Review mission and vision statements in [Mission and Vision ALT document](#).
Add comments and revision suggestions to document.
3. Review [Strategic Plan Document](#). Add comments and revisions.
4. Submit must-haves for any Applied Learning activities [here](#).

- ☐ Maggie Billman
- ☐ Katelin Christianer-Donkers
- ☐ Kerri Keller
- ☒ ~~Drew Pearl~~
- ☐ Susan Rensing
- ☐ Craig Schroeder
- ☐ Mary Tolar
- ☐ Paige Vulgamore

Facilitator: Craig
Norm-Checker: Susan
Timekeeper: Katelin
Notetaker: Maggie

Mission: To promote, stimulate, and support applied learning opportunities across Kansas and the world for all students at Kansas State University.

Vision:

- **Norms:** Start and end on time
- Face to face as preferred participation mode but option of Teams
- Use parking lot when we get off topic
- All decisions are student-centered
- Treat each other with mutual respect
- Value all ideas and viewpoints
- Listen to understand, be mindful of all voices

- Practice good stewardship of all resources

Agenda Item	Time	Purpose	Notes
1. Adoption of Mission and Vision	8:35	Ground our work weekly and focus on our goals.	Mission was solidified, vision to be re-visited next time
2. Norms	8:50	Create a positive, productive, and efficient environment	Norms adopted and will be added to all agendas
3. Review of Strategic Plan	9:00	Create a plan outline for our work for the next 5 years.	Team members are encouraged to add to the document. Maggie and Craig to create Asana platform to track sub-tasks. Subject matter experts to bring sub-tasks.
4. Create Rubric for determining if an activity is AL	9:10	Discern which activities at KSU qualify as Applied Learning	All team members to “word vomit” on the document for future consideration.
5. To-Dos/Next Tasks	9:25	<ul style="list-style-type: none"> - Identify standing meeting time - Plan share-out for next meeting - UG, CE, I, EA all submit draft of strategic plan for area - Review rubric draft for AL activities 	Meetings on Thursday from 2:30-3:30 CT.