

**Welcome and Updates**

***Mary:***

- Dean Tolar is on the agenda to speak at next week's Dean's Council Meeting
- Communication happening with Dean Gwinner, pointed out the importance of timely campus communication.
- Three projects for the semester: Defining, Institutionalizing/Infrastructure, 'Shiny Project'

**Weekly Progress Reports**

***Kerri:***

- Provided updates on the survey, encouraged unit representatives to take a final look over their definitions and examples, team to ensure college representation in examples by Monday morning
- We are still aiming to distribute this by the end of January, but may need to exercise flexibility due to the K-State Today interruption

***Maggie:***

- The website is underway, which will include a homepage covering the imperative within Next-Gen and definitions, a team page with our email address, and a news and updates page with past-present-future structure.
- Consider ways to include multiple colleges/academic units/campuses in language and photos, and to show a tiered approach to progress
- Utilize spotlights to show appreciation to programs which are already doing great work

***Emily:***

- Provided a draft of a letter to campus and encouraged feedback by Monday at 8

**Open-Ended Discussion**

- Intern Appreciative Inquiry Idea- this idea is in the works and a position description and budget are underway

- Answers to potential questions- let's all consider some questions that could be good FAQ content. This will be an important way to showcase forethought for community concerns
- Continued discussion of course tracking mechanisms- microcredentials seem like a clean and manageable way forward

#### **Action Steps**

- Please send recommendations to Kerri, letter to campus recommendations to Emily, and website "Why I'm excited" blurbs to Maggie by Monday Morning.