

Program Manager 1, Mandela Washington Fellowship, Summer 2024 Institute

Organization: Staley School of Leadership

Program Description: The Young African Leaders Initiative (YALI) is a signature effort to invest in the next generation of African leaders. Nearly 1 in 3 Africans are between the ages of 10 and 24, and approximately 60 percent of Africa's total population is below the age of 35. Former President Obama launched YALI in 2010 to support young African leaders as they spur growth and prosperity, strengthen democratic governance, and enhance peace and security across Africa. The Mandela Washington Fellowship started in 2014.

The Mandela Washington Fellowship for Young African Leaders brings 700 dynamic young African leaders, ages 25-35, from across the continent to the United States for 6 weeks of leadership training and mentoring at U.S. universities and colleges in three areas: business, civic engagement, and public administration. Selected from over 37,000 applications, participants in the 2024 Mandela Washington Fellowship for Young African Leaders represent the extraordinary promise of an emerging generation of entrepreneurs, activists, and public officials. Upon returning to their home countries, the Fellows have access to professional development opportunities, mentoring, networking and training, and seed funding to support their ideas, businesses, and organizations.

Position Details: The Staley School of Leadership at Kansas State University will host 25 Fellows for a six week (June 19 – July 28, 2024) summer institute on civic leadership.

The Program Manager position will require a time commitment of:

- 5-15 hours in early May for program planning
- Approximately 30 hours per week May 28- Aug. 4 (daily June 19– July 28)
- 5-15 hours in early September for grant reporting
- Some travel may be required

Position Objectives: To support the Mandela Washington Fellowship through direct work with program logistics, event management, and community building with the Mandela Washington Fellows.

Responsibilities: The position is responsible for working directly with Staley School staff to facilitate the summer institute. Job duties will include:

- Management of program logistics throughout the Institute
- Coordination of networking events and individual networking connections on behalf of Fellows
- Co-facilitating some (1-2 per week) sessions, particularly weekly orientation and logistics meetings
- Working with Staley School building manager to prepare for large welcome and graduation events (event space, catering, invitations, décor, etc.)
- Transporting Fellows in 15 passenger vans
- Collaborating with student coordinators to facilitate daily programmatic operations
- Other duties may include clerical work, event planning and preparation, facilitation of discussions, overnight travel as part of the Institute, etc.

Qualifications:

- A valid driver's license
- Graduate student in good standing at Kansas State University
- Must be available to work daily from June 19 – July 28, 2024

Paid Time Commitment: \$18/hour

Direct Supervisor: Del'Sha Roberts, Programming Director

Work Location: Staley School of Leadership building

Work Hours: M-F, weekends and evenings based on campus/community activities will also be frequent

*Through submission of an application you affirm that you are not currently, nor have been during your tenure at Kansas State University, in violation of the [University Code of Conduct](#). If you have been investigated for a violation of the University Code of Conduct or have been found guilty of a violation, please disclose this information in your application.

*The Staley School of Leadership Studies is an Equal Opportunity Employer.