

How to enroll in a Precontracted Honors Course:

Pre-contracted courses are regular courses where a faculty member has agreed in advance to offer an Honors option to interested students and has already set the terms of that contract. Interested UHP students simply need to “sign up” for that contract by following these instructions.

1. Enroll in the course through KSIS

2. Go the University Honors Program Website, click on the Honors Administration Link (HAL)

University Honors Program



Home

Who we are

Location

Benefits

Courses

HAL

Program Requirements

How do I remain actively engaged?

What our Scholars are Saying

Give to the UHP

APPLY ONLINE HERE!

CROSSING BORDERS

K-State's new undergraduate research journal - <http://newprairiepress.org/crossing/>

3. Go to the “Current Students” section in HAL

Honors Administration Link (HAL)

Welcome to the Honors Administration Link (HAL). HAL provides a convenient and secure space for applying to and transacting business with the University Honors Program (UHP) at Kansas State University.

Prospective Honors Students

▶ [APPLY FOR ADMISSION TO THE UNIVERSITY HONORS PROGRAM](#)

Current Honors Students

▶ [TRACK YOUR PROGRESS & MANAGE YOUR PROJECT, EVENTS, AND CONTRACTS](#)

Faculty/Staff

- ▶ [VIEW YOUR COLLEGE'S STUDENTS AND RELATED UHP ACTIVITY](#) (College Coordinators)
- ▶ [REVIEW AND APPROVE STUDENT ACTIVITY](#) (Faculty *eSign*)
- ▶ [CONTROL PANEL](#) (UHP Staff)

← **Sign-in for current students**


K-STATE FERPA GUIDELINES

U.S. DEPARTMENT OF EDUCATION Family Educational Rights and Privacy Act (FERPA) Guidance

4. Sign in

Honors Administration Link (HAL)

[HOME](#)



Log into your HAL Control and Progress page using your eID and password

eID

password

Use your eID and password just like you would for KSIS or K-State Online

5. Add a Precontracted Course

COURSES**NOT STARTED**

Four (4) for-credit academic courses (12 credits minimum) **Progress: 0 courses; 0 hours**

At least four UHP-eligible courses must be completed for credit for a minimum total of twelve credit hours. Three eligible options:

- UHP-designated courses (e.g., Honors Chemistry, Honors Introduction to the Humanities) that carry course credit.
- Contract courses (i.e., a regular for-credit course where the student and instructor agree upon additional scholarly expectations and outcomes).
 - [CLICK HERE TO ADD A NEW COURSE CONTRACT](#)
 - [CLICK HERE TO VIEW PRECONTRACTED COURSES](#)
- Course credits taken for undergraduate research.

Click to navigate through precontracted course process

Course	Section	Hours	Term	Contract Date	eSign	Grade	Complete
NO COURSES							

6. Select term of course

Spring 2017 ▼ **PRECONTRACTED COURSES** CLOSE

If you are already enrolled in one of these courses and would like to contract the course for UHP credit, click the row to view and apply to contract the course. Click on any row to view entire record

Use drop down menu

Course	Term	Hours	Instructor	E-Mail	Phone
CLSCS 502	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-
ENGL 395	S 2017	3	Don Hedrick	hedrick@ksu.edu	7855322160
HIST 533 C	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-
History 566	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-
LATIN 102	S 2017	3	Benjamin McCloskey	mccloskey@ksu.edu	785-532-67
LEAD 502	S 2017	3	John Carlin	jwcarlin@ksu.edu	7855326085
PLAN 415	S 2017	3	Huston Gibson	hgibson@ksu.edu	532-3753

7. Select course and sign onto the contract

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If you are already enrolled in one of these courses and would like to contract the course for UHP credit, click the row to view and apply to contract the course. Click on any row to view entire record

Course	Term	Hours	Instructor	E-Mail	Phone
CLSCS 502	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-

▶ CLICK HERE TO APPLY TO CONTRACT THIS COURSE **2. Click if you want to agree to the conditions**

Description of Contract HIDE DETAILS

Students wishing to earn honors credits for this class will write an additional 4-6 page historiographic paper on a topic of their choice, to be determined in consultation with the professor. For example, a student particularly interested in Tacitus' Agricola would work with the professor to identify two or three recent articles engaged in debate about this text, in order to take and defend a position in it. The paper might also be centered on an artifact, piece of architecture, or even an event: the Pont du Gard, for instance, or the 212 CE extension of citizenship to all free inhabitants of the empire.

Describe the goals and/or learning objectives for this contract:

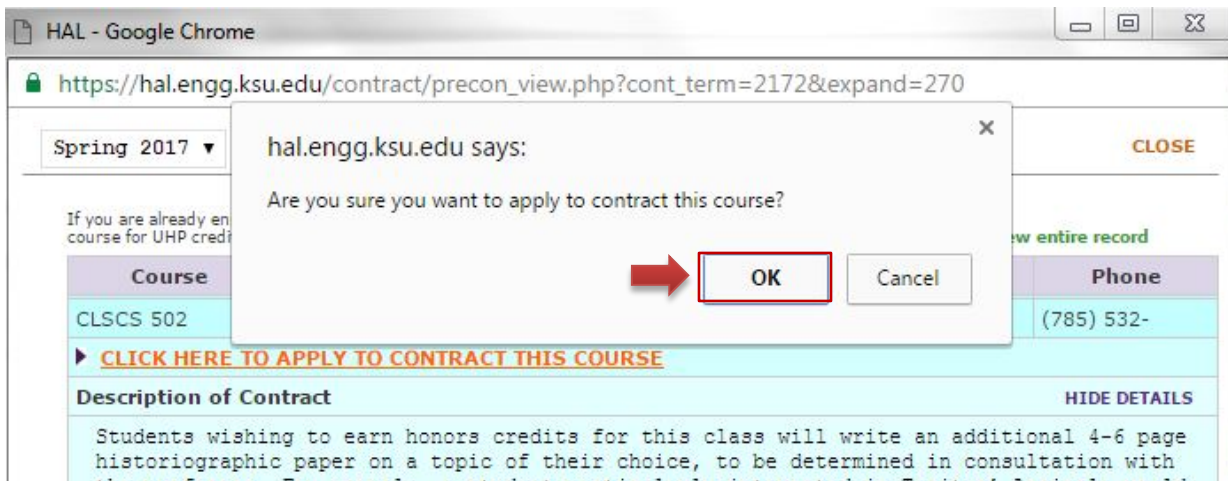
This paper will deepen the student's understanding of a particular or event through an investigation of scholarly debate on it. The cou... **1. Make sure to read the contract before applying it to your course**

How will successful completion of this contract be documented, or what intellectual products will be generated?

The student will produce a paper of 4-6 pages, demonstrating careful reading of at least two, but not more than four, excellent recent pieces of scholarship not included on the syllabus, as well as a text or artifact either on the syllabus or not, and offering an argument on this basis. This paper will constitute ¼ of the student's final grade in the class.

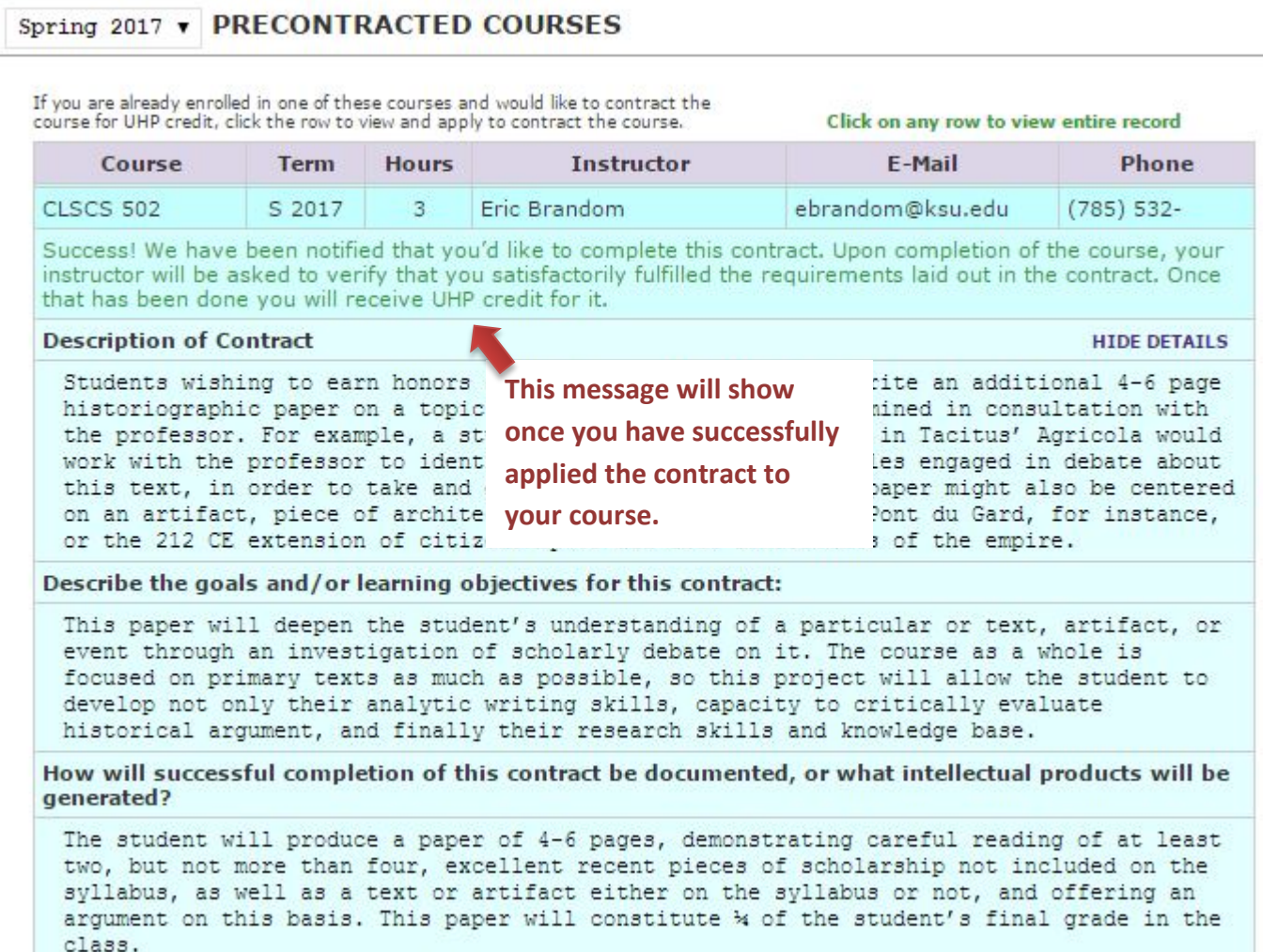
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8. Select okay



The screenshot shows a Google Chrome browser window with the URL https://hal.engg.ksu.edu/contract/precon_view.php?cont_term=2172&expand=270. A modal dialog box is open, titled "hal.engg.ksu.edu says:", with the text "Are you sure you want to apply to contract this course?". Below the text are two buttons: "OK" and "Cancel". A red arrow points to the "OK" button. In the background, a table lists course details for "CLSCS 502" in "Spring 2017". A link "CLICK HERE TO APPLY TO CONTRACT THIS COURSE" is highlighted in orange. Below the table, a "Description of Contract" section is visible, with a "HIDE DETAILS" link.

9. Reclick on the precontracted courses to see if it was successfully applied



The screenshot shows the "PRECONTRACTED COURSES" page for "Spring 2017". A message at the top states: "If you are already enrolled in one of these courses and would like to contract the course for UHP credit, click the row to view and apply to contract the course." Below this is a table with columns: Course, Term, Hours, Instructor, E-Mail, and Phone. The row for "CLSCS 502" is highlighted. A green link "Click on any row to view entire record" is present. Below the table, a success message reads: "Success! We have been notified that you'd like to complete this contract. Upon completion of the course, your instructor will be asked to verify that you satisfactorily fulfilled the requirements laid out in the contract. Once that has been done you will receive UHP credit for it." Below this is a "Description of Contract" section with a "HIDE DETAILS" link. A red arrow points to the "Description of Contract" section, with a text box stating: "This message will show once you have successfully applied the contract to your course." Below the description, there are sections for "Describe the goals and/or learning objectives for this contract:" and "How will successful completion of this contract be documented, or what intellectual products will be generated?".

Course	Term	Hours	Instructor	E-Mail	Phone
CLSCS 502	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-

Description of Contract HIDE DETAILS

Students wishing to earn honors credits for this class will write an additional 4-6 page historiographic paper on a topic of their choice, to be determined in consultation with the professor. For example, a student interested in Tacitus' Agricola would be engaged in debate about the paper might also be centered on an artifact, piece of architecture or the 212 CE extension of citizenship of the empire.

Describe the goals and/or learning objectives for this contract:

This paper will deepen the student's understanding of a particular or text, artifact, or event through an investigation of scholarly debate on it. The course as a whole is focused on primary texts as much as possible, so this project will allow the student to develop not only their analytic writing skills, capacity to critically evaluate historical argument, and finally their research skills and knowledge base.

How will successful completion of this contract be documented, or what intellectual products will be generated?

The student will produce a paper of 4-6 pages, demonstrating careful reading of at least two, but not more than four, excellent recent pieces of scholarship not included on the syllabus, as well as a text or artifact either on the syllabus or not, and offering an argument on this basis. This paper will constitute ¼ of the student's final grade in the class.

Congratulations! You have successfully Precontracted an Honors course!

HAL will notify the instructor that you have added the UHP contract, but we would still encourage you to introduce yourself and touch base with your instructor during the first week of the course.