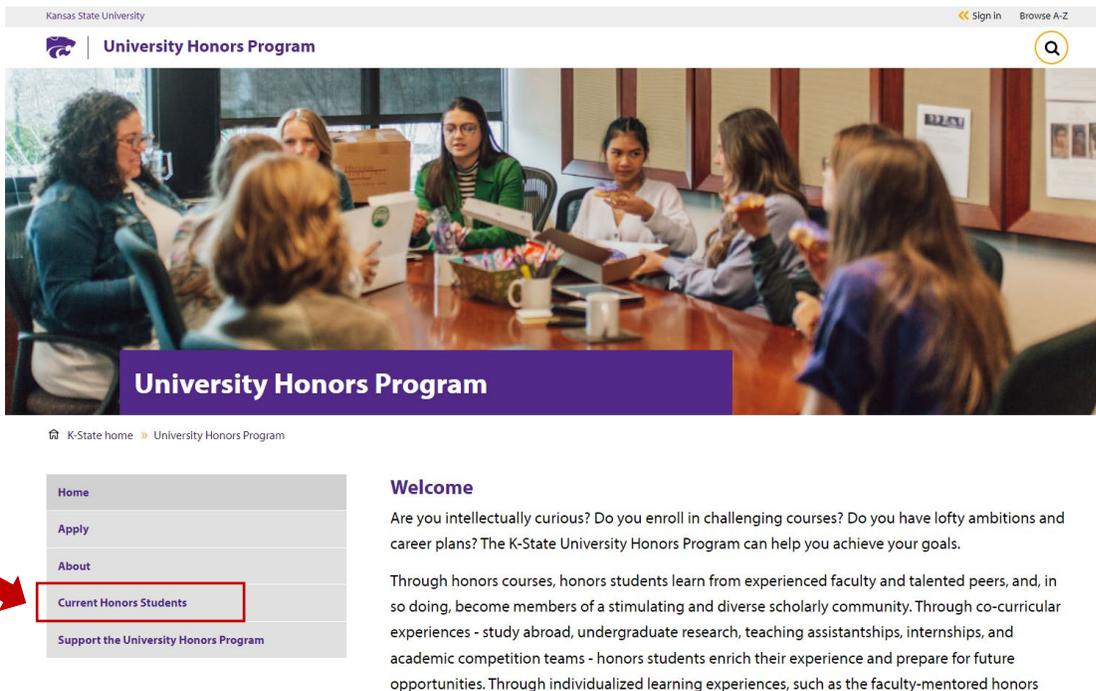


How to enroll in a Pre-Established Honors Contract:

Pre-contracted courses are regular courses where a faculty member has agreed in advance to offer an Honors option to interested students and has already set the terms of that contract. Interested UHP students simply need to “sign up” for that contract by following these instructions.

- 1. Honors publishes a list of Honors courses for the upcoming semester on its website. The list includes those that will offer pre-established contracts.**
- 2. Enroll in the course you are interested in through KSIS**
- 3. Go the University Honors Program Website, Go to the “Current Students” section in HAL**



Kansas State University Sign In Browse A-Z

 **University Honors Program** 



University Honors Program

[K-State home](#) » [University Honors Program](#)

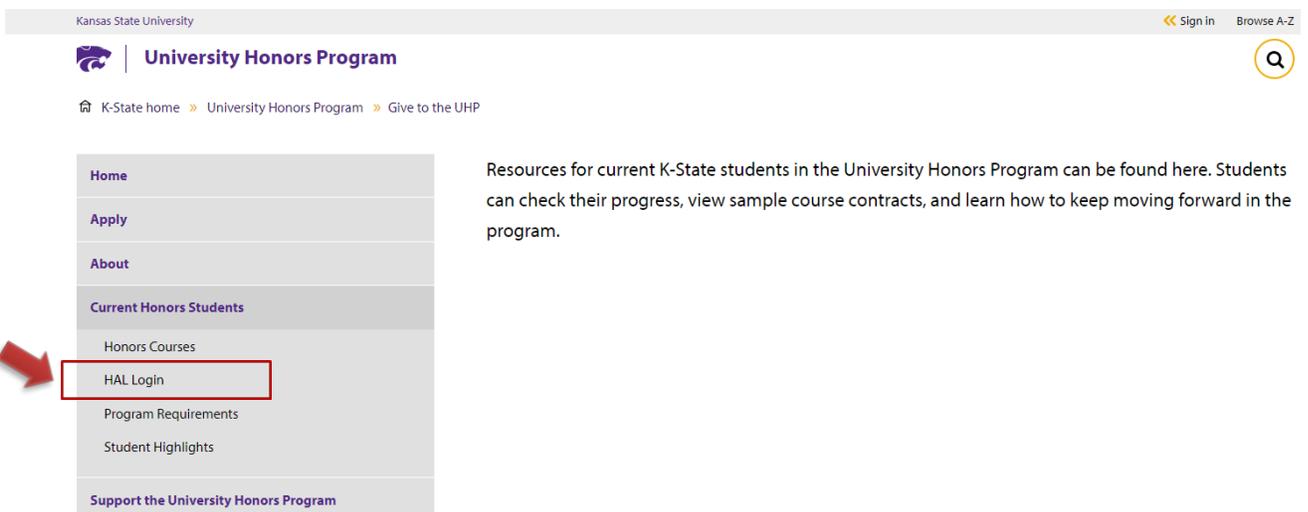
- Home
- Apply
- About
- Current Honors Students**
- Support the University Honors Program

Welcome

Are you intellectually curious? Do you enroll in challenging courses? Do you have lofty ambitions and career plans? The K-State University Honors Program can help you achieve your goals.

Through honors courses, honors students learn from experienced faculty and talented peers, and, in so doing, become members of a stimulating and diverse scholarly community. Through co-curricular experiences - study abroad, undergraduate research, teaching assistantships, internships, and academic competition teams - honors students enrich their experience and prepare for future opportunities. Through individualized learning experiences, such as the faculty-mentored honors

4. Select HAL Login



Kansas State University Sign In Browse A-Z

 **University Honors Program** 

[K-State home](#) » [University Honors Program](#) » [Give to the UHP](#)

- Home
- Apply
- About
- Current Honors Students**
 - Honors Courses
 - HAL Login**
 - Program Requirements
 - Student Highlights
- Support the University Honors Program

Resources for current K-State students in the University Honors Program can be found here. Students can check their progress, view sample course contracts, and learn how to keep moving forward in the program.

5. Go to the "Current Students" Section in HAL

Honors Administration Link (HAL)

Welcome to the Honors Administration Link (HAL). HAL provides a convenient and secure space for applying to and transacting business with the University Honors Program (UHP) at Kansas State University.

Prospective Honors Students

- ▶ APPLY FOR ADMISSION TO THE UNIVERSITY HONORS PROGRAM

Current Honors Students

- ▶ TRACK YOUR PROGRESS & MANAGE YOUR PROJECT, EVENTS, AND CONTRACTS

Faculty/Staff

- ▶ VIEW YOUR COLLEGE'S STUDENTS AND RELATED UHP ACTIVITY (College Coordinators)
- ▶ REVIEW AND APPROVE STUDENT ACTIVITY (Faculty *eSign*)
- ▶ CONTROL PANEL (UHP Staff)

K-STATE FERPA GUIDELINES
U.S. DEPARTMENT OF EDUCATION Family Educational Rights and Privacy Act (FERPA) Guidance

← Sign-in for current students

6. Sign in

Honors Administration Link (HAL)

[HOME](#)



Log into your HAL Control and Progress page using your eID and password

eID

password

Use your eID and password just like you would for KSIS or K-State Online

7. Pull up your menu of pre-established contract options

COURSES
NOT STARTED

Four (4) for-credit academic courses (12 credits minimum) Progress: 0 courses; 0 hours

At least four UHP-eligible courses must be completed for credit for a minimum total of twelve credit hours. Three eligible options:

- UHP-designated courses (e.g., Honors Chemistry, Honors Introduction to the Humanities) that carry course credit.
- Contract courses (i.e., a regular for-credit course where the student and instructor agree upon additional scholarly expectations and outcomes).
 - [CLICK HERE TO ADD A NEW COURSE CONTRACT](#)
 - [CLICK HERE TO VIEW PRECONTRACTED COURSES](#)
- Course credits taken for undergraduate research.



Click here to navigate to the pre-established contract options

Course	Section	Hours	Term	Contract Date	eSign	Grade	Complete
NO COURSES							

8. Select the semester to pull up the list of available contracts

Remember: these are the only contracts that have been pre-established by the instructor. You can also ask other instructors about creating an individualized contract.

Spring 2017 ▼
PRECONTRACTED COURSES
CLOSE

Use
drop
down
menu



If you are already enrolled in one of these courses and would like to contract the course for UHP credit, click the row to view and apply to contract the course.

Click on any row to view entire record

Course	Term	Hours	Instructor	E-Mail	Phone
CLSCS 502	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-
ENGL 395	S 2017	3	Don Hedrick	hedrick@ksu.edu	7855322160
HIST 533 C	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-
History 566	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-
LATIN 102	S 2017	3	Benjamin McCloskey	mccloskey@ksu.edu	785-532-67
LEAD 502	S 2017	3	John Carlin	jwcarlin@ksu.edu	7855326085
PLAN 415	S 2017	3	Huston Gibson	hgibson@ksu.edu	532-3753

9. Select the course and sign onto the contract

Spring 2017 ▾ **PRECONTRACTED COURSES** CLOSE

If you are already enrolled in one of these courses and would like to contract the course for UHP credit, click the row to view and apply to contract the course. Click on any row to view entire record

Course	Term	Hours	Instructor	E-Mail	Phone
CLSCS 502	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-
▶ CLICK HERE TO APPLY TO CONTRACT THIS COURSE  Click if you want to sign up					
Description of Contract HIDE DETAILS					
Students wishing to earn honors credits for this class will write an additional 4-6 page historiographic paper on a topic of their choice, to be determined in consultation with the professor. For example, a student particularly interested in Tacitus' Agricola would work with the professor to identify two or three recent articles engaged in debate about this text, in order to take and defend a position in it. The paper might also be centered on an artifact, piece of architecture, or even an event: the Pont du Gard, for instance, or the 212 CE extension of citizenship to all free inhabitants of the empire.					
Describe the goals and/or learning objectives for this contract: 					
This paper will deepen the student's understanding of a particular or text, artifact, or event through an investigation of scholarly debate on it. The course as a whole is focused on primary texts as much as possible, so this project will allow the student to develop not only their analytic writing skills, capacity to critically evaluate historical argument, and finally their research skills and knowledge base.					
How will successful completion of this contract be documented, or what intellectual products will be generated?					
The student will produce a paper of 4-6 pages, demonstrating careful reading of at least two, but not more than four, excellent recent pieces of scholarship not included on the syllabus, as well as a text or artifact either on the syllabus or not, and offering an argument on this basis. This paper will constitute ¼ of the student's final grade in the class.					
ENGL 395	S 2017	3	Don Hedrick	hedrick@ksu.edu	7855322160
HIST 533 C	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-
History 566	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-
LATIN 102	S 2017	3	Benjamin McCloskey	mccloskey@ksu.edu	785-532-67
LEAD 502	S 2017	3	John Carlin	jwcarlin@ksu.edu	7855326085
PLAN 415	S 2017	3	Huston Gibson	hgibson@ksu.edu	532-3753

But always read contracts before signing them!

10. Confirm your choice

HAL - Google Chrome

https://hal.engg.ksu.edu/contract/precon_view.php?cont_term=2172&expand=270

Spring 2017 ▾

hal.engg.ksu.edu says:

Are you sure you want to apply to contract this course?

 **OK** Cancel

CLOSE

If you are already enrolled in one of these courses and would like to contract the course for UHP credit, click the row to view and apply to contract the course. Click on any row to view entire record

Course	Term	Hours	Instructor	E-Mail	Phone
CLSCS 502	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-
▶ CLICK HERE TO APPLY TO CONTRACT THIS COURSE					
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Students wishing to earn honors credits for this class will write an additional 4-6 page historiographic paper on a topic of their choice, to be determined in consultation with the professor. For example, a student particularly interested in Tacitus' Agricola would work with the professor to identify two or three recent articles engaged in debate about this text, in order to take and defend a position in it. The paper might also be centered on an artifact, piece of architecture, or even an event: the Pont du Gard, for instance, or the 212 CE extension of citizenship to all free inhabitants of the empire.					

11. Re-click on the pre-established contract to see if it was successfully applied

Spring 2017 ▾ **PRECONTRACTED COURSES**

This message will show if you have successfully applied the contract to your course.

If you are already enrolled in one of these courses and would like to contract the course for UHP credit, click the row to view and apply to contract the course. [Click on any row to view entire record](#)

Course	Term	Hours	Instructor	E-Mail	Phone
CLSCS 502	S 2017	3	Eric Brandom	ebrandom@ksu.edu	(785) 532-

Success! We have been notified that you'd like to complete this contract. Upon completion of the course, your instructor will be asked to verify that you satisfactorily fulfilled the requirements laid out in the contract. Once that has been done you will receive UHP credit for it.

Description of Contract **HIDE DETAILS**

Students wishing to earn honors credits for this class will write an additional 4-6 page historiographic paper on a topic of their choice, to be determined in consultation with the professor. For example, a student particularly interested in Tacitus' Agricola would work with the professor to identify two or three recent articles engaged in debate about this text, in order to take and defend a position in it. The paper might also be centered on an artifact, piece of architecture, or even an event: the Pont du Gard, for instance, or the 212 CE extension of citizenship to all free inhabitants of the empire.

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How will successful completion of this contract be documented, or what intellectual products will be generated?

The student will produce a paper of 4-6 pages, demonstrating careful reading of at least two, but not more than four, excellent recent pieces of scholarship not included on the syllabus, as well as a text or artifact either on the syllabus or not, and offering an argument on this basis. This paper will constitute ¼ of the student's final grade in the class.

12. HAL will notify the instructor that you have added the UHP contract. You should, then, follow up by introducing yourself and touching base with your instructor regarding the contract during the first week of the course.