
How to Evaluate a Portfolio

1. State the purpose of the portfolio _____

 2. List the specific skills to be evaluated:
 - a. _____
 - b. _____
 - c. _____
 3. List the specific knowledge, content, to be evaluated:
 - a. _____
 - b. _____
 - c. _____
 4. List the procedures students follow to select and submit their work into the portfolio?
 1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____
 5. Do procedures help students to organize and “log” their work in to the portfolio (name of submission, date, evaluations from self, peer, or teacher; other pertinent criteria)? _____

 6. Does the portfolio project include one or more rubrics? _____
 7. Are the rubrics aligned to the skills, knowledge, and content to be evaluated? _____

 8. Are rubrics clear enough in their distinctions to permit students to select material for inclusion in the portfolio? _____
 9. Are rubrics clear enough in their distinctions to permit students to evaluate material submitted for inclusion in the portfolio? _____

 10. How does the portfolio project address the logistics of space, materials, and time? _____

 11. How does the portfolio allow the student to develop critical skills of self-appraisal? _____

 12. How does the portfolio allow teachers and students to evaluate the project as a whole? _____

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