

Short-Term Programs at Kansas State

This worksheet must be completed by the responsible K-State department at program development time in order for International Student & Scholar Services (ISSS) to determine the correct visa status for participants. Please return completed form to ISSS by email to iss@ksu.edu.

College or Department: _____

Primary Contact Person: _____

Phone: _____ Email: _____

Considerations for immigration status for short-term programs:

(please attach a brief description of program)

1) Will the student enroll for academic credit at Kansas State?

_____ Yes _____ No

2) How many credits will the student receive for completion of the program?

3) What is the duration of the program?

Start date: _____ End date: _____ Or Expected length _____

4) Is the study full-time, i.e. does it meet full time requirements of F-1?

Note: If enrolled, must go through normal application procedures for program & issuance of immigration documents.

_____ Yes _____ No

5) Will participation in this visit to the U.S. be used to meet degree requirements for a program at Kansas State or an overseas institution?

_____ Yes _____ No

6) Is the program a 'course of study'?

"..implies a focused program of classes, such as full-time course loading to a degree or in the case of a vocational student, some type of certification. Casual, short-term classes that are not the primary purpose....would not constitute a "course of study" (ref INS memo HQISD/70-6.2..2-P.J. Williams, April 12, 2002)

_____ Yes _____ No

7) Is it considered professional development, seminar, or short-term camp?

_____ Yes _____ No

8) Who is providing funding for the program?

9) Is there a signed formal agreement or MOU if no enrollment will take place?

_____ Yes (please attach) _____ No

KANSAS STATE
UNIVERSITY

International Student
& Scholar Services

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