**Invitation Letter Template**

**Today’s Date**

To Whom It May Concern,

I, **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,** am a(n) **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** student at Kansas State

student’s Name undergraduate/graduate

University in Manhattan, Kansas pursuing my \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.   
 Degree level and program

I would like very much to invite my **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_,** to come to the   
 father/mother/brother/sister/etc. his/her Name  
United States to visit me. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**,** was born on **\_\_\_\_\_\_\_\_\_\_\_** in **\_\_\_\_\_\_\_\_\_\_\_.** Invitee’s name MM/DD/YYYY country of birth

\_\_\_\_\_\_\_ is a citizen of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** The purpose for this visit is to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

He/She country of citizenship (short description & length

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Please issue a visitor’s visa for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

of the visit) invitee’s name

You will find attached to this letter a copy of my \_\_\_\_\_\_\_\_\_\_\_\_and verification of my   
 Form I-20 or DS-2019

enrollment at Kansas State University. Thank you for your time and consideration.

Sincerely,

*(Print and Sign Student’s Name)*