

Program Extension Approval Form

The following student is requesting an extension of his/her student visa documentation. Student must also provide proof of financial support for the duration of the extension. Extension cannot be granted until financial documentation is received and accepted. Once the appropriate section is completed with signatures, submit via email to iss@ksu.edu.

Family Name: _____ First Name: _____ WID: _____

Phone Number: _____ Email address: _____

Are you currently employed on campus? Yes No If yes, which department _____

The following sections must be completed by a staff member at K-State who has responsibility for monitoring the student's program and progress, such as an Academic Advisor, Major Professor, Dept. Graduate Director, Exchange Coordinator, or ELP representative.

Undergraduate Students:

Number of credits remaining: _____ Expected term of completion: _____

This student is making satisfactory academic progress: ___ Yes ___ No

This student has compelling academic reasons that warrant an extension: ___ Yes ___ No

Please Explain _____

Academic/Faculty Advisor Signature	Date
Name, Title, and Department	E-mail Address

Graduate and Professional Students: New expected completion date: _____

This student is making satisfactory academic progress: ___ Yes ___ No

This student has compelling academic reasons that warrant an extension: ___ Yes ___ No

Please Explain _____

Dept. Graduate Program Director Signature	Name, Title & Department	
Phone	E-mail Address	Date

Upon receipt of this form, ISSS will confirm with Graduate School that all necessary documentation of student progress, including the program of study, is on file with the Graduate School.

Grad School Stamp:

Exchange Students: New expected completion date: _____

Please check one of the following:

- This student will continue to have tuition remitted as part of the exchange program. (If additional support is provided, please attach letter detailing funding.)
- This student may continue to enroll as a non-degree student, however, he/she is responsible for all tuition/living expenses at the non-resident rate during the extended period.
If the student is wanting to change to a degree seeking student, must visit International Admissions & Recruiting.

Education Abroad Advisor Name (Printed and Signed)	Email address	Date
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English Language Program Students: New expected completion date: _____

This student is making satisfactory academic progress: ___ Yes ___ No

This student has compelling academic reasons that warrant an extension: ___ Yes ___ No

Please Explain _____

Name (Printed and Signature), and Title	E-mail Address	Date
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