

# Talent Tip

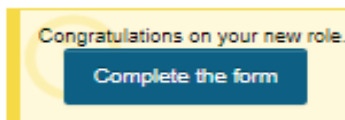
Human Capital Services  
Talent Acquisition

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## Did you know?

The State of Kansas Employee's Oath is now included in electronic onboarding.

After a new hire accepts their electronic offer, they can complete their onboarding forms by clicking the **"Complete the form"** button in their K-State Careers portal. A screenshot is available on the right for you to preview how the State of Kansas Employee's Oath form appears to a new hire.



In order for an onboarding delegate to view if this documentation has been complete, follow these steps:

1. On My Dashboard, click on **New Hires** in the **Offers** tile.
2. Click on the **applicant's name** to open applicant card.
3. Go to the **History** tab and filter by forms.
4. Click view on the **New Starter form: Hire Form** to view the form.

For questions, please contact your [Talent Acquisition Strategic Partner](#)

### Hiring Highlight: Tips and Trends in Hiring

**82%**

of organizations with a strong onboarding process improve new hire retention by 82 percent. *Source: Glassdoor*

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