



Human Capital Services

Administration

- The Vice President for Human Capital Services is responsible for the overall management of HCS and outreach to K-State constituents regarding human resource programs.
- Serves as a member of the President's Cabinet.



Jay Stephens,
Vice President

Benefits

- Administers health insurance, retirement plans, savings plans, life insurance, leave programs, tuition benefit eligibility, Public Service Loan Forgiveness, and more.
- Provides education regarding benefits, retirement, and ensures compliance with applicable state and federal laws.



Jason Talbert,
Director

Employee Relations & Engagement

- Provides consulting services and conflict resolution and other employee relations matters.
- Supports managers and supervisors in creating action plans to address performance and behavioral issues.
- Addresses accommodations as it relates to the Americans with Disabilities Act (ADAAA).



Charlotte Self,
Director

Resource Center & Operations

- Manages the University and KSU local agencies payroll
- Responsible for all payroll, personnel transactions, records management and compliance.
- Responsible for functional operations of HRIS, HR forms, and ImageNow.



David Brown,
Director

Learning and Development

- Hosts a variety of training including K-State Supervisory Foundations and Supervising Students on the Job.
- Coordinates events such as New Faculty Orientation and James R. Coffman Leadership Institute.



Shanna Legleiter,
Associate Vice
President



Compensation & Organizational Effectiveness

- Manages and administers K-State's compensation and classification programs.
- Consults, partners, and trains with departments and leaders to effectively manage their staff compensation and position structures.

Talent Acquisition

- Creates innovative solutions to support the full recruitment cycle.
- Assists colleges and departments by providing training in the areas of recruitment and search committee best practices.

Contact us!

Human Capital Services

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