K-State GRAD Forum Participation Guidelines

1. You must be enrolled as a graduate student at K-State in Fall 2019 and Spring 2020 semesters to participate in the 2020 K-State GRAD Forum.

2. You may present either an oral OR a poster presentation but not both.

3. You may NOT present work that you completed at another institution. You may only present work that you have completed at K-State. Some of the work may be completed by collaborators at other institutions, but any work you complete for the project must be completed at K-State during your time as an official K-State graduate student.

4. You may be listed as a co-author on multiple presentations, but you may serve as the PRESENTER for ONLY ONE presentation.

5. You may NOT give a presentation that has been previously presented in Research and the State, the K-State GRAD Forum (previously the K-State Research Forum), or the Capitol Graduate Research Summit (CGRS). While the current research may be on a topic similar to that of a previous presentation, the current presentation must include new data/work.

6. Although presentation of results is not required for the abstract submission, it is preferred, and results MUST be included in the presentation.

7. Prior consent of your major professor/co-major professors and/or the faculty member(s) supervising or funding the research and all co-authors is required before submitting the abstract.

8. Only fully completed registrations will be reviewed. You will NOT be able to save a partially completed registration. If more than one submission is made under your name, only your most recent submission will be accepted.

9. In addition to completing the online registration form, you must use the ABSTRACT TEMPLATE to submit an abstract of your presentation. You will upload your abstract at the end of the registration form.

10. Your abstract and presentation must be prepared for a diverse audience who are NOT experts in your discipline.

11. Only the student submitting the registration form and abstract may present that work at the K-State GRAD Forum. If the presenter becomes unable to give the presentation, please consult with the GSC Research Forums Committee (egsc@ksu.edu) about whether a co-author is eligible to present in your place.

12. Submissions that do not comply with the stated guidelines or that do not follow the abstract formatting instructions may be rejected from participation in the K-State GRAD Forum.