

Review Graduate Faculty eligibility and nomination requirements in [Chapter 5](#) of the *Graduate Handbook* prior to completing this form.

<p>SELECT ONE TYPE OF MEMBERSHIP</p> <p><input type="checkbox"/> Membership (tenure track with terminal degree) Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty. *See Graduate Handbook Chapter 5, section A.2*</p> <p><input type="checkbox"/> Membership (Non-tenure track, adjunct, or no terminal degree; requires Graduate Council approval)</p> <p><input type="checkbox"/> Associate Membership (requires Graduate Council approval) <input type="checkbox"/> Teach graduate courses <input type="checkbox"/> Serve on supervisory committees If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.</p>	<p><input type="checkbox"/> Certification to direct doctoral students (requires Graduate Council approval)</p> <p>Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.</p>
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Nominee Information:

Name:	Department:
Rank:	Email:
Employee ID:	
Is the candidate's highest degree a terminal degree for candidate's field of specialization? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review [Chapter 5](#) of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

# ELIGIBLE TO VOTE	
YES	
NO	
ABSTAIN	
NOT VOTING	

CERTIFICATION

Only certified graduate faculty of the program are eligible to vote on certification nominations.

# ELIGIBLE TO VOTE	
YES	
NO	
ABSTAIN	
NOT VOTING	

AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. **A single PDF document that contains the following items:**
 - **Letter of Nomination** (from the Department Head)
The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee's research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
 - **This nomination form**
 - **One-page vita** (using the [CV template](#))
2. **A PDF copy of the nominee's complete vita** with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: <http://www.k-state.edu/grad/faculty/graduate-council/forms.html>