1. Opening Remarks
   Discussion topic: What is the Council’s view of undergraduate students who are enrolled in a 500, 600 or 700-level graduate course that also has doctoral students enrolled in an 800-level course being taught by the same instructor both earning the same credit? What is your view of graduate students enrolled in a course in which students either receiving undergraduate credit at the 500-level and the graduate students receiving graduate credit at the 800-level?

2. Minutes of the December 3, 2019 meeting
   https://www.k-state.edu/grad/faculty/graduate-council/agendaminutes/GC2019-12minutes.pdf

3. Graduate School Actions and Announcements

   Membership Approvals
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department/Program</th>
<th>Grad School approval date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Lancaster</td>
<td>Assistant Professor</td>
<td>Agronomy</td>
<td>12/9/2019</td>
</tr>
<tr>
<td>Derek Lawson</td>
<td>Assistant Professor</td>
<td>Family Studies and Human Services</td>
<td>1/2/2020</td>
</tr>
<tr>
<td>Erin Yelland</td>
<td>Assistant Professor</td>
<td>Family Studies and Human Services</td>
<td>1/3/2020</td>
</tr>
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</table>

4. Academic Affairs Committee Chair-Terry Mason
   Graduate Faculty Nominations

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department/Program</th>
<th>Graduate Faculty Type</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dorothy Thompson</td>
<td>Adjunct Faculty</td>
<td>Curriculum and Instruction</td>
<td>Associate</td>
<td>8</td>
</tr>
<tr>
<td>Amber Campbell</td>
<td>Adjunct Assistant Professor</td>
<td>Sociology, Anthropology, and Social Work</td>
<td>Associate</td>
<td>13</td>
</tr>
<tr>
<td>Kathy Seeberger</td>
<td>Advanced Instructor</td>
<td>Management</td>
<td>Associate</td>
<td>16</td>
</tr>
<tr>
<td>Kara Berke</td>
<td>Clinical Assistant Professor</td>
<td>Clinical Sciences</td>
<td>Clinical Membership</td>
<td>19</td>
</tr>
<tr>
<td>Marianne Swaney Stueve</td>
<td>Research Assistant Professor</td>
<td>Food, Nutrition, Dietetics and Health</td>
<td>Certification</td>
<td>22</td>
</tr>
</tbody>
</table>
5. Course and Curriculum items:

To view course and curriculum proposals, you must log into Curriculog (https://kstate.curriculog.com/) using your K-State EID and password. With each section of proposals listed below is a link to a Curriculog agenda. Click on the link to view the proposals for that section. You will see a list of proposals.

- Clicking on the proposal name will simply show a proposal summary.
- When hovering over a proposal name, icons will appear to the right. Click on the View Proposal icon to see full proposal details (do not select summary). In order to decide on the proposal, select the check mark at the top of the left-hand column of the proposal, here you can provide the approval before the meeting so we know you have read the proposal and are in agreement. Select approve or reject, leave a comment (if needed) and then select “Make My Decision”. To exit out and go to the next proposal select the back arrow at the top of the task bar. Go to the next proposal and repeat.
- For additional information on viewing a proposal:
  - https://www.k-state.edu/curriculog/training/help/proposals/view/index.html

### Expedited Course Changes – https://kstate.curriculog.com/agenda:929/form

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<thead>
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<tbody>
<tr>
<td>Veterinary Medicine</td>
<td>CS 786</td>
<td>The Learning Curve of Equine Practice</td>
<td>Fall 2020</td>
</tr>
<tr>
<td>Business Admiration</td>
<td>MKTG 642</td>
<td>Marketing Research</td>
<td>Fall 2020</td>
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### Expedited Curriculum changes- https://kstate.curriculog.com/agenda:930/form

<table>
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<tr>
<td>Health and Human Sciences</td>
<td>Hospitality Administration (M.S.)</td>
<td>Fall 2020</td>
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</table>


<table>
<thead>
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<th>Title</th>
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<tbody>
<tr>
<td>Agriculture</td>
<td>AGCOM 635</td>
<td>Advanced Multimedia Production in Agriculture and Food</td>
<td>Fall 2020</td>
</tr>
<tr>
<td>Agriculture</td>
<td>AGRON 620</td>
<td>Applied Crop Physiology</td>
<td>Fall 2020</td>
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<tr>
<td>Agriculture</td>
<td>AGRON 720</td>
<td>Nutritional Improvement of Food Crops</td>
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<tr>
<td>Agriculture</td>
<td>AGRON 843</td>
<td>Advanced Forage Management</td>
<td>Fall 2020</td>
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<tr>
<td>Arts &amp; Sciences</td>
<td>ART 653</td>
<td>Advanced Painting Topics III</td>
<td>Fall 2020</td>
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<tr>
<td>Arts &amp; Sciences</td>
<td>ART 661</td>
<td>Advanced Painting Methods II</td>
<td>Fall 2020</td>
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<td>College</td>
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<tr>
<td>Arts &amp; Sciences</td>
<td>ART 667</td>
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<td>ART 686</td>
<td>Advanced Studies in Ceramic Studio</td>
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<td>Ceramics Capstone</td>
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<td>CHM 612</td>
<td>Inorganic Chemistry II</td>
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<td>CHM 652</td>
<td>Organic Chemistry III: Reactions and Mechanisms</td>
<td>Fall 2020</td>
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<td>CHM 811</td>
<td>Advanced Inorganic Chemistry I</td>
<td>Fall 2020</td>
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<td>CHM 852</td>
<td>Advanced Organic Chemistry</td>
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<td>Critical Experiences in Industry Research</td>
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<td>Agriculture</td>
<td>HORT 650</td>
<td>Agrarian Traditions: Literature Shaping Modern Food Movements</td>
<td>Fall 2020</td>
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<td>PLAN 707</td>
<td>Writing and Thinking the City</td>
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<tr>
<td>Architecture</td>
<td>PLAN 718</td>
<td>Principles and Strategies of Community Change</td>
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<td>Architecture</td>
<td>PLAN 812</td>
<td>Planning Theory &amp; Law</td>
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<tr>
<td>Veterinary Medicine</td>
<td>VCS 892</td>
<td>CS Veterinary Medicine Elective Cr/NC</td>
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### Interdisciplinary Program-
Food Science

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<tr>
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### Health and Human Sciences

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### Architecture, Planning and Design

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<table>
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<td>Plan Making</td>
<td>Fall 2020</td>
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<tr>
<td>Architecture</td>
<td>Master of Regional and Community Planning (M.R.C.P.)</td>
<td>Fall 2020</td>
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<tr>
<td>Architecture</td>
<td>Regional &amp; Community Planning (Non-Baccalaureate MRCP)</td>
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<table>
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<tbody>
<tr>
<td>Arts and Science</td>
<td>CHM 711</td>
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<td>Arts and Science</td>
<td>CHM 712</td>
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<tr>
<td>Arts and Science</td>
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<table>
<thead>
<tr>
<th>College</th>
<th>Title</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health and Human Sciences</td>
<td>Financial and Housing Counseling Graduate Certificate</td>
<td>Summer 2020</td>
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</table>

6. **Student Affairs Committee** – Chair- Dr. Matthew Brueseke

7. **Graduate School Committee on Planning** - Chair- Dr. Jaebeom Suh
   a) Add additional paragraph to Chapter 1: Admissions, Enrollment and Progress. Sec A. 4.

   See Attachment

**Second Reading**: An individual who either intentionally withholds pertinent information or provides fraudulent information on an application for admission or readmission may be subject to denial of admission, disenrollment, or immediate dismissal from the university. Such decisions will be made by the Dean of the Graduate School after a complete review and consultation with the appropriate academic unit. Prior to reaching a decision, the Dean of the Graduate School will provide the individual with written notice of the proposed action. The individual may request a conference with the Dean, to be held within seven (7) business days of the written notice, during which the individual may provide a response or any other information for the Dean’s consideration.
Rationale: The need for a policy in the Graduate Handbook to address fraudulent applications.

b) Edit the language to the Graduate Handbook Chapter 3, Section L. Final Examination for online doctoral students. See attachment.

First Reading: The final oral examination may be taken when the student has completed the program of study and satisfied all other program requirements. All Final examinations must be given on the Manhattan campus and scheduled at least two weeks in advance, with the exception of doctoral students completing their degrees via distance. Preference is for the doctoral students completing online doctoral program to complete their final examination on the Manhattan campus. However, arrangements can be made for the doctoral student and the supervisory committee to conduct the defense via video conference. The student must work with the major professor and graduate program director to arrange a physical location for the on-campus faculty members and the public to view the video dissertation presentation. Separate video conference meetings should be scheduled for the open defense and supervisory committee deliberations. The outside chair and on-campus faculty members should participate in the same location. The outside chair will be responsible for obtaining signature on the ballot from all committee members. Committee members should sign the ballot and return the scanned copy to the outside chair or provide their vote via email. The original ballot with committee member’s signature and the scanned ballots or email message should be delivered to the Graduate School.

Rationale: To fulfill the growth of online programs for doctoral students.

c) Change language to Chapter 5: The Graduate Faculty, D.6 Clinical Graduate Faculty Membership.

First Reading: Clinical Faculty Members in relevant disciplines, whose responsibilities include teaching and clinical services with appointments at the rank of clinical assistant professor, clinical associate professor, and clinical professor may be appointed as Clinical Graduate Faculty. Clinical Graduate Faculty may teach graduate courses, serve on supervisory committees, and serve as co-major professor for master’s students if the other co-major professor is a regular graduate faculty member. All other criteria specified in Chapter 5.D.5 will apply. Some clinical appointments may include an opportunity for scholarly achievement. In such cases, when the necessary minimum requirements are satisfied, they may apply to be regular graduate faculty members as described in Chapter 5.A.3. Nomination guidelines for Clinical Graduate Faculty Members should follow the general procedure described in Chapter 5.A.3 of the Graduate Handbook. Faculty members may be exempt from the terminal degree requirements if the program has approved qualifications for exemption required by the Higher Learning Commission on file in the Provost Office. Limitations as delineated in Chapter 5.D.7 also apply to Clinical Graduate Faculty Members. Some clinical appointments may include an opportunity for scholarly achievement. In such cases, when the necessary minimum requirements are satisfied, they may apply to be regular graduate faculty members as described in Chapter 5.A.3.

Rationale: The need to provide clarification of the responsibilities and clear description of the membership.
8. Graduate School Committee on Assessment and Review – Chair: Dr. Phillip Payne

9. Graduate Student Council – Manzamasso Hodjo, President

10. University Research and Scholarship – Sunanda Dissanayake, Graduate School Associate Dean

11. Calendar of Upcoming Events and Deadlines - [http://www.k-state.edu/grad/events/](http://www.k-state.edu/grad/events/)

February

3  The Library and Your Research Workshops, “Starting Your Literature Review in Social Sciences and Education”, 3121 College of Business Administration, 12:30-1:30pm

4  GSC Professional Development Seminar “Writing Effective Research Papers”, K-State Student Union, Wildcat Chamber, 1:30-4:30pm

7  GSC Professional Development Seminar “How to explain your theses in 180 seconds”, K-State Student Union, Wildcat Chamber, 1:30-3pm

10  The Library and Your Research Workshops, “Getting Started with Citation Managers”, 3121 College of Business Administration, 12:30-1:30pm

11  Powercat Financial event “Love and Money Seminar”, K-State Student Union, 6:30-7:45pm

14  Three Minute Theses Heats, time to be determined, College of Business Building

17  The Library and Your Research Workshops, “Getting a Head Start on Using the ETDR Writing Template”, 3121 College of Business Administration, 12:30-1:30pm

19  GSC and KPA Professional Development seminar “Grant Writing 101”, K-State Student Union, Wildcat Chamber, 1-5pm

24  The Library and Your Research Workshops, “Retaining Rights to Promote Your Research”, 3121 College of Business Administration, 12:30-1:30pm

26  Capitol Graduate Research Summit, Kansas State Capitol

27  Powercat Financial event “Spring Break NOT Spring Broke”, K-State Student Union, 12-1:30pm

March

2  The Library and Your research “Discover-Use-Manage: An Overview of Data and its Lifecycle”, 3121 College of Business Building, 12:30-1:30pm
16  The Library and Your research “Systematic Reviews: An overview”, 3121 College of Business Building, 12:30-1:30pm

23  The Library and Your research “Browzine: your ejournals...only better”, 3121 College of Business Building, 12:30-1:20pm

30  The Library and Your research “Starting Your Literature Review in Science”, 3121 College of Business Building, 12:30-1:20pm
4 November 2019

Dean Carol Shanklin
Academic Affairs Committee
Graduate Council
Graduate School
Kansas State University
Manhattan, KS  66506

Subject: Letter of Support for Dr. Dorothy Thompson’s Nomination for Graduate Faculty Associate Status in the Department of Curriculum & Instruction

Dear Dean Shanklin and Committee Members:

The Graduate Faculty in the Department of Curriculum and Instruction support the nomination and request that Dr. Dorothy Thompson be appointed Graduate Faculty Associate status to serve on graduate student committees. This nomination was initiated at the request of Dr. Fred Burrack, who has Graduate Faculty Membership and Certification status in the Department of Curriculum and instruction for Ph.D. students with a cognate in Music. The nominee will contribute to graduate faculty committee members providing appropriate oversight of Ph.D. candidates in the Curriculum and Instruction doctoral program with a cognate in music. The music program desires to include Dr. Thompson as a committee member for these doctoral students.

Dr. Thompson’s qualifications in educational scholarship and research are documented on her CV. Her scholarly accomplishments include peer reviewed publications, international and national peer reviewed conference presentations, in addition to state conference presentations.

Thank you for your consideration of this nomination.

Sincerely,

Todd Goodson, Ph.D.
Chair, Department of Curriculum & Instruction
Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

☐ Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

☒ Associate Membership (requires Graduate Council approval)
☐ Teach graduate courses ☒ Serve on supervisory committees
   If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☐ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

<table>
<thead>
<tr>
<th>Name</th>
<th>Dorothy Thompson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department</td>
<td>Office of Assessment</td>
</tr>
<tr>
<td>Rank</td>
<td>Assistant Director</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:djmthompson@ksu.edu">djmthompson@ksu.edu</a></td>
</tr>
<tr>
<td>Employee ID</td>
<td>W0000112508</td>
</tr>
</tbody>
</table>

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☒ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

<table>
<thead>
<tr>
<th># ELIGIBLE TO VOTE</th>
<th>32</th>
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<tbody>
<tr>
<td>YES</td>
<td>26</td>
</tr>
<tr>
<td>NO</td>
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<tr>
<td>ABSTAIN</td>
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<tr>
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CERTIFICATION

Only certified graduate faculty of the program are eligible to vote on certification nominations.

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<th># ELIGIBLE TO VOTE</th>
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<tbody>
<tr>
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<tr>
<td>NO</td>
</tr>
<tr>
<td>ABSTAIN</td>
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<tr>
<td>NOT VOTING</td>
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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director): Kay Ann Taylor

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   - Letter of Nomination (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee’s research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Dorothy J. Musselwhite Thompson  
Office of Assessment

Education:
- B.Mus., Music Education  2008  University of Georgia
- M.M., Music Education  2015  University of Georgia
- Ph.D., Music Education  2018  University of Georgia
Minor: Educational Psychology

Professional experience: (List current and three most recent positions)
- Current:  2018 - present  Assistant Director of Assessment,  
  Kansas State University
- Previous:  2014-2018  Graduate Teaching Assistant  
  Music Education, University Bands  
  University of Georgia
  2011-2014  Director of Choral Activities, Assistant Band  
  Director, Special Education Teacher  
  Central Gwinnett High School (Lawrenceville, GA)
  2009-2011  Band Director, 6th grade Teacher  
  North Whitfield Middle School (Dalton, GA)

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
- Musselwhite, D. J., & Wesolowski, B. C. (in press). Evaluating the psychometric qualities of the  
edTPA in the context of pre-service music teachers. Research Studies in Music Education.
- Musselwhite, D. J. (2019, March). Development of a rating scale to assess pre-service  
  instrumental music teachers’ classroom teaching performance in the student teaching setting.  
  Paper presentation at the International Symposium on Assessment in Music Education.  
  Gainesville, FL.
  developing and validating performance measures using modern measurement theory. In T.  
  Brophy, M. Fautly (Eds.), Context Matters: Proceedings from the 6th International Symposium  
  on Assessment in Music Education (ISAME), Birmingham, UK, (pp. 353-361). GIA: Chicago,  
  IL.
- Musselwhite, D. J., & Wesolowski, B. C. (2018). Evaluating the psychometric qualities of a  
  rating scale to assess pre-service teachers’ lesson plan development in the context of a  
  338-358.
  from a modern measurement perspective: Implications for improved teaching and performing  
  practice. Paper presentation at the International Symposium on Assessment in Music Education.  
  Birmingham, UK.
Julie Eisenhut

From: Kay Ann Taylor  
Sent: Thursday, December 5, 2019 4:00 PM  
To: Julie Eisenhut  
Subject: Fw: Courtesy Appointment Request -- Dr. Dorothy Thompson  
Importance: High  
Follow Up Flag: Follow up  
Flag Status: Flagged

Julie

Please see the email string below. Dr. Dorothy Thompson has been approved for a courtesy appointment in Curriculum and Instruction. According to your earlier email, our nomination for her as Graduate Faculty Associate should be able to move forward now.

Thank you,

Kay

Kay Ann Taylor, PhD  
Associate Professor / / Historical, Philosophical, and Comparative Studies  
Director, C&I Graduate Programs / / COE Graduate Studies Coordinator  
246 Bluemont Hall / / Department of Curriculum & Instruction  
Kansas State University / / 1114 Mid-Campus Drive / / Manhattan, KS  66506  
"The satisfaction is in the struggle" -- Derrick Bell

Begin forwarded message:

From: Charles Taber <ctaber@ksu.edu>  
Subject: RE: Courtesy Appointment Request  
Date: December 5, 2019 at 3:08:55 PM CST  
To: Debbie Mercer <dmercer@ksu.edu>  
Cc: F Goodson <tgoodson@ksu.edu>

Debbie,

I am delighted to approve this request. Thank you,

Chuck  
--  
Charles Taber  
Provost and Executive Vice President  
Professor of Political Science  
Kansas State University
Provost Taber,

I am requesting a courtesy appointment for Dr. Dorothy Thompson, Assistant Director of Assessment for Kansas State University, to the Department of Curriculum and Instruction. The departmental faculty have voted, by majority, in favor of the appointment. Dr. Todd Goodson, Chair and Assistant Dean provided his strong support. I add my support to her courtesy appointment. This appointment does not carry any salary implications for the College of Education.

Apparently, the next step is to seek your approval, prior to the Graduate School processing the nomination and awarding the rank of Graduate Faculty Associate with the ability to serve on graduate student committees. I am attaching her vita and look forward to your response. Thank you for your consideration.

University Handbook, Section C, C15:

C15 Courtesy professorial appointment. Unclassified professionals in student service departments or in other support units of the university who are not associated with an academic department or unit may be granted courtesy professorial rank in academic departments, with the approval of the departmental faculty, dean, and provost. Persons granted such courtesy appointments will be expected to hold the terminal degree, or its equivalent, in the academic discipline of the department granting the courtesy appointment. Courtesy appointments do not carry with them the prospect of consideration for tenure or any other obligations on the part of the department. The extent to which the unclassified professional holding the courtesy appointment participates in the activities of the department in which the courtesy appointment is held is arranged between the department and the individual.

Debbie K. Mercer
Dean, College of Education
Kansas State University
November 19th, 2019

Re: Nomination to Graduate Faculty

Dear Dr. Shanklin,

Enclosed you will find the nomination materials for Dr. Amber Campbell’s application for associate membership on graduate faculty. Dr. Campbell is a highly involved adjunct assistant professor in our Anthropology program and began teaching in the program in 2011. She also previously taught courses at Emory University. She holds both doctorate and master’s degrees in Anthropology from Emory, having completed her Ph.D. degree in 2010.

In addition to her academic experience, Dr. Campbell has a wealth of professional experience that will serve the department and graduate students at Kansas State. Most notably she is currently employed as the project manager for the Great Plains Grazing AFRI-NIFA and previously served as a project coordinator for multiple organizations.

Dr. Campbell has an active research agenda with specialties in sustainable agriculture and climate change. This research agenda also stretches into public education and outreach related to her research expertise. Dr. Campbell has many peer-reviewed journal articles, technical reports, and other academic efforts, which includes publications with current faculty in our department. She would primarily like to serve on graduate committees related to her research and employment experiences and could participate on many graduate committees in areas of sustainable agriculture and climate change.

Our faculty are highly supportive of Dr. Campbell joining graduate faculty as an associate member and all the voting faculty supported her application. If you have or the review committee have any questions or concerns, please feel free to contact me at dlk3535@ksu.edu or (785) 532-2951.

Sincerely,

Don L. Kurtz, Ph.D., LMSW
Interim Department Head
Professor of Social Work
Social Work Program Coordinator
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 6 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

- Membership (tenure track with terminal degree)
  Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

- Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty)
  requires Graduate Council approval

- Associate Membership (requires Graduate Council approval)
  
  □ Teach graduate courses  □ Serve on supervisory committees
  
  If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

- Certification to direct doctoral students
  (requires Graduate Council approval)

  Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Amber Campbell
Department: SASW
Rank: Adjunct Assistant
Email: amercampbell@ksu.edu
Employee ID: W0000059180

Is the candidate's highest degree a terminal degree for candidate’s field of specialization?  □ Yes  □ No

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

<table>
<thead>
<tr>
<th></th>
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<tbody>
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<td>16</td>
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<tr>
<td>NO</td>
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<tr>
<td>ABSTAIN</td>
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<tr>
<td>NOT VOTING</td>
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</tbody>
</table>

CERTIFICATION

Only certified graduate faculty of the program are eligible to vote on certification nominations.

<table>
<thead>
<tr>
<th></th>
<th># ELIGIBLE TO VOTE</th>
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<tbody>
<tr>
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<td>NO</td>
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<tr>
<td>ABSTAIN</td>
<td></td>
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<tr>
<td>NOT VOTING</td>
<td></td>
</tr>
</tbody>
</table>

AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   - Letter of Nomination (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee’s research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Amber Campbell  
Sociology, Anthropology, and Social Work

Education:
- PhD 2010  Emory University
- MA 2008  Emory University
- BS 2005  Kansas State University

Professional experience: (List current and three most recent positions)
- Current: 2011 – Present  Adjunct Assistant Professor, Sociology, Anthropology, and Social Work, Kansas State University
- Previous: 2015 – Present  Project Manager for Great Plains Grazing (AFRI-NIFA funded project, Kansas Center for Agricultural Resources and the Environment (K CARE), KSU
- 2012 – 2014  Project Coordinator, Kansas NSF EPSCoR Climate Change Mitigation, Agronomy, KSU
- 2011 – 2013  Project Coordinator, Central Great Plains Climate Education Partnership, Office of Sustainability, KSU

Selected Refereed Journal Articles


December 16, 2019

Dean Carol Shanklin
Graduate School
113-199 Eisenhower Hall
1013 Mid-Campus Drive
CAMPUS

Dear Dean Shanklin:

The Department of Management would like to nominate Ms. Kathy Seeberger for Graduate Faculty Associate status so that she can teach MANGT 825 – Advanced Business Law. The nomination packet is enclosed with this letter. Ms. Seeberger does possess a terminal degree in law (a J.D. from the University of Kansas School of Law).

As a Graduate Faculty Associate, Ms. Seeberger will be able to teach our 800-level course (Advanced Business Law). Business law courses are required of all Masters of Accounting students who will sit for the CPA exam in Kansas. The material covered in this course is consistent with Ms. Seeberger’s area of expertise. As a licensed attorney and long-standing instructor, Ms. Seeberger is well-qualified to teach this course.

Ms. Seeberger will not be involved in supervising graduate research or serving on graduate committees. This request is for teaching purposes only.

Thank you for your consideration of Ms. Seeberger for Graduate Faculty Associate membership. I strongly endorse her nomination. In addition, she was strongly endorsed by the graduate faculty in the department as well (with a vote of 17-0 in support of her receiving Graduate Faculty Associate status).

Sincerely,

William H. Turnley
Head, Department of Management
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in the Graduate Handbook, Chapter 5, before completing this form.

MEMBERSHIP
If submitting a nomination for membership, SELECT ONE of the four types of membership below.

☐ Membership (tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

☐ Membership (Non-tenure track, adjunct, or no terminal degree) requires Graduate Council approval

☐ Clinical Membership (clinical assistant professor, clinical associate professor, and clinical professor) requires Graduate Council approval

☐ Associate Membership (requires Graduate Council approval)
Indicate whether the individual will teach graduate courses, serve on supervisory committees, or both.

☑ Teach graduate courses ☐ Serve on supervisory committees

*The nomination letter must list the courses to be taught.

CERTIFICATION
Check the box below if submitting a nomination for certification.

☐ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Kathy Seeberger
Department: Management

Rank: Advanced Instructor
Email: kseeberger@ksu.edu
Employee ID: W0000009869

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☑ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP
Only regular graduate faculty members of a department/program may vote on membership nominations.

# ELIGIBLE TO VOTE
YES 17
NO 0
ABSTAIN 0
NOT VOTING 0

CERTIFICATION
Only certified graduate faculty of the program are eligible to vote on certification nominations.

# ELIGIBLE TO VOTE
YES
NO
ABSTAIN
NOT VOTING

AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director): William Turnley

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   - Letter of Nomination from the Department Head
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee's research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee's complete vita with peer-reviewed publications clearly designated.
Ms. Kathryn A. Seeberger, J.D.  
Kansas State University  
Management

**Education**

JD, University of Kansas School of Law, 1988.  
Major: Law

BS, Kansas State University, 1985.  
Major: Business Administration/Accounting

**Professional experience:** (List current and three most recent positions)

Current: 25 Years  
Instructor, Management, Kansas State University

25 Years  
Attorney, Self-Employed

Previous: 5 Years  
Associate Attorney, Moriarty, Erker and Moore

1 Year  
Law Clerk, Riling, Burkhead, Fairchild and Nitcher

**Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:**
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and/or guide graduate student research.)

N/A
October 8, 2019

Dr. Carol Shanklin
Dean, Graduate School
Kansas State University

Dear Dr. Shanklin:

Please find enclosed nomination papers and documents in support of Dr. Kara Berke as she applies for Clinical Graduate Faculty membership in the Department of Clinical Sciences. Dr. Berke is a current clinical assistant professor in Clinical Sciences. She received her Bachelor of Science and Doctor of Veterinary Medicine from The Ohio State University in 2007 and 2011, respectively. Dr. Berke completed a small animal surgical residency in Carlsbad, CA from June of 2014 until July 2017. In 2017 Dr. Berke joined the Clinical Science faculty in a clinical assistant professor position providing surgical services in both orthopedic and general (soft tissue) small animal surgery.

Dr. Berke has a clinical appointment that includes 70% clinical service, 15% didactic teaching, 10% research and 5% NDS. As a clinical faculty member with valuable experience and appreciation for the scientific method, Dr. Berke will have the opportunity to help train small animal surgery house officers that are completing graduate studies within the Department of Clinical Sciences. Dr. Berke’s area of expertise is in the field of small animal surgery. Dr. Berke has served as a collaborative investigator contributing to six published abstracts, she has served as the primary author on an original study, a senior author on a published case report and a contributing author on an additional case report. She is a contributing author on two additional case reports that are in review. Dr. Berke will serve as an appropriate Clinical Graduate Faculty member, helping graduate students in an advisory manner in the veterinary field as they complete clinically-based small animal surgery investigations.

Dr. Berke’s primary faculty role is to serve as a senior clinician in the Small Animal Surgery section helping to train DVM students in the fourth year of their education. She also contributes to core small animal surgery course work in the third year of the veterinary curriculum; she will contribute to MS graduate student training through course offerings and will serve as a committee member for MS students.

Dr. Berke’s curriculum vitae and a ballot were circulated to the Clinical Sciences faculty during the week of September 26 – through October 7, 2019 for CS faculty members to vote. A total of 39 members with membership in the Clinical Sciences group were eligible to vote with 34 members voting in support of her membership, 1 voted no, and 4 ballots were not returned due to faculty being unavailable to vote.

Based on the recommendation of the Clinical Sciences group, I request approval of the nomination of Dr. Kara Berke to serve as a member of K-State Clinical Graduate Faculty.

Respectfully,

Elizabeth Davis, DVM, PhD, DACVIM
Professor and Head, Department of Clinical Sciences
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE OF THE THREE TYPES OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.

☒ Membership (Non-tenure track, adjunct, no terminal degree, or clinical faculty) requires Graduate Council approval

☐ Associate Membership (requires Graduate Council approval)
☐ Teach graduate courses ☐ Serve on supervisory committees

If nominating for Associate Membership to teach graduate courses, the nomination letter must list the courses to be taught.

☐ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

<table>
<thead>
<tr>
<th>Name: Kara A. Berke</th>
<th>Department: Clinical Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank: Clinical Assistant Professor</td>
<td>Email: <a href="mailto:kberke@vet.k-state.edu">kberke@vet.k-state.edu</a></td>
</tr>
<tr>
<td></td>
<td>Employee ID: W000106345</td>
</tr>
<tr>
<td>Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☐ Yes ☒ No</td>
<td></td>
</tr>
</tbody>
</table>

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

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CERTIFICATION

Only certified graduate faculty of the program are eligible to vote on certification nominations.

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<th># ELIGIBLE TO VOTE</th>
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<td>ABSTAIN</td>
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<tr>
<td>NOT VOTING</td>
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</tbody>
</table>

AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director): Elizabeth G. Davis

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   - Letter of Nomination (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee's research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee's complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/graduate-council/forms.html
Name: Kara A. Berke
Department: Clinical Sciences

Education:
2007-2011 The Ohio State University, Columbus, OH College of Veterinary Medicine DVM
2003-2007 The Ohio State University, Columbus, OH College of Agriculture BS

Professional experience: (List current and three most recent positions)
Current:
2017-present, Assistant Professor-Small Animal Surgery, Department of Clinical Sciences, Kansas State University

Previous:
2014-2017, Residency- Small Animal Surgery, California Veterinary Specialists, Carlsbad, CA
2012-2013, Surgical Internship, California Veterinary Specialists, Carlsbad, CA
2011-2012, Small Animal Medicine and Surgery Rotating Internship Metropolitan Veterinary Hospital, Akron, OH

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and/or guide graduate student research.)


Dear Dean Shanklin,

RE: Marianne Swaney-Stueve

I, along with Graduate faculty of Food, Nutrition, Dietetics and Health are requesting Marianne Swaney-Stueve, Ph.D. be granted certification status. We believe that Dr. Marianne Swaney-Stueve is qualified to advise and work directly with Master’s/Doctoral Students. Dr. Swaney-Stueve received her Ph.D. in 2001 from University of Missouri, Columbia. Dr. Swaney-Stueve has been with the department and at Kansas State University for seven years. Dr. Swaney-Stueve was a principal consultant, global director, senior sensory and consumer research specialist prior to coming to Kansas State University, Dr. Swaney-Stueve is currently Co-Director of the Sensory and Consumer Research Center. Dr. Swaney-Stueve also has many works of scholarly activity.

Thank You for considering this request.

Mark Haub, PhD
Professor/Head
Department of Food, Nutrition, Dietetics & Health
College of Health and Human Sciences
Kansas State University
785.320.3330
NOMINATION FOR GRADUATE FACULTY

Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

SELECT ONE TYPE OF MEMBERSHIP

☐ Membership (tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.
*See Graduate Handbook Chapter 5, section A.2*

☐ Membership (Non-tenure track, adjunct, or no terminal degree; requires Graduate Council approval)

☐ Associate Membership (requires Graduate Council approval)
☐ Teach graduate courses ☐ Serve on supervisory committees

☒ Certification to direct doctoral students (requires Graduate Council approval)

Note: A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may be certified but must serve as a co-major professor with a regular graduate faculty member.

Nominee Information:

Name: Marianne Swaney-Stueve
Department: Food, Nutrition, Dietetics and Health
Rank: Research Assistant Professor
Email: marianness@ksu.edu
Employee ID: W0000086974

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☒ Yes ☐ No

Report departmental voting results. The nomination of members must be initiated by the candidate’s department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

MEMBERSHIP OR ASSOCIATE MEMBERSHIP

Only regular graduate faculty members of a department/program may vote on membership nominations.

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CERTIFICATION

Only certified graduate faculty of the program are eligible to vote on certification nominations.

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<td>NO</td>
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<td>ABSTAIN</td>
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<tr>
<td>NOT VOTING</td>
<td>6</td>
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</tbody>
</table>

AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director): [Signature]

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   - Letter of Nomination (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee’s research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - This nomination form
   - One-page vita (using the CV template)

2. A PDF copy of the nominee’s complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: [http://www.k-state.edu/grad/faculty/graduate-council/forms.html](http://www.k-state.edu/grad/faculty/graduate-council/forms.html)
Marianne Swaney-Stueve, Ph.D.
Food, Nutrition, Dietetics & Health

Education:

Doctorate 2001 University of Missouri, Columbia
Masters of Science 1999 University of California, Davis
Bachelors of Science 1997 University of Missouri, Columbia

Professional experience:

Current: 2012-present Research Assistant Professor, Food, Nutrition, Dietetics & Health, Kansas State University, Olathe, KS

Previous: 2010-2012 Principal Consultant Insights Now, Inc., Corvallis, OR

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:

December 2, 2019

Dr. Carol Shanklin  
Dean, Graduate School  
CAMPUS

Dear Dr. Shanklin:

This letter strongly supports the appointment of Dr. Sarah Lancaster for Graduate Faculty Membership and for Graduate Faculty Certification to direct Ph.D. candidates in the Department of Agronomy. We recently hired Dr. Lancaster as a tenure-track Assistant Professor in Weed Science Extension with an 80% Extension and 20% Research appointment.

Dr. Lancaster provides statewide leadership for extension programs in weed science. She also conducts applied research on weed management in agronomic crops in Kansas. She has previous experience as an Assistant Professor at Missouri State University and Oklahoma State University. She has successfully served as Chair and Co-Chair, and on the advisory committee for graduate students in her previous positions. Dr. Lancaster has a total of 29 peer-reviewed journal articles. She has an excellent record in obtaining grants with 17 grant proposals funded for a total of over $500,000.

Her graduate faculty roles at K-State will include service on the supervisory committees for M.S. and Ph.D. students. In addition, she will also serve as the major professor for both M.S. and Ph.D. candidates.

As indicated by the vote, the Agronomy Graduate Faculty and I strongly support the nomination of Dr. Sarah Lancaster for Graduate Faculty Membership and for Certification to direct Ph.D. candidates.

Sincerely,

Michel D. Ransom  
Interim Head and Professor of Agronomy
Review Graduate Faculty eligibility and nomination requirements in Chapter 5 of the Graduate Handbook prior to completing this form.

**SELECT ONE TYPE OF MEMBERSHIP**
- [ ] Membership (tenure track with terminal degree)
  Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.
  *See Graduate Handbook Chapter 5, section A.2*
- [ ] Membership (Non-tenure track, adjunct, or no terminal degree; requires Graduate Council approval)
- [ ] Associate Membership (requires Graduate Council approval)

**Certification** to direct doctoral students
(requires Graduate Council approval)

**Note:** A faculty member must have graduate faculty membership in order to be nominated for doctoral certification, or doctoral certification may be sought concurrently with graduate faculty membership. Adjunct graduate faculty members may not be certified to direct doctoral students.

**Nominee Information:**

<table>
<thead>
<tr>
<th>Name: Sarah Lancaster</th>
<th>Department: Agronomy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank: Assistant Professor</td>
<td>Email: <a href="mailto:slancaster@ksu.edu">slancaster@ksu.edu</a></td>
</tr>
</tbody>
</table>

Is the candidate's highest degree a terminal degree for candidate's field of specialization? [ ] Yes  [ ] No

Report departmental voting results. The nomination of members must be initiated by the candidate's department head and recommended by 2/3 of all eligible Graduate Faculty in the program. All faculty voting shall be by secret ballot. Review Chapter 5 of the Graduate Handbook for voting eligibility requirements.

**MEMBERSHIP OR ASSOCIATE MEMBERSHIP**
Only regular graduate faculty members of a department/program may vote on membership nominations.

- [ ] # ELIGIBLE TO VOTE: 49
- [ ] YES: 32
- [ ] NO: 0
- [ ] ABSTAIN: 0
- [ ] NOT VOTING: 17

**CERTIFICATION**
Only certified graduate faculty of the program are eligible to vote on certification nominations.

- [ ] # ELIGIBLE TO VOTE: 41
- [ ] YES: 31
- [ ] NO: 0
- [ ] ABSTAIN: 0
- [ ] NOT VOTING: 13

**AUTHORIZING SIGNATURE** (Dept. Head or Graduate Program Director):

*Michael D. Raun* 12-2-19

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

Submit the following to gradinfo@ksu.edu:

1. A single PDF document that contains the following items:
   - **Letter of Nomination** (from the Department Head)
     The letter should state the intended role(s) of the nominee as a member of the graduate faculty, the nominee's research or creative activities, and additional qualifications to serve as a member of the graduate faculty.
   - **This nomination form**
   - **One-page vita** (using the CV template)

2. A PDF copy of the nominee's complete vita with peer-reviewed publications clearly designated.

For a nomination processing timeline, go to: [http://www.k-state.edu/grad/faculty/graduate-council/forms.html](http://www.k-state.edu/grad/faculty/graduate-council/forms.html)
Sarah Lancaster  
Agronomy  

Education:  
Ph.D.  2008  Texas A&M University  
M.S.  2004  North Carolina State University  
B.S.  2002  University of Missouri-Columbia  

Professional experience: (List current and three most recent positions)  
Current:  2019  Assistant Professor/Extension Weeds Specialist, Agronomy, Kansas State University  
Previous:  2016  Assistant Professor, Department of Environmental Plant Science and Natural Resources, Missouri State University  
2014-2015  Instructor, Agriculture Program, South Florida State College  
2013-2014  Assistant Extension Specialist, Range Cattle Research and Education Center, University of Florida  

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:  
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and/or guide graduate student research.)  

October 14, 2019

Dr. Carol Shanklin
Dean of the Graduate School
103 Fairchild Hall
CAMPUS

Dear Dr. Shanklin:

Enclosed please find nomination papers and documents in support Dr. Susan Moore’s appointment as a Member of the Graduate Faculty with Certification to direct doctoral students. Dr. Moore was appointed as an Assistant Professor in July of 2015 in the Department of Diagnostic Medicine/Pathobiology. This is a clinical-track position. In the same year, she was nominated and received approval to be a member of the graduate faculty. Dr. Moore is a Diagnostic Virologist and manages the Rabies Laboratory in the Veterinary Diagnostic Laboratory. Dr. Moore’s curriculum vitae and a ballot were circulated to the Pathobiology Graduate Group in the week of July 15, 2019 for members to vote. A total of 31 graduate faculty members with certification in the Pathobiology Graduate Group were eligible to vote and 21 members voted in support of her membership, one voted no, one abstained and 9 members did not vote.

Based on the recommendation of the Pathobiology Graduate Group, I would like to request approval of the nomination of Dr. Susan Moore for graduate faculty membership with certification.

Sincerely,

T. G. Nagaraja
Director of the Graduate Program

CC: Dr. Derek Mosier, Head, DM/P
**SELECT ONE TYPE OF MEMBERSHIP**

☐ Membership (Tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.
*See Graduate Handbook Chapter 5, section A.2*

☐ Membership (Non-tenure track, adjunct, or no terminal degree; requires Graduate Council approval)

☐ Associate Membership (requires Graduate Council approval)
  ☐ Teach graduate courses ☐ Serve on supervisory committees

☐ Certification to direct doctoral students
(requires Graduate Council approval)

**Note:** Doctoral certification can be sought when a tenure track faculty member with a terminal degree is nominated for membership on the graduate faculty or at any subsequent time. HOWEVER, a faculty member may not be nominated for only Certification if they have not already been nominated for Membership.

<table>
<thead>
<tr>
<th>Name: Susan Moore</th>
<th>Department: Diagnostic Medicine/Pathobiology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank: Clinical Assistant Professor</td>
<td>Email: <a href="mailto:smoore@vet.k-state.edu">smoore@vet.k-state.edu</a></td>
</tr>
<tr>
<td>Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☑ Yes ☐ No</td>
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Please record vote information below. Only the graduate faculty members of a department/program may vote on membership matters. *Two-thirds of eligible graduate faculty in the program must participate in the vote*  

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<thead>
<tr>
<th>ASSOCIATE MEMBERSHIP OR MEMBERSHIP</th>
<th>CERTIFICATION</th>
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<tr>
<td># ELIGIBLE TO VOTE</td>
<td># ELIGIBLE TO VOTE</td>
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<tr>
<td>YES</td>
<td>YES</td>
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<tr>
<td>NO</td>
<td>NO</td>
</tr>
<tr>
<td>ABSTAIN</td>
<td>ABSTAIN</td>
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<tr>
<td>NOT VOTING</td>
<td>NOT VOTING</td>
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</table>

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<tr>
<th>Authorizing Signature (Dept. Head or Graduate Program Director):</th>
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<tbody>
<tr>
<td>i. e. Nagaraja</td>
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By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

**PLEASE SUBMIT THIS FORM, LETTER OF NOMINATION, AND ONE-PAGE VITA (using Word template or PDF form) AS A SINGLE PDF TO gradinfo@ksu.edu**

- **LETTER OF NOMINATION:** The department head must submit a letter that states the intended role(s) of the nominee as a member of the graduate faculty (e.g., teaching graduate level courses, serving on supervisory committees of master's or doctoral students, directing master's or doctoral students). The letter should also describe the nominee's research or creative activities and additional qualifications to serve as a member of graduate faculty.

- **ONE-PAGE VITA:** A one-page vita prepared using the one-page vita Word template or PDF form, which may be accessed at [http://www.k-state.edu/grad/faculty/graduate-council/forms.html](http://www.k-state.edu/grad/faculty/graduate-council/forms.html), must be submitted

- **COMPLETE VITA:** Please also submit a complete vita, with peer-reviewed publications clearly designated, as a separate pdf to gradinfo@ksu.edu

For a nomination processing timeline, go to: [http://www.k-state.edu/grad/faculty/graduate-council/forms.html](http://www.k-state.edu/grad/faculty/graduate-council/forms.html)

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**FOR GRADUATE SCHOOL USE ONLY:**

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<thead>
<tr>
<th>SUBCOMMITTEE</th>
<th>GRADUATE COUNCIL</th>
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<tr>
<td>Approved ☐</td>
<td>Approved ☐</td>
</tr>
<tr>
<td>Rejected ☐</td>
<td>Rejected ☐</td>
</tr>
</tbody>
</table>

Signature: Signature:
Susan M. Moore, Ph.D., M.S., MT (ASCP) SBB
Department of Diagnostic Medicine Pathobiology

Education:

B.S. 1981 Kansas State University, Medical Technology
M.S. 2005 Kansas State University, Pathobiology
Ph.D. 2015 Kansas State University, Pathobiology

Professional experience: (List current and three most recent positions)
Current: 1/2014-present Assistant Clinical Professor/Director, Rabies Laboratory, Department of Diagnostic Medicine Pathobiology/Veterinary Diagnostic Laboratory, Kansas State University
Previous: 5/2007-12/2013 Research Associate/Technical Supervisor Rabies Serology, Department of Diagnostic Medicine Pathobiology/Veterinary Diagnostic Laboratory, Kansas State University
2/2003-5/2007 General Supervisor/Research Assistant, Department of Diagnostic Medicine Pathobiology/Veterinary Diagnostic Laboratory, Kansas State University
5/1999-2/2003 Research Assistant, Department of Diagnostic Medicine Pathobiology/Veterinary Diagnostic Laboratory, Kansas State University

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity: (List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and guide graduate student research.)


