1. **Opening remarks**
   - Relocation of offices to Eisenhower
   - Doctoral Candidates Participating in Commencement

2. **Minutes of the March 7, 2017 meeting:**
   [http://www.k-state.edu/grad/faculty/graduate-council/agendaminutes/2017_3%20min.pdf](http://www.k-state.edu/grad/faculty/graduate-council/agendaminutes/2017_3%20min.pdf)

3. **Graduate School Actions and Announcements:**
   **Non-Graduate Faculty to Teach Graduate Courses**

<table>
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<tr>
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<th>POSITION</th>
<th>DEPARTMENT/PROGRAM</th>
<th>DATE APPROVED BY GRAD SCHOOL</th>
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<tr>
<td>Kathy Seeberger</td>
<td>Advanced Instructor</td>
<td>Management</td>
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4. **Academic Affairs Committee- Dr. Haiyan Wang**

   **Graduate Faculty Nominations**

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<tr>
<th>NAME</th>
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<tr>
<td>James G. Fraser</td>
<td>Adjunct Faculty</td>
<td>Food, Nutrition, Dietetics and Health</td>
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<td>Marlena Jones</td>
<td>Adjunct Faculty</td>
<td>Food Science</td>
<td>Graduate Faculty Associate</td>
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<td>Shawna Jordan</td>
<td>Assistant Professor</td>
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<td>Mary H. Guindon</td>
<td>Associate Teaching Professor</td>
<td>Special Education, Counseling and Student Affairs</td>
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**Course and curriculum items:**

   **Expedited Course Changes**

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<td>Business Administration</td>
<td>MKTG 642</td>
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### Expedited Curriculum Changes

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### Non-Expedited New Courses

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<td>Signaling Pathways in Physiology</td>
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### Non-Expedited Courses Changes

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5. Graduate School Committee on Planning- Dr. Gary Brase, Chair

6. Graduate Student Affairs Committee- Dr. Abbey Nutsch, Chair

7. Graduate School Committee on Assessment and Review- Dr. Royce Ann Collins, Chair

8. Graduate Student Council Information- Tucker Jones, President

9. University Research and Scholarship- Dr. Michael Herman
February 10, 2017

TO:      Dean Carol Shanklin
        Dean Graduate School, KSU

FROM:    Mark Haub, Head of Dept.
        Food, Nutrition, Dietetics and Health

RE: Dr. James Fraser for Adjunct Faculty

The Department of Food, Nutrition, Dietetics, and Health offers a graduate level course titled FNDH 720 *Administration of Health Care Organizations*. Our course is designed to provide a comprehensive review of today’s health care institutions and their responses to economic, social/ethical, political/legal, technological, and ecological factors.

Mr. Jim Frasier has real-world insight and a very current awareness of the U.S health care environment. His knowledge is more pertinent to our students than that of the latest textbook, which may, in some regards, be outdated before the end of a semester. As such, I am requesting a Graduate Faculty Associate appointment for Mr. Frasier, so he may serve as a guest lecturer for up to six class periods in our FNDH 720: *Administration of Health Care Organizations* course, and other health courses.

I highly recommend his appointment as a graduate faculty member, and I am happy to provide additional information if you should have any questions.
SELECT ONE TYPE OF MEMBERSHIP

☐ Membership (Tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.
*See Graduate Handbook Chapter 5, section A.2*

☐ Membership (Non-tenure track, adjunct, or no terminal degree; requires Graduate Council approval)

☒ Associate Membership (requires Graduate Council approval)
  ☒ Teach graduate courses  ☐ Serve on supervisory committees

□ Certification to direct doctoral students (requires Graduate Council approval)

Note: Doctoral certification can be sought when a tenure track faculty member with a terminal degree is nominated for membership on the graduate faculty or at any subsequent time. HOWEVER, a faculty member may not be nominated for only Certification if they have not already been nominated for Membership.

Name: James G Fraser

Department: Food, Nutrition, Dietetics and Health

Rank: Adjunct Faculty

Email: jfraser756@ksu.edu

Employee ID

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization? ☐ Yes  ☒ No

Please record vote information below. Only the graduate faculty members of a department/program may vote on membership matters. *Two-thirds of eligible graduate faculty in the program must participate in the vote*

ASSOCIATE MEMBERSHIP OR MEMBERSHIP

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director): Mark Haub

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

PLEASE SUBMIT THIS FORM, LETTER OF NOMINATION, AND ONE-PAGE VITA (using Word template or PDF form) AS A SINGLE PDF TO gradinfo@ksu.edu

* LETTER OF NOMINATION: The department head must submit a letter that states the intended role(s) of the nominee as a member of the graduate faculty (e.g., teaching graduate level courses, serving on supervisory committees of master's or doctoral students, directing master's or doctoral students). The letter should also describe the nominee's research or creative activities and additional qualifications to serve as a member of graduate faculty.

* ONE-PAGE VITA: A one-page vita prepared using the one-page vita Word template or PDF form, which may be accessed at http://www.k-state.edu/grad/faculty/grad-council/forms.html, must be submitted

* COMPLETE VITA: Please also submit a complete vita, with peer-reviewed publications clearly designated, as a separate pdf to gradinfo@ksu.edu

For a nomination processing timeline, go to: http://www.k-state.edu/grad/faculty/grad-council/forms.html

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Signature:  Signature:
James G. Fraser  
1113 Lee Mill Circle  
Manhattan, KS 66503  
(618) 751-1644 cell  
Jfraser756@ksu.edu

Education:

B.B.A.  Accounting, Niagara University, Niagara Falls, NY  
M.S.  Management & Human Relations, Abilene Christian University, Abilene, TX

Summary:

A management professional offering extensive and responsible experience with a broad-based background in all aspects of healthcare Operations and Finance. Possess the ability to bring people together as a team in achieving organizational goals.

Professional experience:

Via Christi Hospital Manhattan INC., Manhattan, KS (August 2013 – Present)

Administrator-Finance  
Responsible for financial oversight of two hospitals, Via Christi Manhattan and Warnego Health Center as well as Via Christi Imaging Center L.L.C. (Joint Venture with Manhattan Radiology).

Alliant Management Services., Louisville, KY (2 positions. 2005-2013)

Regional Vice-President of Finance (May 2009 – July 2013)  
Responsible for financial oversight of six client hospitals in Illinois, Kentucky and Indiana.

Chief Financial Officer (January 2005 – April 2009)  
(25 bed Critical Access Hospital serving Southern Illinois; operating budget of $23 million)

Triad Health Resources, INC., Dallas, TX. (3 positions, September 1999 – August 2004)

Assistant Chief Financial Officer, Northwest Medical Center (Feb 2002 – July 2004)  
(223 bed referral hospital serving Northwest Arkansas; operating budget of $350 million)

Chief Financial Officer, Siloam Springs Memorial Hospital (June 2000 – January 2002)  
(73 bed rural hospital serving Eastern Oklahoma and Northwest Arkansas; operating budget of $31 million)  
Responsible for financial operations of the hospital and subsidiaries, which include Home Health agencies in Oklahoma and Arkansas.

Operations and Financial Consultant, Cambio Health Solutions  
As part of Cambio Health Solutions (September 1999-June 2000), provided Operational and Financial Consulting services for Quorum affiliated projects through Cambio Health Solutions
March 8, 2017

Carol W. Shanklin, Ph.D., R.D.
Dean, Graduate School
Kansas State University
103 Fairchild Hall
Campus

Dear Dr. Shanklin:

We would like to nominate/renew Marlena B. Jones as a Graduate Faculty Associate in the food science program effect for next fall, 2017. This will allow her to continue to teach a food science graduate course (FDSCI 630) that she developed three years ago. We have had ongoing discussions with Ms. Jones and she wishes to continue to teach our graduate level flavor chemistry course by online learning. Ms. Jones has teaching experience at the University of Missouri and is currently an adjunct instructor in the Food Science Department there. I have visited with the program director at the University of Missouri and he was very complimentary about the courses she teaches for their program.

As you can see from Ms. Jones’ vita she has multiple years of industry experience in the flavor chemistry field with a variety of companies and is qualified to teach an upper level/graduate course in this area. Her area of expertise is in flavor chemistry and it shows throughout the course. The student response to her course has been excellent indication they appreciate the content and her teaching style.

So to summarize we are requesting that Marlena B. Jones be approved as a Graduate Faculty Associate so that she may continue to teach our graduate level flavor chemistry course which has been offered the last three years online. We believe she has been a valuable addition to our food science graduate program at K-State and has enable us to expand our course offerings. Please don't hesitate to contact me if you have any questions. Thank you for your consideration.

Sincerely,

J. Scott Smith, Chair
Food Science Graduate Program
NOMINATION FOR GRADUATE FACULTY

SELECT ONE TYPE OF MEMBERSHIP

☐ Membership (Tenure track with terminal degree)  
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.  
*See Graduate Handbook Chapter 5, section A.2*

☐ Membership (Non-tenure track, adjunct, or no terminal degree; requires Graduate Council approval)

☐ Associate Membership (requires Graduate Council approval)  
☐ Teach graduate courses  ☐ Serve on supervisory committees

☐ Certification to direct doctoral students  
(requires Graduate Council approval)

Note: Doctoral certification can be sought when a tenure track faculty member with a terminal degree is nominated for membership on the graduate faculty or at any subsequent time. HOWEVER, a faculty member may not be nominated for only Certification if they have not already been nominated for Membership.

Name: Marlena B. Jones  
Department: Food Science  
Rank: Adjunct  
Email: matlenaj@ksu.edu  
Employee ID: W000097429

Is the candidate’s highest degree a terminal degree for candidate’s field of specialization?  ☐ Yes  ☐ No

Please record vote information below. Only the graduate faculty members of a department/program may vote on membership matters.  
*Two-thirds of eligible graduate faculty in the program must participate in the vote*

**Only certified graduate faculty of the program are eligible to vote on certification nominations**

ASSOCIATE MEMBERSHIP OR MEMBERSHIP

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director): J. Scott Smith

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

PLEASE SUBMIT THIS FORM, LETTER OF NOMINATION, AND ONE-PAGE VITA (using Word template or PDF form) AS A SINGLE PDF TO gradinfo@ksu.edu

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• ONE-PAGE VITA: A one-page vita prepared using the one-page vita Word template or PDF form, which may be accessed at http://www.k-state.edu/grad/faculty/graduate-council/forms.html, must be submitted

• COMPLETE VITA: Please also submit a complete vita, with peer-reviewed publications clearly designated, as a separate pdf to gradinfo@ksu.edu

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Marlena B. Jones

Food Science Program

Education:

B.S. 1986 Texas A&M University, Food Science & Technology
M.S. 1988 University of Hawaii, Food Science and Human Nutrition

Professional experience: (List current and three most recent positions)

Current: 2012 - present Adjunct Professor and, Graduate Faculty Associate, Food Science Program, Kansas State University, Manhattan, KS

1999 - present Adjunct Instructor, Departments of Food Science, University of Missouri, Columbia, MO

Previous: 2001 - 2013 Sr. Flavor Chemist, AFB International, St. Louis, MO

1997 - 2001 Process Flavor Chemist, Alex Fries/Degussa Flavors, Cincinnati, OH

1993 - 1997 Savory Flavor Technologist, Tastemaker/Givaudan, Cincinnati, OH

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity: (List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and guide graduate student research.)

Currently teaching upper level food flavors course at K-State for the Food Science online students, esp. graduate students.

Currently teaches Basic Food Science and Kitchen Chemistry courses by distance learning for the Food Science department at the University of Missouri

Extensive expertise in formulating savory flavors, including refluxed Maillard reactions, pressure reactions, artificial topnotes, enzyme-digested intermediates, and spice blends. Designed flavor topnotes to improve animal response to dog and cat diets.
Prepared Maillard reaction flavors, specializing in beef, chicken, pork, turkey, onion, garlic, and savory spice blends.

Has no referred publication because was in food industry entire career.
February 10, 2017

TO:      Dean Carol Shanklin
          Dean Graduate School, KSU

FROM:    Mark Haub, Head of Dept.
          Food, Nutrition, Dietetics and Health

RE:      Shawna Jordan graduate faculty request

I am submitting the credentials of Dr. Shawna Jordan for graduate faculty membership (non-tenure track). In November 2009, Dr. Jordan was given Graduate Faculty Associate Membership. We recently learned that this Associate Membership expired after 3 years. Dr. Jordan is an Assistant Professor in Food, Nutrition, Dietetics and Health and an Assistant Dean for Students in the College of Human Ecology. She was the Athletic Training Program Director from 2002-2015. The Athletic Training Program is going through the process to become a MS degree program. Dr. Jordan is a clinician with a PhD. She is a Certified and Licensed Athletic Trainer. Dr. Jordan will help teach courses and serve on graduate student committees as needed. The graduate faculty approved of Dr. Jordan's associate membership. Thank you for considering this request.
SELECT ONE TYPE OF MEMBERSHIP

☐ Membership (Tenure track with terminal degree)
   Upon departmental nomination, the Dean of the Graduate School will
   appoint the candidate to the graduate faculty.
   *See Graduate Handbook Chapter 5, section A.2*

☐ Membership (Non-tenure track, adjunct, or no terminal degree;
   requires Graduate Council approval)

☒ Associate Membership (requires Graduate Council approval)
   ☐ Teach graduate courses ☒ Serve on supervisory committees

☐ Certification to direct doctoral students
   (requires Graduate Council approval)

Note: Doctoral certification can be sought when a tenure track faculty member with a
   terminal degree is nominated for membership on the graduate faculty or at any subsequent
time. HOWEVER, a faculty member may not be nominated for only Certification if they
   have not already been nominated for Membership.

Name: Shawna Jordan
Department: Food, Nutrition, Dietetics and Health
Rank: Assistant Professor
Email: jordan@ksu.edu
Employee ID: W000000526

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☒ Yes ☐ No

Please record vote information below. Only the graduate faculty members of a department/program may vote on
membership matters. *Two-thirds of eligible graduate faculty in the program must participate in the vote*

ASSOCIATE MEMBERSHIP OR MEMBERSHIP

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director): Mark Haub, 

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

PLEASE SUBMIT THIS FORM, LETTER OF NOMINATION, AND ONE-PAGE VITA (using Word template or
PDF form) AS A SINGLE PDF TO gradinfo@ksu.edu

- LETTER OF NOMINATION: The department head must submit a letter that states the intended role(s) of the nominee as a
  member of the graduate faculty (e.g., teaching graduate level courses, serving on supervisory committees of master's or
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  activities and additional qualifications to serve as a member of graduate faculty.

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<td>Rejected ☐</td>
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Signature: Signature:
Shawna Jordan
Department of Food, Nutrition, Dietetics, and Health

Education:
B.S.    1996    Kansas State University, Kinesiology
M.S.    1998    University of Kansas, Education
Ph.D.   2006    Kansas State University, Curriculum and Instruction

Professional experience: (List current and three most recent positions)
Current: 2011 - present  Assistant Dean, College of Human Ecology, Kansas State University, Manhattan
          2007-present  Assistant Professor, Department of Food, Nutrition, Dietetics, and Health, Kansas State University, Manhattan

Previous: 1999 - 2007  Instructor, Department of Human Nutrition, Kansas State University
           1999 - 2003  Assistant Athletic Trainer, Kansas State University
           1997 - 1999  Athletic Trainer, Sportscare of Shawnee Mission Medical Center

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:

INTERNAL FUNDING
1. Development of a Professional Mentoring Program-Targeted Tuition Enhancement Grant (J. Buckwalter, S. Jordan, B. Fees) $100,000 (2014)
4. Development of International Study Tour in Collaboration with Cole Sir Gar in Wales Principal Investigator (J. DiCicco, Co-Investigator) International Incentive Grant Funding $4000 (2011)

PRESENTATIONS
Jordan, S., Fees, B. Development of Professional Mentoring Program-Board of Human Sciences Annual Meeting, March 2016


February 28, 2017

Dean Carol Shanklin
Graduate School
103 Fairchild Hall
CAMPUS

Dear Dean Shanklin:

The Department of Management nominates Ms. Kathy Seeberger for Graduate Faculty Associate status so that she can teach the Global Campus (online) version of MANGT 825 – Advanced Business Law. The nomination packet is enclosed with this letter. Ms. Seeberger possesses a terminal degree in law (a J.D. from the University of Kansas School of Law).

Two business law courses are required of all Masters of Accounting students who will sit for the CPA exam in Kansas. MANGT 825 (Advanced Business Law) is one of those two courses. As a licensed attorney and long-standing instructor in the department, Ms. Seeberger is well-qualified to teach this course and the material falls within her area of expertise. In fact, Ms. Seeberger previously taught this course at Kansas State University (although that was a number of years ago).

Ms. Seeberger will not be involved in supervising graduate research on serving on graduate committees. This request is for teaching purposes only.

Thank you for your consideration of Ms. Seeberger for Graduate Faculty Associate membership. I strongly endorse her nomination. Likewise, her nomination was also supported by the graduate faculty in the department.

Sincerely,

William H. Turnley
Head, Department of Management
SELECT ONE TYPE OF MEMBERSHIP

☐ Membership (Tenure track with terminal degree)
Upon departmental nomination, the Dean of the Graduate School will appoint the candidate to the graduate faculty.
*See Graduate Handbook Chapter 5, section A.2*

☐ Membership (Non-tenure track, adjunct, or no terminal degree; requires Graduate Council approval)

☒ Associate Membership (requires Graduate Council approval)
☒ Teach graduate courses ☐ Serve on supervisory committees

☐ Certification to direct doctoral students (requires Graduate Council approval)

Note: Doctoral certification can be sought when a tenure track faculty member with a terminal degree is nominated for membership on the graduate faculty or at any subsequent time. HOWEVER, a faculty member may not be nominated for only Certification if they have not already been nominated for Membership.

Name: Kathryn Seeberger
Email: kseeberg@ksu.edu
Employee ID W000009869

Department: Management
Rank: Advanced Instructor

Is the candidate's highest degree a terminal degree for candidate's field of specialization? ☒ Yes ☐ No

Please record vote information below. Only the graduate faculty members of a department/program may vote on membership matters. *Two-thirds of eligible graduate faculty in the program must participate in the vote*

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AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director): William Turnley, Head, Dept of Management

By typing or signing your name here, you authorize approval of the nomination and confirm accuracy of voting information.

PLEASE SUBMIT THIS FORM, LETTER OF NOMINATION, AND ONE-PAGE VITA (using Word template or PDF form) AS A SINGLE PDF TO gradinfo@ksu.edu

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Signature: Signature:
Kathryn Seeberger  
Department of Management  

Education:  
- B.S. 1985  Kansas State University, Accounting  
- J.D. 1988  University of Kansas School of Law  

Professional experience: (List current and three most recent positions)  
- Current: 1994 - present  Instructor, Department of Management, Kansas State University, Manhattan  
- Previous: 1989 - 1994  Associate Attorney, Morarity, Erker & Moore  
- 1987 - 1988  Law Clerk, Riling, Burkhead, Fairchild & Nitcher  

Selected Refereed Journal Articles/Publications/Significant Works of Scholarly Activity:  
(List no more than 5 peer reviewed articles/works completed within the past 5 years that demonstrate your credentials to teach graduate level courses and guide graduate student research.)  


March 7, 2017

Carol Shanklin, Dean
Graduate School
103 Fairchild Hall
Campus

Dear Dean Shanklin:

The purpose of this letter is to recommend Graduate Faculty status and Certification for Dr. Mary Guindon of the Department of Special Education, Counseling, and Student Affairs. The Graduate Faculty and those certified to direct dissertations who were in attendance at the February 2017 department meeting unanimously supported the recommendation. She was recently hired as an Associate Teaching Professor and is to begin her appointment in Fall 2017.

Dr. Guindon’s professional expertise and formal education provide a strong foundation for teaching in the CACREP-accredited graduate programs in our department. Her previous experience includes Johns Hopkins (Associate Professor & Chair), McDaniel College, Goucher College, and Rider University (Associate Professor & Assistant Professor). She has published in refereed professional journals (e.g., The Career Development Quarterly, Journal of Counseling & Development, Journal of Employment Counseling), authored or co-authored books and chapters, and presented at professional conferences. Dr. Guindon has a record of teaching, advising doctoral students, and supervising graduate students. In addition, she earned a PhD in Counselor Education at the University of Virginia, a CACREP-accredited program. Dr. Guindon has strong counseling and supervision skills and experience with diverse populations that will add value to our graduate programs and the students with whom she works.

Enclosed are the following: the nomination form re Dr. Guindon for Graduate Faculty and Certification, her curriculum vitae, and a one-page CV. Should you have questions or if additional information is needed, please let me know.

Thank you for your consideration of this recommendation.

Sincerely,

Kenneth F. Hughey, PhD
Professor and Chair

Enclosures
NOMINATION FOR GRADUATE FACULTY

SELECT ONE TYPE OF MEMBERSHIP

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Name: Mary H. Guindon
Department: Special Education, Counseling, & Student Affairs
Rank: Associate Teaching Professor
Email: guindon@ksu.edu
Employee ID: W0000101441

Is the candidate's highest degree a terminal degree for candidate's field of specialization? Yes ☒ No ☐

Please record vote information below. Only the graduate faculty members of a department/program may vote on membership matters. *Two-thirds of eligible graduate faculty in the program must participate in the vote*

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**Only certified graduate faculty of the program are eligible to vote on certification nominations**

AUTHORIZING SIGNATURE (Dept. Head or Graduate Program Director):

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<tr>
<td>Signature:</td>
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</table>
MARY H. GUINDON
Department of Special Education, Counseling, & Student Affairs

EDUCATION
PhD, Counselor Education, University of Virginia, 1991
MS, Counseling & Guidance, Jacksonville State University, 1981
AB, Sociology and Anthropology, The George Washington University

PROFESSIONAL EXPERIENCE
Adjunct Faculty, Department of Special Education, Counseling, and Student Affairs, Kansas State University, Manhattan, KS, Spring 2016
Associate Professor/Chair, Department of Counseling and Human Services, School of Education, Johns Hopkins University, Baltimore, MD, 1999-2008
Professor, University of Maryland University College (UMUC) – Europe (sabbatical), 2005-06
Instructor, Graduate School, McDaniel College, Westminster, MD, 2009-11
Instructor, Department of Education, Goucher College, Towson, MD, 2008
Associate Professor (1996-99), Assistant Professor I & II (1991-96), Department of Graduate Education & Human Services, Rider University, Lawrenceville, NJ

REFEREED ARTICLES
Westburg, N. G., & Guindon, M. H. (2004). Hope, attitudes, emotions, and expectations in healthcare providers of services to patients infected with HIV. AIDS and Behavior, 8(1), 1-8.

ADDITIONAL PUBLICATIONS
Expedited Course Change
Department of Marketing

Change From:

MKTG 642 - Marketing Research
Credits: 3
Designed to acquaint the students with the marketing research literature, concepts, methods, and techniques. The emphasis in this course is on how to actually conceptualize and conduct a marketing research project as well as use research as an aid for marketing management decisions. Topics include the marketing research industry, defining the marketing research problem, research design formulation, data collection, data preparation and analysis, communicating the research project, and international and ethical dimensions of marketing research.

Requisites
Prerequisite: GENBA 166 or CIS 101, CIS 102, CIS 103, STAT 351, MKTG 400 and MKTG 450.

Typically Offered
Fall, Spring
UGE course
No
K-State 8
Empirical and Quantitative Reasoning

Change To:

MKTG 642 - Marketing Research
Credits: 3
Marketing research is designed to acquaint the students with concepts, methods, and applications of research regarding the market environment. Topics include business problem identification, qualitative & quantitative research design formulation, primary & secondary data collection methods, advanced data analysis approaches, and communicating the value of findings from analysis. This capstone course on the marketing analytics track helps the students integrate marketing knowledge and analytical skills by conducting business case analyses and comprehensive data analysis projects so that they can make insightful decisions based on empirical evidence.

Requisites
Prerequisite: MKTG 580 or MKTG 581.

Typically Offered
Fall, Spring
UGE course
No
K-State 8
Empirical and Quantitative Reasoning

Impact On Other Units
None

Rationale
This course is becoming a part of the analytics track and is changing to reflect the types of research in firms today. Because of the changes in the coursework, the pre-reqs are changing as well. It is now the capstone course for the analytics track, therefore the two analytics courses are the pre-reqs – MTG 580 and MKTG 581.

Effective Date
Spring 2018
Change From:

MKTG 690 - Marketing Management
Credits: 3
Analysis of marketing situations which lead to appropriate management of the marketing program's objectives. Capstone course integrates knowledge of marketing and other business management principles into marketing strategy, development, implementation, and control.

Note
Undergraduates must be business students admitted in a College Business Administration degree track (major).

Requisites
Prerequisite: MKTG 642 or concurrent enrollment.

Typically Offered
Fall, Spring

UGE course
No

K-State 8
Social Sciences

Change To:

MKTG 690 - Marketing Management
Credits: 3
Analysis of marketing situations which lead to appropriate management of the marketing program's objectives. Capstone course integrates knowledge of marketing and other business management principles into marketing strategy, development, implementation, and control.

Note
Undergraduates must be business students admitted in a College Business Administration degree track (major).

Requisites
Prerequisite: MKTG 450, MKTG 542, and senior standing.

Typically Offered
Fall, Spring

UGE course
No

K-State 8
Social Sciences

Impact On Other Units
None

Rationale
Changing prerequisites to reflect changes in the major field requirements.

Effective Date
Fall 2017
Architectural Engineering and Construction Science

From: CNS 629 Tilt-up Concrete Structures in Construction Management  (2) Basics of concrete, principles of tilt-up concrete, construction operations of tilt-up projects, planning procedures for job site erection, and safety procedures. Two hours recitation a week. Prerequisites: CNS 320 and 522.

Offered: On sufficient demand.

To: CNS 629 Tilt-up Concrete Structures in Construction Management  (2) Basics of concrete, principles of tilt-up concrete, construction operations of tilt-up projects, planning procedures for job site erection, and safety procedures. Two hours recitation a week. Prerequisites: CNS 220.

Offered: On sufficient demand.

Rationale: Minor revision of prerequisites

Impact: None

From: CNS 643 Pre-Construction Services/ Design Build  (3) Application of Value Engineering to the construction process, Conceptual Estimating, Onscreen take-off quantity surveying, Design-Build. Other project delivery types and their impact on the preconstruction efforts including general contractor pricing, fees, contingencies, risk, and schedule impacts. 3 hours recitation per week. Prerequisite: CNS 551, CNS 552, and CNS 553.

Offered: Fall, Spring

To: CNS 643 Pre-Construction Services/ Design Build  (3) Application of Value Engineering to the construction process, Conceptual Estimating, Onscreen take-off quantity surveying, Design-Build. Other project delivery types and their impact on the preconstruction efforts including general contractor pricing, fees, contingencies, risk, and schedule impacts. 3 hours recitation per week. Prerequisites: CNS 641, CNS 642, and CNS 645.

Offered: Fall, Spring

Rationale: The course title modification better reflects the course content. Revision to correct prerequisite listings as the numbers were changed for the prerequisite courses.

Impact: None

Effective: Fall 2017
From: CNS 646  Construction Financial Management (2) Principles and applications of financial management for the construction professional. Includes financial statements, cost control, cash flow, and risk management. Two hours recitation per week. Prerequisite: CNS 551, CNS 552, and CNS 553.

Offered: Fall, Spring

To: CNS 646  Construction Financial Management (2) Principles and applications of financial management for the construction professional. Includes financial statements, cost control, cash flow, and risk management. Two hours recitation per week. Prerequisite: CNS 641, CNS 642, and CNS 645.

Offered: Fall, Spring

Rationale: Revision to correct prerequisite listings as the numbers were changed for the prerequisite courses.

Impact: None

From: CNS 655 – Current Trends in Construction (2) Broad overview of relevant topics in the construction industry in the areas of project management, field supervision, estimating, contracting, and various other special topics, taught by industry professionals who specialize in their area of expertise. Prerequisite: CNS 641, 642, and 645. Prerequisite or concurrent CNS 650 and 660.

Offered: Fall, Spring

To: CNS 655 – Current Trends in Construction (2) Broad overview of relevant topics in the construction industry in the areas of project management, field supervision, estimating, contracting, and various other special topics, taught by industry professionals who specialize in their area of expertise. Prerequisite: CNS 641, CNS 642, and CNS 645. Prerequisite or concurrent CNS 550 and CNS 660.

Offered: Fall, Spring

Rationale: Revision to correct prerequisite listings as the numbers were changed for the prerequisite courses.

Impact: None
## Expedited Curriculum Changes

### Industrial Engineering

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<tr>
<td><strong>Continuous Optimization:</strong></td>
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<td>- IMSE 881 - Linear Programming <strong>Credits:</strong> (3)</td>
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<td>- IMSE 982 - Nonlinear Programming <strong>Credits:</strong> (3)</td>
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<td><strong>Discrete Optimization:</strong></td>
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<td>- IMSE 971 - Industrial Queuing Processes <strong>Credits:</strong> (3)</td>
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<td><strong>Additional Operations Research courses include the following courses and any core courses:</strong></td>
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<tr>
<td>- IMSE 643 - Industrial Simulation <strong>Credits:</strong> (3)</td>
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<td>- IMSE 751 - Normative Theory of Decisions and Games <strong>Credits:</strong> (3)</td>
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<td>- IMSE 780 - Methods of Operations Research <strong>Credits:</strong> (3)</td>
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<td>- IMSE 830 - Applied Fuzzy Set Theory <strong>Credits:</strong> (3)</td>
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<td>- IMSE 865 - Simulation of Industrial Management Systems <strong>Credits:</strong> (3)</td>
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<td>- IMSE 976 - Scheduling Theory <strong>Credits:</strong> (3)</td>
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<td>- IMSE 990 - Advanced Topics in Operations Research <strong>Credits:</strong> (1-6)</td>
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<td>- IMSE 991 - Multiple Criteria Decision Making <strong>Credits:</strong> (3)</td>
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<td><strong>PFP 860, Advanced Retirement Planning Issues</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Credits (3)</strong></td>
<td></td>
</tr>
<tr>
<td>Advanced study of micro and macro considerations for retirement planning and its inter-relationship with estate planning objectives, comprehensive assessment of peer-reviewed journal resources and models for forecasting retirement needs; survey of and detailed techniques for implementing various types of retirement plans; integration of retirement plans with marital matters, Social Security benefits, and tax aspects.</td>
<td></td>
</tr>
<tr>
<td><strong>K-State 8 Tag: None</strong></td>
<td></td>
</tr>
<tr>
<td><strong>When Offered: Spring</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Pre-Requisite: PFP 460, PFP 760 or equivalent</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Rationale:** Students who enter our graduate programs with basic retirement planning knowledge or have worked as practitioners are requesting/in need of more advanced training. Students who take retirement planning for families would be eligible to take advanced retirement planning issues to enhance their knowledge. The course will include current issues and research in the area.

**IMPACT:** NONE

**Effective:** Fall 2017

<table>
<thead>
<tr>
<th>Course Add</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PFP 864, Advanced Estate Planning Issues</strong></td>
</tr>
<tr>
<td><strong>Credits (3)</strong></td>
</tr>
<tr>
<td>Advanced study of the principles and concepts of estate planning. Topics of discussion will include the advantages, disadvantages, consequences, and risks of lifetime transfers versus transfers at death; minimization of gift and estate taxes through legal means; intergenerational wealth transfers</td>
</tr>
</tbody>
</table>

**Rationale:** Simulation is the most widely used Operations Research tool. Simulation teaches Stochastic Processes. So the graduate simulation class, IMSE 865, should count as a core stochastic processes class. There is no longer faculty at K-State to teach IMSE 971 and it should be removed. Since IMSE 865 is a core class, it cannot also be in the additional operations research category.

**Impact:** None

**Effective:** Fall 2017
and the impact on families; intrafamily and business succession techniques; planning for nontraditional or special needs clients; and recent case law updates on family limited partnerships and various trusts used in estate planning.

**K-State 8 Tag:** None

**When Offered:** Spring

**Pre-Requisite:** PFP 464, PFP 764, or equivalent

**Rationale:** Students who enter our graduate programs with basic estate planning knowledge or have worked as practitioners are requesting/in need of more advanced training. Students who take estate planning for families would be eligible to take advanced estate planning issues to enhance their knowledge. The course will include current issues and research in the area.

**IMPACT:** NONE

**Effective:** Fall 2017

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**Department of Food, Nutrition, Dietetics and Health**

**Course Add**

**FNDH 775, Research in Health Sciences**

**Credits (3)**

Students in this graduate course will review the role and importance of the scientific method in health professions, especially those with clinical application. The rationale and role of evidence-based practice and research will be reviewed, and research language and core concepts will be discussed. Students will demonstrate their ability to ask research questions and translate questions into search strategies for finding evidence. The purpose of this course is to provide students the opportunity to demonstrate their capacity to locate, understand, and evaluate the research literature in the student’s area of interest. The expectation is to demonstrate understanding of research methodology the ability to critically evaluate research literature. Students will demonstrate knowledge of quantitative and qualitative research methods, types of data, how data are described and how biostatistics are used to provide meaning to research data. A range of health research methods will be covered, and studies about treatment effectiveness (clinical trials and systematic reviews), as well as qualitative approaches will be discussed.

**K-State 8 Tag:** None

**When Offered:** Spring

**Pre-Requisite:**

**Rationale:** Our accredited healthcare programs require students learn research methods information and skills for certification, and our other non-accredited programs need the information and skills covered in this course for their professional preparation.

**IMPACT:** NONE

**Effective:** Spring 2018
Department of Kinesiology

KIN 617, Signaling Pathways in Physiology, Credits (3)

Short Title: Signaling Pathways in Phys

Current concepts of biological signaling transduction and its role in controlling genes expression and protein synthesis involved in exercise adaptation, including resistance and endurance exercise, and disease states, including cardiovascular disease and cancer. This course seeks to fulfill the following objectives: (1) To train students to understand the molecular and cellular signaling mechanisms associated with changes in skeletal and cardiac muscle mass, cardiac function, and endothelial function change in response to exercise and disease. (2) Foster an understanding of the correlation of ‘macro-level’ concepts like muscle hypertrophy to ‘micro-level’ concepts such as mTOR signaling with the goal of understanding the role cell signaling plays in mediating chronic adaptation. This course is recommended for pre-med students, pre-physical therapy students, biology and physiology majors, and those interested in a career in health and human services. This course will cover concepts that are of emphasis of the MCAT exam.

K-State 8 Tag:

When Offered:  Fall, Spring

Pre-Requisite:  C or better in both KIN 310 and KIN 335; or Instructor Permission

Rationale: This course is currently offered as a topics course. This course topic has now become a frequently requested course to complete degree requirements.

IMPACT: NONE

Effective: Fall 2017

Non-Expedited Courses Changes

School of Family Studies and Human Services

<table>
<thead>
<tr>
<th>CHANGE FROM:</th>
<th>CHANGE TO:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FSHS 654, Death and the Family</strong>&lt;br&gt;Credits (2-3)&lt;br&gt;Exploration of contemporary attitudes toward death and dying; related influences on individual development and family life.&lt;br&gt;K-State 8 Tag: Social Sciences</td>
<td><strong>HDFS 654, Death and the Family</strong>&lt;br&gt;Credits (2-3)&lt;br&gt;Exploration of contemporary attitudes toward death and dying; related influences on individual development and family life.&lt;br&gt;K-State 8 Tag: Social Sciences</td>
</tr>
<tr>
<td>When Offered:</td>
<td>When Offered:</td>
</tr>
<tr>
<td>--------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Pre-Requisite: FSHS 550 or SOCIO 460</td>
<td>Pre-Requisite: HDFS 550 or SOCIO 460</td>
</tr>
</tbody>
</table>

**Rationale:** We are requesting a change in name for our major from FSHS (Family Studies and Human Services) to HDFS (Human Development and Family Science). Our rationale for the name change is outlined in our name change proposal. This name change requires that our course prefixes be changed (from FSHS to HDFS).

**IMPACT:** NONE

**Effective:** Fall 2017

### CHANGE FROM:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSHS 660</td>
<td>Marriage Preparation and Enrichment</td>
</tr>
<tr>
<td>Credits</td>
<td>3</td>
</tr>
<tr>
<td>Description</td>
<td>History, processes, components, goals, and research support base for contemporary marriage preparation and enrichment programs.</td>
</tr>
<tr>
<td>K-State 8 Tag</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>When Offered</td>
<td>Spring</td>
</tr>
<tr>
<td>Pre-Requisite</td>
<td>FSHS 350.</td>
</tr>
<tr>
<td>Recommended prerequisite</td>
<td>FSHS 550.</td>
</tr>
</tbody>
</table>

### CHANGE TO:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
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</thead>
<tbody>
<tr>
<td>HDFS 660</td>
<td>Marriage Preparation and Enrichment</td>
</tr>
<tr>
<td>Credits</td>
<td>3</td>
</tr>
<tr>
<td>Description</td>
<td>Exploration of contemporary attitudes toward death and dying; related influences on individual development and family life.</td>
</tr>
<tr>
<td>K-State 8 Tag</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>When Offered</td>
<td>Spring, Intersession</td>
</tr>
<tr>
<td>Pre-Requisite</td>
<td>HDFS 350.</td>
</tr>
<tr>
<td>Recommended prerequisite</td>
<td>HDFS 550.</td>
</tr>
</tbody>
</table>

**Rationale:** We are requesting a change in name for our major from FSHS (Family Studies and Human Services) to HDFS (Human Development and Family Science). Our rationale for the name change is outlined in our name change proposal. This name change requires that our course prefixes be changed (from FSHS to HDFS).

In addition, we are updated the information on when this course is offered. We will be adding a spring section of this course on a regular basis in the future in addition to the intersession option.

**IMPACT:** NONE

**Effective:** Fall 2017

### CHANGE FROM:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSHS 670</td>
<td>Working with Parents</td>
</tr>
<tr>
<td>Credits</td>
<td>3</td>
</tr>
<tr>
<td>Description</td>
<td>Approaches to parenting and parent education with emphasis on programmatic implications of life-span developmental principles within a family context.</td>
</tr>
<tr>
<td>K-State 8 Tag</td>
<td>Social Sciences; Human Diversity within the US</td>
</tr>
</tbody>
</table>

### CHANGE TO:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>HDFS 670</td>
<td>Working with Parents</td>
</tr>
<tr>
<td>Credits</td>
<td>3</td>
</tr>
<tr>
<td>Description</td>
<td>Approaches to parenting and parent education with emphasis on programmatic implications of life-span developmental principles within a family context.</td>
</tr>
<tr>
<td>K-State 8 Tag</td>
<td>Social Sciences; Human Diversity within the US</td>
</tr>
</tbody>
</table>
When Offered: Fall, Spring, Summer
Pre-Requisite: FSHS 110 and FSHS 350

When Offered: Fall, Spring, Summer
Pre-Requisite: HDFS 110 and HDFS 350

Rationale: We are requesting a change in name for our major from FSHS (Family Studies and Human Services to HDFS (Human Development and Family Science). Our rationale for the name change is outlined in our name change proposal. This name change requires that our course prefixes be changed (from FSHS to HDFS).

IMPACT: NONE

Effective: Fall 2017

Marriage and Family Therapy

MFT 853, Family Systems in Cultural Context
Credits (2)
Helps students integrate an understanding of individuals, couples, and families within the context of culture. Helps participants to listen and respond in a thoughtful and sensitive manner to the individuals and families they serve professionally, especially those from diverse cultural backgrounds. Students will become more aware of their own cultural memberships, and develop a framework for appreciating the cultural context of the profession of family therapy.

When Offered: Spring
Pre-Requisite: Admission to the MFT program and/or instructor’s consent.

CFT 853, Family Systems in Cultural Context
Credits (3)
Helps students integrate an understanding of individuals, couples, and families within the context of culture. Helps participants to listen and respond in a thoughtful and sensitive manner to the individuals and families they serve professionally, especially those from diverse cultural backgrounds. Students will become more aware of their own cultural memberships, and develop a framework for appreciating the cultural context of the profession of family therapy.

When Offered: Spring
Pre-Requisite: Admission to the CFT program and/or instructor’s consent.

Rationale: In order to comply with COAMFTE Accreditation standards we need to offer 3 credit hours of diversity content. In order to address this, we are proposing moving the current MFT 853 course from 2 to 3 credit hours. The 3-credit hour course will simply enable us to cover material in greater depth. In addition, the course prefix is being changed to CFT as a result of the program name changing to Couple and Family Therapy. The increase in credit hours for this course is not a function of needing to add additional foci to the course, but rather a result of our accreditation standards requiring students to take a 3-credit hour course related to diversity.

IMPACT: NONE

Effective: Spring 2018

MFT 864, Clinical Theory and Practice
Credits (3)
The body of theoretical content underlying the clinical practice of marriage and family therapy is surrounded in systems theory. This course is

CFT 864, Clinical Theory and Practice
Credits (3)
The body of theoretical content underlying the clinical practice of couple and family therapy is surrounded in systems theory. This course is
designed to introduce the student to the foundation of family therapy and provide a survey of the major schools of family therapy.

**K-State 8 Tag:** None

**When Offered:** Summer

**Pre-Requisite:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Short Title</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MFT 867, Pre-Practicum in Marriage and Family Therapy</td>
<td>Prc/Marr/Fam Thrpy</td>
<td>1</td>
<td>Introduction to master’s program in marriage and family therapy, including clinic policies and clinical observations. Restricted to students admitted to the marriage and family therapy program.</td>
</tr>
<tr>
<td>CFT 867, Pre-Practicum in Couple and Family Therapy</td>
<td>Prc/Couple/Fam Thrpy</td>
<td>2</td>
<td>Introduction to master’s program in couple and family therapy, including clinic policies and clinical observations. Restricted to students admitted to the couple and family therapy program.</td>
</tr>
</tbody>
</table>

**Rationale:** A pre-requisite of admission to the program or instructor approval will be added to reflect the clinical training requirements within the course. In addition, the course prefix is being changed to CFT as a result of the program name changing to Couple and Family Therapy. The course is currently being offered during fall semesters. As a result, offering was changed from summer to fall below.

**Impact:** None

**Effective Term:** Fall 2017

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**MFT 867, Pre-Practicum in Marriage and Family Therapy**

**Short Title:** Prc/Marr/Fam Thrpy

**Credits (1)**

Introduction to master’s program in marriage and family therapy, including clinic policies and clinical observations. Restricted to students admitted to the marriage and family therapy program.

**When Offered:** Fall

**Code-Prerequisite:** Concurrent enrollment in MFT 853 and MFT 878.

**Repeatable Course**

Component: PRC 6

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**CFT 867, Pre-Practicum in Couple and Family Therapy**

**Short Title:** Prc/Couple/Fam Thrpy

**Credits (2)**

Introduction to master’s program in couple and family therapy, including clinic policies and clinical observations. Restricted to students admitted to the couple and family therapy program.

**When Offered:** Fall

**Prerequisite:** Admission to the CFT program and/or instructor’s consent.

**Not** Repeatable Course

Component: PRC 8

**Rationale:** The course is being changed from 1 to 2 credit hours to allow greater depth in course content. The course is not repeatable in the curriculum and that has been noted. The two former pre-requisite courses are no longer required, and we have added the pre-requisite of admission to the program due to the clinical nature of the course. We have increased the default enrollment to reflect the current typical cohort size in the program. Finally, the course prefix is being changed to CFT and in the name of the program “marriage” is being replaced with “couple” as a result of the program name changing to Couple and Family Therapy. The numeral 1 is being removed from the title as there are not multiple pre-prac courses. This change is really a recognition that a slower, more deliberate pace with additional activities and
discussion is needed to help students develop the basic competencies of focus. Again, this change does not represent a change in focus, but additional time to allow for student learning to stick.

**Impact:** None

**Effective Term:** Fall 2017

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MFT 869, Systematic Treatment of Domestic Violence and Substance Abuse</strong></td>
<td>Framework and skills for helping individuals and families experiencing domestic violence and/or substance abuse with emphasis on assessment and treatment.</td>
</tr>
<tr>
<td><strong>Short Title:</strong> Systemic Tx of DV and Sub Ab</td>
<td></td>
</tr>
<tr>
<td><strong>Credits (2)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>When Offered:</strong> Spring</td>
<td></td>
</tr>
<tr>
<td><strong>Prerequisite:</strong> Admission to the MFT program and/or instructor’s consent.</td>
<td></td>
</tr>
<tr>
<td><strong>Component:</strong> LEC 30</td>
<td></td>
</tr>
<tr>
<td><strong>CFT 869, Systematic Treatment of Trauma Violence and Substance Abuse</strong></td>
<td>Framework and skills for helping individuals and families experiencing domestic violence and/or substance abuse with emphasis on assessment and treatment.</td>
</tr>
<tr>
<td><strong>Short Title:</strong> Syst Tx trma/viol/subabuse</td>
<td></td>
</tr>
<tr>
<td><strong>Credits (3)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>When Offered:</strong> Fall</td>
<td></td>
</tr>
<tr>
<td><strong>Prerequisite:</strong> Admission to the CFT program and/or instructor’s consent.</td>
<td></td>
</tr>
<tr>
<td><strong>Component:</strong> LEC 20</td>
<td></td>
</tr>
</tbody>
</table>

**Rationale:** In order to increase the number of states in which this course will satisfy licensure requirements the course is being increased from a 2- to a 3-hour course. The 3-credit hour course will simply enable us to cover material in greater depth. The term is being changed to align with instructor availability. The default enrollment is being changed to 20 to reflect a more realistic cap for the numbers of students who take the course. In addition, the course prefix is being changed to CFT as a result of the program name changing to Couple and Family Therapy. Finally, the word “trauma” is being added to the title to reflect that element of the course (this does not represent a change to the course – just the name). Changes for this course are primarily driven by state licensure curriculum requirements. We have had trouble with licensure boards not accepting a few of our classes in the past because they did not meet a 3-hour requirement. In addition, some state licensure boards want to see specific language in the title (such as trauma) to signal that the content of the course covers particular knowledge/practice domains. Similar to the prior courses, this change does not reflect a change in focus of the course.

**Impact:** None

**Effective Term:** Fall 2018

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td><strong>MFT 870, Couple and Sex Therapy</strong></td>
<td>Examination of couple processes and clinical approaches to couple intervention and treatment, including evidence based approaches. The course will include a specific focus on contextual and systemic dynamics affecting couple relationships as well as the treatment of couples experiencing difficulties with their own</td>
</tr>
<tr>
<td><strong>Credits (3)</strong></td>
<td></td>
</tr>
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</tr>
<tr>
<td><strong>Credits (3)</strong></td>
<td></td>
</tr>
</tbody>
</table>
sexuality or with sexual functioning in their relationships.

**When Offered:** Spring

**Prerequisite:**

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sexuality or with sexual functioning in their relationships.

**When Offered:** Spring

**Prerequisite:** Admission to the CFT program or instructor approval

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**Rationale:** A pre-requisite of admission to the program or instructor approval will be added to reflect the clinical training requirements within the course. In addition, the course prefix is being changed to CFT as a result of the program name changing to Couple and Family Therapy.

**Impact:** None

**Effective Term:** Spring 2018

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**MFT 872, Family Therapy**

**Credits (3)**

Discussion of the primary theories of Marriage and Family Therapy which are used in the treatment of whole families who present themselves for therapy.

**When Offered:** Spring

**Prerequisite:**

**Component: LEC 30**

---

**CFT 872, Family Therapy**

**Credits (3)**

Discussion of the primary theories of Couple and Family Therapy which are used in the treatment of whole families who present themselves for therapy.

**When Offered:** Spring

**Prerequisite:** Admission to the CFT program or instructor approval

**Component: LEC 30**

---

**Rationale:** A pre-requisite of admission to the program or instructor approval will be added to reflect the clinical training requirements within the course. Default course size was changed from 30 to 20 to reflect the typical course enrollment. In addition, the course prefix is being changed to CFT as a result of the program name changing to Couple and Family Therapy.

**Impact:** None

**Effective Term:** Spring 2018
### MFT 877, Individual and Family Assessment

**Credits (2)**

Assessment of individual and family functioning within multiple contexts; including an emphasis on client focused progress monitoring.

**When Offered:** Fall

**Prerequisite:** MFT 864

**Component:** IND 15

**Rationale:** A pre-requisite of admission to the program or instructor approval will be added to reflect the clinical training requirements within the course. In addition, the course prefix is being changed to CFT as a result of the program name changing to Couple and Family Therapy. Finally, the independent study component designation was changed to lecture to reflect the true format of the course.

**Impact:** None

**Effective Term:** Fall 2017

### CFT 877, Individual and Family Assessment

**Credits (2)**

Assessment of individual and family functioning within multiple contexts; including an emphasis on client focused progress monitoring.

**When Offered:** Fall

**Prerequisite:** Admission to the CFT program or instructor approval

**Component:** LEC 20

### MFT 878, Professional Studies in Family Therapy

**Credits (3)**

Analysis of professional issues, techniques, and responsibilities associated with working effectively with families in a family therapy setting.

**When Offered:** Fall

**Prerequisite:** MFT 864 or concurrent enrollment and consent of instructor.

### CFT 878, Professional Studies in Family Therapy

**Credits (3)**

Analysis of professional issues, techniques, and responsibilities associated with working effectively with families in a family therapy setting.

**When Offered:** Spring

**Prerequisite:** Admission to the CFT program or instructor approval.

**Rationale:** A pre-requisite of admission to the program or instructor approval will be added to reflect the clinical training requirements within the course. In addition, the course prefix is being changed to CFT as a result of the program name changing to Couple and Family Therapy. Semester offered was changed from fall to spring semester to reflect when the course is currently being offered.

**Impact:** None

**Effective Term:** Spring 2018
Rationale: This is a foundational course for master’s students in the MFT program. Demand for the course has continued to grow making it difficult for MFT students to enroll in the course. A pre-requisite of admission to the program or instructor approval will allow the instructor to ensure that all MFT master’s students who need to enroll in the course are able to enroll before enrollment reaches capacity. In addition, the course prefix is being changed to CFT as a result of the program name changing to Couple and Family Therapy.

Impact: None

Effective Term: Spring 2018

Rationale: A pre-requisite of admission to the program or instructor approval will be added to reflect the clinical training requirements within the course. In addition, the course prefix is being changed to CFT and in the course name “marriage” is being replaced by “couple” to be consistent with the program name which is changing to Couple and Family Therapy. Summer semester was added to terms offered to reflect current offerings. Default section size was changed from 6 to 8 to reflect typical enrollment.
### MFT 886, *Children and Families*

**Short Title:** Children and Families  

**Credits:** (2)  

The course will examine the history of play therapy including the theories from which play therapy evolved, attachment theory, the fundamentals of play therapy, use of assessment with children and adolescents, sand tray play therapy, use of play therapy in the family context and special topics.

**When Offered:** Fall  

**Prerequisite:**  

**Component:** LEC 30

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### CFT 886, *Clinical Intervention with Parents and Children*

**Short Title:** Interv w/parents and children  

**Credits:** (3)  

The course will examine the history of play therapy including the theories from which play therapy evolved, attachment theory, the fundamentals of play therapy, use of assessment with children and adolescents, sand tray play therapy, use of play therapy in the family context and special topics.

**When Offered:** Fall  

**Prerequisite:** Admission to the CFT program or instructor approval  

**Component:** LEC 20

---

**Rationale:** In order to increase the number of states in which this course will satisfy licensure requirements the course is being increased from a 2- to a 3-hour course. The 3-credit hour course will simply enable us to cover material in greater depth. The pre-requisite of admission to the program was added as a result of the clinical nature of the course. The default section size is being changed to 20 to more accurately reflect enrollment. In addition, the course prefix is being changed to CFT as a result of the program name changing to Couple and Family Therapy. Finally, the name of the course was changed to more accurately reflect the focus of the course (this does not represent a change to the course – just the name).

**Impact:** None  

**Effective Term:** Fall 2017
MFT 896, Advanced Family Therapy

Credits (3)

Analysis of care management issues and literature related to the application of advanced techniques in family therapy.

When Offered: Spring

Prerequisite: MFT 870 and consent of instructor.

Co-Requisite: To be taken concurrently with MFT 885

CFT 896, Advanced Family Therapy

Credits (3)

Analysis of care management issues and literature related to the application of advanced techniques in family therapy.

When Offered: Spring

Prerequisite: Admission to the CFT program or instructor approval

Rationale: The pre-requisite of admission to the program was added as a result of the clinical nature of the course. In addition, the course prefix is being changed to CFT as a result of the program name changing to Couple and Family Therapy.

Impact: None

Effective Term: Spring 2018

MFT 910, Topics in Marriage and Family Therapy

Short Title: Top/Marrag/Fam Thrpy

Credits (1-3)

Examination of recent research, theory, and clinical practice related to marriage and family therapy.

Repeat for Credit
May be taken for a maximum of nine hours.

When Offered: Fall, Spring

Prerequisite: MFT 870 and consent of instructor.

Component: LEC 999

CFT 910, Topics in Couple and Family Therapy

Short Title: Top/Couple/Fam Thrpy

Credits (1-3)

Examination of recent research, theory, and clinical practice related to couple and family therapy.

Repeat for Credit
May be taken for a maximum of nine hours.

When Offered: Fall, Spring

Prerequisite: Admission to the CFT program or instructor approval

Component: LEC 12

Rationale: This is a foundational course for first year doctoral students in the MFT program. Demand for the course has continued to grow making it difficult for MFT students to enroll in the course. A pre-requisite of admission to the program or instructor approval will allow the...
instructor to ensure that all first year MFT doctoral students who need to enroll in the course are able to enroll before enrollment reaches capacity. This is a doctoral-level course requiring a great deal of one-on-one instructor attention. Therefore, the default section size was changed to 12 to ensure course size is manageable. In addition, the course prefix is being changed to CFT and in the title “marriage” was replaced with “couple” as a result of the program name changing to Couple and Family Therapy.

**Impact:** None

**Effective Term:** Fall 2017

<table>
<thead>
<tr>
<th>MFT 970, Clinical Specialization in MFT</th>
<th>CFT 970, Clinical Specialization in CFT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Short Title:</strong> Clin Specialztn/Mft</td>
<td><strong>Short Title:</strong> Clin Specialztn/CFT</td>
</tr>
<tr>
<td><strong>Credits (3)</strong></td>
<td><strong>Credits (3)</strong></td>
</tr>
<tr>
<td>Seminar focusing on the development of a clinical specialty area in marriage and family therapy.</td>
<td>Seminar focusing on the development of a clinical specialty area in couple and family therapy.</td>
</tr>
<tr>
<td><strong>When Offered:</strong> Summer in alternate years</td>
<td><strong>When Offered:</strong> Spring, Even Years</td>
</tr>
<tr>
<td><strong>Prerequisite:</strong> MFT 870 and FSHS 987</td>
<td><strong>Prerequisite:</strong> Admission to the CFT program or instructor approval</td>
</tr>
<tr>
<td><strong>Component:</strong> REC 10</td>
<td><strong>Component:</strong> REC 12</td>
</tr>
</tbody>
</table>

**Rationale:** The course prefix is being changed to CFT and in the title “marriage” was replaced with “couple” as a result of the program name changing to Couple and Family Therapy. The pre-requisite of admission to the program was added as a result of the clinical nature of the course. In addition, the term offered was changed from summer to spring to reflect current offering pattern. Finally, the default size was changed from 10 to 12 to reflect cohort numbers.

**Impact:** None

**Effective Term:** Spring 2019

<table>
<thead>
<tr>
<th>MFT 982, Practicum in MFT Research</th>
<th>CFT 982, Practicum in CFT Research</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Short Title:</strong> Practicum in MFT Res</td>
<td><strong>Short Title:</strong> Practicum in CFT Res</td>
</tr>
<tr>
<td><strong>Credits (1-3)</strong></td>
<td><strong>Credits (1-3)</strong></td>
</tr>
<tr>
<td>Student will work with a faculty member to complete a research project and submit it to a journal.</td>
<td>Student will work with a faculty member to complete a research project and submit it to a journal.</td>
</tr>
<tr>
<td><strong>When Offered:</strong> Fall, Spring, Summer</td>
<td><strong>When Offered:</strong> Fall, Spring, Summer</td>
</tr>
<tr>
<td><strong>Prerequisite:</strong></td>
<td><strong>Prerequisite:</strong> Admission to the CFT program or instructor approval</td>
</tr>
<tr>
<td><strong>Component:</strong> PRC 30</td>
<td><strong>Component:</strong> PRC 12</td>
</tr>
</tbody>
</table>
Rationale: The course prefix is being changed to CFT and in the title “marriage” was replaced with “couple” as a result of the program name changing to Couple and Family Therapy. The pre-requisite of admission to the program was added as a result of the clinical nature of the research. Finally, the default size was changed from 30 to 12 to reflect cohort numbers.

Impact: None

Effective Term: Fall 2017

<table>
<thead>
<tr>
<th>MFT 983, Marriage and Family Therapy Research</th>
<th>CFT 983, Couple and Family Therapy Research</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Short Title:</strong> Res/Marr/Fam Therapy</td>
<td>Short Title: Res/Couple/Fam Therapy</td>
</tr>
<tr>
<td><strong>Credits (3)</strong></td>
<td>Credits (3)</td>
</tr>
<tr>
<td>Analysis of psychotherapy research in general and family therapy process and outcome research in particular. Covers a variety of approaches to clinical research</td>
<td>Analysis of psychotherapy research in general and family therapy process and outcome research in particular. Covers a variety of approaches to clinical research</td>
</tr>
<tr>
<td><strong>When Offered:</strong> Fall, Alternate Years</td>
<td><strong>When Offered:</strong> Fall, Alternate Years</td>
</tr>
<tr>
<td><strong>Prerequisite:</strong> MFT 870 and a graduate-level research methods course.</td>
<td><strong>Prerequisite:</strong> Admission to the CFT program or instructor approval</td>
</tr>
<tr>
<td><strong>Component:</strong> LEC 999</td>
<td>Component: LEC 12</td>
</tr>
</tbody>
</table>

Rationale: The course prefix is being changed to CFT and in the title “marriage” was replaced with “couple” as a result of the program name changing to Couple and Family Therapy. The pre-requisite of admission to the program was added as a result of the clinical nature of the research. Finally, the default size was changed from 30 to 12 to reflect cohort numbers.

Impact: None

Effective Term: Fall 2017

<table>
<thead>
<tr>
<th>MFT 984, Supervision of Marriage and Family Therapy</th>
<th>CFT 984, Supervision of Couple and Family Therapy</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Short Title:</strong> Supervis/MFT</td>
<td><strong>Short Title:</strong> Supervis/CFT</td>
</tr>
<tr>
<td><strong>Credits (3)</strong></td>
<td><strong>Credits (3)</strong></td>
</tr>
<tr>
<td>Preparation of experienced marriage and family therapists for supervision roles within educational, medical and agency settings. Must be concurrently enrolled in MFT 986 (Practicum in Supervision).</td>
<td>Preparation of experienced couple and family therapists for supervision roles within educational, medical and agency settings.</td>
</tr>
<tr>
<td><strong>When Offered:</strong> Fall, Alternate Years</td>
<td><strong>When Offered:</strong> Fall, Alternate Years</td>
</tr>
</tbody>
</table>
Prerequisite: MFT 896 and MFT 985.
Component: IND 10

Prerequisite: Admission to the CFT program or instructor approval.
Co-Requisite: CFT 986
Component: LEC 12

Rationale: The course prefix is being changed to CFT and in the name “marriage” in the title was replaced with “couple” as a result of the program name changing to Couple and Family Therapy. The pre-requisite of admission to the program was added as a result of the clinical nature of supervision. Finally, the default size was changed from 10 to 12 to better reflect cohort numbers. Finally, the independent study component designation was changed to lecture to reflect the true format of the course.
Impact: None
Effective Term: Fall 2017

MFT 985, PhD Practicum in Marriage and Family Therapy
Short Title: Prc/Marriage/Family
Credits (1-3)
Supervised experience in family therapy.
Repeat for Credit
May be taken for a maximum of nine hours.
When Offered: Fall, Spring, Summer
Prerequisite: FSHS 880.

CFT 985, PhD Practicum in Couple and Family Therapy
Short Title: Prc/Couple/Family
Credits (1-3)
Supervised experience in family therapy.
Repeat for Credit
May be taken for a maximum of nine hours.
When Offered: Fall, Spring, Summer
Prerequisite: Admission to the CFT program or instructor approval.

Rationale: The course prefix is being changed to CFT and in the name “marriage” in the title was replaced with “couple” as a result of the program name changing to Couple and Family Therapy. In addition, the word “therapy” was added to the end of the title to reflect the clinical nature of the course. The pre-requisite of admission to the program was added as a result of the clinical nature of course.
Impact: None
Effective Term: Fall 2017
**MFT 986, Practicum in Supervision in Marriage and Family Therapy**

**Credits (1-3)**

Supervised experience in supervision of marital and family therapy.

**When Offered:** Fall, Spring, Summer

**Prerequisite:** MFT 985. Consent of instructor is required

**Rationale:** The course prefix is being changed to CFT and in the name “marriage” in the title was replaced with “couple” as a result of the program name changing to Couple and Family Therapy. The pre-requisite of admission to the program was added as a result of the clinical nature of course.

**Impact:** None

**Effective Term:** Fall 2017

---

**CFT 986, Practicum in Supervision in Couple and Family Therapy**

**Credits (1-3)**

Supervised experience in supervision of couple and family therapy.

**When Offered:** Fall, Spring, Summer

**Prerequisite:** Admission to the CFT program or instructor approval

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**Department of Hospitality Management**

**HM 663, Convention, Meeting, and Event Management Systems**

**Short Title:** Con/Meet/Event Dev

**Credits (3)**

A capstone course in convention, meeting and event management that focuses on the management, analysis and evaluation of conventions, meetings and events. Emphasis will be placed on strategic planning, budgeting, contract negotiation, vendor selection, evaluation and ethical issues.

**K-State 8 Tag:**

Empirical and Quantitative Reasoning

Ethical Reasoning and Responsibility

**When Offered:** Spring

**Pre-Requisite:** HM 363; HM 376; Senior Standing

**Recommended Pre-Requisite:** HM 422, HM 475

**Component:** LEC, 45

**HM 663, Business Event Management**

**Short Title:** Business Event Management

**Credits (3)**

A capstone course in meeting and event management. This course will provide students with an opportunity to integrate knowledge, concepts and capacities from different parts of their learning experiences into real-world event planning experiences. This course will enable students to plan an event from initial conception to final evaluation.

**K-State 8 Tag:**

Empirical and Quantitative Reasoning

Ethical Reasoning and Responsibility

**When Offered:** Fall

**Pre-Requisite:** HM 463, Senior Standing

**Recommended Pre-Requisite:** HM 475

**Component:** LEC, 30
Rationale: The Department of Hospitality would like to officially change this course from a lecture style format to a hands-on course with students planning actual events. In the past, it was possible in our curriculum to graduate with a meeting and event concentration without ever having planned a meeting or event. The adjustments to this course will enable all meeting and event students to have planned an actual even for a client prior to graduation.

Impact: NONE

Effective: Fall 2017

HM 664, **Lodging Management Theory**

Short Title: **Lodging Management Theory**

Credits (3)

Application of management theories to the lodging industry including yield management, multicultural issues, marketing strategies, environmental issues, and future trends.

K-State 8 Tag:

Empirical and Quantitative Reasoning

When Offered: Fall

Pre-Requisite: HM 377, HM 464, Senior Standing

Recommended Pre-Requisite: HM 422 and HM 475

Rationale: The course title and description are being revised to more accurately describe the course content. The computer simulation described in the revised course description has been used for 10+ years in this specific course. The simulation integrates the concepts of yield management, marketing strategies, human resources, and other areas in a strategic management framework as a tool to help improve financial performance and guide operational decisions in hotel operations.

Impact: NONE

Effective: Fall 2017

HM 664, **Advanced Hotel Operations**

Short Title: **Advanced Hotel Operations**

Credits (3)

This senior-level course provides students the opportunity to utilize a strategic management process as a decision-making tool that integrates marketing, human resources, operations, and financial performance measures. This is a computer simulation class, where teams will compete with each other in real-time to understand and evaluate the market dynamics of a competitive set of hotels.

K-State 8 Tag:

Empirical and Quantitative Reasoning

When Offered: Fall

Pre-Requisite: HM 464, Senior Standing

Non-Expedited Curriculum Changes

**School of Family Studies and Human Services**

Marriage and Family Therapy

Marriage and Family Therapy (M.S.)

Couple and Family Therapy (M.S.)
Family Studies and Human Services offers a Master of Science degree in Family Studies and Human Services with a specialization in marriage and family therapy. The marriage and family therapy M.S. specialization prepares professionals to conduct and evaluate therapy with marital and family groups. Students pursue programs of study that include course work in human development, family studies, marital and family therapy, and research methods. The M.S. specialization in marriage and family therapy is accredited by the Commission on Accreditation for Marriage and Family Therapy Education.

Requirements

The M.S. degree in Marriage and Family Therapy requires 57 semester hours of graduate work. Most students complete the program in three years. Students have up to five years to complete the program.

Theoretical Foundations of MFT (6 credits)

- MFT 853 Family Systems in Cultural Context Credits: 2
- MFT 854 Clinical Theory and Practice Credits: 3
- MFT 867 Pre-Practicum in MFT Credits: 1

Assessment and Treatment in MFT (19 credits)

- MFT 869 Systematic treatment of domestic violence and substance abuse Credits: 2
- MFT 870 Couples and sex therapy Credits: 3
- MFT 872 Family therapy Credits: 3
- MFT 877 Individual and family assessment Credits: 2
- MFT 879 Systemic Assessment and Treatment of Psychopathology Credits: 3
- MFT 886 Children and Families Credits: 2
- MFT 896 Advanced family therapy Credits: 3

Family Studies and Human Services (6-12 credits)

- FSHS 852 Contemporary Family Theories Credits: 3
- FSHS 865 Human Sexuality Credits: 3
- LSHD 820 Theories of Human Development Credits: 3
- LSHD 822 Transition to adulthood Credits: 3
- LSHD 845 Adult Development and aging Credits: 3

Family Studies and Human Services offers a Master of Science degree in Family Studies and Human Services with a specialization in couple and family therapy. The couple and family therapy M.S. specialization prepares professionals to conduct and evaluate therapy with couple and family groups. Students pursue programs of study that include course work in human development, family studies, couple and family therapy, and research methods. The M.S. specialization in couple and family therapy is accredited by the Commission on Accreditation for Marriage and Family Therapy Education.

Requirements

The M.S. degree in Couple and Family Therapy requires 60 semester hours of graduate work. Most students complete the program in three years. Students have up to five years to complete the program.

Theoretical Foundations of CFT (8 credits)

- CFT 853 Family Systems in Cultural Context Credits: 3
- CFT 854 Clinical Theory and Practice Credits: 3
- CFT 867 Pre-Practicum in CFT Credits: 2

Assessment and Treatment in CFT (20 credits)

- CFT 869 Systematic treatment of trauma, violence, and substance abuse Credits: 3
- CFT 870 Couples and sex therapy Credits: 3
- CFT 872 Family therapy Credits: 3
- CFT 877 Individual and family assessment Credits: 2
- CFT 879 Systemic Assessment and Treatment of Psychopathology Credits: 3
- CFT 886 Clinical Intervention with Parents and Children Credits: 3
- CFT 896 Advanced family therapy Credits: 3

Family Studies and Human Services (6 credits)

- FSHS 852 Contemporary Family Theories Credits: 3
- FSHS 865 Human Sexuality Credits: 3
- LSHD 820 Theories of Human Development Credits: 3
- LSHD 822 Transition to adulthood Credits: 3
Ethics and Professional Studies Credits: 3
- MFT 878 Professional Studies in Family Therapy Credits: 3

Research Methodology (6 credits)
- FSHS 888 Research Methods in FSHS Credits: 3
AND
- One of the following options:
  - FSHS 806 Statistical Methods in Family Studies and Human Services Credits: 3
  - FSHS 902 Qualitative research methods in FSHS Credits: 3
  - FSHS 893 Program evaluation in human services Credits: 3
  - SOCIO 824 Qualitative methodology Credits: 3
  - PSYCH 802 Psychological research design and analysis Credits: 3
  - EDCEP 817 Statistical methods in education Credits: 3

Supervised Clinical Practice (13-19 credits)
- MFT 885 Practicum in MFT (1-3 credits)

Electives (various)
Students that choose to do a clinical project (see below) are required to complete 2 elective credit hours.

End of Program Requirements (4-6 credits)
1. Pass a comprehensive written examination on MFT
2. Complete, with committee approval, one of the following written documents:
   a. A thesis (requiring 6 hours of FSHS 899)
   b. A clinical project (requiring 2 hours of FSHS 889 plus 2 elective credit hours)

Ethics and Professional Studies Credits: 3
- CFT 878 Professional Studies in Family Therapy Credits: 3

Research Methodology (6 credits)
- FSHS 888 Research Methods in FSHS Credits: 3
AND
- One of the following options:
  - FSHS 806 Statistical Methods in Family Studies and Human Services Credits: 3
  - FSHS 902 Qualitative research methods in FSHS Credits: 3
  - FSHS 893 Program evaluation in human services Credits: 3
  - SOCIO 824 Qualitative methodology Credits: 3
  - PSYCH 802 Psychological research design and analysis Credits: 3
  - EDCEP 817 Statistical methods in education Credits: 3

Supervised Clinical Practice (13-19 credits)
- CFT 885 Practicum in CFT (1-3 credits)

Electives (various)
Students that choose to do a clinical project (see below) are required to complete 2 elective credit hours.

End of Program Requirements (4-6 credits)
1. Pass a comprehensive written examination on CFT
2. Complete, with committee approval, one of the following written documents:
   a. A thesis (requiring 6 hours of FSHS 899)
   b. A clinical project (requiring 2 hours of FSHS 889 plus 2 elective credit hours)
3. Pass an oral examination with emphasis on the written document.

Notes
Students interested in this option with questions about program requirements or curriculum should contact:

Dr. Joyce Baptist
Master’s Program Admissions Chair
Marriage and Family Therapy
School of Family Studies and Human Services
114 Campus Creek Complex
Kansas State University
Manhattan, KS 66506
(785) 532-6891
jbaptist@ksu.edu

Students interested in this option with questions about admissions should contact:

Connie J. Fechter
Graduate Program Admissions Coordinator
School of Family Studies and Human Services
304 Justin Hall
Kansas State University
Manhattan, KS 66506
(785) 532-1473
fechter@ksu.edu

Rationale: A program name change from “marriage and family therapy” to “couple and family therapy” is proposed in order to reflect the broad clientele of our students and alumni: much of our work is with couples who are not married. As a result, course prefixes were changed from MFT to CFT and the word “marriage” was changed to “couple” in course titles to achieve consistency with the new program name.

In addition, in order to come into compliance with the new COAMFTE accreditation standards, we will be moving MFT 853 from 2 to 3 credit hours, and in order to address problems with alumni having challenges fulfilling curriculum requirements for licensure in other states we are moving MFT 886 and MFT 869 from 2- to 3-hour courses. We will be removing MFT 805 from the curriculum. We will change MFT 867 from a 1- to a 2-credit hour course to allow for greater depth of coverage of course materials. The titles of MFT 869 and MFT 886 were updated to more accurately reflect the focus of the courses.
**Impact:** Because the proposed changes are exclusive to the marriage and family therapy program and there are not any similar clinical graduate training programs on campus, we do not anticipate other degree programs or majors on campus will be affected by these changes.

**Effective Term:** Fall 2017

<table>
<thead>
<tr>
<th><strong>Marriage and Family Therapy (Ph.D.)</strong></th>
<th><strong>Couple and Family Therapy (Ph.D.)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>The Family Studies and Human Services department participates in the Ph.D. degree program awarded from the College of Human Ecology with a specialization in Marriage and Family Therapy. The mission of our MFT doctoral program is to educate and mentor family scientist-practitioners with the most advanced, cutting edge research training, for the purpose of developing scholars prepared to make significant contributions in academic and clinical settings. Our goal is to develop distinguished scholars who are highly sought after due to their demonstrated competency as world-class researchers, excellent clinicians, clinical supervisors, and educators. Students pursue programs of study that include course work in human development, family studies, marital and family therapy, statistics, and research methods. The Ph.D. specialization in marriage and family therapy is accredited by the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE).</td>
<td>The Family Studies and Human Services department participates in the Ph.D. degree program awarded from the College of Human Ecology with a specialization in Couple and Family Therapy. The mission of our CFT doctoral program is to educate and mentor family scientist-practitioners with the most advanced, cutting edge research training, for the purpose of developing scholars prepared to make significant contributions in academic and clinical settings. Our goal is to develop distinguished scholars who are highly sought after due to their demonstrated competency as world-class researchers, excellent clinicians, clinical supervisors, and educators. Students pursue programs of study that include course work in human development, family studies, couple and family therapy, statistics, and research methods. The Ph.D. specialization in couple and family therapy is accredited by the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE).</td>
</tr>
</tbody>
</table>

**Program Requirements**

This curriculum for the Ph.D. in MFT follows COAMFTE guidelines. It assumes students have completed the requirements for the COAMFTE Master’s-Level Standard Curriculum. Where that is not the case, students must complete the equivalent of any deficiencies. Most students complete the program in four years. Students have seven years to complete the program. A minimum of 90 credits is required. No more than 30 credit hours from a masters degree may be applied to fulfill PhD requirements.

**Assessment and Treatment in Marital and Family Therapy (3 hours)**

*MFT 970 - Clinical Specialization in MFT Credits: 3*

**Assessment and Treatment in Couple and Family Therapy (3 hours)**

*CFT 970 - Clinical Specialization in CFT Credits: 3*
<table>
<thead>
<tr>
<th>Family Studies and Human Services (3 hours)</th>
<th>Family Studies and Human Services (3 hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSHS 950 - Advanced Family Theory Credits: 3</td>
<td>FSHS 950 - Advanced Family Theory Credits: 3</td>
</tr>
<tr>
<td>Supervision of MFT (9 hours)</td>
<td>Supervision of CFT (9 hours)</td>
</tr>
<tr>
<td>MFT 984 - Supervision of Marriage and Family Therapy Credits: 3</td>
<td>CFT 984 - Supervision of Couple and Family Therapy Credits: 3</td>
</tr>
<tr>
<td>MFT 986 - Practicum in Supervision of Marriage and Family Therapy Credits: 1-3</td>
<td>CFT 986 - Practicum in Supervision of Couple and Family Therapy Credits: 1-3</td>
</tr>
<tr>
<td>(6 hours required)</td>
<td>(6 hours required)</td>
</tr>
<tr>
<td>Research Methods (45 hours)</td>
<td>Research Methods (34 hours)</td>
</tr>
<tr>
<td>MFT 982 - Practicum in MFT Research Credits: 1-3</td>
<td>CFT 982 - Practicum in CFT Research Credits: 1-3</td>
</tr>
<tr>
<td>(3 hours required)</td>
<td>(3 hours required)</td>
</tr>
<tr>
<td>FSHS 902 - Qualitative Research Methods in FSHS Credits: 3</td>
<td>FSHS 902 - Qualitative Research Methods in FSHS Credits: 3</td>
</tr>
<tr>
<td>MFT 910 - Topics in Marriage and Family Therapy Credits: 1-3</td>
<td>CFT 910 - Topics in Couple and Family Therapy Credits: 1-3</td>
</tr>
<tr>
<td>(3 hours required)</td>
<td>(3 hours required)</td>
</tr>
<tr>
<td>MFT 983 - Marriage and Family Therapy Research Credits: 3</td>
<td>CFT 983 - Couple and Family Therapy Research Credits: 3</td>
</tr>
<tr>
<td>FSHS 990 - Dissertation Proposal Seminar Credits: 1</td>
<td>FSHS 990 - Dissertation Proposal Seminar Credits: 1</td>
</tr>
<tr>
<td>FSHS 999 - PhD Research in Family Studies and Human Services Credits: 1-18</td>
<td>FSHS 999 - PhD Research in Family Studies and Human Services Credits: 1-18</td>
</tr>
<tr>
<td>(20 hours required)</td>
<td>(15 hours required)</td>
</tr>
<tr>
<td>One of the following:</td>
<td>One of the following:</td>
</tr>
<tr>
<td>PSYCH 805 - Psychological Research Design and Analysis II Credits: 3</td>
<td>PSYCH 805 - Psychological Research Design and Analysis II Credits: 3</td>
</tr>
<tr>
<td>OR</td>
<td>OR</td>
</tr>
<tr>
<td>FSHS 906 - Statistical Methods in Family Studies and Human Services II Credits: 3</td>
<td>FSHS 906 - Statistical Methods in Family Studies and Human Services II Credits: 3</td>
</tr>
<tr>
<td>OR</td>
<td>OR</td>
</tr>
<tr>
<td>STAT 705 - Regression and Analysis of Variance Credits: 3</td>
<td>STAT 705 - Regression and Analysis of Variance Credits: 3</td>
</tr>
<tr>
<td>--------------------------------------------------------</td>
<td>--------------------------------------------------------</td>
</tr>
<tr>
<td>OR</td>
<td>OR</td>
</tr>
<tr>
<td>EDCEP 917 - Experimental Design in Educational Research Credits: 3</td>
<td>EDCEP 917 - Experimental Design in Educational Research Credits: 3</td>
</tr>
<tr>
<td>OR</td>
<td>OR</td>
</tr>
<tr>
<td>SOCIO 825 - Quantitative Methods Credits: 3</td>
<td>SOCIO 825 - Quantitative Methods Credits: 3</td>
</tr>
</tbody>
</table>

**Research Methods Elective (3 hours)**

Take an additional 3 credit hours of research methods.

**Supervised Clinical Practice (3-9 hours)**

- **MFT 985 - PhD Practicum in Marriage and Family Therapy**
  Credits: 1-3

  (3 hours minimum)

**Additional Learning (6 hours)**

- One research or clinical or teaching elective - 3 credit hours

  **One research elective - 3 credit hours**

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**End-of-Program Requirements**

Accumulate 1000 approved clinical hours (including approved transfer hours)

Successfully defend your dissertation proposal seminar, write the dissertation, and successfully complete your oral defense of the dissertation

AND

Successfully complete required **MFT portfolio**

OR

---

**Supervised Clinical Practice (3-9 hours)**

- **CFT 985 - PhD Practicum in Couple and Family Therapy**
  Credits: 1-3

  (3 hours minimum)

**Additional Learning (3 hours)**

- One research, clinical or teaching elective - 3 credit hours

  **Take additional electives hours as needed to reach the required 90 credit minimum.**

**End-of-Program Requirements**

Accumulate 1000 approved clinical hours (including approved transfer hours)

Successfully defend your dissertation proposal seminar, write the dissertation, and successfully complete your oral defense of the dissertation

AND

Successfully complete required **CFT portfolio with at least two publications**

OR
Complete written preliminary examinations and, if necessary, successfully defend them in the oral preliminary examination.

**Notes**

Students interested in this option with questions about program requirements or curriculum should contact:

**Dr. Jared Anderson**  
Doctoral Program Admissions Chair  
Marriage and Family Therapy  
School of Family Studies and Human Services  
313 Campus Creek Complex  
Kansas State University  
Manhattan, KS 66506  
(785) 532-4198  
jra@ksu.edu

Those taking the minimum credit hours from the courses listed above will need to take additional hours to reach the required 90 credit minimum.

Successfully complete the required CFT portfolio with less than two publications and complete written preliminary examinations and, if necessary, successfully defend them in the oral preliminary examination.

**Notes**

Students interested in this option with questions about program requirements or curriculum should contact:

**Dr. Glade Topham**  
Doctoral Program Admissions Chair  
Couple and Family Therapy  
School of Family Studies and Human Services  
139 Campus Creek Complex  
Kansas State University  
Manhattan, KS 66506  
(785) 532-6245  
gtopham@ksu.edu

Rationale: A program name change from “marriage and family therapy” to “couple and family therapy” is proposed in order to reflect the broad clientele of our students and alumni: much of our work is with couples who are not married. As a result, a change to each course
prefix and changing the word “marriage” to “couple” in course titles is proposed to achieve consistency with the new program name. In addition, the current curriculum requires most students in the program to take more than the required 90 hours. As a result, the number of dissertation hours has been reduced from 20 to 15 to enable students to graduate without having to take extra hours. Note that although we are reducing dissertation hours to 15, an additional 19 hours of research methods courses are required. Finally, additional clarification was added to the end of program requirements and contact information was changed to current program director.

Impact: Because the proposed changes are exclusive to the marriage and family therapy program and there are not any similar clinical graduate training programs on campus, we do not anticipate other degree programs or majors on campus will be affected by these changes.

Effective Term: Fall 2017

Personal Financial Planning

<table>
<thead>
<tr>
<th>Personal Financial Planning (M.S.)</th>
<th>Personal Financial Planning (M.S.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>The School of Family Studies and Human Services offers a Master of Science degree in Personal Financial Planning. The inter-institutional master’s degree program in personal financial planning and the graduate certificate program in personal financial planning draw on the expertise of graduate faculty and graduate courses from seven universities, members of the Great Plains IDEA, a consortium of major Midwestern universities. The Internet-based personal financial planning curriculum lets you do course work at convenient times for you. Upon completion of the master’s degree curriculum, students are eligible to take the Certified Financial Planner certification examination. These courses in personal financial planning and counseling enable you to:</td>
<td></td>
</tr>
<tr>
<td>Choose two of the three tracks (total credit hours must equal or exceed 30):</td>
<td></td>
</tr>
<tr>
<td>This program consists of 36 semester credit hours. Students typically complete the program in three years while employed full time. Students who participate in full-time study can shorten the time to degree completion.</td>
<td></td>
</tr>
<tr>
<td>K-State Degree Program</td>
<td>The School of Family Studies and Human Services offers a Master of Science degree in Personal Financial Planning. The distance-based curriculum lets students complete course work at times convenient times to them. Upon completion of the Personal Financial Planning track, students are eligible to take the Certified Financial Planner certification examination. The program consists of 30 semester credit hours. Students entering the program without the CFP® designation or a time value of money course will be required to take PFP 624 Fundamentals of Family Financial Planning or an equivalent course as a prerequisite. For additional information, please visit the Personal Financial Planning website at: <a href="http://www.ipfp.k-state.edu/">http://www.ipfp.k-state.edu/</a>.</td>
</tr>
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<td>PFP 760 - Retirement Planning for Families Credits: (3)</td>
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<tr>
<td>PFP 762 - Investing for the Family's Future I Credits: (3)</td>
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<td>PFP 764 - Estate Planning for Families Credits: (3)</td>
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<tr>
<td>PFP 766 - Insurance Planning for Families Credits: (3)</td>
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<tr>
<td>PFP 772 - Personal Income Taxation Credits: (3)</td>
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<tr>
<td>PFP 836 - Financial Planning Case Studies Credits: (3)</td>
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</table>
All students applying to the master's in personal financial planning program at K-State will complete the first six courses leading to completion of the K-State Personal Financial Planning Graduate Certificate. All courses are required for the master's degree, and upon completion of the certificate portion of the program, students are eligible to take the CFP Certification Examination. Students automatically flow into the Great Plains IDEA upon successful completion of the graduate certificate in personal financial planning.

After completing 27 credits (9 courses) of required course work (Fundamentals, Insurance, Investments, Personal Income Taxation, Retirement Planning, Estate Planning, Case Studies, Financial Counseling, and Financial Theory and Research I) the remaining 9 credits (3 courses) provide preparation for defending an M.S. case study report (Option A) or an M.S. research thesis (Option B).

For additional information, please visit the Personal Financial Planning website at: http://www.ipfp.k-state.edu/.

**Required courses (27 credit hours):**

- PFP 624 - Fundamentals of Family Financial Planning Credits: (3)
- PFP 702 - Theories and Research in Family Financial Planning I Credits: (3)
- PFP 756 - Financial Counseling Credits: (3)
- PFP 760 - Retirement Planning for Families Credits: (3)
- PFP 762 - Investing for the Family's Future I Credits: (3)
- PFP 764 - Estate Planning for Families Credits: (3)
- PFP 766 - Insurance Planning for Families Credits: (3)
- PFP 772 - Personal Income Taxation Credits: (3)
- PFP 836 - Financial Planning Case Studies Credits: (3)

**Electives (9 credit hours):**

**Option A**

- PFP 675 - Field Study in Family Economics Credits: (1-3)
- FSHS 704 - Seminar in Family Studies and Human Services Credits: (1-18)

**Financial Therapy (12 credit hours)**

- PFP 768 - Introduction to Financial Therapy Credits: (3)
- PFP 769 - Money and Relationships Credits: (3)
- PFP 770 - Applied Behavioral Finance Credits: (3)
- PFP 771 - Financial Therapy Theory and Research Credits: (3)

**Advanced Financial Planning (12 credit hours)**

- PFP 675 - Field Study in Family Economics Credits: (3)

or

- PFP 835 - Professional Practice Management Credits: (3)

and

- PFP 860 - Advanced Retirement Planning Issues Credits: (3)
- PFP 864 - Advanced Estate Planning Issues Credits: (3)
- PFP 909 - Financial Ethics and Mediation Credits: (3)

Students who choose to combine the Financial Therapy and Advanced Financial Planning tracks must choose 2 of the following courses (6 credit hours):

- PFP 675 - Field Study in Family Economics Credits: (3)
- PFP 808 - Research Application in Personal Financial Planning Credits: (3)
- PFP 835 - Professional Practice Management Credits: (3)
- PFP 836 - Financial Planning Case Studies Credits: (3)
- CNRES 751 - Conflict Resolution: Core Skills and Strategies Credits: (3)
- GERON 605 - Practicum in Gerontology Credits: (3)
### Rationale:
The PFP program has put forth a request to exit the GPIDEA master’s degree in Family Financial Planning. As part of this process, we are able to align our curriculum with our unit goals more directly with the focus on financial therapy.

### Impact:
Students have two elective options that are outside of the PFP unit. We have visited with the Conflict Resolution and Gerontology faculty to ensure that the two courses are feasible options and they confirmed that our students could enroll assuming the class was not already full. Terrie McCants and Gayle Doll, directors of CNRES and GERON respectively, were contacted about these additions. K-State students choose Option A or the professional master’s option in the GPIDEA program, therefore little to no impact is made for STAT.

**Effective Term:** Fall 2017

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### Adult Learning and Leadership (M.S.)

**FROM:**

**Adult, Occupational and Continuing Education (M.S.)**

The Master of Science in Adult, Occupational and Continuing Education is offered through the Educational Leadership graduate program.

**Master’s degree requirements (33 credit hours)**

**Core courses (18 credit hours)**

- **EDACE 780 - Introduction to Adult Education** Credits: 3

**TO:**

**Adult Learning and Leadership (M.S.)**

The Master of Science in Adult Learning and Leadership is offered through the Educational Leadership graduate program.

**Master’s degree requirements (33 credit hours)**

**Core courses (18 credit hours)**

- **EDACE 780 - Introduction to Adult Education** Credits: 3
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<td>Innovative Higher Education Programs for Adults</td>
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**Individualized Courses** (may be used as electives)

(Students may take no more than 6 hours of individualized coursework as

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**Individualized Courses** (may be used as electives)
electives. Practicum coursework cannot exceed 3 credit hours.)

- **EDACE 733 - Practicum in Adult Education** Credits: 1-6
- **EDACE 775 - Readings in Foundations and Adult Education** Credits: 1-3
- **EDACE 795 - Problems in Adult Education** Credits: 1-18

**Note**

Program will accept 12 hours transfer from the U.S. Army Command and General Staff College (CGSC) for students attending CGSC.

(Students may take no more than 6 hours of individualized coursework as electives. Practicum coursework cannot exceed 3 credit hours.)

- **EDACE 733 - Practicum in Adult Education** Credits: 1-6
- **EDACE 775 - Readings in Foundations and Adult Education** Credits: 1-3
- **EDACE 795 - Problems in Adult Education** Credits: 1-18

**Note**

Program will accept 12 hours transfer from the U.S. Army Command and General Staff College (CGSC) for students attending CGSC.

**IMPACT:** No other unit in the University system is affected by the proposed change. It is simply a modest degree name change, with no academic or resource implications. No curriculum modifications or other changes are occurring other than the indicated realignment of the degree name with the home department name and the broader field of practice.

**RATIONALE:** The Department of Educational Leadership is an umbrella unit, housing masters and doctoral degrees in Educational Leadership (EDLEA- school administration) and Adult and Continuing Education (AOCNT). This proposal modifies only degree names in AOCNT.

The Department recognizes that the degree name M.S. in Adult and Continuing Education, is antiquated. A survey of similar degree programs in the nation reveals that Kansas State University is an outlier by such degree names. The Department also recognizes that at present, potential and current students in these degrees at K-State see no relationship between the granting department’s name and their planned degree names.

The Department proposes a new name for this degree. The new name is a modest change that reflects not only the degree-granting department’s name, but also retains an identifier relating to adult education and is more appealing to recruiting student populations.

**EFFECTIVE DATE:** Summer 2017
The Doctor of Education degree in Adult Learning and Leadership offered through the Educational Leadership graduate program requires a minimum of 94 post-baccalaureate, graduate credit hours. With the approval of the supervisory committee, up to 30 graduate hours earned as part of the Master's degree may be used to satisfy the degree requirements.

A. Required Academic Core Course (18 credit hours)

(Students without a master’s degree in adult education must take these courses in addition to the 90 credit hours in the doctoral degree, as determined by the supervisory committee.)

- EDACE 780 - Introduction to Adult Education Credits: 3
- EDACE 790 - Characteristics of the Adult Learner Credits: 3
- EDACE 818 - Social Foundations of Adult Education Credits: 3
- EDACE 830 - Program Planning in Adult Education Credits: 3
- EDACE 847 - Adult Learning and Motivation Credits: 3
- EDCEP 816 - Research Methods in Education Credits: (3)
- or equivalent research methods course

B. Required Doctoral Courses (minimum of 12 hours form the following list or equivalent)

- EDACE 916 - Foundations of Adult Education Credits: (3)
- EDACE 880 - Significant Literature of Adult Education Credits: (3)
EDACE 916 - Foundations of Adult Education Credits: (3)
EDACE 880 - Significant Literature of Adult Education Credits: (3)
EDACE 886 - Seminars in Adult Education Credits: (1-18)
EDCI 910 - Multicultural Curriculum Programming Credits: 3
EDCEP 912 - Psychological Bases of Educational Thought and Practice Credits: (3)
EDACE 937 - Organization and Administration of Adult Education Credits: (3)
EDACE 986 - Advanced Seminars in Adult Education Credits: (1-18)

C. Required Research courses (15 credit hours minimum)

EDCEP 817 - Statistical Methods in Education Credits: (3)
EDCEP 917 - Experimental Design in Educational Research Credits: (3)
EDLEA 838 - Qualitative Research in Education Credits: (3)
EDLEA 938 - Advanced Data Analysis in Qualitative Methods Credits: (3)
EDLEA 948 - Data Representation and Writing in Qualitative Research Credits: (3)
or quantitative/qualitative research courses taken from other disciplines at K-State and approved by the supervisory committee.

D. Elective Courses (Select electives appropriate to the area of emphasis that satisfy the minimum 94 credit hours for the program.)

EDACE prefix, additional quantitative/qualitative research courses or other disciplines at K-State and approved by the supervisory committee.

E. Experiential and Individualized Courses (0-6 credit hours)
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- EDACE 733 - Practicum in Adult Education Credits: 1-6
- EDACE 775 - Readings in Foundations and Adult Education Credits: 1-3
- EDACE 795 - Problems in Adult Education Credits: 1-18

F. Clinical Experience (12 credit hours)

- EDACE 991 - Internship in Adult Education Credits: (1-18)
- or equivalent

G. Doctoral research (minimum of 12 credit hours)

- EDACE 999 - Doctoral Research Credits: (1-18)

Preliminary Examination

The requirement for the preliminary examination is satisfactory completion of all segments of a monitored written examination of at least 12 hours over all areas of the program of study.

IMPACT: No other unit in the University system is affected by the proposed change. It is simply a modest degree name change, with no academic or resource implications. No curriculum modifications or other changes are occurring other than the indicated realignment of the degree name with the home department name and the broader field of practice.

RATIONALE: The Department of Educational Leadership is an umbrella unit, housing masters and doctoral degrees in Educational Leadership (EDLEA- school administration) and Adult and Continuing Education (AOCNT). This proposal modifies only degree names in AOCNT.

The Department recognizes that the degree name Ed.D. in Adult and Continuing Education is antiquated. A survey of similar degree programs in the nation reveals that Kansas State University is an outlier by such degree names. The Department also recognizes that at present, potential and current students in these degrees at K-State see no relationship between the granting department’s name and their planned degree names.

The Department proposes a new name for this degree. The new name is a modest change that reflects not only the degree-granting department’s name, but also retains an identifier relating to adult education and is more appealing to recruiting student populations.

EFFECTIVE DATE: Summer 2017
Offered through the Educational Leadership graduate program, the Doctor of Philosophy degree in Adult Learning and Leadership is a minimum 90-credit hour, post baccalaureate program designed to prepare scholars who are committed to a career with responsibilities and requirements associated with college/university faculty membership and/or interest in the development of knowledge, theory, and research.

With the approval of the supervisory committee, up to 30 graduate hours earned as part of the Master’s degree may be used to satisfy the degree requirements.

A. Required Academic Core Courses (18 credit hours)

Students without a master's degree in adult education must take these courses in addition to the 90 credit hours in the doctoral degree, as determined by the supervisory committee.

- EDACE 780 - Introduction to Adult Education Credits: 3
- EDACE 790 - Characteristics of the Adult Learner Credits: 3
- EDACE 818 - Social Foundations of Adult Education Credits: 3
- EDACE 830 - Program Planning in Adult Education Credits: 3
- EDACE 847 - Adult Learning and Motivation Credits: 3
- EDCEP 816 - Research Methods in Education Credits: (3)
- or equivalent research methods course
### B. Required Doctoral Courses (minimum of 12 hours form the following list or equivalent)

- EDACE 916 - Foundations of Adult Education  **Credits:** (3)
- EDACE 937 - Organization and Administration of Adult Education  **Credits:** (3)
- EDACE 880 - Significant Literature of Adult Education  **Credits:** (3)
- EDACE 986 - Advanced Seminars in Adult Education  **Credits:** (1-18)
- or other courses approved by the supervisory committee

### C. Required Research Courses (15 credit hours minimum)

- EDCEP 817 - Statistical Methods in Education  **Credits:** (3)
- EDCEP 917 - Experimental Design in Educational Research  **Credits:** (3)
- EDLEA 838 - Qualitative Research in Education  **Credits:** (3)
- EDLEA 938 - Advanced Data Analysis in Qualitative Methods  **Credits:** (3)
- EDLEA 948 - Data Representation and Writing in Qualitative Research  **Credits:** (3)
- or quantitative/qualitative research courses taken from other disciplines at K-State and approved by the supervisory committee.

### D. Elective Courses (Select electives appropriate to the area of emphasis that satisfy the minimum 90 credit hours for the program.)

EDACE prefix, additional quantitative/qualitative research courses or other disciplines at K-State and approved by the supervisory committee.

### E. Experiential and Individualized Courses (0-6 credit hours)

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F. Doctoral Research (12 credit hours minimum)

- EDACE 999 - Doctoral Research Credits: (1-18)

**IMPACT:** No other unit in the University system is affected by the proposed change. It is simply a modest degree name change, with no academic or resource implications. No curriculum modifications or other changes are occurring other than the indicated realignment of the degree name with the home department name and the broader field of practice.

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**EFFECTIVE DATE:** Summer 2017