October 29, 2019  Events and Deadlines

This newsletter is distributed to department heads, graduate program directors, graduate program contact staff, and graduate faculty.

Graduate Program Directors

An Important Reminder to GPDs and DHs

With fall semester graduation deadlines fast approaching, the Graduate School team wanted to share some important reminders. If you have graduate students planning to defend this semester, make sure they complete all the necessary paperwork for scheduling the exam and submit the forms at least 10 working days PRIOR to the actual exam. The signature of all the committee members (including the outside chair, in the case of doctoral candidates) on the Approval to Schedule Final document, documents their availability to participate in the final defense at the time and date noted on the Approval Form. This ensures the student and program that they will be in attendance at the oral exam. If a committee member is not available, the department head can request permission to have a proxy attend the final examination on behalf of one absent committee member. If a committee member is physically not on campus, but available remotely, please request permission to join the final exam in advance by completing the Video/Teleconference Request Form. As a reminder, all these forms can now be completed electronically.

Please note that signing the ballot without attending a final oral exam in any form is a violation of graduate faculty privileges.

Spring 2020 Recruitment Weekend Funding Availability

The Graduate School is offering a funding opportunity to assist programs desiring to bring admitted doctoral students to campus for a spring 2020 visit. The Graduate School will fund a limited number of graduate programs up to $5000 for this purpose. To receive the maximum award, a program must have 10 or more admitted doctoral students participating in the event. Programs that plan to bring fewer than 10 students to campus would request funding of up to $500 per student. Programs will be expected to make the travel and other arrangements and provide any additional funding necessary to support activities. Funding will be provided for doctoral applicants unless the terminal degree in the program is Masters. The deadline for submission of the application
Interested in Recruiting McNair Scholars to your graduate program?

The Graduate School has access to the 2019-2020 McNair Scholars Directory to use specifically for recruiting new graduate students. The directory includes contact information for McNair Scholars who have expressed interest in graduate studies and includes information on recent graduates, seniors and rising seniors. The directory was developed through a collaboration between the Council for Opportunity in Education and the Council of Graduate Schools (CGS).

The Ronald E. McNair Post-Baccalaureate Achievement Program is the single largest federal effort aimed at preparing low-income, first-generation college, and minority students to pursue graduate studies. The McNair Program is funded through the U.S. Department of Education's TRIO programs and provides participants with research internships, faculty mentors, opportunities to present and publish results of their research, undergraduate teaching experience, and assistance with applying to and preparing for graduate school.

If your graduate program would like to use the directory to send information to prospective graduate students who would have had research experience as part of their undergraduate program, please contact Associate Dean Dissanayake at sunanda@ksu.edu. This is a good opportunity to increase the diversity among your graduate students.

**AAUW American Fellowships for women doctoral, postdoc faculty**

The American Association of University Women (AAUW) is a global leader in educational funding for women, awarding nearly $4 million annually to women scholars (graduate/professional degree students, postdocs, and faculty). The recipients conduct research and pursue study in a wide range of disciplines. Women pursuing full-time study to complete dissertations, conducting postdoctoral research full time, or preparing research for publication for eight consecutive weeks. **Apply** soon before the **Deadline Nov. 1, 2019**: **Funding**: $6,000-$30,000

**AAUW International Fellowships for women graduate students and postdocs**

Women pursuing full-time graduate or postdoctoral study in the United States who are not U.S. citizens or permanent residents. **Apply** soon before the **Deadline Nov. 15, 2019**: **Funding**: $18,000-$30,000.

**AAUW Career Development Grants**

Women pursuing a certificate or degree to advance their careers, change careers, or re-enter the workforce and whose bachelor’s degree was received at least five
years before the award period. Apply soon before the Deadline Nov 15, 2019: Funding: $2,000-$12,000.

**AAUW Selected Professions Fellowships**

Women pursuing full-time study in a master's or professional degree program in which women are underrepresented, including STEM, law, business, and medicine. Apply soon before the Deadline: Dec 1, 2019. Funding: $5,000-$18,000.

**Ford Foundation Fellowship Programs**

The National Academies of Sciences, Engineering, and Medicine is accepting applications for the 2020 Ford Foundation Fellowship Programs. Eligibility and online application information are available on the Ford Foundation Fellowship Programs website. Through its Fellowship Programs, the Ford Foundation seeks to increase the diversity of the nation's college and university faculties by increasing their ethnic and racial diversity, to maximize the educational benefits of diversity, and to increase the number of professors who can and will use diversity as a resource for enriching the education of all students.

**Save the date for Spring 2020 Graduate Student Orientation**

The Graduate School and other campus support units will host welcome and orientation activities for new graduate students admitted to graduate programs for the spring 2020 term during the week of January 13th. A schedule of sessions and activities is available on the Graduate School website. Incoming graduate students who have accepted their admission offer in CollegeNet will be sent a direct email notification about orientation. To ensure that all students receive this information, graduate programs are encouraged to promote graduate student orientation activities to their new and current graduate students. Current students who were unable to attend orientation their first semester or would like a refresher are welcome to attend. Advanced registration is requested. Some session details are not yet confirmed. The registration form will open when the schedule is finalized.

**Graduate Faculty**

**New Graduate Faculty Orientation**

You are invited to attend the New Graduate Faculty Orientation. Here you will learn the roles and responsibilities as a Graduate Faculty Member. Please RSVP to Julie Eisenhut at gradinfo@ksu.edu. Invitations have been sent to those who have been approved for membership since the end of the spring semester. Department heads should strongly encourage all new graduate faculty to attend one of the orientation sessions. Faculty should respond to the RSVP that they received from the Graduate School and confirm their attendance.
November 7 from 2:30-4:00 p.m. This day is full.
November 8 from 9:00-10:30 a.m.
November 11 from 11:00-12:30 p.m.

**Research Connections offers the opportunity to build interdisciplinary collaborations, find resources and promote your work.**

K-State faculty, postdocs, graduate students and staff engaged in research, scholarly, and creative activity and discovery are invited to participate in Research Connections. The event will be **3-5 p.m. Tuesday, Oct. 29**, in the K-State Alumni Center Banquet Room. Exhibitors will have a table and display space for posters, banners, signs, handouts, and some limited equipment or other items. Setup will be available starting at 1 p.m. Register now as an exhibitor or to attend. The event is designed to give K-State researchers a venue in which they can learn what their colleagues are doing, promote their own work, and explore possible collaborations. Exhibitors and attendees also will have an opportunity to learn about K-State resources that are available to support research, scholarly, and creative activity and discovery at K-State.

**Attend Research and the State Poster Session**

All are invited to attend Graduate Student Council’s annual Research and the State poster session on October 31, 2019, in the K-State Student Union Courtyard from 1:00 - 3:00 p.m. Over 40 graduate students will give poster presentations and discuss how their research is meaningful to topics of interest to KS legislators. Judges will select ten graduate students to represent K-State at the annual Capitol Graduate Research Summit (CGRS) in Topeka on February 25.

**Office of Science Graduate Student Research (SCGSR) Program**

The U.S. Department of Energy’s Office of Science is now accepting applications for the Office of Science Graduate Student Research (SCGSR) program **2019 Solicitation 2. Applications are due by 5:00 pm Eastern Time on November 14, 2019**. I would like to bring to your attention 4 new research areas added to encourage activities at the convergence of multiple disciplines and communities. Included: Microelectronics, Data Science, Fundamental Symmetries and Accelerator Science. We strongly encourage applications in these areas. The SCGSR program provides doctoral dissertation/thesis research opportunities for graduate students at DOE national laboratories. Details about the program, research areas, and online application.

**Graduate Students**

**Student Services Highlight: Powercat Financial**

Powercat Financial is an amazing resource for graduate students, offering free financial counseling and education in areas of budgeting, credit, student loans,
transitions to the workplace, and more! They offer individual sessions with graduate students as well as presentations on a variety of topics. Graduate students can request an appointment on the Powercat Financial website or can “Pop-Up” on the next walk-in day on November 1st where they will receive a free soda just for asking their money question.

**Travel award application deadline: November 1st**

The application deadline is the first of the month, two months prior to the month in which your event officially begins. The deadline is NOT two months prior to the start of your event. For example, if your event is scheduled to begin any day in July, you must apply by May 1.

**If your dates of travel differ from the official event dates,** you still must meet the application deadline that aligns with the official event start date. For example, if an event is scheduled August 30-September 3, but your first day of travel is September 1, you must apply by June 1. Another example: if the event is August 1-August 5, but you begin traveling in July, you must apply for August travel and must apply by June 1.

**For an event that occurs across two or more months,** you must submit an application for the month in which that event begins. For example, if attending an event that is held August 27-September 2, you must submit an application for the August month of travel (apply by June 1).

**Late applications will NOT be considered for funding.**

If you are not sure of the application deadline for your specific travel event, please contact gsctravel@ksu.edu.

**Arts, Humanities, and Social Sciences Small Grant Program for K-State Graduate Students**

The Graduate School is pleased to announce the sixth year of the Small Grant Program to support research expenses for masters and doctoral students in their final year. Grants will be up to $1,000 for research costs with funds available after January 15, 2020. Applications are **due by 5:00 p.m. on November 8th.**

**2019-2020 Graduate Student Council Meetings**

Graduate student organizations are strongly encouraged to send a representative to each GSC monthly meeting in order to keep their organization informed about GSC events and opportunities. GSC meetings also provide student groups an opportunity to connect with each other, share ideas, and engage in discussions on current topics as they relate to graduate student life. All graduate students are welcome to attend the monthly GSC meetings. **November 4th** will be the next meeting, Alumni Center, Tadtmann Board Room (2nd Floor), noon-1:00 p.m.

**Building Your Professional Network**
This workshop will prepare you with the skills to network within your chosen field and profession, build relationships, and engage in meaningful conversations. Networking is an important skill set to exercise within the graduate school and beyond. It can help to land your first job and assist in gaining future opportunities. Join us at this workshop, led by Amy Gross, Executive Vice President of Operations and Training at Dale Carnegie-Kansas Heartland. Come learn how to successfully build your professional network. **November 12, 1:30-2:30 pm**, Wildcat Chamber, K-State Student Union. **Advance registration (at least 48 hours prior** to the event) is requested but not required. [Register here](#).

**Entering Mentoring: Maintaining Effective Communication & Cultivating Ethical Behavior**

This workshop will focus on strategies to establish and maintain effective communication, including ways to handle problems that arise. This workshop will also address ways to cultivate ethical behavior, which follows from aligned expectations, effective communication, and a healthy, inclusive working environment. If you are interested in attending these workshops, please fill out this short survey so we know the number of participants to expect. For questions contact [Dr. Jeremy Marshall](mailto:Dr.Jeremy.Marshall@k-state.edu). Graduate Students [reserve here](#). The event is held Wednesday, **November 20, 6-8 pm**. Business Building room 4001.