

# K-State Graduate School

## Weekly Newsletter

### **Week of December 18-22, 2017** [Events and Deadlines](#)

*This weekly newsletter is sent out to dept. heads, graduate program directors, contact staff, and graduate faculty.*

## **Graduate Program Directors**

### [Staffing Update](#)

The Graduate School announces a few changes to the staff. The Graduate School extends sincere appreciation to Dr. Michael Herman, Associate Dean and Professor in the Division of Biology, for his three years of dedicated service and support of graduate education. The Graduate School welcomes Ms. Valerie Elliott, Office Specialist III, who will provide support to Graduate Council, its four standing committees: Academic Affairs, Assessment and Review, Student Affairs, and Committee on Planning. The Graduate School also extends our sincere appreciation to Ms. Camila Haselwood, Admissions Coordinator, for her dedicated service.

### **Spring 2018 Graduate School Orientation**

The Graduate School and other campus partners will host welcome and orientation activities for new and returning graduate students during the week of January 8 at the Manhattan campus. Advanced registration is requested for most activities by January 5. We appreciate your assistance with promoting these activities to new and returning graduate students in your program. Please visit the [Spring 2018 Orientation](#) page for a full schedule of events.

## **Graduate Students**

### [Friday is the deadline to register for K-State Graduate Research, Arts, and Discovery \(K-GRAD\) Research Forum](#)

K-State graduate students from all disciplines are invited to submit an abstract for a poster or oral presentation at the annual K-State GRAD Forum, which will be held on March 29, 2018. Abstract submissions are due December 22, 2017 by 11:59 p.m.

### [Three Minute Thesis is coming back to K-State!](#)

Graduate students have the chance to compete in the third annual 3MT Competition! This fun, engaging competition provides students with the opportunity to present their research

in three minutes or less. Preliminary heats will take place the week of Feb. 12, with the final competition happening Feb. 27.

### **Transcript Ordering at End of Fall 2017 Term**

Final grade posting for the fall term finishes late evening on Tuesday, December 19, 2017. Transcripts ordered Urgent Processing or Hold for Pick-up after 1:00 p.m. on Friday, December 22, 2017 through Monday, January 1, 2018, will not be processed until Tuesday, January 2, 2018, when K-State reopens for business. To secure a transcript at the end of the fall 2017 term with your final grades included, first check your Student Center in KSIS the morning of Wednesday, December 20, 2017, to verify that your fall grades have posted, then order your transcript through your Student Center or Other Academic tiles in KSIS. Please check, prior to Wednesday, December 20, 2017, for any holds that may exist in your Student Center in KSIS, and remember that most holds must be cleared prior to ordering a transcript. *Students graduating Fall 2017 or who will not be enrolled in Spring 2018, will have until December 29, 2017, to order transcripts at no charge.* If you have any questions about securing a transcript at the end of the fall 2017 term, then please contact [KSUtrans@ksu.edu](mailto:KSUtrans@ksu.edu) prior to Friday, December 22, 2017.

**KANSAS STATE**  
**UNIVERSITY**

Graduate School  
119 Eisenhower Hall

785-532-6191  
[grad@k-state.edu](mailto:grad@k-state.edu)  
[k-state.edu/grad](http://k-state.edu/grad)