

# K-State Graduate School

## Weekly Newsletter

**March 17, 2020** [Events and Deadlines](#)

This newsletter is distributed to department heads, graduate program directors, graduate program contact staff, and graduate faculty.



### **In-person classes are suspended**

Effective immediately, limited operations will continue through the end of the semester. All classes will transition to remote learning by March 23. Details at [www.k-state.edu/covid-19](http://www.k-state.edu/covid-19).



### **Global Health Advisory and Restricted Travel to the United States**

The President of the United States signed multiple proclamations that restrict travel to the U.S. because of the global COVID-19 pandemic. The U.S. Department of State's site may be helpful to learn about consular closings and country specific information: [Current Outbreak of Coronavirus Disease 2019 \(COVID-19\)](#).

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### **Urgent Notification: Document Submission**

Since the Graduate School will be physically closed and the team members are working remotely, it is imperative that all documents are submitted electronically, preferably using the electronic forms available on the [Graduate School website](#). Ballots and other documents that cannot be submitted using electronic forms should be sent via email as PDF document(s) to the designated degree analyst or to [grad@ksu.edu](mailto:grad@ksu.edu) for processing.

Note: Approval forms cannot be processed without having an approved Program of Study in place with the Graduate School.

## **Use of Zoom to Schedule Defenses and Processing of Ballots**

The Graduate School team is supportive of graduate students continuing their scheduled defenses during this modified class schedule so they can meet graduation deadline. Major professors should work with their graduate students, members of their supervisory committees, and outside chair for doctoral students to conduct the defenses via Zoom. The video conference form will not be required during the modified class delivery time period. Major professors should contact their designated degree specialist to notify them of their defense plans. Please note that Request for Final Examination should be submitted electronically during this time.

Ballots will continue to be sent to outside chairs for doctoral students and major professors for masters. The ETDR ballot will be sent electronically to major professors.

Emails with votes for final examination of committee members can be sent to outside chair for doctoral students and to major professors for masters. These ballots can be sent as PDF document to the assigned degree analyst. Votes for ETDR ballots should be sent to the major professors. These should be submitted as PDF documents to the designated degree specialist.

For programs that normally require other students to attend the public component of defenses (seminar), the Zoom session can be recorded and the link shared with the students to view at a later date. If the public presentation is recorded, it is strongly recommended to schedule two Zoom sessions: one for seminar/public presentation and one for the committee meeting.

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## **Graduate Program Directors**

### **[The Global Postgraduate Diversity Resource](#)**

The Council of Graduate Schools, with support from Educational Testing Service (ETS), has created [The Global Postgraduate Diversity Resource](#). This online tool is designed to help universities improve their diversity programming by looking at resources written by university leaders, researchers, government officials, and journalists. The website currently includes over ninety resources from universities across the globe as well as essays on pressing issues in global higher education diversity from university leaders. The website aims to help faculty, postgraduate students, and administrators develop a common language for improving diversity and inclusion at postgraduate institutions around the world. This resource will be updated with new essays and resources throughout the year. If you would like to request the addition of a resource or resources, please use [this online form](#) or email [Matthew Linton](#).

### **[2020-2021 University Distinguished Professors Graduate Student Award](#)**

The Graduate School is accepting applications for the 2020-2021 University Distinguished Professors Graduate Student Award. Eligible graduate students must be admitted to candidacy at the time of application, in their last year of his or her doctoral degree

program, be enrolled in the fall 2020 semester. The award is available to eligible students who meet the above criteria in any K-State college, department, or program. Students may nominate themselves. K-State faculty may also submit nominations. [Application materials](#) should be submitted as one Word or PDF file to [udp@k-state.edu](mailto:udp@k-state.edu) by **April 1, 2020**.

### **[Pre-arrival Online Graduate English Support Courses](#)**

Due to test postponements as a result of the COVID-19 outbreak, online versions of DAS 176 (Reading), DAS 177 (Writing), and DAS 178 (Listening) will be offered April 6-May 29, 2020 for students eligible for admission to graduate programs for Fall 2020 who have iBT TOEFL or IELTS scores that are close to those needed to meet the English Proficiency requirement. These courses allow students the opportunity to improve their English and demonstrate proficiency by earning grades of B or above in these courses prior to their arrival on campus. Registration requirements can be found [here](#).

### **Graduate Faculty**

#### **[Webinar: Downloading Mediasite content](#)**

On Monday, March 23 from 10:00 am to 10:30 am faculty will discover how to download their Mediasite presentations and optionally allow students to download content, too. The webinar is available through [Zoom](#) and will be recorded and made available on the Mediasite website.

### **[Commerce Bank and WT Kemper Foundation Distinguished Graduate Faculty Award](#)**

The Graduate School is accepting nominations for the Commerce Bank Distinguished Graduate Faculty Award. The award honors current members of the graduate faculty who are recognized nationally and internationally for their leadership and contributions to graduate education at K-State and their outstanding scholarly achievements. Recipients of the award will receive an honorarium and will be recognized during the fall Graduate School commencement ceremony and during a public lecture to the campus community. The materials noted below should be submitted as one Word or PDF file to [dgf@k-state.edu](mailto:dgf@k-state.edu) by **May 1, 2020**.

## Graduate Students

### [Beyond the Professoriate Webinar – Common Mistakes PhDs Make in Their Resume and How to Avoid Them](#)

March 17, 11:00 am CST – Join Beyond the Professoriate co-founder L. Maren Wood, PhD for this webinar on how to create your resume and cover letter for non-academic jobs.

- Recognize 3 common mistakes PhDs make in their resume.
- Develop a resume and cover letter for non-academic jobs.
- Demonstrate your value and skills to non-academic employers.

[Advanced registration](#) is required.

### [Graduate Student Writing Retreat](#)

The Writing Center and Graduate School are hosting the annual Graduate Student Writing Retreat May 19-22 and 26-27. The retreat provides graduate students time and space to write in a supportive atmosphere and promotes effective writing practices to boost the dissertation- and thesis-writing process. **Application deadline is March 18.**

### **POSTPONED - [Graduate Student Leadership Workshop Series: Intercultural Leadership](#)**

Leading across cultures requires us to intentionally recognize and address inequity in order to build a more socially just world. In this session, we will explore interpersonal and systemic elements of culture, power, and privilege and how these impact the practice of leadership and the creation of inclusive classrooms, labs, and workplaces. Originally scheduled for Thursday, March 19 at 11:00am to 12:30pm at the Leadership Studies Building, Town Hall, this sessions has been postponed and will be offered only by Zoom when rescheduled.

### [Graduate Students invited to participate in Big 12 Virtual Career Fair](#)

**March 25, 2020, 10 am – 5 pm**

Students and alumni from Big 12 universities are invited to connect with employers through a free virtual career fair event. Visit with firms looking for interns and employees from all majors. Over 100 companies will participate, of which approximately 50 are looking for graduate student talent. A list of [participating companies](#) can be filtered to only include graduate-level degrees under "Select degrees..." Students should visit the [K-State Career Center](#) website to register and find more information about the fair, including

a [tutorial](#) to show students how to register and learn more about the virtual fair will function.

### **[The Library and Your Research Workshop Series: Browzine: Your e-Journals ... Only Better](#)**

How do you make e-journals better? You make them easier. Browzine is a virtual bookshelf that simplifies the process of finding and reading articles from e-journals. Come to this session for a hands-on introduction to this new addition to K-State Libraries' array of productivity and discovery applications. The Library and Your Research is a free workshop series co-sponsored by the Graduate Student Council that helps graduate students enhance and professionalize their scholarly pursuits. Participate online via [Zoom](#).

### **2020 SciComm Conference and Travel Awards**

The [SciComm conference](#), originally scheduled March 27-29 at the University of Nebraska-Lincoln, is being postponed to August 14-16. Those who have registered and plan to attend in August do not need to take any action. Those who have registered and will not be able to attend in August may contact Deb Klimes ([dklimes@unl.edu](mailto:dklimes@unl.edu)) for a full refund. Registration will remain open until August 1.

**Travel Awards** - The Graduate School had planned to allocate travel awards to KSU students attending the SciComm conference. We are inquiring as to whether an extension will be granted for spending the grant funds that were to be used for the travel awards. If an extension is granted, the travel award application deadline (originally March 16) will be extended. We will share more information as it is available.

### **[CANCELLED: K-State Graduate Research, Arts, and Discovery \(GRAD\) Forum](#)**

As part of the university's efforts to mitigate spread of COVID-19, the Graduate Student Council has canceled this year's K-State GRAD Forum that was scheduled to be held on March 25 and 26. All presenters and judges have been notified.

### **[CANCELLED: Wildcat Wednesday Trivia Night, hosted by the GSC](#)**

As part of the university's efforts to mitigate spread of the COVID-19, the Graduate Student Council has canceled Trivia Night that was scheduled to be held on March 26.

## [The Library and Your Research Workshop: Starting Your Literature Review in Science](#)

Are you preparing a literature review for a paper, article, thesis, or dissertation? This workshop will help you! Learn why a literature review is important, how to use K-State Libraries' databases to select articles, how to evaluate the articles, and how to organize the review. For this session, article searching will be demonstrated using PubMed, Web of Science, and other science databases, however, the concepts will be applicable to all disciplines. Join via [Zoom](#).

## [MD Anderson Cancer Center's TRIUMPH Translational Postdoctoral Fellowship](#)

The University of Texas MD Anderson Cancer Center is currently accepting applications for the CPRIT TRIUMPH Postdoctoral Fellowship in Translational Cancer Research. This three-year fellowship provides basic, translational, and clinical training and aims to further develop talented PhD or MD/PhDs into successful clinical/translational research scientists. Applications are reviewed quarterly with the next cycle due dates of **March 31, 2020 and June 30, 2020**. Additional information regarding eligibility, application process, and current trainees and program alumni profiles are found on the [CPRIT TRIUMPH website](#). Please contact [Dr. Kari Brewer Savannah](#), Program Manager, with any questions.

## [Graduate Student Council Travel Awards](#)

**April 1 is the deadline** for graduate students to apply for GSC travel awards for travel to academic and professional events that begin anytime in June.

## [2020-2021 Dr. Michaeline Chance-Reay Community Woman Scholarship](#)

The K-State Social Club is accepting applications for the Dr. Michaeline Chance-Reay Community Woman Scholarship. The recipient must be a female, non-traditional graduate student enrolled in any curriculum at K-State and who demonstrates financial need, academic commitment, and community service. The recipient must meet one or more of the following criteria: 25 years of age or older, married, a parent, a veteran, or returning to graduate school after an absence of three years or more. **Application deadline is April 1.**

## [Graduate Student Leadership Workshop Series: Civic Leadership and Citizen Scholarship](#)

As members of the K-State academic community, our studies and work are situated – physically and virtually – within local and global communities facing complex challenges.

We all play a role in the civic mission of our institution, to generate knowledge and talent to advance the well-being of those communities. This session will help participants explore their present and future work, and consider how relationship, dialogue, and practice can be an explanatory lens to make sense of citizen-centered, community-engaged scholarship. April 13, 11:30 am - 1:00 pm. Join by [Zoom](#).

### **[Spring 2020 Graduation and Commencement Deadlines](#)**

Masters and doctoral students planning to graduate this semester should be familiar with graduation and commencement requirements and deadlines. Graduates who would like their name to appear in the spring 2019 commencement program must complete the KSIS graduation application form and **submit the Approval to Schedule Final Examination form to the Graduate School by March 27**. All other requirements (**submission of final exam ballot, ETDR ballot, and ETDR**) **must be completed by April 17 for a student to be a spring 2020 graduate** and to participate in the spring commencement ceremony on May 15. Students should refer to the appropriate [Deadlines for Graduation and ETDR Submission Checklist](#) for instructions on completing all graduation requirements.

### **[Accepting Applications - Science Communication Fellowship](#)**

The Science Communication Fellowship is specifically designed for graduate students and post-doctoral researchers and is Sunset Zoo's flagship program of it's Behind the Science initiative. Fellows will enhance their science communication skills through a dynamic, engaging, and participatory workshop series. They also will develop a hands-on educational activity to use in multiple settings at Sunset Zoo and beyond, as well as a personalized webpage to engage multiple audiences with their work on Sunset Zoos Behind the Science website. Application and more information available on the [Sunset Zoo website](#). **The application deadline is May 1 at 5:00 pm.**

### **Call for nominations: Distinguished Thesis and Distinguished Dissertation Awards**

The Graduate School is now accepting nominations for the [MAGS/ProQuest Distinguished Thesis Award](#) and the [CGS/ProQuest Distinguished Dissertation Award](#). **This year's award categories are 1) Mathematics/Physical Sciences/Engineering and 2) Social Sciences**. These awards serve to recognize theses and dissertations that make an unusually significant contribution to their field. Each graduate program may submit one nomination for the thesis award and one nomination for the dissertation award. Please visit the award web pages for more information. Nominations must be submitted to the Graduate School, 113-119 Eisenhower Hall, or via email to Megan Miller ([mmmiller@ksu.edu](mailto:mmmiller@ksu.edu)) no later than 5:00 pm on May 1, 2020.

## [Graduate Research Opportunities at DOE National Laboratories](#)

The Department of Energy's (DOE) Office of Science is pleased to announce that the Office of Science Graduate Student Research (SCGSR) program is now accepting applications for the 2020 Solicitation 1. The SCGSR program supports supplemental awards to outstanding U.S. graduate students to conduct part of their graduate thesis research at a DOE national laboratory/facility in collaboration with a DOE laboratory scientist for a period of 3 to 12 consecutive months—with the goal of preparing graduate students for scientific and technical careers critically important to the DOE Office of Science mission. The SCGSR program is open to current Ph.D. students in qualified graduate programs at accredited U.S. academic institutions, who are conducting their graduate thesis research in targeted areas of importance to the DOE Office of Science. Direct questions to the SCGSR Program Manager, Dr. Ping Ge, at [sc.scgsr@science.doe.gov](mailto:sc.scgsr@science.doe.gov). **Applications are due 5:00pm Eastern Time on Wednesday, May 6, 2020.**

