

Graduate Council Meeting Minutes

September 2, 2025 – 3:30 p.m.

K-State Student Union, Room 227

Present: A. Ahlers, C. Alexis, T. Amtoft, M. Arthaud-Day, L. Bonella (K-State Libraries), C. Craft (Graduate Faculty Associate), H. Dogan, M. Elcioglu, U. Emery-McClure, T. Felderhoff, E. Geisbrecht, J. Gordon, T. Jenkins, A. Jha (GSC President), S. Joseph, S. Kavimandan, L. Larson, J. Li, M. Miller (Asst. Dir., Student Success), T.G. Nagaraja, J. Nikkel (Academic Affairs & Innovation), P. Payne (Interim Dean), C. Pickens, D. Rolles, S. Schlender (Academic Services Coord.), B. Schultz, A. Sheshukov, T. Smock (Admin.), V. Trinetta, J. Ulmer, M. Veeman, D. Walker, A. Wefald, L. Yang, S. Yelich Biniecki, U. Yucel

Absent: A. Heseltine (GSC President-elect), T. Linnemann, B. Mirafzal, M. Pakaste, S. Rishi, M. Wei

1. Opening remarks.

Dr. Payne welcomed Council members back to a new academic year. He briefly noted that there have been changes to the graduate catalog, chiefly for format, clarity, and continuity.

2. Approval of Minutes. May 6, 2025 meeting. GC2025 05_Minutes.docx

Motion: Dr. Dogan moved to approve the minutes as presented.

Second: Dr. Ahlers.

Vote (YES-NO-ABSTAIN): 25-0-0. Motion carried.

3. Graduate School Welcome to the New Academic Year and Updates

- Meeting with University Advising Committee (UAC)
 - Dr. Payne met with the UAC to share information regarding the structure and function of, and process for applying to accelerated degree programs.
- Graduate Council: Roles and Responsibilities.
 - Dr. Payne reviewed the general roles, responsibilities, and functions of the full Council and its sub-committees.
- Plans for the AY 25-26
 - A list of policies that the Council will review beginning this academic year: Policy Updates to Discuss_AY 25-26.docx
- Academic Program Review Revitalization (APRR) and enhanced APRR (pilot graduate program review) – Update
 - Dr. Payne noted that last year's Enhanced APRR (A/K/A Graduate Program Review) helped the Council and Graduate School gain valuable insight on the process and ways to build on it. The university has placed the APRR initiative on hold until early 2026 to discuss lessons learned and review requirements.
 - Update of strategic plan
 - The Graduate School leadership team took a fresh look at its strategic plan and the progress we have made. Staff is reviewing policy and procedure in preparation for a mid-October update to the Graduate Council for feedback.
 - Compensation study (University-level project)
 - Starting within the next week the Graduate School will begin working with Huron consulting in support of the university's compensation and classification study. The Graduate Student Compensations Steering Committee will review current pay and practices and provide recommendations that ensure success.
 - Scholarship review process – Dr. Megan Miller.

- Dr. Miller explained that she will be working closely with the Student Affairs Committee again this year to review nominations and applications for the various scholarships and grants offered by the Graduate School.
- <https://www.k-state.edu/grad/financial-support/scholarships-fellowships-grants/>
- Events: <https://www.k-state.edu/grad/about/events/>
 - September 9 - Know How: Review of Policy Changes & Implications. 11:30 a.m. to 1:00 p.m. at Hale Library, Room 307
 - October 2: Second Graduate Student Success Symposium
 - The Graduate School is finalizing panelists for the symposium and more info will be out soon. A symposium for administrators, faculty, and staff who support graduate students to share and discuss best graduate student success practices.

4. Council Chairs Meeting - 8/26/25.

One topic that generated a great deal of interest and discussion: A.I. and how it is used, especially for the dissertation process. The Graduate School is creating a short-term A.I. task force to develop guidance for the Graduate Council to review and decide whether graduate policies must be updated. If you would like to be on the task force, please let Dr. Payne know. Invitations will be sent out in the near future.

5. Academic Affairs Committee – Hulya Dogan, Chair

- Report.

Dr. Dogan briefly reviewed with the Council the general requirements for each type of Graduate Faculty membership. A link to the policies is below.

- Action Items.

a. Graduate Faculty Nominations. ← [Click the link to access nominations](#)

See Chapter 5 “The Graduate Faculty” of the Graduate Handbook for eligibility and nomination requirements. <https://www.k-state.edu/grad/student-success/graduate-handbook/chapter5.html>

Name	Position	Department/Program	Type
Jamie Bunce	Assistant Professor	School of Music, Theatre, and Dance	Member
Cynthia Domenghini	Instructor	Horticulture and Natural Resources	Member
Paola Paez	Research Associate Professor	School of Consumer Sciences	Member
Kelly Whitehair	Instructor	School of Health Sciences	Member
John Kincaid*	Instructor	Curriculum and Instruction	Associate Teach and Serve
Robert Leming*	Instructor	Curriculum and Instruction	Associate Teach and Serve

Name	Position	Department/Program	Type
Larry Rideaux*	Professor of Practice	Educational Leadership	Associate Teach and Serve
Charles White*	Instructor	Curriculum and Instruction	Associate Teach and Serve
Lillian Hill	Professor of Practice	Educational Leadership	Associate Teach and Serve
Andrew Parzyck	Assistant Professor	Educational Leadership	Associate Teach
Yixuan Wang	Instructor	Educational Leadership	Associate Teach
Saswata Dasgupta	Assistant Professor	Chemistry	Certification
Suzanne Orr	Associate Professor	History	Certification
William Rutter	Associate Professor	Plant Pathology	Certification
Farhan Sadique	Assistant Professor	Educational Leadership	Certification

*Associate member re-nomination



Motion: Dr. Dogan, on behalf of the Academic Affairs Committee, moved to approve all Member nominations as presented. No second is required.
Vote (YES-NO-ABSTAIN): 27-0-0. Motion carried.

Motion: Dr. Dogan, on behalf of the Academic Affairs Committee, moved to approve all Associate member nominations as presented. No second is required.
Vote (YES-NO-ABSTAIN): 27-0-0. Motion carried.

Motion: Dr. Dogan, on behalf of the Academic Affairs Committee, moved to approve all Certification requests as presented. No second is required.
Vote (YES-NO-ABSTAIN): 27-0-0. Motion carried.

b. Course and Curriculum Items.

Follow these steps to view the proposals in Curriculog:

- Login to Curriculog using your K-State eID and password: <https://kstate.curriculog.com>.
- Click the Curriculog agenda link in the table below.
- From the list of proposals, hover over the proposal and click the  View Proposal icon.
- In "User Tracking" (upper right corner), change "Show current" to "Show current with markup."
- View the proposal. To view attachments, click the  Files icon in the menu on the right side of the screen.
- Use the browser back button to return to the agenda and select next proposal.

For more information on viewing proposals, see: <http://www.k-state.edu/curriculog/training/view/index.html>

Course Changes - <https://kstate.curriculog.com/agenda:2798/form>

College	Course Number	Title
Agronomy	AGRON 605	Soil and Environmental Chemistry
Agronomy	ASI 600	Applied Animal Biotechnology
Education	CSD 780	Instrumental Measurement for Clinical Application
Arts and Sciences	ECON 715	Economic Analysis for Business
Education	EDCEP 837	Individualized Learning Experience in Higher Education
Education	EDCEP 877	Practicum in Counseling
Education	EDCEP 885	Practicum in Higher Education
Education	EDCEP 887	Counseling Internship
Education	EDCEP 967	Appraisal and Psychopathy
Education	EDCI 701	Administration and Supervision of Vocational Education
Education	EDCI 756	Tradebooks Across the Curriculum
Education	EDCI 758	Reading/Writing Connections
Education	EDCI 814	Understanding and Teaching Reading
Education	EDCI 816	Approaches to Literacy Instruction
Education	EDCI 818	Theoretical Models of Literacy
Education	EDCI 820	Contemporary Issues in Language Arts
Education	EDCI 821	Advanced Methods in the Teaching of K-12 Mathematics
Education	EDCI 831	Contemporary Issues in Teaching and Learning
Education	EDCI 834	Improving Science Teaching
Education	EDCI 835	Supervision of Student Teaching
Education	EDCI 840	Literacy Assessment
Education	EDCI 841	Striving Literacy Learners
Education	EDCI 876	The Social Studies Curriculum in the Secondary School
Education	EDCI 878	The Language Arts Curriculum
Education	EDCI 882	Teaching and Learning Models
Education	EDCI 886	Seminar in Curriculum and Instruction
Education	EDCI 890	Master's Project
Education	EDCI 907	Curriculum Theory
Education	EDCI 930	Leadership in Literacy
Education	EDCI 999	Reaching in Curriculum and Instruction
Education	EDSP 778	Technology for Special Education
Education	EDSP 845	Special Education Programming: Parental Involvement
Education	EDSP 846	Interventions: Early Childhood Special Education
Education	EDSP 848	Transitions in Special Education
Health and Human Sciences	FNDH 758	Advanced Athletic Training Techniques
Health and Human Sciences	FNDH 789	Professional Preparation for Athletic Training
Health and Human Sciences	FNDH 802	Clinical Therapeutic Interventions I – Functional Therapeutic Interventions
Health and Human	FNDH 823	Evaluation and Management of General Medical

Course Changes - https://kstate.curriculog.com/agenda:2798/form		
College	Course Number	Title
Sciences		Conditions in Athletic Training I
Health and Human Sciences	FNDH 887	Athletic Training Practicum V
Health and Human Sciences	FNDH 888	Athletic Training Practicum VI
Health and Human Sciences	HDFS 750	Application of Theories in HDFS
Health and Human Sciences	HDFS 760	Families and Social Policy
Health and Human Sciences	HDFS 770	Program Development and Implementation
Health and Human Sciences	HDFS 950	Developing Theories of Change

Motion: Dr. Dogan, on behalf of the Academic Affairs Committee, moved to approve the all Course Changes as presented. No second is needed.

Vote (YES-NO-ABSTAIN): 27-0-0. Motion carried.

New Courses - https://kstate.curriculog.com/agenda:2799/form		
College	Course Number	Title
Agronomy	AGRON 805	Advanced Soil and Environmental Chemistry
Veterinary Medicine	AP 801	Seminar for OYM Students
Arts and Sciences	ECON 705	Intermediate Macroeconomics
Health and Human Sciences	FNDH 705	Processed Foods and Human Health
Health and Human Sciences	FNDH 732	Advanced Cardiovascular Medical Nutrition Therapy
Health and Human Sciences	FNDH 740	Dietary Supplements and Human Performance
Health and Human Sciences	FNDH 798	Injury Prevention and Performance
Health and Human Sciences	FNDH 824	Evaluation and Management of General Medical Conditions in Athletic Training II
Health and Human Sciences	FNDH 825	Evaluation and Management of General Medical Conditions in Athletic Training III
Business Administration	MKTG 710	Digital Marketing Essentials: From Strategy to Execution
Business Administration	MKTG 715	Mastering Digital Marketing Tactics
Business Administration	MKTG 720	Strategic Marketing Planning for Long-Term Success
Business Administration	MKTG 725	Market Research Fundamentals: Qualitative and Quantitative Approaches
Business Administration	MKTG 730	Mastering Impactful User-Centered Design

New Courses - https://kstate.curriculog.com/agenda:2799/form		
College	Course Number	Title
Business Administration	MKTG 735	Optimizing Content for Superior Experiences
Business Administration	MKTG 740	Marketing Technology: Automation and CRM
Business Administration	MKTG 745	Data-Driven Marketing: Analytics for Strategic Decisions
Business Administration	MKTG 750	Customer Insights: Analytics, Segmentation, and Targeting
Business Administration	MKTG 755	Marketing Performance: ROI Measurement and Attribution Modeling
Business Administration	MKTG 760	Special Topics in Digital Marketing
Business Administration	MKTG 770	Maximizing ROI Through Data-Driven Marketing Strategies

Motion: Dr. Dogan, on behalf of the Academic Affairs Committee, moved to approve the all New Courses as presented. No second is needed.
 Vote (YES-NO-ABSTAIN): 27-0-0. Motion carried.

Courses to Discontinue - https://kstate.curriculog.com/agenda:2800/form		
College	Course Number	Title
Agronomy	AGRON 625	Applications of Nutrient Management
Agronomy	AGRON 642	Bioenergy Feedstock Production
Agronomy	AGRON 685	Tropical Soil Management

Motion: Dr. Dogan, on behalf of the Academic Affairs Committee, moved to approve discontinuations of all Courses to Discontinue as presented. No second is needed.
 Vote (YES-NO-ABSTAIN): 28-0-0. Motion carried.

Curricular Changes - https://kstate.curriculog.com/agenda:2801/form	
College	Title
Health and Human Sciences	Accelerated Human Development and Family Science (BS)/Human Development and Family Sciences – Prevention Sciences (MS)
Health and Human Sciences	Athletic Training (MS)
Health and Human Sciences	Communication Sciences and Disorders (MS)
Education	Curriculum and Instruction (EDD)
Education	Educational Leadership (EDD)
Health and Human Sciences	Human Development and Family Science – Prevention Science (MS)
Health and Human Sciences	Human Services Administration Graduate Certificate
Education	Master of Arts in Teaching – Unified Elementary Special Education (MAT) [Licensure Subplan]
Veterinary Medicine	Master of Public Health (MPH)

Motion: Dr. Dogan, on behalf of the Academic Affairs Committee, moved to approve the all Curricular Changes as presented. No second is needed.
 Vote (YES-NO-ABSTAIN): 28-0-0. Motion carried.

6. Student Affairs Committee

- Report. First meeting is on Tuesday, September 10 at 3:30 pm.

Dr. Payne submitted the report on behalf of the committee. At the first meeting, the committee will identify a chair, discuss the scholarship review process with Dr. Miller, and review the list of policy discussions for the purpose of planning benchmark analyses.

- Action Items.

7. Committee on Planning – Jonathan Ulmer, Chair

- Report. First meeting is on Thursday, September 12 at 3:30 pm.
- Action Items.

8. Assessment and Review Committee – Umut Yucel, Chair

- Report. First meeting is on Tuesday, September 17 at 3:30 pm.
- Action Items.

9. Graduate Student Council – Aditya Jha, President

- Report.

Mr. Jha explained that the GSC has had a strong start to the semester with a well-attended Bingo Social last week. Over 75 students attended. The Student Council is looking for students to serve on the standing and event committees for the 25-26 AY.

- Action Items.

10. Informational Items.

a. Graduate Faculty memberships approved by the Dean.

Name	Position	Department/Program	Date
Saswata Dasgupta	Assistant Professor	Chemistry	08/18/25
Hatem Kittana	Assistant Professor	Diagnostic Medicine and Pathobiology	04/28/25
Josefina Lacasa	Assistant Professor	Statistics	05/12/25
Anastasia McHaney	Assistant Professor	Clinical Sciences	05/27/25
William Rutter	Associate Professor	Plant Pathology	08/18/25
Zelia Wiley	Professor	Entomology	08/18/25

Name	Position	Department/Program	Date
Sunha Yeo	Assistant Professor	School of Media Communications	08/20/25

b. Emergency Graduate Faculty approvals to teach courses granted by the Dean.

Name	Position	Department/Program	Date	Courses
Brooke Balderson	Doctoral Candidate (ABD)	School of Human Sciences	05/19/25	CFT 864
Sterling Buist	Equine Manager (Staff)	Animal Sciences and Industry	08/18/25	ASI 695
Lillian Hill	Professor of Practice	Educational Leadership	07/16/25	EDLEA 838, EDLEA 938
Andrew Parzyck	Assistant Professor	Educational Leadership	07/16/25	EDACE 780, EDACE 847, EDACE 790, EDACE 830, EDACE 886
Wendy Reeves	Assistant Teaching Professor	Biology	07/10/25	BIOL 707
Yixuan Wang	Instructor	Educational Leadership	07/16/25	EDLEA 838, EDLEA 848, EDLEA 938, EDLEA 929

c. Subscriptions to *Beyond the Professoriate* and *Beyond Graduate School*.

The Graduate School has subscribed to two virtual career training platforms: Beyond Graduate School (the Master’s Career Training Platform) and Beyond the Professoriate (the PhD Career Training Platform). Students already have accounts and can access the platforms with their K-State eID and password.

To access the platforms and explore available trainings, students, faculty, and staff can log in through the links below with their K-State single sign on:

- For master’s students: [Log in to the Beyond Graduate School platform](#)
- For doctoral students & postdocs: [Log in to the Beyond the Professoriate platform](#)

11. Adjournment. The Council adjourned at 4:45 pm.