

Graduate Council Meeting Minutes

March 26, 2024 – 3:30 p.m.

Zoom Videoconference

Present: P. Adams, A. Ahlers, C. Alexis, M. Arthaud-Day, M. Basel, B. Beyer, L. Bonella (K-State Libraries), J. Canfield, D. Carroll, I. Ciampitti, E. Geisbrecht, J. Gordon, M. Higgins, A. Ivanov, S. Joseph, S. Kavimandan, B. Mirafzal, J. Nikkel (Global Campus), B. Olson, V. Padilla Carroll, M. Pakaste, C. Petrescu (Dean), P. Reyes, R. Sadykov, A. Sheshukov, T. Smock (Admin), K. Van Nest (GSC President), Z. Whitney (GSC President-elect), H. Woods, S. Yelich Biniecki, M. Young (Graduate Faculty Associate)

Absent: A. Nutsch, J. Spencer, G. Topham, J. Ulmer

Guests: T. Gott (Assoc. Dean, Leadership Studies), A. Jha (Incoming GSC President-elect), K. Priest (Dir. Leadership Communication PhD)

1. Opening remarks.

This meeting was rescheduled for April 2 to allow faculty and staff a chance to attend the Spring Faculty Senate open forum with incoming Provost Mendez.

2. Approval of Minutes. March 5, 2024, meeting. https://www.k-state.edu/grad/faculty-resources/graduate-council/agendaminutes/2024_agenda_minutes/GC2024_03_Minutes.pdf

Motion: Dr. Ahlers motioned to approve the minutes as presented.

Second: Dr. Woods.

Vote (YES-NO-ABSTAIN): 20-0-0. Motion carried.

3. Graduate School Updates.

- Degree equivalency template for academic units (Dr. Young)

We looked at those that currently exist and found the best models. It is NOT required but recommended that departments have it ready because of the mandate to grow graduate programs and the drive to employ professionals to teach courses in your program. It will be given to the new Chief Strategy Officer.

Degree equivalency template - Located in the Graduate Faculty folder in Grad Resources files. Web link (K-State eID required):

https://ksuemailprod.sharepoint.com/:w:/s/Grad-Resources/EcqpWps_5LVKpKMLf-HbwxIBPwM6WI8nEXwpK-vl1apLnQ?e=ZxfcYt

- Election status (Timon)

All ballots are due no later than March 31. Results will be announced the week of April 1.

- Strategic planning process

The Graduate School strategic plan is due in June 2024. Dr. Young completed a draft of the strategic plan that matches the university initiatives with our goals. There will be a strategic planning session for graduate faculty in May 2024 when we will discuss and finalize the plan.

Graduate applied learning experiences, Next-Gen K-State Strategic Imperative #3. Dr. Mary Tolar, Dean of Staley School of Leadership, and her team will be invited to participate in the

May strategic planning session. The Council agreed to invite her and her team to the May 7 Council meeting to discuss applied learning experience for graduate students.

- Graduate School Advisory Board – role and members

The board is considered launched. There are 9 board members so far and the target is 12. Council member Dr. Doris Carroll is one of the inaugural board members.

Advisory Board member job description:

- A champion for graduate education
- A partner in building and explaining the value of graduate education at KSU
- Serve as ambassadors to the KSU Graduate School to promote and increase visibility of graduate education
- A thinking partner to the Graduate School Dean and to the Graduate School in supporting the mission of advancing graduate education, serving graduate students and faculty, and connecting graduate constituents in the larger community (local, national)
- Be “ally raising” to support the fundraising efforts of the Graduate School

Establishing by-laws is the next step and the current board members are providing advice and feedback. It took about five months to gather the current board members. Dean Petrescu welcomes recommendations from the Council for additional board members. A Council member suggested she contact Kevin Gwinner in the College of Business for advice and best practices.

4. Council Chairs Update. No meeting for March 2024.

5. Academic Affairs Committee – Matthew Basel, Chair

- Report.

Along with the usual review of course and curriculum items, the committee submitted to the Planning Committee recommended changes to the Graduate Handbook, Chapter 5 - The Graduate Faculty. It is a comprehensive update that they hope can be approved for the next academic year.

- Action Items.

See Chapter 5, The Graduate Faculty, of the Graduate Handbook for eligibility and nomination requirements. <https://www.k-state.edu/grad/student-success/graduate-handbook/chapter5.html>

a. Graduate Faculty Nominations.

Name	Position	Department/Program	Type	Page
Eric Brandom	Visiting Assistant Professor	History	Associate <i>Teach</i> <i>Serve</i>	6
Laci Cornelison*	Interim Director / Research Asst. Professor	Center on Aging	Associate <i>Teach</i> <i>Serve</i>	9
Blaine Johnson	Adjunct Professor	Agronomy	Associate <i>Teach</i>	12

Name	Position	Department/Program	Type	Page
			Serve	
Mollie Rohrbaugh	Professor of Practice	Hospitality Management	Associate Teach	15
Michael Stamm	Agronomist	Agronomy	Associate Serve	18
Macario T. Benavides	Teaching Assistant Professor	Staley School of Leadership	Certification	21
Julia Guazzelli Pezzali	Assistant Professor	Grain Science and Industry	Certification	24
David P. Schmitt	Department Head / Professor	Psychological Sciences	Certification	27

*Associate membership renomination

Motion: The Academic Affairs Committee motioned to approve all Associate membership nominations.



Vote (YES-NO-ABSTAIN): 20-0-0. Motion carried.

Motion: The Academic Affairs Committee motioned to approve all Certification requests.

Vote (YES-NO-ABSTAIN): 22-0-0. Motion carried.

b. Course and Curriculum Items.

Follow these steps to view the proposals in Curriculog:

- Login to Curriculog using your K-State eID and password: <https://kstate.curriculog.com>.
- Click the Curriculog agenda link in the table below.
- From the list of proposals, hover over the proposal and click the  *View Proposal* icon.
- In "User Tracking" (upper right corner), change "Show current" to "Show current with markup."
- View the proposal. To view attachments, click the  *Files* icon in the menu on the right side of the screen.
- Use the browser back button to return to the agenda and select the next proposal.

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

Course Changes - https://kstate.curriculog.com/agenda:2360/form		
College	Course Number	Title
Veterinary Medicine	AP 641	Introduction to Histology
	AP 737	Introduction to Cell Physiology
	AP 740	Study Methods and Career Preparation for Health Professional Students

Course Changes - https://kstate.curriculog.com/agenda:2360/form		
College	Course Number	Title
	AP 743	Systems Physiology
Agriculture	ASI 635	Gamebird Production and Management
	ASI 640	Poultry Products Technology
	ASI 865	Analytical Techniques: Protein Analysis
Arts and Sciences	BIOL 698	Research in Biology
	GEOL 602	Mineral Exploration for a Sustainable Future
	GEOL 605	Introduction to Aqueous Geochemistry
	GEOL 620	Volcanology
	GEOL 642	Field Geophysics
	GEOL 650	Geomicrobiology
	GEOL 701	Economic Geology
	GEOL 704	Carbonate Paleoenvironments
	GEOL 711	Water Resources Geochemistry
	GEOL 712	Advanced Geochemistry
	GEOL 731	Petroleum Geology
	GEOL 735	Fossil Fuel Sedimentology
	GEOL 741	Seismic Data Processing
	MLAN G 804	Seminar/Topics in TESL/TEFL

Motion: The Academic Affairs Committee motioned to approve all Course Changes as presented.

Vote (YES-NO-ABSTAIN): 22-0-0. Motion carried.

New Courses - https://kstate.curriculog.com/agenda:2361/form		
College	Course Number	Title
Arts and Sciences	GEOL 601	Economic Geology
	GEOL 631	Petroleum Geology
Staley School of Leadership	LEAD 715	Teaching Leadership

Motion: The Academic Affairs Committee motioned to approve all New Courses as presented.
Vote (YES-NO-ABSTAIN): 21-0-0. Motion carried.

Discontinue Courses - https://kstate.curriculog.com/agenda:2362/form		
College	Course Number	Title
Arts and Sciences	HIST 901	Advanced Historiography
	HIST 903	Renaissance and Reformation Europe
	HIST 904	Early Modern Europe
	HIST 919	Seminar in History of Early Christianity
	HIST 923	Seminar in the History of the American West
	HIST 931	Seminar in German History
	HIST 932	Seminar in French History
	HIST 933	Seminar in European Diplomatic History
	HIST 935	Seminar in Modern Russian History
	HIST 936	Seminar in Renaissance and Reformation
	HIST 937	Seminar in British History
	HIST 950	Seminar in South Asian History
	HIST 991	Seminar in American Military Affairs

During discussion of the discontinue course proposals, a member noted that a drawback of keeping old courses in the catalog is that departments are then unable to use the course number for more relevant courses. As it stands, a course number cannot be reissued for five years after it is dropped. Dean Petrescu added that if our graduate programs do not discontinue courses, it may appear to incoming students as if we are not revising curricula.

Motion: The Academic Affairs Committee motioned to approve discontinuation of all Discontinue Courses as presented.

Vote (YES-NO-ABSTAIN): 21-0-0. Motion carried.

Curricular Changes - https://kstate.curriculog.com/agenda:2364/form	
College	Title
Business Administration	Data Analytics (M.S.)
Arts and Sciences	Master of Fine Arts (M.F.A.)
Agriculture	Urban Food Systems Graduate Certificate

Motion: The Academic Affairs Committee motioned to approve all Curricular Changes as presented.

Vote (YES-NO-ABSTAIN): 21-0-0. Motion carried.

New Curricula - https://kstate.curriculog.com/agenda:2365/form	
College	Title
Staley School of Leadership	Leading Change (Graduate Certificate)

Dr. Trisha Gott and Dr. Kerry Priest from the Staley School of Leadership were in attendance in case the Council had any questions about the Leading Change Graduate Certificate. There was no discussion and the proposal passed.

Motion: The Academic Affairs Committee motioned to approve all New Curricula as presented. Vote (YES-NO-ABSTAIN): 22-0-0. Motion carried.

6. Student Affairs Committee – Bernadette Olson, Chair

- Report. No meeting for March 2024. It was canceled to facilitate this Council meeting.
- Action Items.

7. Committee on Planning – Perla Reyes, Interim Chair

- Report. Next meeting is this Thursday, March 28.
- Action Items.

8. Assessment and Review Committee – Judy Gordon, Chair

- Report.

Professor Gordon reported that the committee discussed insights on what a 5-year program review cycle might entail, led by Dr. Young. Graduate program review was paused this year, but it will commence soon. The committee and Graduate School will remain in communication with central administration iron-out coordination and scheduling that will meet KBOR requirements and university needs for program review.

It was noted during Council that a handful of graduate programs are submitting new program proposals for FY 24 support from the university’s Academic Innovation Fund (AIF) initiative.

- Action Items.

9. Graduate Student Council – Kortnee Van Nest, President

- Report.

Kortnee introduced Aditya Jha, who is the incoming GSC President-elect. His term begins May 1. Zane Whitney will assume the role of GSC President at that time.

Graduate Student and Faculty Recognition Celebration, **April 28, 5-7pm, College of Business Atrium**. Sponsored by President Linton’s Office in partnership with the GSC and the Graduate School, it will be a celebration of the academic year and a recognition of graduate student achievements. Heavy hors d’oeuvres and refreshments will be served.

- Action Items.

10. Informational Items.

a. Graduate faculty memberships approved by the Dean.

Name	Position	Department/Program
Jason Barrett-Fox	Associate Professor	Integrated Studies
Julia Guazzelli Pezzali	Assistant Professor	Grain Science and Industry
Julio Hernandez-Pavon	Assistant Professor	Psychological Sciences
Adam Key	Associate Professor	Integrated Studies
Christopher Petit	Associate Professor	Aviation
David P. Schmitt	Department Head / Professor	Psychological Sciences

11. Adjournment. The Council adjourned at 4:22 pm.